

January 8, 2018

The City Council of the City of Rocky Mount met this day in regular session at 7:00 p.m. in the George W. Dudley City Council Chamber of the Frederick E. Turnage Municipal Building with Mayor David W. Combs presiding.

Councilmembers present: André D. Knight, Reuben C. Blackwell, IV, Lamont Wiggins, E. Lois Watkins, Tom Rogers, W. B. Bullock and Christine Carroll Miller.

Staff Present: Rochelle D. Small-Toney, City Manager; Pamela O. Casey, City Clerk; Tasha Logan Ford and Thomas M. Moton, Jr., Assistant City Managers; Tameka Kenan-Norman, Chief Communications and Marketing Officer; Landis Faulcon, Director of Community & Business Development; Kellieanne Davis, Community Development Manager; Archie Jones, Director of Human Relations; Brad Kerr, Director of Engineering; JoSeth Bocook, Interim Director of Development Services; Todd Gardner, Transit System Manager; Amy Staton, Director of Finance; Alex Langley, Athletics Division Supervisor; Mark Adcox, Video Production Specialist; Willie Williams, Interim Police Chief; Chris Koufopoulos, Athletic Program Specialist; Kim Batts, Deputy City Clerk; and Richard J. Rose, City Attorney.

Security Officer: Retired Police Sergeant Stoney Battle.

The Mayor opened the meeting at 7:04 p.m. and called on Councilmember Tom Rogers to offer prayer. Councilmember Rogers requested a moment of reflection.

WELCOME

The Mayor welcomed citizens and directed them to copies of the agenda near the entrance of the City Council Chamber.

APPROVAL OF MINUTES

The minutes of a regularly scheduled meeting of the City Council held December 11, 2017 were approved as submitted to the City Council prior to the meeting.

SPECIAL APPRECIATION

City Manager Rochelle D. Small-Toney recognized and commended the Public Works Department for their response to recent inclement weather.

WELCOME

City Manager Rochelle D. Small-Toney recognized and welcomed, Dr. Landis Faulcan, Director of the City's new Department of Community & Business Development and invited her to make comments. Comments were made by Dr. Faulcan.

SPECIAL RECOGNITION

City Manager Rochelle D. Small-Toney introduced Assistant City Manager, Tasha Logan Ford, and noted this is her last City Council meeting. She stated Tasha has done tremendous work serving the Council and the citizens of Rocky Mount and wished her well in her new position as Assistant City Manager in Winston-Salem, North Carolina and thanked her for her service to City.

She invited Ms. Ford to make comments. Comments were made by Ms. Ford.

RECOGNITION AND PRESENTATION/ROCKY MOUNT ACADEMY FOOTBALL TEAM

The Mayor welcomed the Rocky Mount Academy Football Team and coaches and congratulated them on winning the 2017 NCISAA 2-A State Football Championship on November 11, 2017.

Motion was made by Councilmember Wiggins, seconded by Councilmember Rogers and unanimously carried that the following **Resolution R-2018-1** entitled **RESOLUTION RECOGNIZING AND CONGRATULATING ROCKY MOUNT ACADEMY'S FOOTBALL TEAM ON WINNING THE 2017 NCISAA 2-A STATE CHAMPIONSHIP** be adopted:

**RESOLUTION RECOGNIZING AND CONGRATULATING
ROCKY MOUNT ACADEMY'S FOOTBALL TEAM
ON WINNING THE 2017 NCISAA 2-A STATE FOOTBALL CHAMPIONSHIP**

WHEREAS, on Saturday, November 11, 2017, at Arendell Parrot Academy in Kinston, NC, the Rocky Mount Academy Eagles capped an undefeated season by defeating the Parrott Academy Patriots by a score of 66-60 to become the 2017 NCISAA 2-A State Football Champions; and

WHEREAS, this win gave Rocky Mount Academy its first state championship since the 2014 school season; and

WHEREAS, the State championship was won by players who were very aware that championships are not won by individual players, but by teams; and

WHEREAS, championships do not happen without dedicated leadership and the Rocky Mount Academy team had that in Head Coach Terrell Hudgins; and

WHEREAS, in winning the 2017 NCISAA 2-A State Football Championship, the Rocky Mount Academy Eagles distinguished themselves individually and collectively as a team and brought credit not only to themselves, but to their families, their school and their community; and

WHEREAS, Eagles' junior running back, Jacob Braddy, shouldered the offensive load due to quarterback Isaiah Thomas being limited by injury; he was unstoppable in the open field and his blockers aided him in scoring 6 touchdowns, finishing with 484 yards of offense; and

WHEREAS, the Rocky Mount Academy Eagles trailed at halftime, however, the second half of the game was a whirlwind of touchdowns from both teams with Braddy changing the game by scoring 5 of 11 touchdowns; and

WHEREAS, the Rocky Mount Eagles believed in their team, in each other and in Head Coach Terrell Hudgins, to bring home the 2-A State title trophy; and

WHEREAS, while there were outstanding individual players in the tournament, winning the championship was a total team effort from the following team members: Ayden Bilicki, Oliver Bissett, Thomas Boyette, William Boyette, Jacob Braddy, Jackson Bryant, Caleb Chesis, Corbett Cobb, Lawrence Cooper, Benjamin Corey, Jordan Crandell, Cameron Cross, Peyton David, Chandler Gazaway, David Griffin, Caleb Lambert, Joseph Petruzzello, Thorne Pruden, Guan Tong Qian, Edward Smelcer, Jarrett Snipes, Isaiah Thomas, Stephen Tucker, James Varnell, Nathan Varnell, Skyler Proctor and Riley Proctor; and

WHEREAS, also contributing to the success of the 2017 season was the support of Rocky Mount Academy's Head of School, Beth Covolo; Athletic Director, Gayle High; and the outstanding coaches, trainers and other key individuals including Head Coach Terrell Hudgins, Dexter David, Cameron Ramsey, Chris Pittman, Greg Brown, Cody Barry, Matthew

Berry, Maria Lambert, Kelcey Gazaway, Chris Cobb, Tommy Lambert, Drew Griffin, Paul Stone, Ronnie Beddingfield, Bob Batchelor, Jacob Parker, Bernie Capps, Timmy Tucker, Ben Mitchell, Eric Gazaway and Chris Braddy and who provided leadership and coached 27 teenagers caring for them like family and guiding them through a perfect season and an overtime victory in the conference.

NOW, THEREFORE, BE IT RESOLVED that Mayor David W. Combs and the Rocky Mount City Council hereby congratulate Rocky Mount Academy's Football Team and its coaches and staff for the great accomplishment and honor of winning the 2017 NCISAA 2-A State Football Championship; and

BE IT FURTHER RESOLVED that the Mayor and City Council, individually and collectively thank the members of the team, the coaches, staff and support personnel for the honor the championship has brought to Rocky Mount Academy and to the City of Rocky Mount; and

BE IT FURTHER RESOLVED that this resolution shall be spread upon the pages of the minutes of this proceeding and a copy shall be presented to each team member, the coaches and staff and others who were instrumental in winning this phenomenal championship.

Adopted this the 8th day of January, 2018.

Mayor Combs called on Coach Terrell Hudgins to introduce the team members and coaches and each was presented with an official copy of the Resolution. The Mayor congratulated the team on its outstanding accomplishment.

