

CITY COUNCIL AGENDA JANUARY 22, 2018



[View Agenda](#)



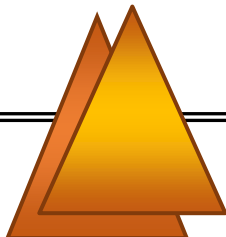
ROCKY MOUNT CITY COUNCIL VISION STATEMENT

Rocky Mount is a City composed of people of diverse backgrounds, heritages, and interests with a shared sense of values, stewardship and community.

It is a City where all citizens have the opportunity to realize their full potential through individual initiative and community support.

Its citizens enjoy and value the benefits of efficient, cost-effective and responsive public services, a strong and diversified economy, and superior cultural and educational resources.

Rocky Mount recognizes and appreciates its history while responding to the challenges and opportunities of regional and global change in a proactive and realistic manner.





W E L C O M E !

We are pleased you are attending a Rocky Mount City Council meeting. You are now participating in the process of representative government. We appreciate your interest and hope you and your fellow citizens will attend often. Democracy cannot endure without an informed electorate.

Rocky Mount has the Council-Manager form of local government. Policy is set by the Mayor and Council, who are elected by the people. The policy is implemented by the City Manager, who is appointed by the Council. The Council decides what is to be done. The City Manager, operating through the entire City staff, does it. This separation of policy-making and policy administration is considered the most economical and efficient form of City government.

COUNCIL MEETINGS

The City Council meets in regular session twice each month in the George W. Dudley City Council Chamber of the Frederick E. Turnage Municipal Building. These meetings are open to the public and are held on the following schedule:

2nd Monday - 7:00 p.m.

4th Monday - 4:00 p.m.

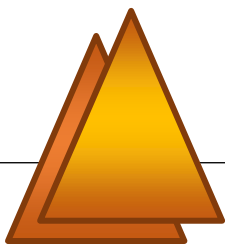
At these meetings, the City's business is conducted and ordinances and resolutions, the laws of Rocky Mount, are enacted. Ordinances take effect upon their adoption when approved by a majority of the Council. All ordinances must be in writing. They are introduced at one meeting and adopted at a subsequent meeting. The Council may, however, by an affirmative vote of five (5) members, adopt an ordinance at the same meeting it is introduced. The Council frequently uses this procedure.

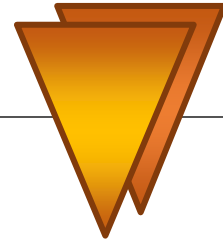
Councilmembers receive the agenda for a Council meeting, together with detailed background material, on the Thursday prior to each regular meeting. This gives them the opportunity to study each item on the agenda prior to the meeting and consult with the City Manager or City staff members. If no additional pertinent facts are presented at the meeting, items are often acted upon without further discussion, particularly in routine matters. This procedure helps Council meetings to move more expeditiously.

INFORMAL WORK SESSIONS OR COMMITTEE MEETINGS

The Council generally conducts a work session or COMMITTEE OF THE WHOLE meeting at 5:00 p.m. prior to the first regular monthly meeting. The COMMITTEE OF THE WHOLE is the entire City Council meeting as a committee to discuss matters requiring more in-depth explanation, study or discussion. The Committee frequently makes recommendations to the City Council, however, no recommendations made by the COMMITTEE OF THE WHOLE are final until accepted by the Council in a regular meeting.

These meetings are open to the public.





HOW A CITIZEN CAN BE HEARD

Citizens may appear before the Council to be heard on any subject related to City government, or any individual matter which may involve City government. A provision is made on each City Council agenda for **PETITIONS TO BE RECEIVED FROM THE PUBLIC**. At this time, citizens are encouraged to bring to the Council's attention matters that are not otherwise specifically listed on the agenda. If the matter you are interested in is specifically listed on the agenda, you are asked to address that issue when it is being considered. If you desire to be heard, you are asked to advise the Mayor in which item you are interested at the time it appears on the agenda. You will be requested to use the speakers stand, give your name and address and identify any group which you represent. Citizens addressing the Council on any matter shall not abuse their privilege and shall confine themselves to the question under debate, and avoid all personal or indecorous language. The City Clerk prepares the minutes of the meetings. After approval by the Council, these become the official record of the proceedings. The entire meeting is tape recorded for accuracy in preparing the minutes.

