

CITY COUNCIL AGENDA JANUARY 8, 2018

Martin Luther King, Jr. Commission
presents

“Unfinished Work of a Dreamer”

Honoring the Legacy of Dr. Martin Luther King, Jr.

2018 SCHEDULE OF EVENTS

ALL EVENTS ARE FREE AND OPEN TO THE PUBLIC.

ANNUAL ORATORICAL COMPETITION

Saturday, Jan. 6, 2018 at 9 a.m.
Theater at the Imperial Centre, 270 Gay St.

30TH ANNUAL UNITY BREAKFAST

Monday, Jan. 15, 2018; breakfast at 7 a.m., program at 8 a.m.

Keynote Speaker: Synthia Saint James

Artist and designer, Saint James' artwork has been described as "ebullient" and "bold". Her works include two United States Postal Service Kwanzaa stamps, released in 1996 and 2016. Her artwork hangs in United States embassies and hospitals throughout the world.

The Dunn Center for the Performing Arts
(On the campus of NC Wesleyan College)

SPECIAL THANKS TO EVENT PARTNER NC WESLEYAN COLLEGE

A DAY OF SERVICE

Monday, Jan. 15, 2018

Following the breakfast

To participate, call 252-454-1682, 252-972-1181, or
email esmith@ncwc.edu.

SPECIAL THANKS TO EVENT SPONSOR NC WESLEYAN COLLEGE

INTERNATIONAL FESTIVAL OF CULTURES

Saturday, March 3, 2018, 12 p.m. - 4 p.m.

A celebration of Rocky Mount's diverse cultures!

Brown Auditorium (On the campus of Nash Community College)

SPECIAL THANKS TO EVENT PARTNER NASH COMMUNITY COLLEGE

For more info on the above events, call 252-972-1181,
or visit rockymountnc.gov.

THANK YOU TO OUR SPONSORS



*View Main
Agenda*



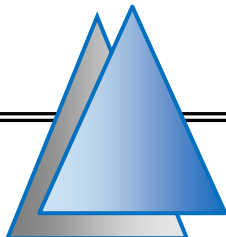
ROCKY MOUNT CITY COUNCIL VISION STATEMENT

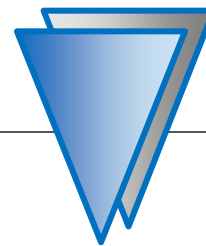
Rocky Mount is a City composed of people of diverse backgrounds, heritages, and interests with a shared sense of values, stewardship and community.

It is a City where all citizens have the opportunity to realize their full potential through individual initiative and community support.

Its citizens enjoy and value the benefits of efficient, cost-effective and responsive public services, a strong and diversified economy, and superior cultural and educational resources.

Rocky Mount recognizes and appreciates its history while responding to the challenges and opportunities of regional and global change in a proactive and realistic manner.





W E L C O M E !

We are pleased you are attending a Rocky Mount City Council meeting. You are now participating in the process of representative government. We appreciate your interest and hope you and your fellow citizens will attend often. Democracy cannot endure without an informed electorate.

Rocky Mount has the Council-Manager form of local government. Policy is set by the Mayor and Council, who are elected by the people. The policy is implemented by the City Manager, who is appointed by the Council. The Council decides what is to be done. The City Manager, operating through the entire City staff, does it. This separation of policy-making and policy administration is considered the most economical and efficient form of City government.

COUNCIL MEETINGS

The City Council meets in regular session twice each month in the George W. Dudley City Council Chamber of the Frederick E. Turnage Municipal Building. These meetings are open to the public and are held on the following schedule:

2nd Monday - 7:00 p.m.

4th Monday - 4:00 p.m.

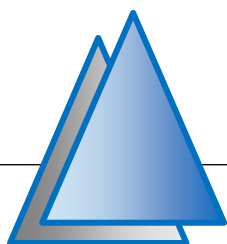
At these meetings, the City's business is conducted and ordinances and resolutions, the laws of Rocky Mount, are enacted. Ordinances take effect upon their adoption when approved by a majority of the Council. All ordinances must be in writing. They are introduced at one meeting and adopted at a subsequent meeting. The Council may, however, by an affirmative vote of five (5) members, adopt an ordinance at the same meeting it is introduced. The Council frequently uses this procedure.

