

**A = APPROVAL**  
**AD = APPROVAL DENIED**  
**NA = NO ACTION**  
**D = DEFERRED**  
**R = REFERRED**

**C = REFERRED TO COMMITTEE**  
**T = TABLED**  
**RA = REMOVED FROM AGENDA**  
**I = INTRODUCED**  
**RW = REQUEST WITHDRAWN**  
**O = OTHER**

**ACTION AGENDA FOR A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF ROCKY MOUNT HELD MONDAY, NOVEMBER 14, 2016 AT 7:00 P.M. IN THE GEORGE W. DUDLEY CITY COUNCIL CHAMBER OF THE FREDERICK E. TURNAGE MUNICIPAL BUILDING.**

1. Meeting Called to Order by the Mayor Pro Tem.

2. Prayer.

3. Roll Call by the City Clerk.

A~ 4. Approval of the Minutes of a Regular Meeting of the City Council Held October 25, 2016 (*meeting recessed; reconvened/adjourned November 1, 2016*).

5. Petitions to be Received from the Public.

*Note: Citizens shall state their name and address for public record and limit presentations to three (3) minutes. Time will be monitored*

A\*~ **Stan Deese** of 2520 Arlington Street extension requested a 60-day extension and stay of a Demolition Ordinance approved by Council in October 2016.

*\*60-day extension approved contingent upon posting of \$3,000 cash bond within 7 days (deadline 5 p.m. Monday, November 21, 2016)*

**Cynthia Vester** of 1285 Fairway Terrace spoke in support of the proposed Downtown Community Facility.

**6. CONSENT AGENDA:**

A. Consideration of Adoption of the Following FY 2016-2017 Ordinance Amendments:

• Project Ordinance Amendments:

1) Tar River Transit (adjusts budgets consistent with final allocations of State and Federal Funds):

a. Acknowledges State grant revenues for purchase of an expansion 30-foot low floor bus (\$40,000);

b. Acknowledges State grant revenues for purchase of replacement urban fleet buses (\$270,000);

c. Reduces FY 2017 Rural Transit Capital Project Grant (\$53,500); and

d. Increases FY 2017 Transit System Planning Project Grant (\$3,300).

B. Consideration of the Following Temporary Street Closing for the 61<sup>st</sup> Annual Christmas Parade (*ordinance adoption requirement of NCDOT standards*):

- Temporary Closure of Thomas Street (US 64 Business West) from NE Main Street to Church Street and Church Street (US 301 Business) from W. Thomas Street to Bassett Street on Sunday, December 4, 2016 from 1:00 p.m. until 4:30 p.m.

C. Consideration of the Following Tax Releases and/or Refunds:

- Schedule A - Report of taxes under \$100 approved for release and/or refund by the City Manager.
- Schedule B - Report of taxes over \$100 recommended for release and/or refund by the City Council.

D. Consideration of Recommendation from the Chief of Police to Retire and Declare Surplus K-9 Police Dog “Chance” and Award K-9 “Chance” to Sergeant Stephen Hicks in accordance with the provisions of NCGS 160A-266(c).

A~ Recommended Action: 1) Approve Consent Agenda (inclusive of adoption of Ordinances and approval of tax releases); and  
2) Approve Recommendation of Chief of Police and Authorize the City Manager to Execute the Retirement Letter on Behalf of the City.

7. Consideration of the Minutes and Recommendations from a Planning Board Meeting held October 11, 2016:

a) **Public Hearing** Relative to the Following Rezoning Request Recommended for Approval and Found in Compliance with the Comprehensive Plan by the Planning Board:

- Request by Suhare Hamad to rezone ±0.217 acres located at 117 Jones Road from R-10 to O-I

A~ Recommended Action: 1) Acknowledge Receipt of Planning Board Minutes; and  
2) Adopt Ordinance Amending the Land Development Code and Map.

8. **Public Hearing** and Consideration of Ordinance Defining and Establishing Municipal Service District Number Two.

A~ Recommended Action: 1) Receive Public Comment; and  
2) Adopt Ordinance (*first reading*).

