

**AGENDA FOR A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF ROCKY MOUNT TO BE HELD MONDAY, JUNE 27, 2016 AT 4:00 P.M. IN THE GEORGE W. DUDLEY CITY COUNCIL CHAMBER OF THE FREDERICK E. TURNAGE MUNICIPAL BUILDING.**

1. Meeting Called to Order by the Mayor.
2. Prayer.
3. Roll Call by the City Clerk.
4. Approval of the Minutes of a Regular Meeting of the City Council Held June 13, 2016.
5. Presentations and Recognitions:
  - Presentation of Proclamation Proclaiming the Month of July 2016 as Parks and Recreation Month in the City of Rocky Mount to Parks and Recreation Director Kelvin Yarrell and Staff Members.
6. Petitions to be Received from the Public.

*Note: Citizens shall state their name and address for public record and limit presentations to three (3) minutes. Time will be monitored*

**7. CONSENT AGENDA:**

A. Consideration of Adoption of the Following FY 2016 Ordinance Amendment:

- Project Ordinance Amendment:
  - 1) Increases appropriations in the Occupancy Tax Fund to fund scheduled FY 2016 transfer to the General Fund (\$500,000)

B. Consideration of the following Requests:

- 1) Consideration of Request from Daphne Trevathan, Happy Hill Neighborhood Club, to close the 1000 block of Star Street, 500 block of N. Harris Street and 500 block of N. Vyne Street (which surrounds Historic Bea Holman Park) from 2:00 p.m. to 6:00 p.m. on Sunday, July 3, 2016 for a July 4<sup>th</sup> community event; and
- 2) Consideration of Request from Pastor Keith Moore, Abundant Life Ministries, to close the 500 block of Mill Street (between Grace and Wilkinson Streets) from 11:00 a.m. to 3:00 p.m. on Saturday, July 9, 2016 for its 6<sup>th</sup> City-Wide Festival (*rain date July 16, 2016*).

C. Consideration of the Following Tax Releases and/or Refunds:

- Schedule A - Report of taxes under \$100 approved for release and/or refund by the City Manager.
- Schedule B - Report of taxes over \$100 recommended for release and/or refund by the City Council.

Recommended Action: Approve Consent Agenda (inclusive of adoption of Ordinance and approval of tax releases).

8. Consideration of Minutes from a Committee of the Whole Meeting Held June 13, 2016:

1. Transportation Improvement Plan - Brad Kerr - *report only; no action;*
2. Street Lighting - Rich Worsinger - *report only; no action;*
3. Housing/Demolition - Jonathan Boone - *report only; no action;* and
4. Executive Session.

Recommended Action: Approve Minutes.

9. Consideration of Adoption of the Following FY 2016 Ordinance Amendments:

• Budget Ordinance Amendments:

- 1) Appropriates levels in multiple funds for funding for radio and telephone system upgrades with current funds instead of lease financing proceeds (\$2,788,000)
  - a. General fund - \$ 213,000 (transfer of excess fuel budgets)
  - b. Electric fund - \$1,000,000 (already received sales revenues)
  - c. Gas fund - \$1,000,000 (transfer of excess gas purchase budget)
  - d. Water fund - \$250,000 (use of reserves)
  - e. Sewer fund - \$250,000 (use of reserves)
  - f. Stormwater fund - \$75,000 (use of reserves)
- 2) Allocates Electric Funds for the Working Capital Reserve for future capital improvement projects (\$2,000,000)

• Project Ordinance Amendments:

- 3) Tar River Transit (increases appropriations to the following FY 2016 project ordinances - \$250,000):
  - a. Urban Operating - \$45,000
  - b. Urban Capital - \$70,000
  - c. Rural Operating - \$135,000
- 4) Downtown Community Facility (increases appropriations in General Capital Projects Fund for development of DCF - \$150,000)

Recommended Action: Adopt Ordinances.

10. Consideration of Interfund Loan from the Electric Fund to the General Fund (\$1,080,000 @ 1.982% for 10 years) for Bus Station Renovations and BTW Complex HVAC Projects.

