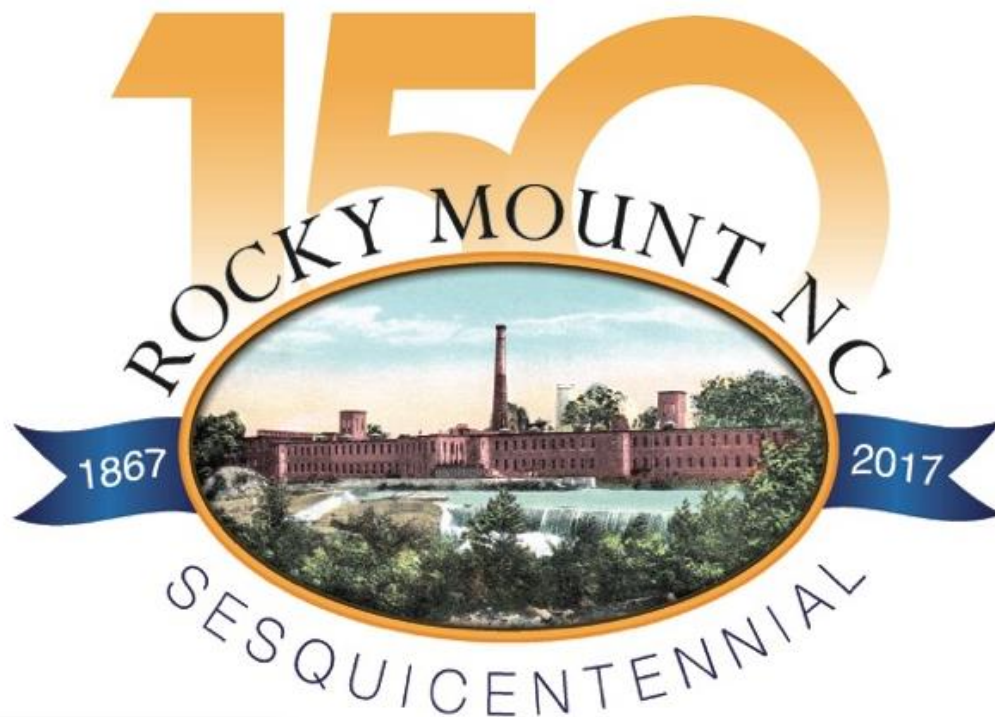


# CITY COUNCIL AGENDA OCTOBER 9, 2017



Eastern Carolina BBQ Throwdown  
*3rd Annual*  
**HOME BREW  
COMPETITION**  
October 14, 2017



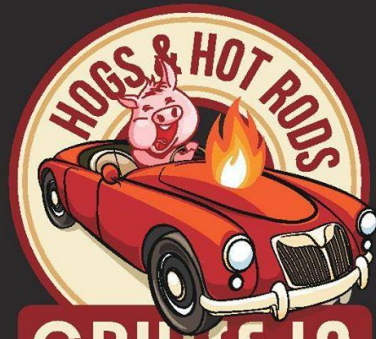
**BBQ  
THROW DOWN**



First Place Winner \$200 and Signature Trophy • Second Place Winner \$100  
Entries can be mailed before October 6th or brought to the festival tent by 11:00 am on event day.  
Visit [www.bbqthrowdown.net](http://www.bbqthrowdown.net) for more information.



[View Main Agenda](#)



**CRUISE-IN**

JOIN US FOR THE 1ST ANNUAL  
**HOGS & HOT ROD'S CRUISE-IN**  
OCTOBER 14, 2017  
AT THE 10TH ANNUAL EASTERN CAROLINA BBQ THROW DOWN



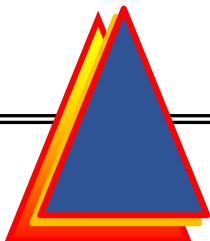
## ROCKY MOUNT CITY COUNCIL VISION STATEMENT

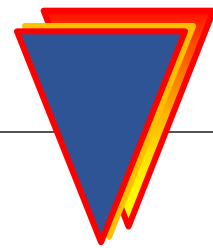
*Rocky Mount is a City composed of people of diverse backgrounds, heritages, and interests with a shared sense of values, stewardship and community.*