RECOGNITION AND PRESENTATION/ROCKY MOUNT ACADEMY'S CHEERLEADING SQUAD

Mayor Combs recognized and congratulated the Rocky Mount Academy Cheerleading Squad: Emily Bondy, Mary-Edith Cox, Abigail Newcomb, Averi Parker, Anna Penwell, Charlotte Pittard, Emory Pittman, Meghan Routhier, Lauren Seale, Megan Seale, Ann Taylor and Coach Ashley Barry for outstanding support leading up to and on the occasion of the Rocky Mount Academy's Football Team winning the 2017 NCISAA 2-A State Football Championship.

The Mayor presented Coach Barry with a framed certificate and provided a copy of the certificate to each member of the cheerleading squad.

RECOGNITION AND PRESENTATION/THE ROCKY MOUNT PARKS AND RECREATION DEPARTMENT'S HOT SHOT SOCCER 14-U ALL-STAR TEAM ON WINNING THE 2017 SWAC SOCCER CHAMPIONSHIP

The Mayor welcomed the Rocky Mount Parks and Recreation Department's Hot Shot Soccer 14-U All-Star Team and coaches on winning the 2017 SWAC Soccer Championship, November 17-19, 2017, in Gastonia, North Carolina.

Motion was made by Councilmember Wiggins, seconded by Councilmember Watkins and unanimously carried that the following **Resolution R-2018-2** entitled **RESOLUTION RECOGNIZING AND CONGRATULATING THE ROCKY MOUNT PARKS AND RECREATION DEPARTMENT'S HOT SHOT 14-U ALL-STAR TEAM ON WINNING THE 2017 SWAC SOCCER CHAMPIONSHIP** be adopted:

**RESOLUTION RECOGNIZING AND CONGRATULATING
THE ROCKY MOUNT PARKS AND RECREATION DEPARTMENT'S
HOT SHOT SOCCER 14-U ALL-STAR TEAM
ON WINNING THE 2017 SWAC SOCCER CHAMPIONSHIP**

WHEREAS, each fall SWAC sponsors a state soccer tournament bringing in teams from across North Carolina; and

WHEREAS, the 2017 tournament was hosted by Gaston County Parks and Recreation Department on November 17-19 in Gastonia, North Carolina; and

WHEREAS, in order to play on the Hot Shot Soccer 14-U All-Star Team, players have to be nominated by their coach with the nominees being placed on a ballot to be selected by coaches; and

WHEREAS, on November 19, 2017, in Gastonia, NC, the Rocky Mount Parks and Recreation Department's Hot Shot Soccer 14-U All-Star Team kicked it into high gear to win the 2017 Statewide Athletics Committee (SWAC) State Soccer Tournament for their age bracket; and

WHEREAS, the Hot Shot Soccer Team is comprised of boys and girls ages 13 and 14 and is one of the largest and most diverse youth athletic programs offered by the City of Rocky Mount's Parks and Recreation Department in its athletics division; and

WHEREAS, this win proved the Rocky Mount Parks and Recreation Department's Hot Shot Soccer 14-U All-Star Team to be the best of the best in their age group, being undefeated with a record of 5-0 and outscoring opponents 23-0 during the weekend long tournament; and

WHEREAS, this championship win marks the first time a Rocky Mount Parks and Recreation Hot Shot Soccer All-Star team has won a SWAC sponsored state soccer tournament; and

WHEREAS, the State championship was won by players who were very aware that championships are not won by individual players, but by teams; and

WHEREAS, championships do not happen without dedicated leadership and the Hot Shot Soccer 14-U All-Star Team had that in Coach Alex Garcia; and

WHEREAS, in winning the 2017 14-U SWAC Soccer Championship, the team distinguished themselves individually and collectively as a team and brought credit not only to themselves, but to their families, their City and their community; and

WHEREAS, the 2017 SWAC Soccer Champions believed in their team, in each other and in Coach Alex Garcia, to bring home the 14-U SWAC trophy; and

WHEREAS, while there were outstanding individual players in the tournament, winning the championship was a total team effort from the following team members: Zoe Brown, Diego Burgos, Raul Nunez III, Luis Vazquez-Hilario, Antonio Gonzalez Oviedo, Alex Hypes, Sanad Najmeddin, Zamir Vazquez, Samuel Vazquez, Katherine Bailon, PJ Wells, Jose Nunez, Christopher Nowell, Edwin Hernandez, Jesus Alonso and Kim Martinez; and

WHEREAS, also contributing to the team's success was the support of their parents; and the outstanding coaches, trainers and other key individuals including Alex Garcia and Raul Nunez who provided leadership and coached the team members caring for them like family and guiding them through a perfect tournament culminating in a historic win.

NOW, THEREFORE, BE IT RESOLVED that Mayor David W. Combs and the Rocky Mount City Council hereby congratulate the Rocky Mount Parks and Recreation Department's Hot Shot Soccer 14-U All-Star Team on this great accomplishment and honor of winning the 2017 14-U SWAC Soccer Championship; and

BE IT FURTHER RESOLVED that the Mayor and City Council, individually and collectively thank the members of the team, the coaches, staff and support personnel for the honor the championship has brought to the team and to the City of Rocky Mount; and

BE IT FURTHER RESOLVED that this resolution shall be spread upon the pages of the minutes of this proceeding and a copy shall be

presented to each team member, the coaches and staff and others who were instrumental in winning this phenomenal championship.

Adopted this the 8th day of January, 2018.

Mayor Combs called on Coaches, Alex Garcia and Raul Nunez, to introduce the team members and each was presented with an official copy of the Resolution. The Mayor congratulated the team on its outstanding accomplishment.

DELTA DAY

The Mayor read a Proclamation proclaiming January 13, 2018 as Delta Day in the City of Rocky Mount. The Mayor presented the Proclamation to Chapter President, Natalie Brooks; Founders Day Committee Chair, Tasha Jones-Butts; and Founders Day Committee Co-Chair, Kay Thomas, and joined them for a photograph.

PETITIONS FROM THE PUBLIC

The Mayor outlined the guidelines for petitions from the public and requested that citizens wishing to speak complete a speakers request form. He noted this is an opportunity to raise a question or present a request to Council; that comments should be directed to the Council as a whole and not to individual Councilmembers or City staff; and, in most cases, Councilmembers will not respond to public comments, but may refer a matter to the City Manager or staff for follow-up. He requested that comments be made from the podium in a civil, non-argumentative and respectful manner and added that personal attacks that have the potential to disrupt the meeting will not be tolerated.

Mayor Combs opened the meeting for petitions from the public.

Bronson Williams told the Council, as an aspiring business owner, he is excited about the creation of the new Department of Community & Business Development and welcomed the new department director, Dr. Landis Faulcon. He wished the Mayor and Council a Happy New Year.

