



City of Rocky Mount

Planning & Development Administrative Fees

Effective Date: 8/1/08

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Supersedes: 7/1/08

Zoning Violations

Civil Citation (12 month period)	1 st offense	\$100.00
	2 nd offense	\$250.00
	3 rd offense	\$500.00

Zoning Maps

Paper Map, 22" x 34"	\$35.00
Paper Map, 34" x 44"	\$70.00

Subdivision Review (Preliminary Plat, Construction Plat)

Preliminary Plat, Major - 4 or more lots	\$350.00
Construction Plat, Major – 4 or more lots	\$300.00
All Minor – less than 4 lots; Exempt; Recombination & Boundary Surveys	\$150.00

Final Plat Recordation (Plus applicable Registrar of Deeds fees) \$75.00

Planned Building Group Review (Preliminary Plan, Construction Plan)

Preliminary Plan, DRC & Planning Board Approval	\$350.00
Construction Plan, DRC & Planning Board Approval	\$300.00
Additional charge per review for failure to satisfy comments	\$150.00
General Plan (DRC Only)	
Level I	\$ 75.00
Level II	\$200.00
Level III (Preliminary/Construction Plan)	\$300.00
(Sites less than 10,000 square feet and those zoned industrial)	

Architectural Plan Review

Less than \$10,000	\$ 50.00
\$10,000 and greater	\$125.00

Architectural Plan Review (single trade) \$ 35.00

Architectural Fast Track Building Plan Review \$ 500.00

Zoning Certificate \$ 50.00
(Applies to new construction and change of use)

Zoning Compliance Letter \$ 35.00

Zoning Related Permits \$ 50.00
(Temp. Use, Home Occupation, Renewals)

Floodplain Development Permit, Class I \$ 100.00

Floodplain Development Permit, Class II \$ 200.00

Fast Track Development Plan Review \$1,000.00

Licensing Inspection \$ 50.00
(group homes, adult day care homes)

Permit Refund Processing Fee \$ 25.00

Board of Adjustment

Variance Request \$ 250.00
Special Use Permit Request – Churches, Day cares \$ 250.00
Special Use Permit – All Other Uses \$ 300.00
Renewal of a Special Use Permit \$ 35.00
Appeal Administrative Decisions/Interpretations \$ 250.00*

*If Board rules in appellant's favor, half of fee returned.

Planning Board

Rezoning Request - Classification (Map) Change \$250.00
Ordinance (Text) Change \$250.00

Conditional Use Request \$300.00

Split Zoning Request \$300.00

PDR (Development Plan) \$500.00

Historic Preservation

Certificate of Appropriateness \$25.00
After the fact Certificate of Appropriateness \$50.00

Voluntary Annexations

Satellite	\$125.00
Contiguous	\$100.00

Landscape

Landscape Maintenance Bond	30%
(Total cost of required vegetation for buffers and landscaping. Vegetation is inspected after 18 months and if compliance is met, bond is returned in full).	

Certificate of Occupancy

Fee for each Certificate of Occupancy issued	\$ 75.00
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Building Permit Listing

--Weekly mail subscription	\$ 60.00/year
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