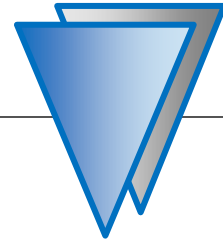
Councilmembers receive the agenda for a Council meeting, together with detailed background material, on the Thursday prior to each regular meeting. This gives them the opportunity to study each item on the agenda prior to the meeting and consult with the City Manager or City staff members. If no additional pertinent facts are presented at the meeting, items are often acted upon without further discussion, particularly in routine matters. This procedure helps Council meetings to move more expeditiously.

INFORMAL WORK SESSIONS OR COMMITTEE MEETINGS

The Council generally conducts a work session or COMMITTEE OF THE WHOLE meeting at 5:00 p.m. prior to the first regular monthly meeting. The COMMITTEE OF THE WHOLE is the entire City Council meeting as a committee to discuss matters requiring more in-depth explanation, study or discussion. The Committee frequently makes recommendations to the City Council, however, no recommendations made by the COMMITTEE OF THE WHOLE are final until accepted by the Council in a regular meeting.

These meetings are open to the public.





HOW A CITIZEN CAN BE HEARD

Citizens may appear before the Council to be heard on any subject related to City government, or any individual matter which may involve City government. A provision is made on each City Council agenda for **PETITIONS TO BE RECEIVED FROM THE PUBLIC**. At this time, citizens are encouraged to bring to the Council's attention matters that are not otherwise specifically listed on the agenda. If the matter you are interested in is specifically listed on the agenda, you are asked to address that issue when it is being considered. If you desire to be heard, you are asked to advise the Mayor in which item you are interested at the time it appears on the agenda. You will be requested to use the speakers stand, give your name and address and identify any group which you represent. Citizens addressing the Council on any matter shall not abuse their privilege and shall confine themselves to the question under debate, and avoid all personal or indecorous language. The City Clerk prepares the minutes of the meetings. After approval by the Council, these become the official record of the proceedings. The entire meeting is tape recorded for accuracy in preparing the minutes.

PUBLIC HEARINGS

Prior to the enactment of some ordinances or resolutions, the law requires that the City Council conduct a public hearing in order that the public may have an opportunity to be heard. The most common of these are zoning ordinance changes, the ordering of public improvements and determination of assessments. Most public hearings are conducted in the general course of a regular meeting and are usually scheduled for the evening meeting of the City Council on the second Monday of each month to afford more citizens an opportunity to attend.

MAYOR

DAVID W. COMBS

CITY COUNCIL

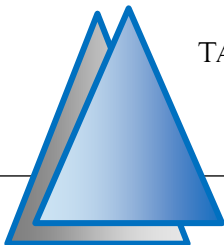
E. LOIS WATKINS, MAYOR PRO TEM
(Ward 4)

ANDRÉ D. KNIGHT (Ward 1)
REUBEN C. BLACKWELL, IV (Ward 2)
LAMONT WIGGINS (Ward 3)

TOM ROGERS (Ward 5)
W. B. BULLOCK (Ward 6)
CHRIS MILLER (Ward 7)

CITY STAFF

ROCHELLE D. SMALL-TONEY, *City Manager*
PAMELA O. CASEY, *City Clerk*
TASHA LOGAN FORD, *Assistant City Manager*
THOMAS MOTON, JR., *Assistant City Manager*
TAMEKA KENAN-NORMAN, *Chief Communications & Marketing Officer*
RICHARD J. ROSE, *City Attorney*





AGENDA FOR A REGULAR SCHEDULED MEETING OF THE CITY COUNCIL OF THE CITY OF ROCKY MOUNT TO BE HELD MONDAY, JANUARY 8, 2018 AT 7:00 P.M. IN THE GEORGE W. DUDLEY CITY COUNCIL CHAMBER OF THE FREDERICK E. TURNAGE MUNICIPAL BUILDING.