*It is a City where all citizens have the opportunity to realize their full potential through individual initiative and community support.*

*Its citizens enjoy and value the benefits of efficient, cost-effective and responsive public services, a strong and diversified economy, and superior cultural and educational resources.*

*Rocky Mount recognizes and appreciates its history while responding to the challenges and opportunities of regional and global change in a proactive and realistic manner.*





# W E L C O M E !

We are pleased you are attending a Rocky Mount City Council meeting. You are now participating in the process of representative government. We appreciate your interest and hope you and your fellow citizens will attend often. Democracy cannot endure without an informed electorate.

Rocky Mount has the Council-Manager form of local government. Policy is set by the Mayor and Council, who are elected by the people. The policy is implemented by the City Manager, who is appointed by the Council. The Council decides what is to be done. The City Manager, operating through the entire City staff, does it. This separation of policy-making and policy administration is considered the most economical and efficient form of City government.

## COUNCIL MEETINGS

The City Council meets in regular session twice each month in the George W. Dudley City Council Chamber of the Frederick E. Turnage Municipal Building. These meetings are open to the public and are held on the following schedule:

**2nd Monday - 7:00 p.m.**

**4th Monday - 4:00 p.m.**

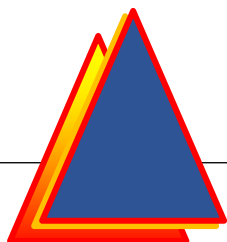
At these meetings, the City's business is conducted and ordinances and resolutions, the laws of Rocky Mount, are enacted. Ordinances take effect upon their adoption when approved by a majority of the Council. All ordinances must be in writing. They are introduced at one meeting and adopted at a subsequent meeting. The Council may, however, by an affirmative vote of five (5) members, adopt an ordinance at the same meeting it is introduced. The Council frequently uses this procedure.

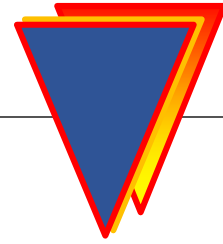
Councilmembers receive the agenda for a Council meeting, together with detailed background material, on the Thursday prior to each regular meeting. This gives them the opportunity to study each item on the agenda prior to the meeting and consult with the City Manager or City staff members. If no additional pertinent facts are presented at the meeting, items are often acted upon without further discussion, particularly in routine matters. This procedure helps Council meetings to move more expeditiously.

## INFORMAL WORK SESSIONS OR COMMITTEE MEETINGS

The Council generally conducts a work session or COMMITTEE OF THE WHOLE meeting at 5:00 p.m. prior to the first regular monthly meeting. The COMMITTEE OF THE WHOLE is the entire City Council meeting as a committee to discuss matters requiring more in-depth explanation, study or discussion. The Committee frequently makes recommendations to the City Council, however, no recommendations made by the COMMITTEE OF THE WHOLE are final until accepted by the Council in a regular meeting.

*These meetings are open to the public.*





## HOW A CITIZEN CAN BE HEARD

Citizens may appear before the Council to be heard on any subject related to City government, or any individual matter which may involve City government. A provision is made on each City Council agenda for **PETITIONS TO BE RECEIVED FROM THE PUBLIC**. At this time, citizens are encouraged to bring to the Council's attention matters that are not otherwise specifically listed on the agenda. If the matter you are interested in is specifically listed on the agenda, you are asked to address that issue when it is being considered. If you desire to be heard, you are asked to advise the Mayor in which item you are interested at the time it appears on the agenda. You will be requested to use the speakers stand, give your name and address and identify any group which you represent. Citizens addressing the Council on any matter shall not abuse their privilege and shall confine themselves to the question under debate, and avoid all personal or indecorous language. The City Clerk prepares the minutes of the meetings. After approval by the Council, these become the official record of the proceedings. The entire meeting is tape recorded for accuracy in preparing the minutes.