CONSENT AGENDA

A. FY 2017-2018 BUDGET ORDINANCE AMENDMENT: (recommended for adoption)

- **Ordinance No. O-2018-1** entitled **ORDINANCE AMENDING THE BUDGET ORDINANCE FOR THE FISCAL YEAR 2017-2018 FOR ESTABLISHING DEPARTMENT OF COMMUNITY & BUSINESS DEVELOPMENT** (appropriates funds to the General Fund for establishing department - \$67,700)

B. AD VALOREM TAX RELEASES (recommended for approval):

SCHEDULE A - acknowledge receipt of report of the following taxes under \$100 approved for release and/or refund by the City Manager:

<u>YEAR</u>	<u>BILL NO.</u>	<u>NAME/ADDRESS</u>	<u>TAX</u>	<u>COMMENT</u>
<u>NASH COUNTY</u>				
2017	901	BROWN MONIQUE MD PD 154 SW MAIN ST ROCKY MOUNT, NC 27804	45.22 4.52	CITY AMENDED TAX RETURN PEN
		TOTAL RELEASE:	49.74	

2016	292	BROWN MONIQUE MD PD 154 SW MAIN ST ROCKY MOUNT, NC 27804	57.89	CITY	AMENDED TAX RETURN
		TOTAL RELEASE:	57.89		
2017	1193	DREW THOMAS C IV 3283 OAK LEAF DR ROCKY MOUNT, NC 27804	15.31	CITY	OUTSIDE CITY LIMITS
			10.00	DOG	
		TOTAL RELEASE:	25.31		
2017	1560	JOYNER GOLD HEIRS OFF CULPEPPER DR ROCKY MOUNT, NC 27803	56.50	CITY	VALUE REDUCTION
		TOTAL RELEASE:	56.50		
2011	1000826	WALLPAPER GALLERY INC C O MYRNA KENDRICK 4150 HUNTER HILL RD ROCKY MOUNT, NC 27804	8.41	CITY	BUSINESS CLOSED IN 2009
			3.89	INT	
		TOTAL RELEASE:	12.30		
2011	1000825	WALLPAPER GALLERY INC C O MYRNA KENDRICK 4150 HUNTER HILL RD ROCKY MOUNT, NC 27804	8.87	CITY	BUSINESS CLOSED IN 2009
			4.10	INT	
		TOTAL RELEASE:	12.97		
2011	2731	WALLPAPER GALLERY INC C O MYRNA KENDRICK 4150 HUNTER HILL RD ROCKY MOUNT, NC 27804	7.86	CITY	BUSINESS CLOSED IN 2009
			.79	PEN	
			4.78	INT	
		TOTAL RELEASE:	13.43		

SCHEDULE B - approve release and/or refund of the following taxes over \$100:

<u>YEAR</u>	<u>BILL NO.</u>	<u>NAME/ADDRESS</u>	<u>TAX</u>	<u>COMMENT</u>	
		<u>NASH COUNTY</u>			
2017	810	FEREBEE JOHN J & VIRGINIA L 412 WILDWOOD AVE ROCKY MOUNT, NC 27803	1,943.50	CITY	VALUE REDUCTION PER APPRAISAL - FLOOD ZONE
		TOTAL RELEASE:	1,943.50		
2017	12568	HIATT VERNELLE G 921 HUNTER HILL RD ROCKY MOUNT NC 27804	277.76	CITY	VALUE REDUCTION
		TOTAL RELEASE:	277.76		
2017	12560	HIATT VERNELLE GREENE 925 HUNTER HILL RD ROCKY MOUNT NC 27804	401.21	CITY	VALUE REDUCTION
		TOTAL RELEASE:	401.21		
2017	16228	ROCKY MOUNT MILL LLC ATTN: CAPITOL BROADCASTING CO INC 1121 FALLS ROAD ROCKY MOUNT NC 27801	6,066.56	CITY	HISTORIC EXEMPTION
		TOTAL RELEASE:	6,066.56		

EDGECOMBE COUNTY

2017 22346 WHITAKER, PERCELL 165.00 CITY SENIOR EXEMPTION
 1704 CHERRY ST
 ROCKY MOUNT NC 27801
TOTAL RELEASE: 165.00

Motion was made by Councilmember Wiggins, seconded by Councilmember Watkins and unanimously carried that the recommendations relative to the Consent Agenda items be approved inclusive of adoption of the Ordinance and approval of the tax releases contained therein.

PLANNING BOARD RECOMMENDATIONS

The City Council received the minutes and recommendations from a Planning Board meeting held December 12, 2017. The minutes are on file in the office of the City Clerk. The following action was taken upon the recommendations of the Planning Board:

A. LAND DEVELOPMENT CODE AMENDMENTS/PUBLIC HEARING

The Mayor opened a public hearing relative to the following Land Development Code amendments recommended for approval and found in compliance with the City's Comprehensive Plan by the Planning Board:

- **PURPOSE OF AMENDMENTS:** to revise Chapter 5, Sec. 506, Subsection I. of the Land Development Code of the City of Rocky Mount to expand the ratio of the gross floor area that may be occupied to 100 percent of a historic structure in all districts and landmarks; and to specify that matters related to the appearance of the building shall be reviewed for approval by the Historic Preservation Commission

No one from the public appeared and the Mayor declared the public hearing closed.

Motion was made by Councilmember Bullock, seconded by Councilmember Wiggins and unanimously carried that **Ordinance No. O-2018-2** entitled **ORDINANCE AMENDING THE LAND DEVELOPMENT CODE OF THE CITY OF ROCKY MOUNT** be adopted.

SPECIAL USE PERMIT/3300 and 3320 SUNSET AVENUE

The Mayor opened a public hearing relative to a request submitted by Mac Hines for a Special Use Permit to convert buildings at 3320 and 3300 Sunset Avenue into apartments.

Mayor Combs stated that speakers must be sworn and invited the public to come forward to speak on this matter

No one from the public appeared and the Mayor declared the public hearing closed.

The City Council received the following staff report from the Department of Planning and Development relative to the request:

Special Use Permit: #01-08-17-01
 Requested Action: Multifamily Dwellings in the Office and Institutional Zoning District
 Location: 3320 Sunset Avenue (Lot 1) and 3300 Sunset Avenue (Lot 2)
 Existing Land Use: Office
 Proposed Land Use: Residential: Apartments (multifamily dwelling)
 Zoning: O-I

Property Owner: Dawson Hines, LLC (Lot 1); Dawson Hines
Curtis, LLC (Lot 2)
Appellant: Mac Hines
Code Reference: Section 506: Zoning special use permit
standards and conditions
Case Manager: JoSeth Bocook, AICP, Interim Director of
Planning & Development

Analysis:

a) Land uses: Subject site and vicinity

The subject site consists of two separate parcels located within the 3300 block of Sunset Avenue (north side, between Englewood Road and Jones Road) Lot 1 contains an area of ±20,008 square feet; Lot 2 has an area of ±21,918 square feet (combined they total slightly less than 1 acre; 41,926/43,560). Each lot currently contains buildings that are utilized as office land use. The building on Lot 1 is a single-story and contains 2,412 square feet; the building on Lot 2 is 1-1/2 story and has an area of 5,760 square feet. As both lots are zoned Office and Institutional (O-I); the applicant has indicated the intent is to convert these buildings for occupancy as multi-family dwellings should the required special use permit be granted.

The applicant is the owner of existing multifamily developments (Villager Apartments) that abut each of the subject sites to the north. Adjacent to each lot, along Sunset Avenue, are a mix of residences and offices. Across Sunset Avenue there are office buildings and financial institutions. To the west of Lot 1 exists a beauty/barber shop and tax office. These surrounding properties are zoned O-I and Multifamily Residential (R-6MFA).

b) Conformance with Comprehensive Plan

Together Tomorrow: Tier I Smart Growth Comprehensive Plan
identifies the subject site as a "Developed Area."

c) In approving the permit, the City Council shall find:

1. That the use will not materially endanger the public health, safety or general welfare if located where proposed and developed according to the plan as submitted and approved;
2. That the use meets all required conditions;
3. That the use will not adversely affect the use or any physical attribute of adjoining or abutting property, or that the use is a public necessity; and
4. That the location and character of the use, if developed according to the plan as submitted and approved, will be in harmony with the area in which it is to be located and in general conformity with the plan of development of Rocky Mount and its environs.

