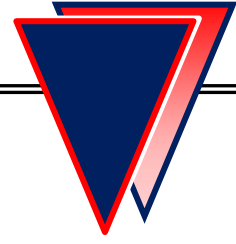


# CITY COUNCIL AGENDA SEPTEMBER 11, 2017 First Responders Day



honoring those brave men and women who  
suit up each day to protect and serve our community



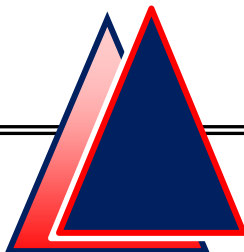
## ROCKY MOUNT CITY COUNCIL VISION STATEMENT

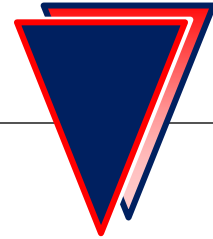
*Rocky Mount is a City composed of people of diverse backgrounds, heritages, and interests with a shared sense of values, stewardship and community.*

*It is a City where all citizens have the opportunity to realize their full potential through individual initiative and community support.*

*Its citizens enjoy and value the benefits of efficient, cost-effective and responsive public services, a strong and diversified economy, and superior cultural and educational resources.*

*Rocky Mount recognizes and appreciates its history while responding to the challenges and opportunities of regional and global change in a proactive and realistic manner.*





# W E L C O M E !

We are pleased you are attending a Rocky Mount City Council meeting. You are now participating in the process of representative government. We appreciate your interest and hope you and your fellow citizens will attend often. Democracy cannot endure without an informed electorate.

Rocky Mount has the Council-Manager form of local government. Policy is set by the Mayor and Council, who are elected by the people. The policy is implemented by the City Manager, who is appointed by the Council. The Council decides what is to be done. The City Manager, operating through the entire City staff, does it. This separation of policy-making and policy administration is considered the most economical and efficient form of City government.

## COUNCIL MEETINGS

The City Council meets in regular session twice each month in the George W. Dudley City Council Chamber of the Frederick E. Turnage Municipal Building. These meetings are open to the public and are held on the following schedule:

**2nd Monday - 7:00 p.m.**

**4th Monday - 4:00 p.m.**

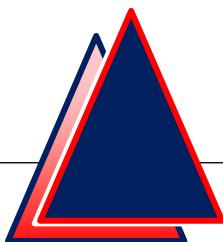
At these meetings, the City's business is conducted and ordinances and resolutions, the laws of Rocky Mount, are enacted. Ordinances take effect upon their adoption when approved by a majority of the Council. All ordinances must be in writing. They are introduced at one meeting and adopted at a subsequent meeting. The Council may, however, by an affirmative vote of five (5) members, adopt an ordinance at the same meeting it is introduced. The Council frequently uses this procedure.

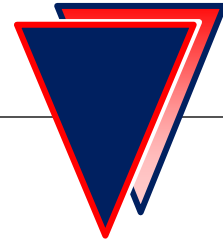
Councilmembers receive the agenda for a Council meeting, together with detailed background material, on the Thursday prior to each regular meeting. This gives them the opportunity to study each item on the agenda prior to the meeting and consult with the City Manager or City staff members. If no additional pertinent facts are presented at the meeting, items are often acted upon without further discussion, particularly in routine matters. This procedure helps Council meetings to move more expeditiously.

## INFORMAL WORK SESSIONS OR COMMITTEE MEETINGS

The Council generally conducts a work session or COMMITTEE OF THE WHOLE meeting at 5:00 p.m. prior to the first regular monthly meeting. The COMMITTEE OF THE WHOLE is the entire City Council meeting as a committee to discuss matters requiring more in-depth explanation, study or discussion. The Committee frequently makes recommendations to the City Council, however, no recommendations made by the COMMITTEE OF THE WHOLE are final until accepted by the Council in a regular meeting.

*These meetings are open to the public.*





## HOW A CITIZEN CAN BE HEARD

Citizens may appear before the Council to be heard on any subject related to City government, or any individual matter which may involve City government. A provision is made on each City Council agenda for **PETITIONS TO BE RECEIVED FROM THE PUBLIC**. At this time, citizens are encouraged to bring to the Council's attention matters that are not otherwise specifically listed on the agenda. If the matter you are interested in is specifically listed on the agenda, you are asked to address that issue when it is being considered. If you desire to be heard, you are asked to advise the Mayor in which item you are interested at the time it appears on the agenda. You will be requested to use the speakers stand, give your name and address and identify any group which you represent. Citizens addressing the Council on any matter shall not abuse their privilege and shall confine themselves to the question under debate, and avoid all personal or indecorous language. The City Clerk prepares the minutes of the meetings. After approval by the Council, these become the official record of the proceedings. The entire meeting is tape recorded for accuracy in preparing the minutes.