## PUBLIC HEARINGS

Prior to the enactment of some ordinances or resolutions, the law requires that the City Council conduct a public hearing in order that the public may have an opportunity to be heard. The most common of these are zoning ordinance changes, the ordering of public improvements and determination of assessments. Most public hearings are conducted in the general course of a regular meeting and are usually scheduled for the evening meeting of the City Council on the second Monday of each month to afford more citizens an opportunity to attend.

### MAYOR

DAVID W. COMBS

### CITY COUNCIL

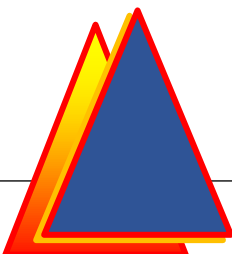
W. B. BULLOCK, MAYOR PRO TEM  
(Ward 6)

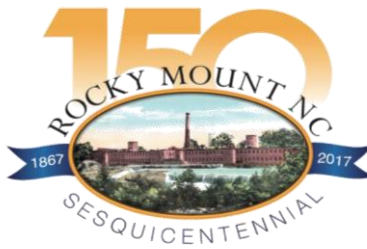
ANDRÉ D. KNIGHT (Ward 1)  
REUBEN C. BLACKWELL, IV (Ward 2)  
LAMONT WIGGINS (Ward 3)

LOIS WATKINS (Ward 4)  
TOM ROGERS (Ward 5)  
CHRIS MILLER (Ward 7)

### CITY STAFF

ROCHELLE D. SMALL-TONEY, *City Manager*  
PAMELA O. CASEY, *City Clerk*  
TASHA LOGAN FORD, *Assistant City Manager*  
THOMAS MOTON, JR., *Assistant City Manager*  
TAMEKA KENAN-NORMAN, *Public Affairs Manager*  
RICHARD J. ROSE, *City Attorney*





**AGENDA FOR A REGULAR SCHEDULED MEETING OF THE CITY COUNCIL OF THE CITY OF ROCKY MOUNT TO BE HELD MONDAY, OCTOBER 9, 2017 AT 7:00 P.M. IN THE GEORGE W. DUDLEY CITY COUNCIL CHAMBER OF THE FREDERICK E. TURNAGE MUNICIPAL BUILDING.**

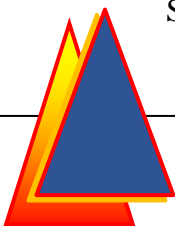
1. Meeting Called to Order by the Mayor.
2. Prayer.
3. Roll Call by the City Clerk.
4. Approval of the Minutes of a Regular Meeting of the City Council Held September 25, 2017. [View](#)
5. Presentations and Recognitions: [View](#)
  - a. Presentation of Proclamation Proclaiming the Month of October 2017 as Crime Prevention Month to Police Chief James C. Moore and Members of the Community Services Unit of the Rocky Mount Police Department; and
  - b. Presentation of Proclamation Proclaiming the Month of October 2017 as Disability Awareness and Employment Month to Human Relations Director, Archie Jones, Members of the Mayor's Commission on Persons with Disabilities and Human Relations Staff.
6. Petitions to be Received from the Public.

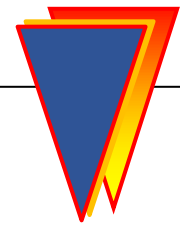
*Note: Citizens shall state their name and address for public record and limit presentations to three (3) minutes. Time will be monitored*
7. Consideration of the Recommendations from a Regular Scheduled Planning Board Meeting held August 8, 2017 (\*Deferred from September 11, 2017 City Council Meeting) [View](#)

***\*Overview of request(s) and recommendation(s) by the Director of Planning and Development or his designee***

**A. Public Hearing** Relative to the Following Land Development Code Amendments Recommended for Approval and found in Compliance with the Comprehensive Plan by the Planning Board: [View](#)

- **PURPOSE OF AMENDMENTS:** to revise the following Chapters and Sections of the Land Development Code of the City of Rocky Mount to align with the State General Statutes, correct misaligned text and clarify the intended application of regulations:





- 1) Chapter 3. DEVELOPMENT REVIEW ADMINISTRATION; Sec. 308. Board of adjustment.; F. *Board rules and procedures.*;
- 2) Chapter 3. DEVELOPMENT REVIEW ADMINISTRATION; Sec. 312. Development review procedures.; G. *Written notice.*; H. *Published notice.*; I. *Posted notice.*; and K. *Summary of procedures requiring notice. Table 3-1. Notice Summary*;
- 3) Chapter 7. GENERAL DEVELOPMENT STANDARDS; Sec. 704. Landscaping and buffering.; C. *Landscaping procedures and general requirements.*; 6. Maintenance requirements.;
- 4) Chapter 7. GENERAL DEVELOPMENT STANDARDS; Sec. 709. Signs.; E. *Signs not requiring a permit.*; 4. *Display of official governmental flags.*;
- 5) Chapter 7. GENERAL DEVELOPMENT STANDARDS; Sec. 709. Signs.; F. *Permitted freestanding signs.*; **Table 7-1.**; and
- 6) Chapter 7. GENERAL DEVELOPMENT STANDARDS; Sec. 709. Signs.; G. *Permitted wall signs, hanging signs, projecting signs and roof signs.*; **Table 7-2.**

Recommended Action: Adopt Ordinance Amending the Land Development Code and Map.

8. **Public Hearing** Relative to the Following Land Development Code Amendments Recommended for Approval and Found in Compliance with the Comprehensive Plan by the Planning Board at a Regular Rescheduled Planning Board Meeting held November 9, 2016 (*\*Deferred from September 11, 2017 City Council Meeting*): [View](#)

- Amends Land Development Code to replace Tables 7-1 and 7-2 inadvertently deleted in December 2016:

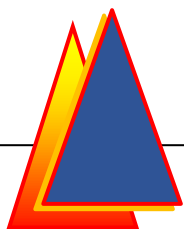
Recommended Action: Adopt Ordinance Amending the Land Development Code and Map.

9. **Public Hearing** Relative to the Preliminary Assessment Roll Prepared to Recover Costs Incurred by the City in Connection with Housing Code Enforcement on the Following Properties:

[View](#)

- a. 612 Cleveland
- b. 620 Dexter Street
- c. 1505 Harper Street
- d. 1021 E. Holly Street
- e. 314/316 Olive Street
- f. 408 N. Pine Street
- g. 302 Smith Street
- h. 1543 Springbrook Drive
- i. 711 Mill Street

Recommended Action: Adopt Resolution Confirming Assessments.





10. Consideration of the Minutes and Recommendations from a Regular Scheduled Planning Board Meeting held September 12, 2017: [View](#)

***\*Overview of request(s) and recommendation(s) by the Director of Planning and Development or his designee***

**A. Public Hearing** Relative to the Following Rezoning Request Recommended for Approval and Found in Compliance with the Comprehensive Plan by the Planning Board:

- Request by Floyd Michael Doss to rezone  $\pm 0.34$  acres located at 2705 Sunset Avenue from R-6MFA to O-I.

[View](#)

Recommended Action: Adopt Ordinance Amending the Land Development Code and Map.

**B. Public Hearing** Relative to the Following Rezoning Request Recommended for Approval and Found in Compliance with the Comprehensive Plan by the Planning Board:

- Request by LaWanda Pulley to rezone  $\pm 0.75$  acres located at 685 Short Street from I-2 to B-5.

[View](#)

Recommended Action: Adopt Ordinance Amending the Land Development Code and Map.

11. Consideration of Tax Releases and/or Refunds: [View](#)

- Schedule A – taxes under \$100 approved for release and/or refund by the City Manager; and
- Schedule B – taxes over \$100 recommended for release and/or refund by the City Council.

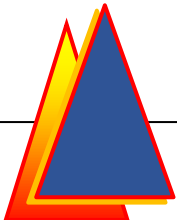
Recommended Action: 1) Acknowledge Receipt of Report from the City Manager of Schedule A Taxes Approved for Release and/or Refund; and  
2) Approve Release and/or Refund of Taxes Listed on Schedule B.

