



A	=	APPROVAL	C	=	REFERRED TO COMMITTEE
AD	=	APPROVAL DENIED	T	=	TABLED
NA	=	NO ACTION	RA	=	REMOVED FROM AGENDA
D	=	DEFERRED	I	=	INTRODUCED
R	=	REFERRED	RW	=	REQUEST WITHDRAWN
			O	=	OTHER

ACTION AGENDA FOR A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF ROCKY MOUNT HELD MONDAY, JUNE 26, 2017 AT 4:00 P.M. IN THE GEORGE W. DUDLEY CITY COUNCIL CHAMBER OF THE FREDERICK E. TURNAGE MUNICIPAL BUILDING

1. Meeting Called to Order by the Mayor.
2. Prayer.
3. Roll Call by the City Clerk.
- A~ 4. Approval of the Minutes of a Regular Meeting of the City Council Held June 12, 2017.
5. Presentations and Recognitions:
 - *Presentation of 10-Year Service Certificate and Pin to Councilmember E. Lois Watkins (added to agenda in open session); and*
 - *Presentation of the American Public Power Association Reliable Public Power Provider (RP3) Awards to the Energy Resources Department by Roy Jones, Chief Executive Officer of ElectriCities of North Carolina, Inc.*
6. Petitions Received from the Public.

Note: Citizens shall state their name and address for public record and limit presentations to three (3) minutes. Time will be monitored.

Brenda Cooper from the South Rocky Mount Community Civic Organization expressed concern relative to a dangerous condition existing due to loose roof on a warehouse in the community. She stated it gets worse with each storm.

Daniel Edmondson reported that he has petitioned for a re-zoning and was told he needed to come to a Council meeting today.

Bronson Williams of 611 Hargrove Street congratulated Interim City Manager Stephen W. Raper on nearing completion of his designation as interim manager. He commended the City Council on their decision to appoint Rochelle D. Small-Toney as City Manager.

Nehemiah Smith of 1620 East Virginia Street reiterated his complaint regarding a lack of diversity in the Fire Department and stated the fire department should look like the community it serves.

7. CONSENT AGENDA:

A. Consideration of the Following Request:

- Consideration of Request from Daphne Trevathan, Happy Hill Neighborhood Club, to close the 1000 Block of Star Street, 500 Block of N. Harris Street and 500 Block of N. Vyne Street (which surrounds Historic Bea Holman Park) from 2:00 p.m. to 6:00 p.m. on Sunday, July 2, 2017 for a July 4th Community Event

B. Consideration of Adoption of the Following FY 2017 Ordinance Amendments:

- Budget Ordinance Amendments:
 - 1) Appropriates funding to the General Fund for support for Community Development activities (\$500,000);
 - 2) Increases multiple funds to reflect reimbursements by insurance and public assistance through FEMA for expenses resulting from Hurricane Matthew (\$484,969);
 - 3) Appropriates funds in the Canteen Fund to cover revenues collected and expenses tied to multiple accounts (\$5,100); and
 - 4) Increases the Sewer Fund to accelerate sewer rehabilitation activities (\$250,000)
- Project Ordinance Amendments:
 - 1) Establishes funding for City of Rocky Mount Housing Grant Program (RMHME) – initial appropriation of \$675,000 from multiple sources; and
 - 2) Increases appropriations in the Occupancy Tax Fund to fund scheduled transfer to the General Fund in FY 2017 adopted annual operating budget (\$480,000)

A~ Recommended Action: Approve Consent Agenda (inclusive of temporary street closing and adoption of Ordinances).

8. Consideration of Minutes from Committee of the Whole Meetings Held May 15, May 19 and June 12, 2017:

1. May 15, 2017 – *No Action*;
2. May 19, 2017 – *Appointment of Rochelle D. Small-Toney as City Manager Effective July 2, 2017*; and
3. June 12, 2017 – *Scheduled COW meeting following June 26, 2017 Regularly Schedule Council Meeting; Ratified Appointment of Rochelle D. Small-Toney as City Manager Effective July 2, 2017; and Designated Stephen W. Raper as Interim City Manager Effective April 1, 2017*

A~ Recommended Action: Approve Minutes.

9. Consideration of Budget Amendment appropriating funds in the General Fund to allocate proceeds from the NMTC leverage loan for the Rocky Mount Event Center (\$16,649,800).

A~ Recommended Action: Adopt Ordinance.

