

CITY COUNCIL AGENDA SEPTEMBER 25, 2017



[View Main Agenda](#)

Please join us as we celebrate

Public Power & Public Natural Gas Week!

October 1-7, 2017

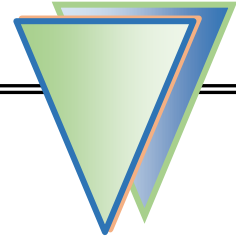
Rocky Mount Public Utilities is a publicly-owned utility, which means our owners are our customers. Rates are set by officials who live and work in our community, and our employees are also our neighbors, family and friends. Our goal is to provide safe, reliable service our customers can count on. During Public Power and Public Natural Gas Week, join us as we celebrate all the benefits of being publicly-owned and the value it brings to our community!



Visit RMPU at the **BBQ Throw Down** on
Oct. 14, 2017 from 10:30 am to 6 pm in
Downtown Rocky Mount!

Featuring:

Safety Demonstrations • Games • Prizes
Giveaways • Kids Activities • Plinko • Pole-Climbing



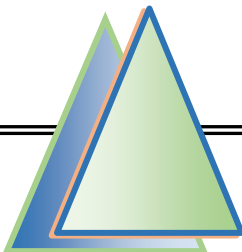
ROCKY MOUNT CITY COUNCIL VISION STATEMENT

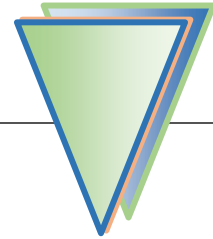
Rocky Mount is a City composed of people of diverse backgrounds, heritages, and interests with a shared sense of values, stewardship and community.

It is a City where all citizens have the opportunity to realize their full potential through individual initiative and community support.

Its citizens enjoy and value the benefits of efficient, cost-effective and responsive public services, a strong and diversified economy, and superior cultural and educational resources.

Rocky Mount recognizes and appreciates its history while responding to the challenges and opportunities of regional and global change in a proactive and realistic manner.





W E L C O M E !

We are pleased you are attending a Rocky Mount City Council meeting. You are now participating in the process of representative government. We appreciate your interest and hope you and your fellow citizens will attend often. Democracy cannot endure without an informed electorate.

Rocky Mount has the Council-Manager form of local government. Policy is set by the Mayor and Council, who are elected by the people. The policy is implemented by the City Manager, who is appointed by the Council. The Council decides what is to be done. The City Manager, operating through the entire City staff, does it. This separation of policy-making and policy administration is considered the most economical and efficient form of City government.

COUNCIL MEETINGS

The City Council meets in regular session twice each month in the George W. Dudley City Council Chamber of the Frederick E. Turnage Municipal Building. These meetings are open to the public and are held on the following schedule:

2nd Monday - 7:00 p.m.

4th Monday - 4:00 p.m.

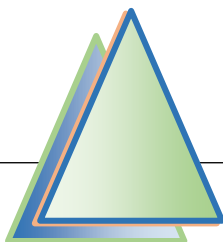
At these meetings, the City's business is conducted and ordinances and resolutions, the laws of Rocky Mount, are enacted. Ordinances take effect upon their adoption when approved by a majority of the Council. All ordinances must be in writing. They are introduced at one meeting and adopted at a subsequent meeting. The Council may, however, by an affirmative vote of five (5) members, adopt an ordinance at the same meeting it is introduced. The Council frequently uses this procedure.

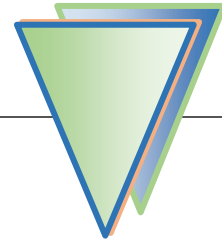
Councilmembers receive the agenda for a Council meeting, together with detailed background material, on the Thursday prior to each regular meeting. This gives them the opportunity to study each item on the agenda prior to the meeting and consult with the City Manager or City staff members. If no additional pertinent facts are presented at the meeting, items are often acted upon without further discussion, particularly in routine matters. This procedure helps Council meetings to move more expeditiously.

INFORMAL WORK SESSIONS OR COMMITTEE MEETINGS

The Council generally conducts a work session or COMMITTEE OF THE WHOLE meeting at 5:00 p.m. prior to the first regular monthly meeting. The COMMITTEE OF THE WHOLE is the entire City Council meeting as a committee to discuss matters requiring more in-depth explanation, study or discussion. The Committee frequently makes recommendations to the City Council, however, no recommendations made by the COMMITTEE OF THE WHOLE are final until accepted by the Council in a regular meeting.