Motion was made by Councilmember Rogers, seconded by Councilmember Miller and unanimously carried that the Rocky Mount City Council, after having heard all of the evidence presented at the hearing, finds that the application submitted by Mac Hines for a Special Use Permit to convert buildings at 3320 and 3300 Sunset Avenue into apartments on properties located at 3320 and 3300 Sunset Avenue is complete; that the application complies with all of the applicable requirements of the Land

Development Code; and, that if operated as proposed, the apartments will:

1. Not materially endanger the public health, safety or general welfare if located where proposed and developed according to the plan as submitted and approved;
2. Meet all required conditions;
3. Not adversely affect the use or any physical attribute of adjoining or abutting property, or, that the use is a public necessity; and
4. Be in harmony with the area in which it is to be located and in general conformity with the plan of development of Rocky Mount and its environs.

And, that, therefore, issuance of the Special Use Permit to convert buildings at 3320 and 3300 Sunset Avenue into apartments is hereby approved, subject to all applicable provisions of the Land Development Code.

COMMITTEE OF THE WHOLE MINUTES

The City Council received the minutes from a Committee of the Whole meeting held December 11, 2017 and a Special Called Committee of the Whole Meeting held December 20, 2017. The minutes are as follows:

MINUTES OF A MEETING OF A REGULAR RESCHEDULED COMMITTEE OF THE WHOLE HELD MONDAY, DECEMBER 11, 2017, AT 6:00 P.M. IN THE COMMITTEE ROOM OF THE FREDERICK E. TURNAGE MUNICIPAL BUILDING

MEMBERS PRESENT:

W. B. Bullock, Mayor Pro Tem
 André D. Knight*
 Reuben C. Blackwell, IV*
 Lamont Wiggins
 Lois Watkins
 Tom Rogers
 Chris Miller
 David W. Combs, Mayor

STAFF PRESENT:

Rochelle D. Small-Toney
 Pamela O. Casey
 Tasha Logan Ford
 Thomas Moton, Jr.
 Tameka Kenan-Norman
 Brad Kerr
 JoSeth Bocook
 Kellieanne Davis
 Kim Batts
 Richard J. Rose

OTHERS PRESENT:

Charles W. Penny, CW Penny, LLC
 Marcus "Chip" Murrell, Rocky Mount Event Center General Manager
 John McDonald, Senior Vice President of SFA

OPENING OF MEETING

Mayor Pro Tem W. B. Bullock called the meeting to order and welcomed all present. He explained Committee of the Whole Meetings are work sessions and Council does not normally accept questions from the floor.

INTRODUCTION OF AGENDA ITEMS

Mayor Pro Tem W. B. Bullock called on City Manager Rochelle D. Small-Toney to introduce the agenda items.

INTRODUCTION OF MARCUS "CHIP" MURRELL, ROCKY MOUNT EVENT CENTER GENERAL MANAGER - Rochelle D. Small-Toney

City Manager Rochelle D. Small-Toney introduced Marcus "Chip" Murrell, general manager for the Rocky Mount Event Center effective November 23, 2017. Ms. Small-Toney told the Council Mr. Murrell was appointed general manager of the facility by Sports Facilities

Management, LLC and brings 15 years of experience in the event industry with his most recent duties as an operations director for the Columbia Metropolitan Convention Center in Columbia, South Carolina and the James L. Knight Center in Miami, Florida. She noted Mr. Murrell's responsibilities included leading the day-to-day back of house venue operations, leading his events team in the planning and implementation of all events, creating and successfully meeting annual budgets, maintaining inventory and overseeing all service management agreements with outside vendors. She added that as general manager for the Rocky Mount Event Center, Mr. Murrell will be responsible for managing all aspects of the pre-opening and operations of the facility scheduled to open in the fall of 2018.

Ms. Small-Toney told the Council that Mr. Murrell is a graduate of Winston-Salem State University with a bachelor's degree in Sports Management: Management and Administration; is a graduate of the International Association of Venue Management (IAVM) School and is currently an active member of IAVM and the Event Service Professionals Association (ESPA). She stated that Mr. Murrell earned the Employee of the Year Award with the Midlands Authority for Conventions, Sports and Tourism in 2015.

Mr. Murrell told the Councilmembers that he has been in Rocky Mount for 2 weeks and already feels at home. He said he is getting to know the community, the Event Center is amazing and he is excited to be here.

The City Council welcomed Mr. Murrell to Rocky Mount and Mayor Combs asked if he is booking events at this point, receiving an answer in the affirmative.

*Councilmember Knight arrived

Councilmember Knight inquired what the process is relative to applying for employment at the Event Center.

DOWNTOWN EVENT CENTER UPDATE - Charles W. Penny

Charles W. Penny told the City Council that John McDonald and Marcus Murrell will be the contacts relative to employment opportunities at the Event Center. He added there are 8 full-time positions that will be filled.

Marcus Murrell told the Council that a job fair will be conducted in March and some of those full-time positions and a number of part-time positions will be included in the job fair.

Mr. Penny gave an update on the project and presented a PowerPoint presentation of the Downtown Event Center highlighting the following point:

- CONSTRUCTION UPDATE:
 - Showed schematic floor plan of facility, pointing out the 8 basketball courts that can be structured in different ways to become 16 volley ball courts and creating an arena on the north end of the floor
 - Showed aerial photo taken by drone in late November, 2017 (substantial changes since November)
 - Bidding has begun and some bids awarded for the family entertainment center
- CHALLENGES WITH CONSTRUCTION:
 - Undercut of the site (more than expected; removed 9,000 cubic yards of dirt; increased expense)
 - Underground storage tank removed and cleanup
- STATUS OF CONSTRUCTION:
 - All steel on-site
 - All earth work has been completed
 - Concrete work is near completion (reinforced floor; 6-inch portable floor to allow more flexibility)

- o Basketball goals will be installed in January
- o Building should be closed in by late February/early March 2018 (then begin brick/glass work)
- o Topping out ceremony to be scheduled for late February/early March 2018 (ground breaking was March 13, 2017; topping out ceremony will allow City to give funders an opportunity to visit site)
- CHANGE ORDERS:
 - o More reallocation of resources (change order) will come before Council in January for:
 - Undercut costs (additional expense for fill dirt; *contingencies built in and reallocations expected from FF&E)
 - Underground storage tanks
 - Security items (video cameras inside/out of facility)
 - o Due to New Market Tax Credit financing a double-process will be required and a final change order related to the clinic will come before Council in February (expected to stay within budget)
- OTHER UPDATES:
 - o Rocky Mount Event Center website went live December 4, 2017 (work continuing)
 - o General Manager of facility named (Marcus Murrell)
 - o Contracts for 2019 events are in process of being executed (pro forma from SSA anticipated 18 events for the first year; anticipated will be on target)
 - o Event Center will be completed by October 7, 2018 (hoping for early completion)

Mr. Penny and Director of Engineering, Brad Kerr, responded to questions posed by Council. Councilmember Rogers stated there was a nice article about the Event Center in the Triangle Business Journal.

