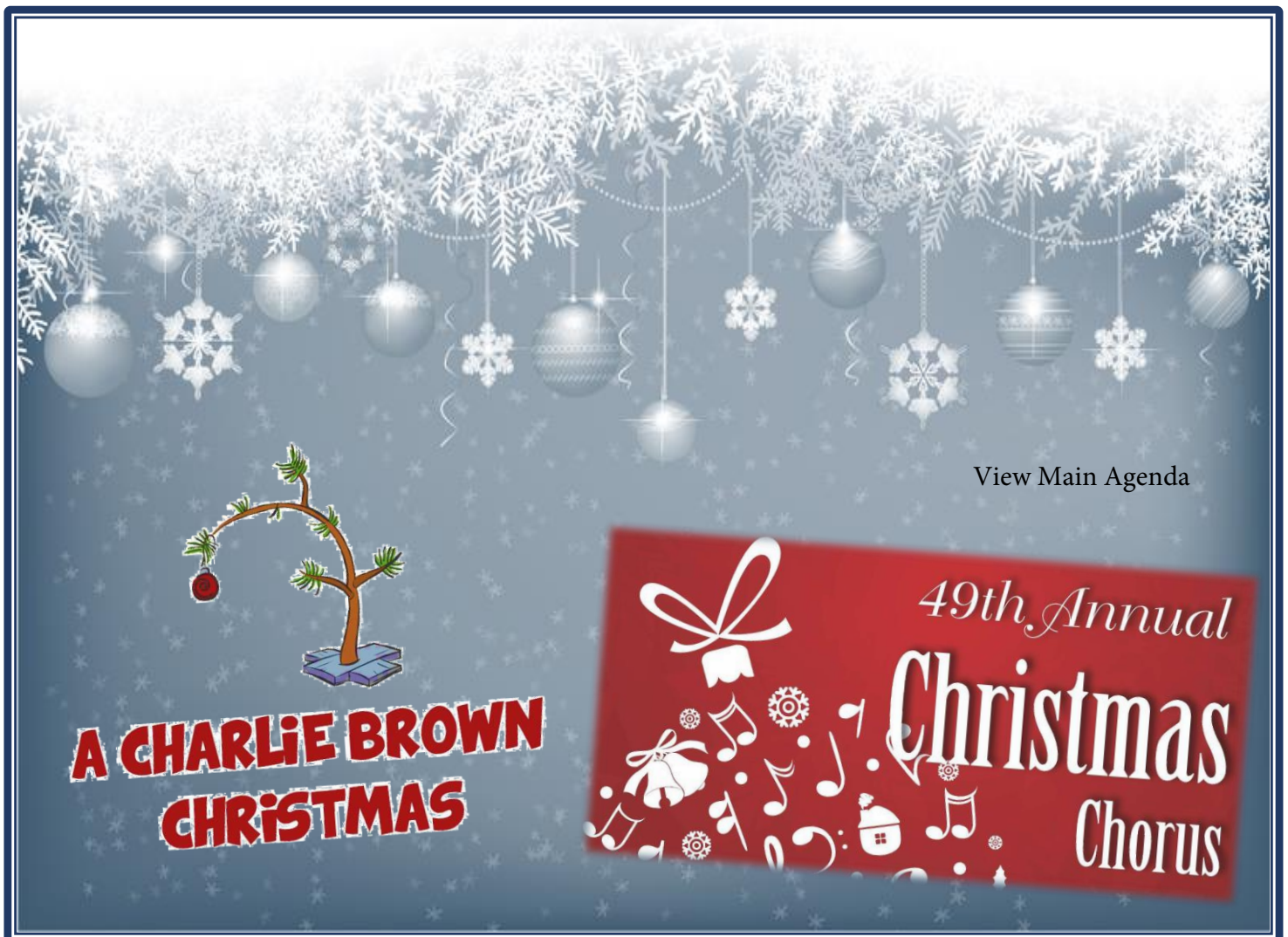


CITY COUNCIL AGENDA November 13, 2017



View Main Agenda

**A CHARLIE BROWN
CHRISTMAS**

49th Annual
**Christmas
Chorus**



Performances
November 30th, December 1st and 2nd @ 7:30 p.m.
December 3rd @ 2 p.m.