10. Consideration of FY 2017-2018 Budget Ordinance and Amendments to Fees and Charges:

a. FY 2017-2018 Budget Ordinance – *establishes appropriations for FY 2017-2018; and sets ad valorem tax rate at \$0.66 per \$100 of taxable assessed value*

b. Amendments to Fees and Charges:

1) Parks and Recreation:

- Policy No. X.4.2 Cemetery Fees
- Policy No. X.4.4 Parks & Recreation Facility Fees
- Policy No. X.4.5 Special Recreation Services

2) Department of Public Works & Water Resources:

- Policy No. X.8.3 Rollout Container Disposal and Exemption Fees
- Policy No. X.8.4 Solid Waste Disposal Fees
- Policy No. X.8.5 Solid Waste Transfer Station Tipping Fee
- Policy No. X.8.9 Solid Waste Debris Trailer Fees
- Policy No. X.9.1 Water & Sewer Miscellaneous Fees
- Policy No. X.9.3 Water and Sewer Wholesale Rates
- Policy No. X.9.8 FOG Enforcement Response Plan

A~ Recommended Action: 1) Adopt FY 2017-2018 Budget Ordinance;
2) Adopt Resolution Amending Fees and Charges Listed Above; and
3) Adopt Ordinance Amending Water and Sewer Fees and Wholesale Rates Listed Above.

11. Consideration of Adoption of the Following FY 2018 Capital Project Ordinances for Operations of Tar River Transit (TRT) – (\$5,119,437):

- 1) Urban Transit Capital - \$562,500
- 2) Urban Transit Operating - \$1,190,000
- 3) Transit System Planning - \$39,000
- 4) Rural Transit Capital - \$393,600
- 5) Rural Transit Operating - \$2,483,490
- 6) Rural Transit System Feeder - \$290,847
- 7) Rural Mobility Management - \$35,000
- 8) Rural Evening Service - \$125,000

A~ Recommended Action: Adopt Ordinances.

12. Consideration of Employee Benefits Program Contract with Gilsbar for Management of Flexible Spending Plan (updates plan; no change to content of plan document; no additional budgetary impact).

A~ Recommended Action: Approve Benefit Contract as Recommended and Authorize the Mayor to Execute the Same on Behalf of the City.

13. Consideration of Municipal Agreement with the North Carolina Department of Transportation (WBS Elements: 36249.3803) for Installation of “Welcome to Rocky Mount” Signs Near the City Limits on US 64 and US 301 (estimated cost - \$40,000).

A~ Recommended Action: Approve Agreement and Authorize the Mayor and City Clerk to Execute the Same on Behalf of the City.

14. Consideration of Approval for the City to Erect and Maintain a Decorative Memorial Marker Honoring Thelonus Monk at Monk Park (\$2,500).

A~ Recommended Action: Approve Purchase, Installation and Maintenance of Marker.

15. Consideration of Application for One (1) New Taxi Right License for Zabdiel Uri Dewar.

A~ Recommended Action: Approve Issuance of New Taxi Right License as Recommended and Authorize the City Clerk to Execute the Same on Behalf of the City.

16. Consideration of Funding Allocation for Housing Incentive Grant Assistance to Joy Community Development Corporation (Joy CDC) - \$75,000.

A~ Recommended Action: Approve Funding as Recommended and Authorize the Mayor and City Clerk to Execute the Memorandum of Agreement.

17. Consideration of Preliminary Assessment Roll Prepared to Recover Costs Incurred by the City in Connection with Housing Code Enforcement on the Following Properties:

- a. 907 Branch Street
- b. 624/626 Dexter Street
- c. 1336 S. Franklin Street
- d. 723 S. Grace Street
- e. 411 Matthews Street
- f. 413/415 Matthews Street
- g. 631 W. Raleigh Street
- h. 615 E. Virginia Street