Recommended Action: Approve Loan and Authorize the City Manager, Finance Director, Mayor and City Clerk to Execute Any Necessary Documentation on Behalf of the City.

11. Consideration of Certification by the City Clerk of the Sufficiency of Petition Submitted for Annexation No. 307 – CT Trucking and Scheduling a Public Hearing.

Recommended Action: 1) Adopt Resolution of Certification of Petition for Annexation (sufficient);  
2) Adopt Resolution Scheduling Public Hearing for August 8, 2016;  
and  
3) Instruct Department of Planning and Development to Prepare Feasibility Study.

12. Consideration of Recommendations Made During Review of the FY 2016-2017 Budget and Adoption of FY 2016-2017 Budget Ordinance:

a. FY 2016-2017 Budget Ordinance - *ad valorem tax rate at \$0.605 per \$100 of taxable assessed value*

b. Amendments to Fees and Charges:

1. Engineering Department:
  - Policy X.2.9 Water and Sewer Connection Fees
2. Department of Finance
  - Policy No. X.3.3 Business Regulation
3. Department of Public Works
  - Policy No. X.8.5 Solid Waste Transfer Station Tipping Fee
4. Department of Water Resources:
  - X.9.2 Water and Sewer Retail Rates

Recommended Action: 1) Adopt FY 2016-2017 Budget Ordinance;  
2) Adopt Resolution Amending Fees and Charges Listed Above;  
and  
3) Adopt Ordinance Amending Water and Sewer Retail Rates Listed Above.

13. Consideration of Adoption of the Following FY 2017 Ordinances:

• Project Ordinance Amendments:

- 1) Tar River Transit (\$4,102,165 – require matching appropriations of \$271,070):
  - a. Urban Transit Capital Project - \$675,000
  - b. Urban Transit Operating Project - \$1,030,000
  - c. Transit System Planning Project - \$35,700
  - d. Rural Transit Capital Project - \$118,000
  - e. Rural Transit Operating Project - \$1,898,465
  - f. Rural Transit System Feeder Project - \$210,000
  - g. Rural Mobility Management Grant - \$35,000
  - h. Rural Evening Service Grant - \$100,000
- 2) Community Development:
  - a. appropriates funding for 2016-2017 Community Development Block Grant Entitlement Grant Project (\$503,720)
  - b. appropriates funding for 2016-2017 HOME Investment Partnership Grant Project (\$479,295 - requires matching appropriation of \$50,000).

Recommended Action: Adopt Ordinances.

14. Consideration of Addendum to the Holly Street Park KaBOOM! Grant Agreement (changes the build date to Saturday, August 27, 2016).

Recommended Action: Approve Addendum to Grant Agreement and Authorize the Mayor to Execute the Same on Behalf of the City.

15. Consideration of Contracts and Agreements for the Following Employee Benefits Programs Effective July 1, 2016:

- a. Employee Group Health Insurance - renew contract with Blue Cross Blue Shield of North Carolina PPO Plan; administrative fee increase of 2%; continue HealthMapRx Program; wellness incentive; continue contribution to HSA plan (\$600 + \$350 incentive for waist circumference/BMI incentive);
- b. Dental Plan (self-insured) - 7% increase in premiums;
- c. FSA - no change;
- d. Voluntary Vision Plan - no change;
- e. Short Term Disability - no change;
- f. Voluntary Term Life - no change;
- g. Cancer Plan - no change;

h. Life Insurance (City Paid) - no change;

i. AFLAC - no change.

Recommended Action: Approve Benefits Contracts as Recommended and Authorize the Mayor and City Clerk to Execute the Same on Behalf of the City.

16. Consideration of Equipment Proposed to be Purchased with Funding (\$69,278) from the Edward Byrne Memorial Justice Assistance Grant (JAG) (Nash County share - \$24,111.20/City share - \$36,166.80).