**The PowerPoint presentation will be filed in the City Clerk's office.*

COMMITTEE RECOMMENDATION. Report only. No official action.

ASSESSMENT OF FAIR HOUSING – Tasha Logan Ford

Assistant City Manager Tasha Logan Ford advised the City Council that a public hearing and consideration of the 2017 Draft Assessment of Fair Housing will be on tonight's agenda. She noted the document is required by HUD and provides information as to how the City intends to spend the federal allocation. She told the Council the City usually prepares a 5-year plan, but this year has prepared a 3-year plan.

Ms. Ford noted the public comment period closed on December 9, 2017. Kellieanne Davis, Community Development Administrator, provided the Council with a handout reflecting the following public comments and staff's responses:

- The City should adopt policies to mitigate the impact of neighborhood gentrification in year one;
- More meaningful citizen participation should be obtained (timing was compressed this year, but met HUD requirements)
- Consideration should be given to the formation of a Workforce Housing Advisory Council;
- The timeframe for achievement of community revitalization should occur now;
- Certain action items listed for implementation in year three should be moved to year one; and
- The City's language Access Plan should be updated.

Ms. Ford responded to comments and questions posed by Councilmembers particularly relative to mitigation of gentrification. She told the Council she would like to explore an automated system to send notifications of when documents are released.

Councilmember Blackwell arrived*

She noted willingness to look at creating a housing force advisory council at the discretion of Council. Councilmember Blackwell suggested staff look at what has happened in other communities, i.e., the great things done and also what they did not do. He suggested that the manager and management team work with the Community Academy Steering Committee to keep an eye on gentrification and to find a way to balance how to welcome growth to the community without pushing out deteriorating communities.

Councilmember Rogers suggested that gentrification should be explicitly defined.

Ms. Ford noted the deadline for submission of the plan to HUD is December 31 and tonight's public hearing will be the last opportunity for public feedback. She stated the comments received tonight will be included in the submission, along with all prior comments received and staff's recommendation is to 1) look at moving gentrification policies to year two; 2) consider formation of a Workforce Advisory Council; and 3) create a plan to disseminate information to a broader population.

Councilmember Blackwell stated he agrees with the comments from the Steering Committee and would like to see the requested changes moved from year three to year one. City Manager Rochelle D. Small-Toney suggested a compromise of moving actions to mitigate gentrification to year two with a high priority.

The City Attorney suggested the recommendations be noted following tonight's public hearing.

COMMITTEE RECOMMENDATION. Report only. No official action.

There being no further business for the Committee of the Whole, motion was made by Councilmember Miller, seconded by Councilmember Blackwell and unanimously carried that the meeting adjourn at 7:01 p.m.

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MINUTES OF A MEETING OF A SPECIAL CALLED COMMITTEE OF THE WHOLE MEETING HELD MONDAY, DECEMBER 20, 2017, AT 12:00 P.M. AT THE TAR RIVER REGIONAL WASTEWATER TREATMENT PLANT (3031 TREATMENT PLANT ROAD)

MEMBERS PRESENT:

W. B. Bullock, Mayor Pro Tem
Lamont Wiggins*
Lois Watkins*
Tom Rogers
Chris Miller
David W. Combs, Mayor

COUNCILMEMBERS ABSENT:

André D. Knight
Reuben C. Blackwell, IV

STAFF PRESENT:

Rochelle D. Small-Toney
Pamela O. Casey
Tasha Logan Ford
Thomas Moton, Jr.
Tameka Kenan-Norman
Amy Staton
Jonathan Boone
Brenton Bent
Nate Williams
Buck Pittman
Jason Glover
Patrick Bone
Amanda James
Dennis Carpenter
Darryl Highsmith
Jim Connolly
James Costello
Barry Griffin
Tim Edwards
Ben James
Richard J. Rose

OPENING OF MEETING

Mayor Pro Tem W. B. Bullock called the meeting to order and welcomed all Councilmembers and City staff in attendance. He thanked City staff for the jobs they do and called on City Manager Rochelle D. Small-Toney to bring greetings and give a meeting overview.

GREETINGS AND BROAD MEETING OVERVIEW - Rochelle D. Small-Toney

City Manager Rochelle D. Small-Toney told the Council that the genesis of today's meeting was when she was approached by staff relative to issues being faced by the Public Works/Water Resources Department. She stated that staff did not feel there was enough time during a regular Committee of the Whole Meeting to fully share information with Council and requested a special meeting for Council to have an opportunity to learn more about the great work taking place in the department, learn more about the systems in place and be made aware of challenges facing the department, especially in light of expected growth.

She called on Assistant City Manager Thomas M. Moton, Jr. to summarize the objectives of today's meeting.

SUMMARY OBJECTIVES - Thomas M. Moton, Jr.

Assistant City Manager Thomas M. Moton, Jr. welcomed the Council and thanked them for the opportunity to present information relative to the City's utility infrastructure. He noted the team approached was used in planning today's meeting and a number of team members are present and a number of key team members will be presenting information today.

Mr. Moton outlined the meeting objectives to be providing:

- An introduction to the Water Resources team members;
- An overview of the water and sewer systems and the extensive array of infrastructure associated with these utilities;
- An overview of the role these utilities play within the context of economic development in Rocky Mount and the Twin County Region;
- A frame of reference to assist with reviewing Capital Improvement (CIP) requests;
- Some background for future discussions about water and sewer capital needs;
- A tour/virtual tour of the Tar River Regional Wastewater Treatment Plant; and
- An opportunity for Councilmembers to ask questions about the water and sewer systems.

The City Council was provided with a handout entitled "Quick Facts" and background material to position the City for economic success and prosperity.

Mr. Moton told the City Council that:

- Capacity vs. demand is in a good position
- As we begin thinking about growth and prosperity demand will increase
- Age of the infrastructure is an issue; and
- The utility infrastructure (water and sewer) is complex.

He called on Public Works and Water Resources Director Jonathan Boone to provide an overview of the City's water resources.

OVERVIEW OF WATER RESOURCES AND PRESENTATION - Jonathan Boone

Public Works and Water Resource Director Jonathan Boone thanked the City Council for the opportunity to present information to them and said he is excited about the prospect of opening a dialogue relative to the City's water and sewer challenges. He stated a walking tour of the

Wastewater Treatment Plant is planned, but a virtual tour of drone footage may be shown if rain continues.

Mr. Boone said it is an exciting time in Rocky Mount, especially with the tire facility coming to Edgecombe County. He said he tries to remind employees we are all in the economic development business.

Mr. Boone stated that water and sewer infrastructure is a fundamental building block of the community and the goal is to "be prepared" for both the present and future and to be in a position with infrastructure in place when the next business arrives. He told the Council that projects mean improvements and wastewater/sewer will be used interchangeably during the presentation.

He outlined the meeting objectives as:

- Introducing key Public Works and Water Resources personnel and outlining their responsibilities pertinent to the management and operations of the City's water and sewer infrastructure;
- Providing an overview of the water treatment, water distribution/sewer collection systems, wastewater treatment operations and technical services;
- Highlighting the operation of key system assets detailing previous, on-going and anticipated challenges;
- Describing on-going and anticipated capital projects necessary to improve operational efficiency, system reliability and to support continued economic development; and
- Provide a tour/virtual tour of the Wastewater Treatment Plant.