ROCKY MOUNT CITY COUNCIL VISION STATEMENT

Rocky Mount is a City composed of people of diverse backgrounds, heritages, and interests with a shared sense of values, stewardship and community.

It is a City where all citizens have the opportunity to realize their full potential through individual initiative and community support.

Its citizens enjoy and value the benefits of efficient, cost-effective and responsive public services, a strong and diversified economy, and superior cultural and educational resources.

Rocky Mount recognizes and appreciates its history while responding to the challenges and opportunities of regional and global change in a proactive and realistic manner.





W E L C O M E !

We are pleased you are attending a Rocky Mount City Council meeting. You are now participating in the process of representative government. We appreciate your interest and hope you and your fellow citizens will attend often. Democracy cannot endure without an informed electorate.

Rocky Mount has the Council-Manager form of local government. Policy is set by the Mayor and Council, who are elected by the people. The policy is implemented by the City Manager, who is appointed by the Council. The Council decides what is to be done. The City Manager, operating through the entire City staff, does it. This separation of policy-making and policy administration is considered the most economical and efficient form of City government.

COUNCIL MEETINGS

The City Council meets in regular session twice each month in the George W. Dudley City Council Chamber of the Frederick E. Turnage Municipal Building. These meetings are open to the public and are held on the following schedule:

2nd Monday - 7:00 p.m.

4th Monday - 4:00 p.m.

At these meetings, the City's business is conducted and ordinances and resolutions, the laws of Rocky Mount, are enacted. Ordinances take effect upon their adoption when approved by a majority of the Council. All ordinances must be in writing. They are introduced at one meeting and adopted at a subsequent meeting. The Council may, however, by an affirmative vote of five (5) members, adopt an ordinance at the same meeting it is introduced. The Council frequently uses this procedure.

Councilmembers receive the agenda for a Council meeting, together with detailed background material, on the Thursday prior to each regular meeting. This gives them the opportunity to study each item on the agenda prior to the meeting and consult with the City Manager or City staff members. If no additional pertinent facts are presented at the meeting, items are often acted upon without further discussion, particularly in routine matters. This procedure helps Council meetings to move more expeditiously.

INFORMAL WORK SESSIONS OR COMMITTEE MEETINGS

The Council generally conducts a work session or COMMITTEE OF THE WHOLE meeting at 5:00 p.m. prior to the first regular monthly meeting. The COMMITTEE OF THE WHOLE is the entire City Council meeting as a committee to discuss matters requiring more in-depth explanation, study or discussion. The Committee frequently makes recommendations to the City Council, however, no recommendations made by the COMMITTEE OF THE WHOLE are final until accepted by the Council in a regular meeting.

These meetings are open to the public.





HOW A CITIZEN CAN BE HEARD

Citizens may appear before the Council to be heard on any subject related to City government, or any individual matter which may involve City government. A provision is made on each City Council agenda for **PETITIONS TO BE RECEIVED FROM THE PUBLIC**. At this time, citizens are encouraged to bring to the Council's attention matters that are not otherwise specifically listed on the agenda. If the matter you are interested in is specifically listed on the agenda, you are asked to address that issue when it is being considered. If you desire to be heard, you are asked to advise the Mayor in which item you are interested at the time it appears on the agenda. You will be requested to use the speakers stand, give your name and address and identify any group which you represent. Citizens addressing the Council on any matter shall not abuse their privilege and shall confine themselves to the question under debate, and avoid all personal or indecorous language. The City Clerk prepares the minutes of the meetings. After approval by the Council, these become the official record of the proceedings. The entire meeting is tape recorded for accuracy in preparing the minutes.