Recommended Action: 1) Approve Use of JAG Funds as Recommended and Direct the Police Department to Make the Information Available for Public Review and Comments; and  
2) Authorize the City Manager to Execute the Memorandum of Understanding Between the City and Nash County Relative to the Funding Shares on Behalf of the City.

17. Consideration of the FY 2017 Community Transportation Program Grant Agreement (Section 5311/Project Number: 17-CT-043: \$328,015/local match = \$138,180; local match for administration: \$40,680; local match for operation: \$97,500).

Recommended Action: Approve Grant Agreement and Authorize the Mayor and City Clerk to Execute the Grant Agreement and Related Documentation on Behalf of the City.

18. Consideration of the FY 2017 Urban State Match Grants for:

- a. Replacement of one (1) fixed route vehicle: Section 5307/Project Number: 17-90-562/WBS Element: 36231.29.1.4: \$40,000/local match = \$40,000 (grant funds 50% of local match); and  
b. Replacement of six (6) fixed route vehicles: Section 5307/Project Number: 17-90-572/WBS Element: 36231.29.1.3: \$270,000/local match = \$270,000 (grant funds 50% of local match).

Recommended Action: Approve Grant Agreements and Authorize the Mayor and City Clerk to Execute the Grant Agreements and Related Documentation on Behalf of the City.

19. Consideration of the Following Recommendations from the Traffic Engineer:

- Adopt:
  - a. No Parking Anytime on both sides of Meadowbrook Road from E. Raleigh Boulevard northward for 0.16 miles.

Recommended Action: Adopt Ordinance Amending the Traffic Control Ordinance Map.

20. Consideration of Bids:

- a. Two (2) Single-Wide Mobile Homes - award to Clayton Homes @ cost of \$43,234 for Location at 8849 Taylor Trace; and \$47,034 for Location at 4548 Frazier Road - total costs \$90,268;
- b. Tree Trimming and Removal Crew - award to Xylem Tree Experts - @ cost not to exceed \$200,000 based on the per hour unit cost for each position and equipment;
- c. Lump Sum Tree Trimming - award to Xylem Tree Experts @ total cost of \$249,678;
- d. Substation Power Transformer SEL Relays replacement – award to Schweitzer Engineering Laboratories, Incorporated @ total cost of \$215,940.80;
- e. Water Purification Chemicals (twelve-month contracts @ \$541,123.20):
  1. Liquid Sulfur Dioxide - JCI Jones Chemicals Company - 17 tons @ \$1,500 per ton = \$25,500;
  2. Dry Caustic Soda Univar USA Incorporated - 600 tons @ \$390 per dry ton = \$234,000;
  3. Liquid Calcium Hydroxide - Polytec, Incorporated - 800,000 pounds @ \$0.1428 per pound = \$114,240;
  4. Calcium Thiosulfate (CAPTOR) – Water Guard Incorporated - 60,000 pounds @ \$1.64 per dry pound = \$98,400;
  5. Corrosion Inhibitor – Sterling Water Technologies, LLC - \$34,000 pounds @ \$0.7998 per pound = \$27,193.20; and
  6. Bulk Sodium Hypochlorite (Bleach) - Water Guard Incorporated - 70,000 gallons @ \$0.597 per gallon = \$41,790.
- f. Water Purification Chemicals (contract extensions through June 2017 @ \$390,239):
  1. Liquid Chlorine - JCI Jones Chemicals Company - 130 tons @ \$510 ton = total \$66,300;
  2. Hydrofluorosilic Acid - Pencco, Incorporated - 28,000 pounds @ \$0.80 per dry pound = \$22,400; and
  3. Liquid Ferric Sulfate - Pencco, Incorporated - 350 tons @ \$861.54 per ton = \$301,539.

Recommended Action: 1) Award Bids as Recommended;  
2) Authorize the Mayor and City Clerk to Execute the Bid Contract for (b), (c), (e) and (f) on Behalf of the City; and  
3) Authorize the Purchasing Division to Issue Purchase Orders for (a) and (d) in Accordance with the Council's Award.