## PUBLIC HEARINGS

Prior to the enactment of some ordinances or resolutions, the law requires that the City Council conduct a public hearing in order that the public may have an opportunity to be heard. The most common of these are zoning ordinance changes, the ordering of public improvements and determination of assessments. Most public hearings are conducted in the general course of a regular meeting and are usually scheduled for the evening meeting of the City Council on the second Monday of each month to afford more citizens an opportunity to attend.

### MAYOR

DAVID W. COMBS

### CITY COUNCIL

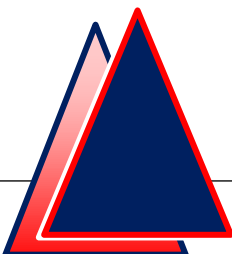
W. B. BULLOCK, MAYOR PRO TEM  
(Ward 6)

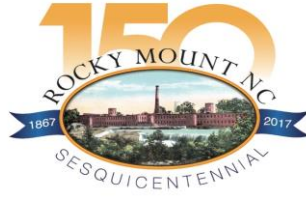
ANDRÉ D. KNIGHT (Ward 1)  
REUBEN C. BLACKWELL, IV (Ward 2)  
LAMONT WIGGINS (Ward 3)

LOIS WATKINS (Ward 4)  
TOM ROGERS (Ward 5)  
CHRIS MILLER (Ward 7)

### CITY STAFF

ROCHELLE D. SMALL-TONEY, *City Manager*  
PAMELA O. CASEY, *City Clerk*  
TASHA LOGAN FORD, *Assistant City Manager*  
THOMAS MOTON, JR., *Assistant City Manager*  
TAMEKA KENAN-NORMAN, *Public Affairs Manager*  
RICHARD J. ROSE, *City Attorney*





**AGENDA FOR A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF ROCKY MOUNT TO BE HELD MONDAY, SEPTEMBER 11, 2017 AT 7:00 P.M. IN THE GEORGE W. DUDLEY CITY COUNCIL CHAMBER OF THE FREDERICK E. TURNAGE MUNICIPAL BUILDING.**

1. Meeting Called to Order by the Mayor.
2. Prayer.
3. Roll Call by the City Clerk.
4. Approval of the Minutes of a Regular Meeting of the City Council Held August 28, 2017. [View](#)
5. Presentations and Recognitions: [View](#)
  - Presentation of Proclamation Proclaiming the Month of September as Senior Center Month in the City of Rocky Mount to Brian Harrell, Senior Center Manager, and Senior Center Members; and
  - Presentation of Proclamation Proclaiming September 11<sup>th</sup> as First Responders Day in the City of Rocky Mount to James Moore, Police Chief, and Michael Varnell, Fire Chief.
6. Petitions to be Received from the Public.

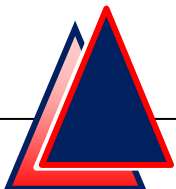
*Note: Citizens shall state their name and address for public record and limit presentations to three (3) minutes. Time will be monitored*

7. Consideration of Tax Releases and/or Refunds: [View](#)
  - Schedule A – taxes under \$100 approved for release and/or refund by the City Manager; and
  - Schedule B – taxes over \$100 recommended for release and/or refund by the City Council.

Recommended Action: 1) Acknowledge Receipt of Report from the City Manager of Schedule A Taxes Approved for Release and/or Refund; and  
2) Approve Release and/or Refund of Taxes Listed on Schedule B.

8. Consideration of the Minutes and Recommendations from a Regular Scheduled Planning Board Meeting held August 8, 2017: [View](#)

***\*Overview of request(s) and recommendation(s) by the Director of Planning and Development or his designee***





A. **Public Hearing** Relative to the Following Rezoning Request Recommended for Approval and Found in Compliance with the Comprehensive Plan by the Planning Board:

- Request by Lisa Robertson to rezone ±3.52 acres located at 420 Jones Road and 2221 Curtis Ellis Drive from R-15 to O-I.

[View](#)

Recommended Action: Acknowledge Receipt of Planning Board Minutes and Adopt Ordinance Amending the Land Development Code and Map.

