

**A = APPROVAL**  
**AD = APPROVAL DENIED**  
**NA = NO ACTION**  
**D = DEFERRED**  
**R = REFERRED**

**C = REFERRED TO COMMITTEE**  
**T = TABLED**  
**RA = REMOVED FROM AGENDA**  
**I = INTRODUCED**  
**RW = REQUEST WITHDRAWN**  
**O = OTHER**

**ACTION AGENDA FOR A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF ROCKY MOUNT HELD MONDAY, SEPTEMBER 12, 2016 AT 7:00 P.M. IN THE GEORGE W. DUDLEY CITY COUNCIL CHAMBER OF THE FREDERICK E. TURNAGE MUNICIPAL BUILDING.**

1. Meeting Called to Order by the Mayor.
2. Prayer.
3. Roll Call by the City Clerk.

**A~** Approval of the Minutes of a Regular Meeting of the City Council Held August 22, 2016.  
4.

5. Presentations and/or Recognitions:

- Presentation of North Carolina Chapter of the American Planning Association 2016 Great Places Award Designating Main Street Rocky Mount as a “Great Main Street in the Making in North Carolina” to Planning and Development Director, Ken Graves, and Senior Planner, JoSeth BoCook; and
- Presentation of the 2016 National Main Street Center Award Recognizing the City of Rocky Mount Main Street Program as a “Main Street America Accredited Program” to Downtown Development Manager, John Jesso; Assistant City Manager, Tasha Logan Ford; and City Staff.

**R\*~** 6. Petitions to be Received from the Public.

*Note: Citizens shall state their name and address for public record and limit presentations to three (3) minutes. Time will be monitored*

**Mark John Jordan** of 2102 Bailey Street expressed appreciation to Councilmember Watkins and the entire Council for improvements made in the South Rocky Mount community and especially for the renovation of the South Rocky Mount Community Center. He added that the renovations are encouraging to the children of the community.

\***Lewis Turner** of 128 S. Washington Street complained that he could not obtain a warrant on an individual because the person could not be located within the City.

\*Referred to the City Manager's Office.

**Bronson Williams** of 611 Hargrove Street stated he continues to support efforts of the Council. He said he is both disappointed and happy because of the decision to name a street for Dr. Martin Luther King, Jr.; however, he would like the Council to rescind its action designating a section of US 64 as Martin Luther King, Jr. Highway and instead select either Thomas Street or Sunset Avenue for the designation.

**Nehemiah Smith, Jr.** of 1620 E. Virginia Street thanked City Manager Charles W. Penny for facilitating a meeting with Fire Chief Mike Varnell. He stated he believes the Fire Chief is committed to diversity in the fire department, but will remain watchful. Mr. Smith requested the City Council consider rescinding the request to the North Carolina Department of Transportation for the naming of a section of US 64 as Martin Luther King, Jr. Highway and instead rename Sunset Avenue as Martin Luther King, Jr. Thoroughfare.

#### 7. **CONSENT AGENDA:**

A. . Consideration of Adoption of FY 2016-2017 Budget Ordinance Amendment increasing the Annual Operating Budget in the Powell Bill Fund to Reimburse NCDOT for Right of Way Acquisition Costs Associated with the Kingston Avenue Widening Project (\$457,930)

B. Consideration of the Following Temporary Street Closing for the 9<sup>TH</sup> Annual Eastern Carolina BBQ Throw Down (*ordinance adoption requirement of recent NCDOT standards*):

- Closure of S. Church Street from Andrews Street to Nash Street, Hammond Street from S. Franklin Street to SW Main Street, Coastline Street from S. Church Street to Hammond Street, and SW Main Street from Nash Street to Hammond Street from 12:00 p.m. on Friday, October 7, 2016 to 8:00 p.m. on Saturday, October 8, 2016.

C. Consideration of the Following Tax Releases and/or Refunds:

- Schedule A - Report of taxes under \$100 approved for release and/or refund by the City Manager.
- Schedule B - Report of taxes over \$100 recommended for release and/or refund by the City Council.

A~ Recommended Action: Approve Consent Agenda (inclusive of adoption of Ordinances and approval of tax releases).

8. Consideration of the Minutes and Recommendations from a Planning Board Meeting held August 9, 2016:

A. **Public Hearing** Relative to the Following Rezoning Request Recommended for Approval and Found in Compliance with the Comprehensive Plan by the Planning Board:

- Request by Richard Heath King to rezone +0.68 acres located at 315 Earl Street from I-1 to I-2.