1. Meeting Called to Order by the Mayor.
2. Prayer.
3. Roll Call by the City Clerk.
4. Approval of the Minutes of a Regular Meeting of the City Council Held December 11, 2017. [View](#)
5. Presentations and Recognitions: [View](#)
 - a. Consideration of Resolution Recognizing and Congratulating Rocky Mount Academy's Football Team on Winning the 2017 NCISAA 2-A State Football Championship;
 - b. Consideration of Resolution Recognizing and Congratulating the Rocky Mount Parks and Recreation Department's Hot Shot Soccer 14-U All-Star Team on Winning the 2017 SWAC Soccer Championship; and
 - c. Presentation of Proclamation Proclaiming January 13, 2018 as Delta Day in the City of Rocky Mount to Members of the Rocky Mount Alumnae Chapter of Delta Sigma Theta Sorority, Inc.

Recommended Action: Adopt Resolutions and Present Resolutions and Proclamation to Recipients.

6. Petitions to be Received from the Public.

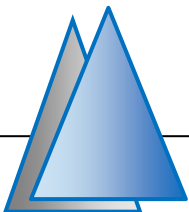
Note: Please complete Citizen Sign-In Sheet and provide to Security Officer prior to speaking. Please limit presentations to three (3) minutes. Time will be monitored.

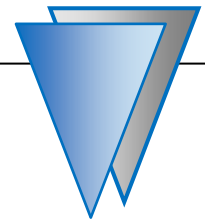
7. **CONSENT AGENDA:**

A. Consideration of Adoption of the Following FY 2017-2018 Ordinance Amendment:

- ***Budget Ordinance Amendment:*** [View](#)

Appropriates funds to the General Fund for establishing the Department of Community and Business Development (\$67,700)





B. Consideration of the Following Tax Releases and/or Refunds: [View](#)

- Schedules A - Report of taxes under \$100 approved for release and/or refund by the City Manager
- Schedules B - Report of taxes over \$100 recommended for release and/or refund by the City Council

Recommended Action: Approve Consent Agenda (inclusive of approval of adoption of Ordinance and approval of tax releases).

8. Consideration of the Recommendations from a Regular Scheduled Planning Board Meeting held December 12, 2017: [View](#)

**Overview of request(s) and recommendation(s) by the Interim Director of Planning and Development or his designee*

A. **Public Hearing** Relative to the Following Land Development Code Amendments Recommended for Approval and found in Compliance with the Comprehensive Plan by the Planning Board: [View](#)

- **PURPOSE OF AMENDMENTS:** to revise the Chapter 5, Sec. 506, Subsection I. of the Land Development Code of the City of Rocky Mount to expand the ratio of the gross floor area that may be occupied to 100 percent of a historic structure in all districts and landmarks; and to specify that matters related to the appearance of the building shall be reviewed for approval by the Historic Preservation Commission

Recommended Action: Adopt Ordinance Amending the Land Development Code and Map.

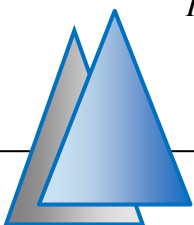
9. **Public Hearing** Relative to Application for Special Use Permit Submitted by Mac Hines to Convert Buildings at 3320 and 3300 Sunset Avenue into Apartments. [View](#)

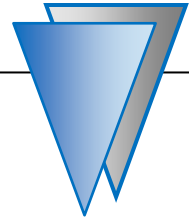
NOTE: *Speakers must be sworn.*

Recommended Action: Approve Special Use Permit.

10. Consideration of Minutes and Recommendations from a Regular Scheduled Committee of the Whole Meeting Held December 11, 2017 and a Special Called Committee of the Whole Meeting Held December 20, 2017: [View](#)

- December 11, 2017:
 - 1) Introduction of Marcus “Chip” Murrell, Rocky Mount Event Center General Manager – *Rochelle D. Small-Toney*;





- 2) Downtown Event Center Update – *Charles W. Penny: report only; no action;*
- 3) Assessment of Fair Housing – *Tasha Logan Ford: report only; no action.*

- December 20, 2017:
 - Presentation of Information Relative to the City’s Utility Infrastructure – City Manager’s Office and Department of Public Works/Water Resources: *report only; no action*

Recommended Action: Approve Minutes.