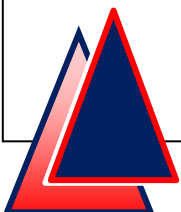
B. **Public Hearing** Relative to the Following Land Development Code Amendments Recommended for Approval and found in Compliance with the Comprehensive Plan by the Planning Board: [View](#)

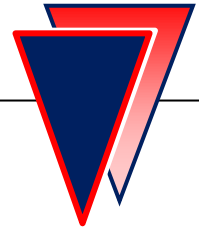
- **PURPOSE OF AMENDMENTS:** to revise the following Chapters and Sections of the Land Development Code of the City of Rocky Mount to align with the State General Statutes, correct misaligned text and clarify the intended application of regulations:
  - 1) Chapter 3. DEVELOPMENT REVIEW ADMINISTRATION; Sec. 308. Board of Adjustment.; F. *Board rules and procedures*.;
  - 2) Chapter 3. DEVELOPMENT REVIEW ADMINISTRATION; Sec. 312. Development review procedures.; G. *Written notice*.; H. *Published notice*.; I. *Posted notice*.; and K. *Summary of procedures requiring notice*. **Table 3-1. Notice Summary**;
  - 3) Chapter 7. GENERAL DEVELOPMENT STANDARDS; Sec. 704. Landscaping and buffering.; C. *Landscaping procedures and general requirements*.; 6. Maintenance requirements;
  - 4) Chapter 7. GENERAL DEVELOPMENT STANDARDS; Sec. 709. Signs.; E. *Signs not requiring a permit*.; 4. *Display of official governmental flags*.;
  - 5) Chapter 7. GENERAL DEVELOPMENT STANDARDS; Sec. 709. Signs.; F. *Permitted freestanding signs*.; **Table 7-1**.; and
  - 6) Chapter 7. GENERAL DEVELOPMENT STANDARDS; Sec. 709. Signs.; G. *Permitted wall signs, hanging signs, projecting signs and roof signs*.; **Table 7-2**.

Recommended Action: Adopt Ordinance Amending the Land Development Code and Map.

9. **Public Hearing** Relative to the Following Land Development Code Amendments Recommended for Approval and Found in Compliance with the Comprehensive Plan by the Planning Board at a Regular Rescheduled Planning Board Meeting held November 9, 2016: [View](#)

- Amends Land Development Code to replace Tables 7-1 and 7-2 inadvertently deleted in December 2016:





Recommended Action: Adopt Ordinance Amending the Land Development Code and Map.

10. Consideration of Offer (\$1 per year for 25 years, with 1 additional automatic renewal unless terminated) from Rocky Mount Dam, LLC to Lease City-Owned Property Located in the Tar River Below the Rocky Mount Mills Dam Known as Panther Island (*deferred from June 26, July 10 and August 14, 2017 meetings*). [View](#)

11. Consideration of Application for One (1) Additional Taxi Right License for Zabdiel Uri Dewar. [View](#)

Recommended Action: Approve Issuance of Additional Taxi Right License as Recommended and Authorize the City Clerk to Execute the Same on Behalf of the City.

12. Consideration of Ordinance Ordering the Community Code Inspector to Proceed with Demolition of the Following Substandard Properties: [View](#)

- a. 1332 Maple Street
- b. 538 Center Street
- c. 512 Arlington Street
- d. 1415 Branch Street
- e. 200 S. Howell Street
- f. 515 Carolina Avenue

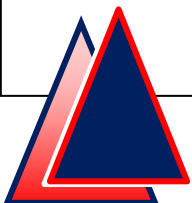
Recommended Action: Adopt Ordinance.

13. Consideration of Releasing Interest (\$2,580.31) on a Demolition Assessment and Weed Assessments (\$450.21) Relative to Private Properties Located at 401 Cedar Street (principal and interest to be paid = demolition/\$6,239.28; weeds/\$842.87). [View](#)

Recommended Action: Approve Recommendations and Authorize the Mayor and/or City Clerk to Execute Any Necessary Documentation.

14. Consideration of FY 2018 5339 Statewide Bus and Bus Facility Grant Agreement from the North Carolina Department of Transportation for Replacement of Existing Para-Transit Vehicles and Bus Stop Signage for Fixed Route ((FTA = \$314,880; NCDOT = \$39,360; City Local Match = \$39,360). [View](#)

Recommended Action: 1) Accept Grant and Authorize the Mayor and City Clerk to Execute the Grant Agreement and Any Other Required Documentation on Behalf of the City; and  
2) Adopt Resolution.





15. Appointment:

- Utility Service Review Board (Ward 1 - expires 6/30/2021)

16. Consideration of Scheduling City Council Candidates Briefing with the City Manager for Monday, September 25, 2017 at 10:00 a.m.

17. Closed Session:

- Economic Development; and
- Personnel