PUBLIC HEARINGS

Prior to the enactment of some ordinances or resolutions, the law requires that the City Council conduct a public hearing in order that the public may have an opportunity to be heard. The most common of these are zoning ordinance changes, the ordering of public improvements and determination of assessments. Most public hearings are conducted in the general course of a regular meeting and are usually scheduled for the evening meeting of the City Council on the second Monday of each month to afford more citizens an opportunity to attend.

MAYOR

DAVID W. COMBS

CITY COUNCIL

W. B. BULLOCK, MAYOR PRO TEM
(Ward 6)

ANDRÉ D. KNIGHT (Ward 1)
REUBEN C. BLACKWELL, IV (Ward 2)
LAMONT WIGGINS (Ward 3)

LOIS WATKINS (Ward 4)
TOM ROGERS (Ward 5)
CHRIS MILLER (Ward 7)

CITY STAFF

ROCHELLE D. SMALL-TONEY, *City Manager*
PAMELA O. CASEY, *City Clerk*
TASHA LOGAN FORD, *Assistant City Manager*
THOMAS MOTON, JR., *Assistant City Manager*
TAMEKA KENAN-NORMAN, *Chief Communications & Marketing Officer*
RICHARD J. ROSE, *City Attorney*





AGENDA FOR A REGULAR SCHEDULED MEETING OF THE CITY COUNCIL OF THE CITY OF ROCKY MOUNT TO BE HELD MONDAY, NOVEMBER 13, 2017 AT 7:00 P.M. IN THE GEORGE W. DUDLEY CITY COUNCIL CHAMBER OF THE FREDERICK E. TURNAGE MUNICIPAL BUILDING.

1. Meeting Called to Order by the Mayor.
2. Prayer.
3. Roll Call by the City Clerk.
4. Approval of the Minutes of a Regular Meeting of the City Council Held October 23, 2017. [View](#)
5. Presentations and Recognitions:
 - Presentation of Proclamation Recognizing and Proclaiming October 21-22, 2017 as the 200th Anniversary of The Bahá'í Faith in the City of Rocky Mount to Mary Spires and Yalem Wiley [View](#)
6. Petitions to be Received from the Public.

Note: Please complete Citizen Sign-In Sheet and provide to City Clerk/Deputy City Clerk prior to speaking. Please limit presentations to three (3) minutes. Time will be monitored.

7. CONSENT AGENDA:

A. Temporary Street Closure: [View](#)

- Consideration of Request from Willie and Christy Bryant, to Close the 700 Block of O'Berry Street from 3:00 p.m. to 7:00 p.m. on Thursday, November 23, 2017 to feed less fortunate families for Thanksgiving.

B. Consideration of Adoption of the Following FY 2017-2018 Ordinance Amendment: [View](#)

- *Budget Ordinance Amendment:*

Appropriates funds in the General Account for the purchase of a new video camera, stabilizer and additional video production equipment for Public Affairs (\$23,100).





Recommended Action: Approve Consent Agenda (inclusive of approval of adoption of Ordinance and street closure).

8. **Public Hearing** Relative to the Down East HOME Consortium Amended Citizen Participation Plan (requirement of HUD). [View](#)

Recommended Action: 1) Receive Public Comment;
2) Approve Plan; and
3) Authorize the Mayor to Execute the Same on Behalf of the City.

9. Consideration of the Recommendations from a Regular Scheduled Planning Board Meeting held August 8, 2017 and a Regular Rescheduled Planning Board Meeting held November 9, 2016 (*Action Deferred from September 11 and October 9, 2017 City Council Meetings) [View](#)

****Overview of request(s) and recommendation(s) by the Director of Planning and Development or his designee***

A. Consideration of the Following Land Development Code Amendments Recommended for Approval and Found in Compliance with the Comprehensive Plan by the Planning Board:

- **PURPOSE OF AMENDMENTS:** to revise the following Chapters and Sections of the Land Development Code of the City of Rocky Mount to align with the State General Statutes, correct misaligned text and clarify the intended application of regulations:
 - 1) Chapter 3. DEVELOPMENT REVIEW ADMINISTRATION; Sec. 308. Board of adjustment.; F. Board rules and procedures.;
 - 2) Chapter 3. DEVELOPMENT REVIEW ADMINISTRATION; Sec. 312. Development review procedures.; G. Written notice.; H. Published notice.; I. Posted notice.; and K. Summary of procedures requiring notice. **Table 3-1. Notice Summary**;
 - 3) Chapter 7. GENERAL DEVELOPMENT STANDARDS; Sec. 704. Landscaping and buffering.; C. Landscaping procedures and general requirements.; **6. Maintenance requirements.**;
 - 4) Chapter 7. GENERAL DEVELOPMENT STANDARDS; Sec. 709. Signs.; E. Signs not requiring a permit.; 4. Display of official governmental flags.;
 - 5) Chapter 7. GENERAL DEVELOPMENT STANDARDS; Sec. 709. Signs.; F. Permitted freestanding signs.; **Table 7-1 (7-6).**; and
 - 6) Chapter 7. GENERAL DEVELOPMENT STANDARDS; Sec. 709. Signs.; G. Permitted wall signs, hanging signs, projecting signs and roof signs.; **Table 7-2 (7-7).**

Recommended Action: Adopt Ordinance Amending the Land Development Code and Map.





B. Consideration of the Following Land Development Code Amendments Recommended for Approval and Found in Compliance with the Comprehensive Plan by the Planning Board at a Regular Rescheduled Planning Board Meeting held November 9, 2016. [View](#)

- Amends Land Development Code to replace Tables 7-1 and 7-2 inadvertently deleted in December 2016

(NOTE: Planning Board recommendations recommended Tables 7-1 and 7-2 be replaced, rather than recommending that Tables 7-6 and 7-7 be added.)

Recommended Action: Adopt Ordinance Amending the Land Development Code and Map.

10. Consideration of the Minutes from a Regular Scheduled Planning Board Meeting held October 10, 2017. [View](#)

Recommended Action: Acknowledge Receipt of Planning Board Minutes.

11. Consideration of Task Order No. 3 on On-Call Contract with Appian Consulting Engineers, P.A. (preliminary engineering, recommendations, construction cost estimates, alternatives/cost benefit analysis and summary report for drainage repairs at Coleman Avenue, Park Avenue and Jones Road – drainage issues date back to Hurricane Matthew may be eligible for FEMA reimbursement - \$18,500). [View](#)

Recommended Action: Approve Task Order and Authorize the Mayor to Execute the Same on Behalf of the City.

12. Consideration of Contract Amendment with CH2M Hill North Carolina, Inc. (amends contract to include oversight and inspection of 54” sewer outfall rehabilitation project - increases contract by \$119,800). [View](#)

Recommended Action: Approve Contract Amendment and Authorize the Mayor to Execute the Same on Behalf of the City.

13. Consideration of the Following Recommendations from the Traffic Engineer: [View](#)

Submitted by NCDOT for concurrence by City:

- Repeal: 45 MPH on SR 1544 (Halifax Road) from a point 0.65 mile south of SR 1765 (Pine Terrace Community Road), northward to SR 1604 (Hunter Hill Road); and
- Adopt: 45 MPH on SR 1544 (Halifax Road) between 0.645 mile south of SR 1765 (Community Drive) and 0.006 mile south of SR 1604 (Hunter Hill Road)

Recommended Action: Adopt Ordinance Amending the Traffic Control Ordinance Map.





14. Consideration of Canceling the Second City Council Meeting in December (2nd regular meeting date falls on December 25, 2017).

Recommended Action: Approve Cancellation of Meeting.

15. Appointments: [View](#)
 - a. Board of Adjustment (Alternate – expires 6/30/2020);
 - b. Human Relations Commission (Mayor appointment – expires 6/30/2019); and
 - c. Martin Luther King, Jr. Commission (expires 6/30/2020)