- A~ Recommended Action: 1) Adopt Resolution of Determination of Cost of Repair/Demolition of Substandard Housing and Structures;
2) Adopt Resolution of Preliminary Assessment Roll; and
3) Schedule Public Hearing for August 14, 2017.
18. Consideration of Extension of Joint Cooperative Agreement for the Down East HOME Consortium (extends current five-year Consolidated Plan until June 30, 2018).
- A~ Recommended Action: Approve Agreement and Authorize the Mayor to Execute Same on Behalf of the City.
19. Consideration of Lease Agreement with Phillip Smith for Garden Space at 809 S. Wesleyan Boulevard (one year lease @ \$1 per year; May 19, 2017 through May 19, 2018; Substation 6 property).
- A~ Recommended Action: Approve Lease and Authorize the Mayor and City Clerk to Execute the Lease Agreement on Behalf of the City.
20. Consideration of Agreement with Republic Services of North Carolina, LLC for Landfill Leachate Treatment at the Wastewater Treatment Plant (potential for added revenues in the region of \$500,000 annually).
- A~ Recommended Action: Approve Agreement and Authorize the Mayor and City Clerk to Execute the Same on Behalf of the City.
21. Consideration of Sports Facility Advisory Services Agreement with Sports Facilities Advisory, LLC for Professional Consulting Services in Connection with the Planning, Design, Construction and Procurement of Equipment for the Downtown Community Facility (estimated fee - \$198,188.73; to work with design team to insure furniture, fixtures and equipment are procured/installed per specifications and construction schedule).
- A~ Recommended Action: Approve Agreement and Authorize the Mayor to Execute Same on Behalf of the City.
22. Consideration of Municipal Agreement with the North Carolina Department of Transportation [WBS Elements: 80040] for Pedestrian Safety Improvements on W. Raleigh Boulevard from Hazelwood Drive to Ravenwood Drive (estimated costs \$70,000; City reimbursement up to a maximum of \$70,000).
- A~ Recommended Action: Approve Agreement and Authorize the Mayor and City Clerk to Execute the Same on Behalf of the City.
23. Consideration of Electric Service Agreement with Tidal Wave Auto Spa Rocky Mount, LLC for Service at 1615 Benvenue Road (outlines terms and conditions for sale of electric power).

A~ Recommended Action: Approve Agreement and Authorize the Mayor and City Clerk to Execute the Same on Behalf of the City.

24. Consideration of Bids and Contract Extensions:

a. Contract Extensions:

- 1) Tree Trimming and Removal Crew – extend contract with Xylem Tree Experts - @ cost not to exceed \$200,000 for FY 2018);
- 2) Administrative Complex and Weaver Building Custodial Services – extend contract with Royal Quality Maintenance, Incorporated @ \$67,017.60 for FY 2018);
- 3) Water Purification Chemicals (extend contracts for FY 2108 as follows @ total cost of \$307,123.20):
 - a. Liquid Sulfur Dioxide - JCI Jones Chemicals Company @ unit price of \$1,500 per ton = \$25,500;
 - b. Liquid Calcium Hydroxide - Polytec, Incorporated – @ unit price of \$0.1428 per pound = \$114,240;
 - c. Calcium Thiosulfate (CAPTOR) - Water Guard Incorporated - @ unit price of \$5.12 per gallon = \$98,400;
 - d. Corrosion Inhibitor (DC 22 L) - Sterling Water Technologies, LLC - @ unit price of \$0.7998 per pound = \$27,193.20; and
 - e. Bulk Sodium Hypochlorite (Bleach) - Water Guard, Incorporated - @ unit price of \$0.597 per gallon = \$41,790

b. Water Purification Chemicals (2017-2018 @ \$643,125.50):

- 1) Liquid Ferric Sulfate - Pencco, Incorporated - @ unit price \$1,111.67 per ton = \$277,917.50;
- 2) Liquid Chlorine - JCI Jones Chemicals Company - @ unit price of \$481 per ton = \$57,720;
- 3) Dry Caustic Soda - Brenntag Mid-South, Incorporated - @ unit price of \$517.40 per dry ton = \$258,700;
- 4) Hydrofluorosilic Acid – Univar USA, Incorporated - @ unit price of \$0.54 per pound = \$12,150; and
- 5) Dry Polymer – Sterling Water Technologies, LLC - @ unit price of \$1.8319 per pound = \$36,638.

A~ Recommended Action: 1) Award Bids as Recommended; and
2) Authorize the Mayor and City Clerk to Execute the Bid Contracts on Behalf of the City.

A~ 24a. Consideration of Conferring on the Mayor Pro Tem All Powers and Duties of the Mayor, Including, Without Limitation, the Power to Administer Oaths, During Any Period of Time the Mayor is Absent from the City (*added to agenda in open session*).

- D*~** 24b. Consideration of Offer (\$1 per year for 25 years, with 1 additional automatic renewal unless terminated) from Rocky Mount Dam, LLC to Lease City-Owned Property Located in the Tar River Below the Rocky Mount Mills Dam Known as Panther Island (*added to agenda in open meeting*).
25. Recess City Council meeting to a Committee of the Whole Meeting in the Third Floor Committee Room (to consider appointments to Boards and Commissions).