

# CITY COUNCIL AGENDA AUGUST 14, 2017



Photo courtesy of Rocky Mount...way back when

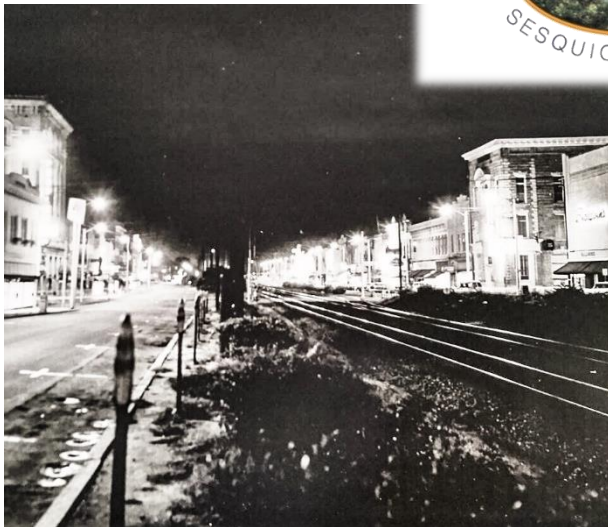


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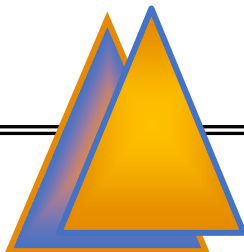
## ROCKY MOUNT CITY COUNCIL VISION STATEMENT

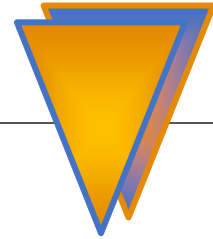
*Rocky Mount is a City composed of people of diverse backgrounds, heritages, and interests with a shared sense of values, stewardship and community.*

*It is a City where all citizens have the opportunity to realize their full potential through individual initiative and community support.*

*Its citizens enjoy and value the benefits of efficient, cost-effective and responsive public services, a strong and diversified economy, and superior cultural and educational resources.*

*Rocky Mount recognizes and appreciates its history while responding to the challenges and opportunities of regional and global change in a proactive and realistic manner.*





# W E L C O M E !

We are pleased you are attending a Rocky Mount City Council meeting. You are now participating in the process of representative government. We appreciate your interest and hope you and your fellow citizens will attend often. Democracy cannot endure without an informed electorate.

Rocky Mount has the Council-Manager form of local government. Policy is set by the Mayor and Council, who are elected by the people. The policy is implemented by the City Manager, who is appointed by the Council. The Council decides what is to be done. The City Manager, operating through the entire City staff, does it. This separation of policy-making and policy administration is considered the most economical and efficient form of City government.

## COUNCIL MEETINGS

The City Council meets in regular session twice each month in the George W. Dudley City Council Chamber of the Frederick E. Turnage Municipal Building. These meetings are open to the public and are held on the following schedule:

**2nd Monday - 7:00 p.m.**

**4th Monday - 4:00 p.m.**

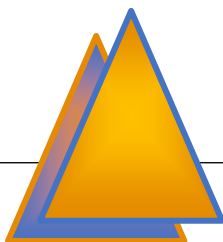
At these meetings, the City's business is conducted and ordinances and resolutions, the laws of Rocky Mount, are enacted. Ordinances take effect upon their adoption when approved by a majority of the Council. All ordinances must be in writing. They are introduced at one meeting and adopted at a subsequent meeting. The Council may, however, by an affirmative vote of five (5) members, adopt an ordinance at the same meeting it is introduced. The Council frequently uses this procedure.

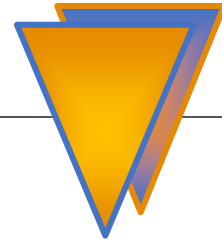
Councilmembers receive the agenda for a Council meeting, together with detailed background material, on the Thursday prior to each regular meeting. This gives them the opportunity to study each item on the agenda prior to the meeting and consult with the City Manager or City staff members. If no additional pertinent facts are presented at the meeting, items are often acted upon without further discussion, particularly in routine matters. This procedure helps Council meetings to move more expeditiously.

## INFORMAL WORK SESSIONS OR COMMITTEE MEETINGS

The Council generally conducts a work session or COMMITTEE OF THE WHOLE meeting at 5:00 p.m. prior to the first regular monthly meeting. The COMMITTEE OF THE WHOLE is the entire City Council meeting as a committee to discuss matters requiring more in-depth explanation, study or discussion. The Committee frequently makes recommendations to the City Council, however, no recommendations made by the COMMITTEE OF THE WHOLE are final until accepted by the Council in a regular meeting.