These meetings are open to the public.





HOW A CITIZEN CAN BE HEARD

Citizens may appear before the Council to be heard on any subject related to City government, or any individual matter which may involve City government. A provision is made on each City Council agenda for **PETITIONS TO BE RECEIVED FROM THE PUBLIC**. At this time, citizens are encouraged to bring to the Council's attention matters that are not otherwise specifically listed on the agenda. If the matter you are interested in is specifically listed on the agenda, you are asked to address that issue when it is being considered. If you desire to be heard, you are asked to advise the Mayor in which item you are interested at the time it appears on the agenda. You will be requested to use the speakers stand, give your name and address and identify any group which you represent. Citizens addressing the Council on any matter shall not abuse their privilege and shall confine themselves to the question under debate, and avoid all personal or indecorous language. The City Clerk prepares the minutes of the meetings. After approval by the Council, these become the official record of the proceedings. The entire meeting is tape recorded for accuracy in preparing the minutes.

PUBLIC HEARINGS

Prior to the enactment of some ordinances or resolutions, the law requires that the City Council conduct a public hearing in order that the public may have an opportunity to be heard. The most common of these are zoning ordinance changes, the ordering of public improvements and determination of assessments. Most public hearings are conducted in the general course of a regular meeting and are usually scheduled for the evening meeting of the City Council on the second Monday of each month to afford more citizens an opportunity to attend.

MAYOR

DAVID W. COMBS

CITY COUNCIL

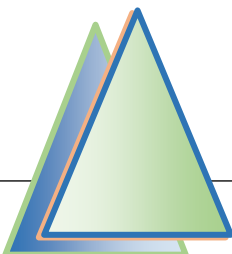
W. B. BULLOCK, MAYOR PRO TEM
(Ward 6)

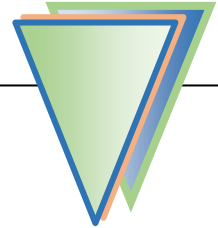
ANDRÉ D. KNIGHT (Ward 1)
REUBEN C. BLACKWELL, IV (Ward 2)
LAMONT WIGGINS (Ward 3)

LOIS WATKINS (Ward 4)
TOM ROGERS (Ward 5)
CHRIS MILLER (Ward 7)

CITY STAFF

ROCHELLE D. SMALL-TONEY, *City Manager*
PAMELA O. CASEY, *City Clerk*
TASHA LOGAN FORD, *Assistant City Manager*
THOMAS MOTON, JR., *Assistant City Manager*
TAMEKA KENAN-NORMAN, *Public Affairs Manager*
RICHARD J. ROSE, *City Attorney*





AGENDA FOR A REGULAR SCHEDULED MEETING OF THE CITY COUNCIL OF THE CITY OF ROCKY MOUNT TO BE HELD MONDAY, SEPTEMBER 25, 2017 AT 4:00 P.M. IN THE GEORGE W. DUDLEY CITY COUNCIL CHAMBER OF THE FREDERICK E. TURNAGE MUNICIPAL BUILDING.

1. Meeting Called to Order by the Mayor.
2. Prayer.
3. Roll Call by the City Clerk.
4. Approval of the Minutes of a Regular Meeting of the City Council Held September 11, 2017. [View](#)
5. Presentations and Recognitions: [View](#)
 - a. Presentation of 2017 North Carolina Main Street Center “Main Street Champion” Award to Stepheny Houghtlin for Dedicated Support of the Downtown Revitalization Efforts of Main Street Rocky Mount;
 - b. Presentation of the 2017 National Main Street Center and North Carolina Main Street Award Recognizing the City of Rocky Mount Main Street Program as a “Main Street America Accredited Program” to the Central City Revitalization Panel and City Staff;
 - c. Presentation of Proclamation Proclaiming the Week of September 24-30, 2017 as Rail Safety Week in the City of Rocky Mount to North Carolina Operation Lifesaver Authorized Volunteer, Trooper Randy Bridges.
 - d. Presentation of Proclamation Proclaiming the Week of October 1-7, 2017 Public Power and Public Natural Gas Week in the City of Rocky Mount to Energy Resources Department Staff.
 - e. Presentation of Proclamation Proclaiming October 6th through October 10th as Thelonious Monk’s 100th Birthday Celebration.