12. Consideration of Applications for New Taxi Right Licenses for:

- a. Allan C. Walters (1) [View](#)
- b. Malcolm L. Homes (3) [View](#)

Recommended Action: Approve Issuance of New Taxi Right Licenses as Recommended and Authorize the City Clerk to Execute the Same on Behalf of the City.

13. Consideration of Resolution Authorizing Submittal of a Transportation Investment Generating Economic Recovery (TIGER) Grant Application to the United States Department of Transportation (if awarded in full, grant will be \$11.922M with a local match of \$5.2M). [View](#)





Recommended Action: Adopt Resolution.

14. Consideration of Grant Application to the Upper Coastal Plain Area Agency on Aging for FY 2017-2018 Senior Center General Purpose Funding (grant funding = \$14,585; 25% local match = \$3,646; supplements budgeted funds for the planning, organizing, development and implementation of Senior Center programs and equipment purchase). [View](#)

Recommended Action: 1) Approve Grant Application and Authorize Submission by Staff;  
2) Authorize the Mayor and City Clerk to Execute Required Documentation and Certifications, including Subsequent Grant Agreement.

15. Consideration of Grant Application to the Golden Leaf Foundation for 2017 Golden Leaf Foundation Disaster Recovery Grant (grant funding requested = \$657,191; no local match required) for Restoration of Structures and Trails in Battle Park and Sunset Park. [View](#)

Recommended Action: 1) Approve Grant Application and Authorize Submission by Staff;  
3) Authorize the Mayor and City Manager to Execute Required Documentation and Certifications, including Subsequent Grant Agreement.

16. Consideration of Declaring Certain Personal Property Surplus and Authorizing Disposal by Electronic Auction via GovDeals, Inc. [View](#)

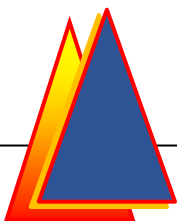
Recommended Action: Adopt Resolution Declaring Property Surplus and Authorizing Disposal by Electronic Auction.

17. Consideration of Disposition of Certain Personal Property by Private Sale Ten (10) Scott AP-50 Air Packs to Bailey Green Hornet Volunteer Fire Department @ cost of \$200 per unit = \$2,000). [View](#)

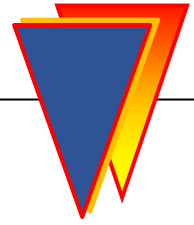
Recommended Action: Adopt Resolution Declaring Property Surplus and Authorizing Disposal by Private Sale.

18. Consideration of Purchase of Used 230 KW Tier 4i Volvo Diesel Engine Generator for the Business Services Center (award recommended to PowerSecure @ \$152,050; turn-key application to include generator enclosure, full one-year warranty and three (3) sets of #400 CU feeder wires in 4" conduit from pad mount transformer to transfer switch). [View](#)

Recommended Action: Approve Purchase as Recommended and Authorize the Purchasing Division to Issue Purchase Order in Accordance with the Council's Award







19. Consideration of Bids/Re-bids:

- a. 25 KV 1/0 AWG Solid Aluminum Underground Cable – award to Anexter, Incorporated @ total cost of \$106,102.50; [View](#)
- b. Natural Gas Engineering and Consulting Services Relative to Northern System Strengthening – award to RK&K to perform required engineering services @ total cost of \$159,670 (cost of services to be paid in advance by Pfizer); [View](#)
- c. Cured-In-Place Pipe (CIPP) – award to AM-Liner East, Incorporated @ total cost of \$204,809; and [View](#)
- d. Underground Cable Installation and Overhead Powerline Removal Project – award to Lee Electrical Construction, Incorporated @ total cost of \$252,253.78. [View](#)

Recommended Action: 1) Award Bids as Recommended;  
2) Authorize the Purchasing Division to Issue Purchase Order for Item (a) in Accordance with Council’s Award (Item a); and  
3) Authorize the Mayor and City Clerk to Execute the Bid Contract for Item (b), (c) and (d) on Behalf of the City.

20. Appointment: [View](#)

- a. Board of Adjustment (Alternate – expires 6/30/2020); and
- b. Rocky Mount-Wilson Airport Authority (expires 6/30/2019)