11. Consideration of the Following Applications for Special Use Permits Submitted by Evan Covington Chavez, Development Manager, on Behalf of Rocky Mount Mills, LLC:
 - 1) 1104 Falls Road - to establish an office at 1104 Falls Road within the Rocky Mount Mills Village Historic District; and
 - 2) 1032 Falls Road – to establish a hotel at 1032 Falls Road within the Rocky Mount Mills Village Historic District

[View](#)

Recommended Action: 1) Acknowledge Receipt of Applications for Special Use Permits; and
2) Schedule Public Hearing for January 22, 2018.

12. Notification to Council of 1) Intent to Accept 2017 Nash County Foundation Grant to Reduce the Use of Drugs (\$6,000); and 2) Consideration of Adoption of FY2018 Budget Ordinance Amendment Appropriating Grant Funds.

[View](#)

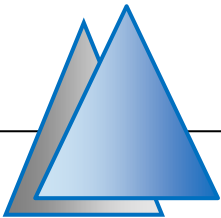
Recommended Action: Acknowledge Notification of Intent to Accept Grant and Adopt Budget Ordinance.

13. Consideration of the Following Resolutions Required in Connection with FY 2018 Installment Financing of Equipment (\$2,943,000) and Construction (\$3,965,000): [View](#)
 - a. *Construction of the Following Projects:* Construction of the backup PSAP at Fire Station 7 (and other fire station improvements); Rebuild of Substation 7; and the Sewer Outfall Rehabilitation Project; and
 - b. *Replacement of Equipment:* (2) Fire Pumps, (2) Dump Trucks, a Side Loader, a Large Derrick Truck, a Large Bucket Truck, a Generator, a Front Loader, a Tractor, a Bush Hog, a Backhoe, a Dump Truck.

Recommended Action: Adopt Resolutions.

14. Consideration of Contract with BWC Consulting for Strategic and Financial Professional Consulting Services Relative to Development Efforts (professional services not to exceed \$29,500, including expenses for fiscal year ending June 30, 2018). [View](#)

Recommended Action: Authorize the Mayor and City Clerk to Execute the Agreement on Behalf of the City.





15. Consideration of Budget Amendment to Allow Remaining Funds from Grant Number NC-90-X572 to be Utilized to Purchase (2) Replacement 25-Foot Light Transit Vehicles (Federal Transit Administration has approved revision to grant; \$135,435 = which includes remaining grant funds of \$104,406 and a local match of \$31,029). [View](#)

Recommended Action: Adopt Budget Ordinance.

16. Consideration of Change Orders Relative to the Rocky Mount Event Center: [View](#)

- Change Order 1 - Stewart Engineering (due to unforeseen soil issues - \$27,500); and
- Change Order 2 - Barnhill/Holt Brothers (for increased construction costs due to unforeseeable soil conditions, additional equipment and related installation and inland marine insurance coverage - \$424,558).

NOTE: Increased amounts do not require additional funding on the part of the City

Recommended Action: Approve Change Orders.

17. Consideration of Bid for the Purchase of One (1) John Deere 444K Loader Based on Bid Awarded by the National Joint Powers Alliance (NJPA) – award to James River Equipment @ total cost of \$124,725 (includes 41% NJPA discount to the City) under NJPA Contract # 062117-DAC-Grounds Maintenance Equipment, Attachments, Accessories and Related Services.

[View](#)

Recommended Action: 1) Award Bid as Recommended;
2) Authorize the Purchasing Division to Issue Purchase Order in Accordance with the Council's Award.

18. Appointments: [View](#)

- a. Board of Adjustment (Alternate – expires 6/30/2020);
- b. Human Relations Commission (Mayor appointment – expires 6/30/2019); and
- c. Martin Luther King, Jr. Commission (expires 6/30/2020)