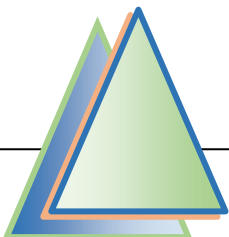
6. Petitions to be Received from the Public.

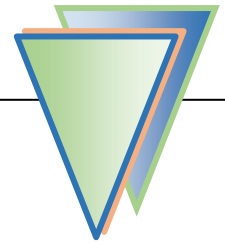
Note: Citizens shall state their name and address for public record and limit presentations to three (3) minutes. Time will be monitored.

7. CONSENT AGENDA:

A. Consideration of Adoption of the Following FY 2017-2018 Project Ordinance Amendment:

1. Appropriates NCDOT Grant funds for the purchase of additional 30 foot Low Floor Bus (\$470,000). [View](#)





B. Temporary Street Closures:

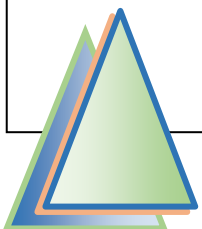
1. From Pastor Mack E. Battle of East End Baptist Church to close the 900 block of East Highland Avenue from 2:00 p.m. to 6:00 p.m. on Saturday, October 7, 2016 to celebrate the Church's 91st Anniversary; [View](#)
2. Consideration of Request from Essence Hamlette to Close the 300 Block of Albemarle Avenue from 3:00 p.m. to 5:00 p.m. on Saturday, October 14, 2017 for her son's birthday party; [View](#)
3. Consideration of Request from Steve Yetman, City Engineer, on Behalf of RMECDC of an Ordinance Approving Temporary Street Closing for the 100th Birthday Celebration of Thelonious Monk (*ordinance adoption requirement of NCDOT standards*): [View](#)
 - Closure of E. Thomas Street (US 64 Business West) from Atlantic Avenue to NE Main Street; Albemarle Avenue from Rose Street to E. Goldleaf Street; and NE Main Street from E. Thomas Street to E. Goldleaf Street from 1:30 p.m. to 11:30 p.m. on Saturday, October 7, 2017.
4. Consideration of Request from Steve Yetman, City Engineer, of an Ordinance Approving Temporary Street Closing for the Annual Christmas Parade (*ordinance adoption requirement of NCDOT standards*): [View](#)
 - Temporary Closure of the East Side of Main Street from Marigold Street to E. Thomas Street; Thomas Street from NE Main Street to N. Church Street; and Church Street from W. Thomas Street to Bassett Street from 1:00 p.m. until 4:30 p.m. on Sunday, December 3, 2017.

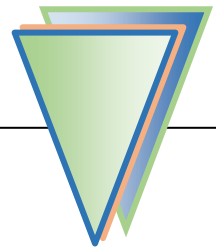
Recommended Action: Approve Consent Agenda (inclusive of approval of adoption of Ordinances).

8. Consideration of Minutes from a Committee of the Whole Meeting Held September 11, 2017: [View](#)

1. Downtown Community Facility Branding/Marketing - *Charles Penny* - approval of branding efforts as recommended;
2. Budget Report, Final Quarter FY 2017 (Unaudited) - *Ken Hunter* – report only; no action;
3. Business Services Relocation – *Amy Staton* – approval of naming building at 224 S. Franklin Street as recommended; and
4. Human Relations Commission/Improving Race Relations in the City of Rocky Mount – *Archie Jones* – report only; no action.
5. Chamber of Commerce Request – approved increase in level of benefits to the Chamber's investment program, as recommended.

Recommended Action: Approve Minutes and Recommendations.





- 9. Consideration of Releasing Interest (\$523.12) on Weed Cutting Assessments Relative to Private Properties Located at 334-342 Albemarle Avenue and 337 NE Main Street (principal and interest to be paid = Albemarle Avenue/\$168.10; NE Main Street/\$866.59 = \$511.57. [View](#)

Recommended Action: Approve Recommendations and Authorize the Mayor and/or City Clerk to Execute Any Necessary Documentation.