The City Council was provided with an organizational chart for Public Works/Water Resources and introduced key personnel present. Mr. Boone outlined the water resources mission statement and gave an overview of system responsibilities as follows:

- Water treatment - responsible for reservoir management, production of potable water, booster pump stations and elevated water tanks
- Water & sewer - responsible for supervision and maintenance of approximately 495 miles of potable water distribution mains, 425 miles of sewer collection mains and 33 lift stations
- Wastewater treatment - receives and treats wastewater (sewer) from domestic, commercial and industrial customers in Rocky Mount and from wholesale customers in Nash and Edgecombe Counties and five municipalities before discharging to the Tar River (Rocky Mount, Nashville, Sharpsburg, Whitakers, Dortches and Red Oak - approximately 80,000 customers)
- Technical services - provides technical support (laboratory testing, new line testing, fats, oil and grease monitoring, analytical data management) for the Water, Water and Sewer and Wastewater divisions

Mr. Boone noted if water and sewer mains in Rocky Mount were placed end to end it would be only 9 miles short of New Orleans and to replicate the City's current infrastructure system, not including the damn would require an investment of over \$600M.

He provided:

- A summary of division staffing/budgets;
- A summary of how the system works; and
- A listing of the major assets of the water system:
 - Reservoir and dam - storage = 3 billion gallons
 - Sunset Water Treatment plant - production = 14 MGD
 - Reservoir Water Treatment Plant - production = 12 MGD
 - Seven (7) elevated tanks - storage = 6M gallons
 - Four (4) clear wells - storage = 4M gallons
 - Three (3) booster pump stations
 - Average daily demand = 9 MGD

Mr. Boone introduced Water Treatment Plant Superintendent, Jim Connolly to provide a presentation.

INDIVIDUAL PRESENTATIONS

Water Treatment - Jim Connolly, Superintendent Water Treatment Plant

Water Treatment Plant Superintendent Jim Connolly told the Council he has been in that position for 6.5 years. He outlined the division responsibilities as:

- Managing raw water supplies (Tar River Reservoir [impounds approximately 1,650 acres and 3 billion gallons of water] and Tar River);
- Treating drinking water to meet state and federal regulatory standards;
- Operating and maintaining water treatment plants (Sunset Avenue Plant [1935] and Tar River Reservoir Plant [1971]);
- Recycling water treatment plant residuals (sludge) through the land application process; and
- Maintaining constant compliance with turbidity, DBP, disinfection and contaminant rules

He provided a brief history of the Sunset Avenue Plant and the Tar River Reservoir Plant and provided photographs of each. Mr. Connolly stated emergency hydraulic cylinder repairs were made 16 years following installation (installed 2001) and future year's project is scheduled for 2026. He said it project will be evaluated at the 10-year mark.

Mr. Connolly gave a brief history of the reservoir (commissioned in June 1971 due to a drought) and the Tar River Reservoir Plant (completed 2016; \$940,000); gave an overview of the water treatment process, key assets and essential projects. The noted the quarries serve as backup during extreme drought conditions (immobilized during 2007 drought).

Water treatment capital improvements were identified totaling \$5,145,000 with unmet needs totaling \$2,050,000.

Council was shown water samples throughout the chemical process.

A listing of the City's water storage tanks in the distribution system included:

NAME	CAPACITY (GALLONS)	YEAR INSTALLED
Marigold Tank	1,000,000	1934/refurnished -1987
Paul	1,000,000	1955
Airport	1,000,000	1966
Mitchell	500,000	1972
Nash Community College	1,000,000	1973
Whitakers	1,000,000	1982
Gold Rock	500,000	2001

Note: smaller tanks built to support industrial park

A drone video of the Marigold Tank was shown. Additional information was provided relative to the high duty #2 pump replacement and the mud valve replacement projects.

Water Distribution System - William "Buck" Pittman, General Supervisor Water and Sewer

Water and Sewer General Supervisor, William "Buck" Pittman thanked the Council for the opportunity to speak to them and outlined core water service responsibilities as:

- Responsibility for the metering system;
- Responsibility for water quality;
- Responsibility for backflow/cross connection components (prevent contamination; City has not had a boil water advisory since 1999 during Hurricane Floyd);
- Valve maintenance (approximately 8,965); and

- Fire hydrant maintenance (approximately 3,503; full rating from Department of Insurance for regular maintenance; a hydrant is damaged about twice a month due to an automobile accident)

The Council was provided with a map of the City's water service, information relative to the distribution system and number of water main breaks from 2012-2016. A list of water distribution capital projects was outlined totaling \$6,075,000 with unmet needs totaling \$13,550,000+.

Councilmember Wiggins arrived*

Councilmembers were invited to view items on display.

RECESS

By consensus, the Council agreed that the meeting recess at 1:43 p.m. to reconvene at 2:00 p.m.

COMMITTEE OF THE WHOLE RECONVENED

The Mayor Pro Tem reconvened the Committee of the Whole in regular session at 2:00 p.m. with the Mayor, Councilmembers, City staff and the City Attorney in attendance.

Sewer Collection System - Nate Williams, Superintendent Water and Sewer

Water and Sewer Superintendent, Nate Williams, told the City Council that he has served the City for 20 years and is a City resident. He gave an overview of the City's sewer collection system outlining the core sewer service responsibilities as:

- Responsibility for the supervision and maintenance of approximately 425 miles of wastewater collection mains;
- Responsibility for 8,268 manholes and 33 sewer lift stations;
- Daily surveillance for compliance with the Sewer Use Ordinance; and
- Cleaning and inspecting 10% of the sewer collection system annually, as required by the state

The Council was provided with a chart reflecting line size, length and percentage of the City's sewer collection system. It was noted that 24 miles of the 5.5% of the total sewer collection lines are force mains (pressurized lines).

Mr. Williams identified the sewer collection system challenges as:

- Roots in lines and inflow/infiltration resulting in sanitary sewer overflows;
- Sewer line deterioration primarily caused by hydrogen sulfide gas corrosion and root intrusion;
- Root mass causing debris build-up resulting in sewer backups in homes and businesses; and
- Deteriorated pipes allowing ground water to enter into the sewer system, increasing the flows to the Wastewater Treatment Plant and increasing wastewater treatment operating costs

Mr. William advised the City Council that:

- There are 33 lift stations in the system (3-man 24/7 operation; map of lift stations provided);
- The function of the lift stations is to collect and pump sewer when an area cannot be accessed by extension of a gravity sewer main;
- Proper functioning lift stations are critical as an inoperable lift station could result in service disruptions, sewer backups and sanitary sewer overflows
- The oldest station (in area of Harper Street, Hillsdale and Merita) is about 53 years old.

Council was provided with photographs of the Cummins lift station (commissioned in 1982) before and after construction, photographs of emergency repair of sewer lines, an overview of sewer manholes, a list of sanitary sewer overflows in 2016 and a chart reflecting overflows for the past 5 years.

Mr. Williams advised Council that the primary cause of sanitary sewer overflows and blockages are:

- Root mass build-up in sewer mains;
- Accumulation of fats, oil and grease restricting flow in the lines;
- Debris in the line accumulating at low points and in manholes (often rags or debris);
- Surcharging of the lines occurring as a result of inflow/infiltration after storm events; and
- Pipe failures primarily occurring due to root intrusions through pipe joints, hydrogen sulfide induced corrosion and structural failure due to ground settlement

The City Council received information relative to the results of sanitary sewer overflows and advised that overflows must be reported to the North Carolina Department of Environmental Quality and may result in the assessment of fines and information relative to proactive steps for maintaining the sewer collection system.