**D\*~** Recommended Action: 1) Acknowledge Receipt of Planning Board Minutes; and  
2) Adopt Ordinance Amending the Land Development Code and Map.

*\*Action deferred until September 26, 2016 council meeting in order for council to receive more information.*

9. Consideration of Certification by the City Clerk of the Sufficiency of Petition Submitted for Annexation No. 309 – Emmanuel’s Tabernacle Ministries, Inc. [South Church Street Property PIN# 375805174792] and Scheduling a Public Hearing.

**A~** Recommended Action: 1) Adopt Resolution of Certification of Petition for Annexation (sufficient);  
2) Adopt Resolution Scheduling Public Hearing for October 10, 2016; and  
3) Instruct Department of Planning and Development to Prepare Feasibility Study.

10. Consideration of Sale of Property on Ravenwood Drive (high bid \$25,000 submitted by Ravenwood Crossing Limited Partnership (The Woda Group, Inc.) – provided no further upset bids received – deadline September 11 at 5 p.m.).

**A~** Recommended Action: Adopt Resolution Accepting Offer to Purchase Property (authorizes Mayor to execute Deed).

11. Consideration of Memorandum of Understanding between the Rocky Mount Housing Authority (RMHA) and the City of Rocky Mount to Assign One (1) Full-time Police Officer to Work with the RMHA in a Public Housing Officer Position.

**A~** Recommended Action: Approve Memorandum of Understanding and Authorize the Mayor and City Clerk to Execute the Same on Behalf of the City.

12. Consideration of Offer from David W. Stewart to Donate Properties at 811, 815 and 821 Hammond Street to the City.

**A~** Recommended Action: Accept Offer of Donation of Properties.

13. Consideration of Final Change Order with BCS Contractors, Inc. for Recreation Drive (formerly known as Ring Road) Improvements - increases contract by \$139,333.83 to cover costs of additional stone, undercut excavation and additional asphalt due to extremely poor soil conditions for a contract total of \$495,337.27.

A~ Recommended Action: Approve Change Order and Authorize the Mayor and City Clerk to Execute the Same on Behalf of the City.

14. Consideration of Contract with CH2M Hill North Carolina, Inc. for Phase 4 of the Water and Sewer Asset Management Implementation Plan (\$284,000).

A~ Recommended Action: Approve Contract and Authorize the Mayor and City Clerk to Execute the Amendment on Behalf of the City.

15. Consideration of 1) Contract with CH2M Hill North Carolina, Inc. for Condition Assessment for Sewer Outfalls and Analysis of Sewer Collection System (\$309,100); and 2) Budget Ordinance to Increase the FY 2017 Annual Operating Budget in the Sewer Fund for Engineering Work Related to Sewer Outfall Rehabilitations (Beech Branch Outfall) - \$500,000.

A~ Recommended Action: 1) Approve Contract and Authorize the Mayor and City Clerk to Execute the Same on Behalf of the City; and  
2) Adopt Budget Ordinance.

16. Consideration of FY 2017 5339 Small Urban Capital Grant Agreement from the North Carolina Department of Transportation for Replacement of Two 30-Foot Vehicles and Replacement of One Para-Transit Vehicle ((FTA = \$982,200; NCDOT = \$5,900; City Local Match = \$170,900).

A~ Recommended Action: Accept Grant and Authorize the Mayor and City Clerk to Execute the Grant Agreement and Any Other Required Documentation on Behalf of the City.

17. Consideration of Bid for Substation Power Transformers (3) – award to Pennsylvania Transformer Technology, Incorporated @ cost of \$1,330,442.

A~ Recommended Action: 1) Award Bid as Recommended; and  
2) Authorize the Mayor and City Clerk to Execute the Bid Contract on Behalf of the City.

18. Consideration of Rescheduling the Regular City Council Meeting Scheduled for 4 p.m. Monday, October 24, 2016 to Tuesday, October 25, 2016 (regular meeting conflicts with NCLM Annual Conference).

A~ Recommended Action: Reschedule Meeting as Recommended.

A~ 19. Appointments:

- a. Martin Luther King, Jr. Commission (*appointed Thomas Everette* – unexpired term expires 6/30/18); and
- b. Utility Service Review Board (*appointed Chantelle Mosley* - term expires 6/30/2017).

20. Closed Session:

- Attorney-Client Privilege