9. Consideration of Resolution Amending Revised Administrative Policy No. X.4.4 Entitled “Policy: Parks & Recreation Facility Fees” (updates South Rocky Mount Community Center fee schedule – *deferred from October 10 and 25, 2016 meetings*).

A~ Recommended Action: Adopt Resolution Amending Policy.

10. Consideration of 1) Resolution Designating Officials to Act on Behalf of the City in Connection with Application to the Federal Management Agency (FEMA) for Federal and State Disaster Relief Funding Relative to Hurricane Matthew Expenses (designates the City Manager and Director of Finance to Act as the City's agents); and 2) Approval of State – Applicant Disaster Assistance Agreement.

A~ Recommended Action: 1) Adopt Resolution;  
2) Approve Agreement; and  
3) Authorize the City Manager, Finance Director, Mayor and/or City Clerk to Execute Any Relevant Documents on Behalf of the City.

11. Consideration of Request from the City of Rocky Mount's Redevelopment Commission for Approval to Dispose of the Following Properties Owned by the Redevelopment Commission:
  - a. 601, 605 and 609 Holly Street;
  - b. 117, 119 and 205 E. Howell Street; and
  - c. 619, 620, 622, 626, 629 and 633 Beal Street

A~ Recommended Action: Adopt Resolutions Declaring Properties Surplus and Authorizing the City Clerk to Advertise for and Purchasing Manager to Accept Sealed Bids.

12. Consideration of Resolution Approving the Acceptance of 2016 Asset Inventory and Assessment (AIA) Grant from the North Carolina Department of Environmental Quality (NCDEQ) - total of \$300,000 to be divided equally between the water and wastewater systems; requires 5% match of \$7,500 from both funds).

A~ Recommended Action: 1) Adopt Resolution; and  
2) Authorize the Mayor and City Clerk to Execute Any Required Documentation, Including Subsequent Grant Agreement(s) on Behalf of the City.

13. Consideration of Property Acquisition of Undeveloped Lot at 1488 Elm Street for Staging of Construction Equipment and Materials Relative to the Rebuilding of Substation 7 (recommended purchase price and tax value \$500).

A~ Recommended Action: Authorize Property Acquisition at Recommended Price.

14. Consideration of Resolution Approving the Application for a 2016 Connect NC Bond Grant and Confirming Availability of a Required Local Match for Construction of an All Children's (Accessible) Playground and Disabled Veterans Fitness Area at Sunset Park (Grant = \$500,000; Match = \$211,000 [\$95,000 City plus \$116,000 Longleaf Fund Seed of Hope Grant]).

- A~ Recommended Action: 1) Authorize the Mayor and City Clerk to Execute Required Certification and Any Other Required Documentation, Including Subsequent Grant Agreement; and  
2) Adopt Resolution (authorizes staff to submit application).

15. Consideration of 2<sup>nd</sup> Supplemental Municipal Agreement with the North Carolina Department of Transportation (WBS Elements PE: 51018.1.F1/TIP #: C-5548) (revises agreement to increase funding amount to complete project due to receipt of bids that exceeded allocated funds (City to be reimbursed 80% of project costs and be responsible for 20% of costs estimated @ \$182,000).

- A~ Recommended Action: Approve 2<sup>nd</sup> Supplemental Agreement and Authorize the Mayor and City Clerk to Execute the Same on Behalf of the City.

16. Consideration of Bids:

a. One (1) Crane Carrier Cab/Chassis and One (1) Labrie Expert 31 Yard Collection Body - total amount of bid award = \$319,996 – Based on Bid Awarded by the North Carolina Sheriff's Association Refuse Truck Procurement Program Bid 17-01-0617 as follows:

- 1) One (1) Crane Carrier Cab/Chassis - award to Southern Truck Service, Incorporated @ cost of \$163,070; and
- 2) One (1) Labrie Expert 31 Yard Collection Body – award to Amick Equipment Company, Incorporated @ cost of \$156,926.

- A~ Recommended Action: 1) Award Bids as Recommended; and  
2) Authorize the Purchasing Division to Issue Purchase Order(s) in Accordance with the Council's Award.