Mr. Williams provided a list and timeline of planned capital projects totaling \$6,300,000 and a list of additional unmet needs totaling \$13,750,000+.

Wastewater Treatment/Technical Services - Brenton Bent, Assistant Director Public Works/Water Resources

Assistant Director of Public Works and Water Resources, Brenton Bent, reported that the Wastewater Treatment Plant was designated as an exceptional performing facility in 2016. He noted this designation by the State of North Carolina means for the past 5 years the facility has operated in such a manner that the State has authorized reduced monitoring and in November 2017 the American Water Association recognized this facility as the recipient of the Operations and Maintenance Excellence Award, both due to the commitment and dedication of staff.

He gave an overview of the Tar River Regional Wastewater Treatment Plant (28 acres, plus an additional 300 acres) outlining division responsibilities as:

- Receiving wastewater from domestic and industrial customers, Nash and Edgecombe Counties and five municipalities (Rocky Mount, Nashville, Sharpsburg, Whitakers, Dortches and Red Oak);
- Treating 21 MGD;
- Using a biological nutrient removal process which provides both nitrification and denitrification;
- Filtering and disinfecting effluent before it is returned to the Tar River;
- Recycling biosolids (sludge) through the land application process;
- Treating 4.20 billion gallons of wastewater in 2016;
- Achieving 99% removal rate for contaminants; and
- Responding to inflow spikes (up to 31 MGD during wet weather events)

Mr. Bent explained how wastewater is treated outlining the basic wastewater treatment process. He provided a list of wastewater treatment plant projects totaling \$4,075,000 and a list of unmet needs totaling \$2,000,000.

He outlined proposed electrical upgrades needed which is estimated at \$1,300,000.

Mr. Bent outlined the technical services provided by the LAB as:

- Oversight compliance of all regulatory requirements;
- Provision of technical support to water and wastewater operations; and
- Ensuring water quality to customers.

Asset Management/Capital Improvement Recap - Jonathan Boone, Public Works/Water Resources Director

The Director of Public Works and Water Resources, Jonathan Boone, defined and explained asset management and the water and sewer asset management plan status and provided a summary of fiscal year 2018 capital improvements as:

	FY 2018	
	Approved	Projected
Water	\$2.02M	\$1.79M
Sewer	\$3.85M	\$3.8M
TOTAL	\$5.85M	\$5.6M

and proposed/unmet fiscal year 2019-2023 improvements as:

	FY 2019-23	
	Proposed	Unmet
Water	\$13.8M	\$15.6M+
Sewer	\$11.2M	\$15.75M+
TOTAL	\$25.0M	\$31.35M+

He summarized the goal of the presentation to be to provide information to the City Council in an effort:

- To provide continued economic growth and to sustain the health and well-being of our citizens and the Twin County region, continued investment is needed to operate, maintain and preserve the City's water resources related infrastructure; and
- To maintain a long-term perspective to managing and preserving the City's infrastructure through continuation of efforts on the asset management program, especially due to the complexity and level of investment in these assets

Mr. Boone thanked the City Council for their willingness to receive this information.

Councilmember Watkins left*

VIRTUAL TOUR - Darryl Highsmith - Chief Operator, WWTP

Darryl Highsmith, Wastewater Treatment Plant Chief Operator, led the City Council on an abbreviated virtual tour of the Wastewater Treatment Plant.

CONCLUSION/COMMENTS - Rochelle D. Small-Toney

The City Manager thanked Council for allowing staff to make today's presentation and wished them a happy holiday. The City Council expressed appreciation to staff for providing this information.

COMMITTEE RECOMMENDATION. Report only. No action.

ADJOURN. There being no further business for the Committee of the Whole, the Mayor Pro Tem adjourned the meeting at 3:10 p.m.

Presenters' Full Presentation is on file in the City Clerk's Office.

Motion was made by Councilmember Miller, seconded by Councilmember Wiggins and unanimously carried that the minutes and recommendations from the Committee of the Whole meetings be approved.

SPECIAL USE PERMITS

The City Council received applications from Evan Covington Chavez, Development Manager, on behalf of Rocky Mount Mills, LLC for Special Use Permits at the following locations:

- 1) 1104 Falls Road - to establish an office at 1104 Falls Road within the Rocky Mount Mills Village Historic District; and
- 2) 1032 Falls Road - to establish a hotel at 1032 Falls Road within the Rocky Mount Mills Village Historic District

Discussion was held with regard to the requested use at 1032 Falls Road and Council requested that more information be provided.

Motion was made by Councilmember Wiggins, seconded by Councilmember Rogers and unanimously carried that receipt of the requests be acknowledged and that quasi-judicial public hearings be scheduled for January 22, 2018 at 7:00 p.m. The City Clerk was authorized to publish notice of said public hearings.

GRANT/2017 NASH COUNTY FOUNDATION

City Manager Rochelle Small-Toney told the City Council that the Rocky Mount Police Department has a rich history of outreach to young people through various programs and initiatives focused on prevention of crime, gang activity and alcohol/drug abuse and many of these programs have been funded by the Nash County Foundation to Reduce the Use of Drugs (NCFRUD).

The Council was notified that the Department is proposing a Cops and Kids Mentoring Program targeting at-risk youth ages 12-14 with a target implementation date of April 2018 and have received \$6,000 from the Nash County Foundation to Reduce the Use of Drugs.

Motion was made by Councilmember Miller, seconded by Councilmember Bullock and unanimously carried that notification of the intent to accept the grant be acknowledged; that **Ordinance No. O-2018-3** entitled **GRANT PROJECT ORDINANCE/GANG INVOLVEMENT PREVENTION GRANT** be adopted; and that the Mayor, City Manager and/or City Clerk be authorized to execute the grant agreement and any other required documentation on behalf of the City.

FY 2018 INSTALLMENT FINANCING/REIMBURSEMENT RESOLUTIONS

The Council was advised that the City intends to enter into installment financing arrangements for the following projects budgeted in FY 2018:

- a. **Construction of the Following Projects:** Construction of the backup PSAP at Fire Station 7 (and other fire station improvements); Rebuild of Substation 7; and the Sewer Outfall Rehabilitation Project - \$3,965,000; and
- b. **Replacement of Equipment:** (2) Fire Pumpers, (2) Dump Trucks, a Side Loader, a Large Derrick Truck, a Large Bucket Truck, a Generator, a Front Loader, a Tractor, a Bush Hog, a Backhoe, a Dump Truck - \$2,943,000

Council was further advised that it is customary to purchase items to be financed in advance and reimburse the expenditures with installment financing and the U. S. Treasury requires adoption in

advance of resolutions declaring the City's intent to reimburse expenditures.

Motion was made by Councilmember Wiggins, seconded by Councilmember Miller and unanimously carried that the following resolutions be adopted:

- a. **R-2018-3** entitled **RESOLUTION DECLARING OFFICIAL INTENT OF THE CITY OF ROCKY MOUNT TO REIMBURSE EXPENDITURES MADE FOR THE CONSTRUCTION OF CERTAIN IMPROVEMENTS**; and
- b. **R-2018-4** entitled **RESOLUTION DECLARING OFFICIAL INTENT OF THE CITY OF ROCKY MOUNT TO REIMBURSE EXPENDITURES MADE FOR THE REPLACEMENT OF EQUIPMENT**.