- 10. Consideration of Equipment Proposed to be Purchased with Funding (\$49,654) from the 2017 Edward Byrne Memorial Justice Assistance Grant (JAG), If Awarded: (Nash County share - \$19,861.60/City share - \$29,792.40 to be used to purchase License Plate Reader System and 35 hockey puck style antennas; notification pursuant to grant requirement). [View](#)

Recommended Action: Acknowledge Notification of Planned Use of JAG Funds.

- 11. Consideration of Issuance of One-Time Special Amplified Sound Permit for the Monk Jazz Outdoor Concert and 100th Birthday Celebration of T.S. Monk from 7 p.m. to 11 p.m. on Saturday, October 7, 2017. [View](#)

Recommended Action: Waive Permit for Mechanical Sound Producing Device Restrictions and Authorize the Chief of Police to Issue One-Time Special Amplified Sound Permit.

- 12. Consideration of Personnel Pay and Classification Plan Amendments to Add the Following New Positions: [View](#)

Dept/Division	Classification	Range
CMO	Chief Communications and Marketing Officer	26
CMO	Media Relations Specialist	18

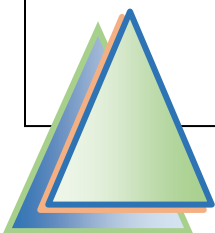
Recommended Action: Adopt Resolution Enacting Changes Outlined Above.

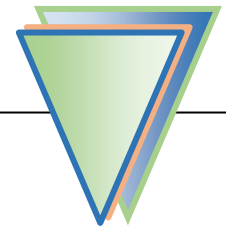
- 13. Consideration of Electric Service Agreement with Boice Willis Clinic for Service at 91 Enterprise Drive (outlines terms and conditions for sale of electric power). [View](#)

Recommended Action: Approve Agreement and Authorize the Mayor and City Clerk to Execute the Same on Behalf of the City.

- 14. Consideration of Sidewalk Cost Reimbursement Agreement with WODA Construction, Inc. Relative to Ravenwood Crossing (outlines City’s share of cost of sidewalk installation – estimated at and not to exceed \$30,000). [View](#)

Recommended Action: Approve Agreement and Authorize the Mayor to Execute the Same on Behalf of the City.





15. Consideration of 1) North Carolina Housing Finance Agency Urgent Repair Program Funding Agreement (details amount of award of \$75,000 and deadline for use of funds); and 2) 2017 Urgent Repair Program Assistance Policy (details eligibility requirements for program participants, selection process and over program process). [View](#)

Recommended Action: 1) Adopt Urgent Repair Program Assistance Policy;
2) Approve Funding Agreement; and
3) Authorize the Mayor and City Clerk to Execute the Agreement and Policy on Behalf of the City.

16. Consideration of Pole Attachment Agreement with Extenet Systems, Incorporated (outlines terms and conditions for Extenet to attach equipment to the City's utility poles; 5-year term). [View](#)

Recommended Action: Approve Agreement and Authorize the Mayor and City Clerk to Execute the Same on Behalf of the City.

17. Consideration of the Following Recommendations from the Traffic Engineer: [View](#)

- Adopt: No Parking Anytime on both sides of East Elm Street from Falls Road eastward for 0.13 miles

Recommended Action: Adopt Ordinance Amending the Traffic Control Ordinance Map.

18. Consideration of Contract Renewal with Public Safety Corporation for False Alarm Tracking and Billing Services (extends term through August 23, 2018; all other terms remain the same). [View](#)

Recommended Action: Approve Contract Extension and Authorize the Mayor and City Clerk to Execute the Same on Behalf of the City.

19. Consideration of Contract Extension with Mullin & Lonergan Associates for Completion of the Annual Action Plan, Consolidated Plan, Citizen Participation Plan and Assessment of Fair Housing (extends term of contract to 2023 @ an additional cost of \$15,000). [View](#)

Recommended Action: Approve Contract Extension and Authorize the Mayor and City Clerk to Execute the Same on Behalf of the City.

20. Appointment: [View](#)

- a. Board of Adjustment (Alternate – expires 6/30/2020)
- b. Mayor's Commission on Persons with Disabilities (expires 6/2018)
- c. Rocky Mount-Wilson Airport Authority (expires 6/30/2019)
- d. Utility Service Review Board (Ward 1 - expires 6/30/2021)

