



**4.** That the closing of the aforementioned portion of \_\_\_\_\_ is not contrary to the public interest and no person, firm or corporation owning property in the vicinity of the street or the subdivision, if any, in which said street is located will thereby be deprived of reasonable means of ingress and egress to his, its or their property.

**WHEREFORE**, the undersigned hereby respectfully petitions that, upon proper findings, the City Council of the City of Rocky Mount close the above described portion of \_\_\_\_\_ after giving the proper notice and conducting the public hearing required by law, and further, that a proper order be entered and recorded in the office of the \_\_\_\_\_ County Register of Deeds.

This \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Petitioner

**NORTH CAROLINA  
NASH COUNTY**

\_\_\_\_\_, being duly sworn, deposes and says that (s)he is the petitioner in the above entitled matter; that (s)he has read the foregoing petition and knows the contents thereof; that the same is true of his/her own knowledge except as to those matters therein stated on information and belief and as to those matters, (s)he believes it to be true.

\_\_\_\_\_  
Title

SWORN TO AND SUBSCRIBED before me,  
this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Notary Public

My Commission Expires:\_\_\_\_\_

## **PROCEDURE FOR STREET CLOSING PETITION**

1. STREET CLOSING PETITIONS must include the following:
  - a. General description of the street, or portion of street requested to be closed.
  - b. Metes and bounds description of the street right-of-way proposed to be closed.
  - c. Names and addresses of all adjoining property owners.
  - d. Signature(s) of petitioner(s) on the petition form and the deposition statement attached to the petition. Deposition statement must be notarized.
  
2. Submit COMPLETED PETITIONS to the City Clerk accompanied by a non-refundable deposit of \$250 per petition (Make checks payable to City of Rocky Mount).
  
3. PETITIONS will be circulated among City Departments for comments as to the feasibility. The review process typically takes from two to four weeks.
  
4. When the review process is complete, the PETITION will be submitted to the City Council with a recommendation from staff:
  - a. If the staff recommends the closing, the City Council adopts a resolution of intent to close and schedules a public hearing for at least four weeks later (state law mandates advertisement of the public hearing for four successive weeks).
  - b. If the staff recommends against the closing, the City Council makes a decision on denial or moving forward.
  
5. The City Clerk advertises the hearing once a week for four consecutive weeks prior to the hearing.
  
6. Following the hearing, if the street closing is approved, the City Clerk records the resolution and the petitioner is invoiced the actual cost of the legal advertising plus \$100 per petition to cover the cost of document preparation and recording fees less the deposit.