CONTRACT/BWC CONSULTING

The City Council was provided with a proposal from Building Wealth and Communities Consulting (BWC) for financial advisory services relative to the development of catalytic projects for the center city, east Rocky Mount and other projects, as appropriate, and services relative to leveraging CDBG funds and other housing funds to develop more projects to improve housing conditions in Rocky Mount's more challenged areas.

Motion was made by Councilmember Blackwell, seconded by Councilmember Watkins and unanimously carried that the contract with BWC (**C-2018-1**) be approved at a fee not to exceed \$29,000, including expenses for the fiscal year ending June 30, 2018 and that the Mayor and City Clerk be authorized to execute the contract on behalf of the City.

BUDGET ORDINANCE AMENDMENT/TAR RIVER TRANSIT

The City Council received a budget ordinance amendment to allow remaining funds from Grant Number NC-90-X572 in the amount of \$104,406 to be utilized to purchase two (2) replacement 25-foot light transit vehicles. Council was advised there will be a local match of \$31,029, for a total of \$135,435.

Motion was made by Councilmember Wiggins, seconded by Councilmember Blackwell and unanimously carried that **Ordinance No. O-2018-4** entitled **GRANT PROJECT AMENDMENT FOR PURCHASE OF TWO (2) ADDITIONAL 25-FOOT LIGHT TRANSIT VEHICLES** be adopted.

CHANGE ORDER NO. 2/DOWNTOWN COMMUNITY FACILITY CONTRACT - BARNHILL/HOLT BROTHERS

The City Council was provided with Change Order No. 2 in the sum of \$452,058 on a contract with Barnhill/Holt Brothers relative to the Downtown Community Facility, also known as the Rocky Mount Event Center. Council was advised Change Order No. 2 covers the following items:

- 1) \$150,919 for increased construction costs incurred for soil conditions encountered during the site work, excavation and paving stages of the project;
- 2) \$4,075 for costs related to inland marine insurance coverage required by the new market tax credits (NMTC) lenders at the time of closing, but not included in the guaranteed maximum price;
- 3) \$269,564 for costs associated with additional equipment and related installation required for interior and exterior signage (beyond the code-required signage included within the guaranteed maximum price [GMP], additional site utilities and exterior security and lighting not included in the GMP); and

- 4) \$27,500 for increased cost for Stewart Engineering associated with unforeseen soil conditions.

The City Council was advised the increased costs do not require any additional funding on the City's part and the additional costs will be covered by a portion of the owner's contingency, the contractor's contingency and reallocation of savings from the furniture, fixtures and equipment (FF&E) items which have already been bid.

Motion was made by Councilmember Wiggins, seconded by Councilmember Blackwell and unanimously carried that the change order be approved and that the City Manager or the Mayor and City Clerk be authorized to execute the same on behalf of the City, if required.

The Change Order will be filed with the original contract **(C-2016-31)** and Change Order No. 1 with Barnhill/Holt Brothers in the City Clerk's Office.

BIDS/ONE (1) JOHN DEERE 444K LOADER

The City Council received a recommendation to purchase one (1) John Deere 444K Loader (\$124,725) through the National Joint Powers Alliance (NJPA), a competitive group purchasing program which allows purchases to be made through competitive bidding and offers competitively obtained purchasing services at discount prices to two or more public agencies, pursuant to N.C.G.S. 143-129(e) (3). The NJPA advertised as required by law and opened sealed bids on June 22, 2017. Bid documentation is on file in the office of the City Clerk as **BD-2018-1**.

Motion was made by Councilmember Rogers, seconded by Councilmember Miller and unanimously carried that the bid be awarded to James River Equipment at a total cost of \$124,725 (includes 41% NJPA discount) based on contract RFP #062117-DAC awarded by the National Joint Powers Alliance (NJPA) and that the Purchasing Division be authorized to issue a purchase order for the equipment in accordance with the Council's award.

APPOINTMENTS

No action was taken to fill the vacancies on the Board of Adjustment, the Human Relations Commission or the Martin Luther King, Jr. Commission.

MARTIN LUTHER KING, JR. ORATORICAL COMPETITION/ (ADDED TO AGENDA IN OPEN MEETING)

Tameka Kenan-Norman, Chief Communications and Marketing Officer, announced the MLK Oratorical Competition originally scheduled for January 6, 2018 and canceled due to inclement weather has been rescheduled for Thursday, January 11, 2018 at 6 p.m. at the Imperial Centre for the Arts and Sciences.

RESOLUTION OPPOSING JUDICIAL DISTRICT REALIGNMENT/ (ADDED TO AGENDA IN OPEN MEETING)

The City Council was provided with a resolution opposing the Judicial District Realignment which, if approved, would remove Nash County from the 7th Judicial District, splitting the 7th Judicial District (Nash, Edgecombe and Wilson Counties) to create a new, approximately

100-mile long, "snake-like", disjointed district with very little in common.

Motion was made by Councilmember Wiggins, seconded by Councilmember Knight and unanimously carried that **Resolution No. R-2018-5** entitled **RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ROCKY MOUNT OPPOSING SENATE PROPOSAL TO SPLIT THE 7TH JUDICIAL DISTRICT AND CREATE A NEW JUDICIAL DISTRICT** be adopted.

CLOSED SESSION

The Mayor requested a closed session for a personnel matter.

The minutes of the closed session shall be placed on file as **ESM-489** at the end of **Minute Book No. 34** upon approval for release by the City Attorney.

Motion was made by Councilmember Blackwell, seconded by Councilmember Knight and unanimously carried that the City Council go into closed session at 7:53 p.m.

RECESS

The Mayor recessed the City Council Meeting at 8:40 p.m. to reconvene at 3:00 p.m. on Thursday, January 18, 2018 in the Committee Room, Third Floor of the Frederick E. Turnage Municipal Building.

* * * * *

January 18, 2018

CITY COUNCIL MEETING RECONVENED

The City Council of the City of Rocky Mount reconvened in a regular session at 3:00 p.m. on Thursday, January 18, 2018 in the Committee Room, Third Floor of the Frederick E. Turnage Municipal Building with Mayor David W. Combs presiding.

Councilmembers present: *André D. Knight, Reuben C. Blackwell, IV, Lamont Wiggins, E. Lois Watkins, *Tom Rogers, W. B. Bullock and Christine Carroll Miller.

Staff Present: Rochelle D. Small-Toney, City Manager, and Kim Batts, Acting City Clerk and Deputy City Clerk.

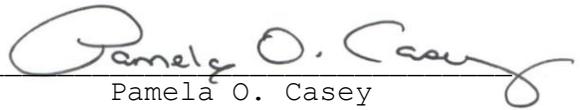
CLOSED SESSION

The Mayor requested a Closed Session to discuss a personnel matter.

Motion was made by Councilmember Wiggins, seconded by Councilmember Blackwell and unanimously carried that the City Council go into Closed Session at 3:03 p.m. The minutes of the Closed Session shall be included in the minutes designated as **ESM-489** and filed at the end of **Minute Book 34** upon approval for release by the City Attorney.

REGULAR SESSION/ADJOURNMENT

The Mayor convened the City Council in regular session at 5:16 p.m. and, there being no further business, the City Council meeting adjourned.



Pamela O. Casey
City Clerk