*These meetings are open to the public.*





## HOW A CITIZEN CAN BE HEARD

Citizens may appear before the Council to be heard on any subject related to City government, or any individual matter which may involve City government. A provision is made on each City Council agenda for **PETITIONS TO BE RECEIVED FROM THE PUBLIC**. At this time, citizens are encouraged to bring to the Council's attention matters that are not otherwise specifically listed on the agenda. If the matter you are interested in is specifically listed on the agenda, you are asked to address that issue when it is being considered. If you desire to be heard, you are asked to advise the Mayor in which item you are interested at the time it appears on the agenda. You will be requested to use the speakers stand, give your name and address and identify any group which you represent. Citizens addressing the Council on any matter shall not abuse their privilege and shall confine themselves to the question under debate, and avoid all personal or indecorous language. The City Clerk prepares the minutes of the meetings. After approval by the Council, these become the official record of the proceedings. The entire meeting is tape recorded for accuracy in preparing the minutes.

## PUBLIC HEARINGS

Prior to the enactment of some ordinances or resolutions, the law requires that the City Council conduct a public hearing in order that the public may have an opportunity to be heard. The most common of these are zoning ordinance changes, the ordering of public improvements and determination of assessments. Most public hearings are conducted in the general course of a regular meeting and are usually scheduled for the evening meeting of the City Council on the second Monday of each month to afford more citizens an opportunity to attend.

### MAYOR

DAVID W. COMBS

### CITY COUNCIL

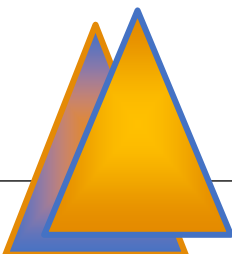
W. B. BULLOCK, MAYOR PRO TEM  
(Ward 6)

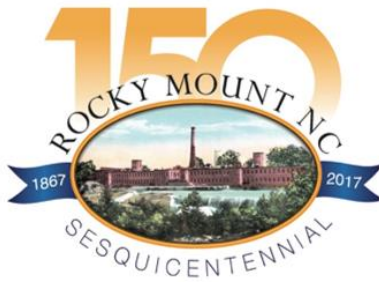
ANDRÉ D. KNIGHT (Ward 1)  
REUBEN C. BLACKWELL, IV (Ward 2)  
LAMONT WIGGINS (Ward 3)

LOIS WATKINS (Ward 4)  
TOM ROGERS (Ward 5)  
CHRIS MILLER (Ward 7)

### CITY STAFF

ROCHELLE D. SMALL-TONEY, *City Manager*  
PAMELA O. CASEY, *City Clerk*  
TASHA LOGAN FORD, *Assistant City Manager*  
THOMAS MOTON, JR., *Assistant City Manager*  
TAMEKA KENAN-NORMAN, *Public Affairs Manager*  
RICHARD J. ROSE, *City Attorney*





**AGENDA FOR A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF ROCKY MOUNT TO BE HELD MONDAY, AUGUST 14, 2017 AT 7:00 P.M. IN THE GEORGE W. DUDLEY CITY COUNCIL CHAMBER OF THE FREDERICK E. TURNAGE MUNICIPAL BUILDING.**

1. Meeting Called to Order by the Mayor.
2. Prayer.
3. Roll Call by the City Clerk.
4. Approval of the Minutes of a Regular Meeting of the City Council Held July 24, 2017. [View](#)
5. Presentations and Recognitions: [View](#)
  - Presentation of Certificate to Rich Worsinger in Recognition and Appreciation of Outstanding Leadership and Service on the Board of Directors of The American Public Gas Association (APGA) 2016-2017.
6. Petitions to be Received from the Public.

*Note: Citizens shall state their name and address for public record and limit presentations to three (3) minutes. Time will be monitored.*

7. Consideration of Request from Kimberle Evans, Unity of Faith Worship Center, to Close the 600 Block of Green Avenue from 10:00 a.m. to 2:00 p.m. on Saturday, August 26, 2017 for a Back to School Celebration. [View](#)

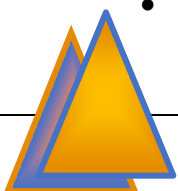
Recommended Action: Approve Request.

8. Consideration of the Minutes and Recommendations from a Regular Scheduled Planning Board Meeting held July 11, 2017: [View](#)

***\*Overview of request(s) and recommendation(s) by the Director of Planning and Development or his designee***

**A. Public Hearing** Relative to the Following Rezoning Request Recommended for Approval and Found in Compliance with the Comprehensive Plan by the Planning Board:

- Request by Jennifer Campbell to rezone  $\pm 2.30$  acres located at 1105 North Winstead Avenue and 1081 Shearin Andrew Road from A-1 to O-I. [View](#)





Recommended Action: Adopt Ordinance Amending the Land Development Code and Map.

