

AGENDA FOR A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF ROCKY MOUNT TO BE HELD MONDAY, JULY 11, 2016 AT 7:00 P.M. IN THE GEORGE W. DUDLEY CITY COUNCIL CHAMBER OF THE FREDERICK E. TURNAGE MUNICIPAL BUILDING.

1. Meeting Called to Order by the Mayor.
2. Prayer.
3. Roll Call by the City Clerk.
4. Approval of the Minutes of a Regular Meeting of the City Council Held June 27, 2016.
5. Petitions to be Received from the Public.

Note: Citizens shall state their name and address for public record and limit presentations to three (3) minutes. Time will be monitored

6. CONSENT AGENDA:

A. Consideration of Adoption of the Following FY 2016 Budget Ordinance Amendment:

- 1) Appropriates fund balances in the Electric, Gas, Water and Sewer funds from FY 2015-2016 for the purchase of equipment utilized by the SCADA System maintained by the Energy Resources (\$250,000 - *see Item 13*).

B. Consideration of the following Requests:

- 1) From Directors of Parks and Recreation Kelvin Yarrell for approval of scheduled Rockin' Classic Auto Expo and temporary street closure of SW Main Street from Nash, S. Church and S. Washington Streets (*subject to amendment to comply with new NCDOT requirements*) from 7:00 a.m. to 4:30 p.m. on Saturday, July 30, 2016;
- 2) From George Cooper, Saint Mark African Methodist Episcopal Church, to close the 100 block of Holder Street from 11:00 a.m. to 3:00 p.m. on Saturday, July 16, 2016 for a Block Party;
- 3) From Bob League to close Dartmoor Court from 5:00 p.m. to 7:00 p.m. on Tuesday, August 2, 2016 for a National Night Out Celebration;
- 4) From James W. Morelli, Remington Woods, to close Chesapeake Court (beginning at 100 and 109 Chesapeake Court and excluding 101 and 105 Chesapeake Court) from 5:30 p.m. to 8:30 p.m. on Tuesday, August 2, 2016 for a National Night Out Celebration (*rain date Wednesday, August 3, 2016*); and
- 5) From Laquisha Johnson, St. Augusta Church, to close the 600 block of Park Street from 11:00 a.m. to 3:00 p.m. on Saturday, August 6, 2016 for a Back to School Carnival.

Recommended Action: Approve Consent Agenda (inclusive of adoption of Ordinance[s]).

7. Consideration of Recommendations from the Committee of the Whole Meeting Held July 11, 2016 Relative to Annual Appointments.

Recommended Action: Approve Appointments as Recommended.

8. Consideration of Personnel Pay and Classification Plan Amendments:

- a. Add New Positions:

Dept/Division	Classification	Pay Grade
Police	Evidence Management Officer	15
Energy Resources	Staking Engineer (Existing Career Ladder for I/16; II/18; and III/20)	16
Energy Resources	Gas Service Technician I	14
Energy Resources	Gas Line Supervisor	16
Energy Resources	Gas Worker (Existing Career Ladder for I/10; and II/12)	10
Energy Resources	Gas Service Technician II	15

- b. Amend Pay Range:

Dept/Division	Classification	Current Pay Grade	New Pay Grade
Finance	GIS Analyst (Coordinator)	21	23

- c. Amend Job Classification and Pay Range:

Dept/Division	Current Classification	New Classification	Current Pay Grade	New Pay Grade
Finance	Billing Supervisor	Utility Billing Supervisor	17	18
Parks and Recreation	Arts Education Specialist	Arts Education Coordinator	16	18

- d. Amend Existing Job Classifications:

Dept/Division	Current Classification	New Classification	Pay Grade
Finance	Applications Administrator	Applications Project	23
Finance	Billing Technician	Utility Billing Technician I	10
Finance	Collection Clerk	Cashier I	9
Finance	Customer Service Assistant	Cashier I	9

e. New Job Classifications (see d.) with Career Ladder:

Dept/ Division	Beginning Classification	Becomes Classification	Pay Grade
Finance	Utility Billing Technician I	Utility Billing Technician II	11
Finance	Utility Billing Technician II	Utility Billing Technician III	13
Finance	Cashier I	Cashier II	10
Finance	Cashier II	Cashier III	11

f. Eliminate the Following Positions:

Dept/Division	Classification	Pay Grade	No. of Positions
Energy Resources	Utilities Locator	13	2
Energy Resources	Gas Compliance Coordinator	16	1
Energy Resources	Gas Record Technician	12	1

Recommended Action: Adopt Resolution Approving Amendments to Pay and Classification Plan.

9. Consideration of Second Amendment to Lease Agreement with Brown Communication Towers (C-2006-43) for Upgrade of the City's 800 MHz Trunking Radio System (replacement and installation of additional equipment) @ Rent Increase of \$200 Per Month; Increase of Annual Rent Adjustment from \$900 to \$1,500 Per Year; and Addition of Payment of \$160 Per Month for Estimated Use of Electricity by City's Radio Equipment).

Recommended Action: Approve Amendment and Authorize the Mayor and City Clerk to Execute the Same on Behalf of the City.

10. Consideration 2016-2017 Annual Action Plan for the Down East HOME Consortium (required for eligibility for HOME Partnership Investment funds and CDBG Entitlement allocation).

Recommended Action: Approve Plan and Authorize the Mayor to Execute the Plan (including any required certifications/documentation).

11. Consideration of Section 3 Policies and Procedures (requirement for ongoing compliance with HUD regulations) Relative to Existing Voluntary Compliance Agreement between the U. S. Department of Housing and Urban Development, City of Rocky Mount and the Down East Home Consortium.

Recommended Action: Approve Policies and Procedures.

12. Consideration of Task Order No. 26 (C-2008-54) with W K Dickson & Co., Inc. (for various water, sewer and stormwater projects) for Preparation of a Preliminary Engineering Report (PER) for Disinfection and Dechlorination Improvements at the Tar River Wastewater Treatment Plant (\$14,500).

Recommended Action: Approve Task Order and Authorize the Mayor and City Clerk to Execute the Same on Behalf of the City.

13. Consideration of Re-bid for Upgrade to Existing Supervisory Control and Data Acquisition (SCADA) System and Associated Equipment (award to Survalent Technology Corporation @ at total cost of \$197,702 (base bid of \$149,532 plus \$48,170 for 3 years of maintenance after the first year).

Recommended Action: Award Bid as Recommended and Authorize the Purchasing Division to Issue a Purchase Order in Accordance with the Council's Award.

14. Closed Session:
 - Attorney-Client Privilege