**B. Public Hearing** Relative to the Following Conditional Use Rezoning Request Recommended for Approval and Found in Compliance with the Comprehensive Plan by the Planning Board:

- a. Request by Deleon Parker, INCO Land, LLC, to rezone  $\pm 1.92$  acres located at 1200 Atlantic Avenue from I-2 to B-5CU [View](#)

**NOTE: Speakers must be sworn.**

Recommended Action: 1) Adopt Ordinance Amending the Land Development Code and Map; and  
2) Adopt Resolution Authorizing Conditional Use Permit Required in Connection with said Rezoning.

**C. Public Hearing** Relative to the Following Rezoning Request Recommended for Approval and Found in Compliance with the Comprehensive Plan by the Planning Board:

- b. Request by Michael J. Goodmon, Blackwell Street Management Co., LLC, to rezone  $\pm 3.52$  acres located at two unaddressed vacant lots, one on each side of West Spring Street, from R-10 to R-6MFA [View](#)

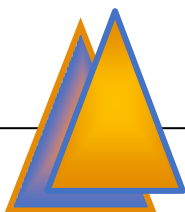
Recommended Action: Adopt Ordinance Amending the Land Development Code and Map.

**9. Public Hearing** Relative to the Preliminary Assessment Roll Prepared to Recover Costs Incurred by the City in Connection with Housing Code Enforcement on the Following Properties: [View](#)

- a. 907 Branch Street
- b. 624/626 Dexter Street
- c. 1336 S. Franklin Street
- d. 723 S. Grace Street
- e. 411 Matthews Street
- f. 413/415 Matthews Street
- g. 631 W. Raleigh Street
- h. 615 E. Virginia Street

Recommended Action: Adopt Resolution Confirming Assessments.

10. Consideration of Offer (\$1 per year for 25 years, with 1 additional automatic renewal unless terminated) from Rocky Mount Dam, LLC to Lease City-Owned Property Located in the Tar River Below the Rocky Mount Mills Dam Known as Panther Island (*deferred from June 26, 2017 and July 10, 2017 meetings*). [View](#)







11. Consideration 2017-2018 Annual Action Plan for the Down East HOME Consortium (required for eligibility for HOME Partnership Investment funds and CDBG Entitlement allocation). [View](#)

Recommended Action: Approve Plan and Authorize the Mayor to Execute the Plan (including any required certifications/documentation).

12. Consideration of Resolution Designating Rochelle D. Small-Toney, City Manager, and Thomas M. Moton, Jr. and Latasha Logan Ford, Assistant City Managers, as the City's Officials to Make Recommendations to the North Carolina Alcoholic Beverage Control Commission on ABC Permit Applications. [View](#)

Recommended Action: Adopt Resolution.

13. Consideration of Cape Fear Tutoring Reimbursement Contract Relative to 2017-2018 Afterschool Program (allows for reimbursement to City for healthy snacks estimated @ \$500 per month = \$5,546). [View](#)

Recommended Action: Approve Contract as Recommended and Authorize the Mayor and/or Appropriate Agent to Execute the Same on Behalf of the City.

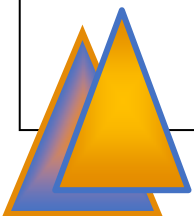
14. Consideration of Water Assessment Contract with Katherine Szabo for Water Service at 4547 Laurel Trail Road (\$1,000 water connection fees prepaid; \$3,265 water tap, meter, capacity and main fees to be assessed). [View](#)

Recommended Action: Approve Contract and Authorize the Mayor and City Clerk to Execute the Same on Behalf of the City.

15. Consideration of the Following Transit Grants:

- a. FY 2018 5310 Enhanced Mobility of Seniors and Individuals with Disabilities Grant - funds expenses associated with evening Transit service for the general public (FTA -\$62,500; Local Match - \$62,500); and [View](#)
- b. FY 2018 Community Transportation Program Grant - assists in funding the administrative expenses associated with Tar River Transit's rural para-transit program (FTA - \$262,110; State - \$16,381; Local Match - \$49,147). [View](#)

Recommended Action: Approve Grant Agreements and Authorize the Mayor and City Clerk to Execute Required Documentation and Certifications.





16. Consideration of Bids:

[View](#)

- a. Tar River Wastewater Treatment Plant Screw Pump Replacement - award to Step Construction, Incorporated @ total cost of \$549,500; and
- b. Purchase and Installation of Basketball Backstops and Equipment for Rocky Mount Event Center - based on bid awarded by the National Joint Powers Alliance (NJPA) – award to Porter Athletic (an LSG Company) @ total cost of \$206,803.50 under NJPA Contract RFP #082114-PTA. [View](#)

Recommended Action: 1) Award Bids as Recommended;  
2) Authorize the Mayor and City Clerk to Execute the Bid Contract on Behalf of the City; and the Purchasing Division to Issue Purchase Order in Accordance with the Council's Award.

17. Appointment:

- Utility Service Review Board (Ward 1 - expires 6/30/2021).