PUBLIC HEARINGS

Prior to the enactment of some ordinances or resolutions, the law requires that the City Council conduct a public hearing in order that the public may have an opportunity to be heard. The most common of these are zoning ordinance changes, the ordering of public improvements and determination of assessments. Most public hearings are conducted in the general course of a regular meeting and are usually scheduled for the evening meeting of the City Council on the second Monday of each month to afford more citizens an opportunity to attend.

MAYOR

DAVID W. COMBS

CITY COUNCIL

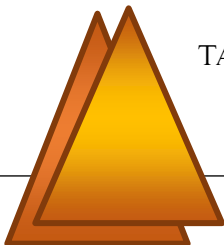
E. LOIS WATKINS, MAYOR PRO TEM
(Ward 4)

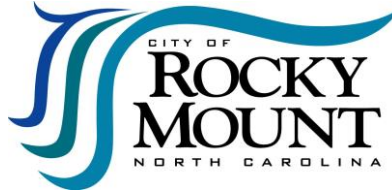
ANDRÉ D. KNIGHT (Ward 1)
REUBEN C. BLACKWELL, IV (Ward 2)
LAMONT WIGGINS (Ward 3)

TOM ROGERS (Ward 5)
W. B. BULLOCK (Ward 6)
CHRIS MILLER (Ward 7)

CITY STAFF

ROCHELLE D. SMALL-TONEY, *City Manager*
PAMELA O. CASEY, *City Clerk*
THOMAS MOTON, JR., *Assistant City Manager*
PETER VARNEY, *Interim Assistant City Manager*
TAMEKA KENAN-NORMAN, *Chief Communications & Marketing Officer*
RICHARD J. ROSE, *City Attorney*





AGENDA FOR A REGULAR SCHEDULED MEETING OF THE CITY COUNCIL OF THE CITY OF ROCKY MOUNT TO BE HELD MONDAY, JANUARY 22, 2018 AT 4:00 P.M. IN THE GEORGE W. DUDLEY CITY COUNCIL CHAMBER OF THE FREDERICK E. TURNAGE MUNICIPAL BUILDING.

1. Meeting Called to Order by the Mayor.
2. Prayer.
3. Roll Call by the City Clerk.
4. Petitions to be Received from the Public.

Note: Please complete Citizen Sign-In Sheet and provide to Security Officer prior to speaking. Please limit presentations to three (3) minutes. Time will be monitored.

5. **Public Hearing** Relative to an Application for Special Use Permit Submitted by Evan Covington Chavez, Real Estate Development Manager, on Behalf of Rocky Mount Mills, LLC, to Allow Commercial Use in an Existing Structure in the Historic District at the Following Location: [View](#)

- 1104 Falls Road

NOTE: Speakers must be sworn.

Recommended Action: Approve Special Use Permit.

6. **Public Hearing** Relative to an Application for Special Use Permit Submitted by Evan Covington Chavez, Real Estate Development Manager, on Behalf of Rocky Mount Mills, LLC, to Establish a Hotel in an Existing Structure in the Historic District at the Following Location: [View](#)

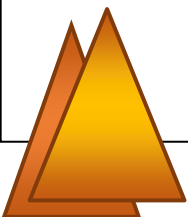
- 1032 Falls Road

NOTE: Speakers must be sworn.

Recommended Action: Grant Request by Appellant to Withdraw Application for Special Use Permit.

7. Consideration of Tax Releases and/or Refunds: [View](#)

- Schedule A – taxes under \$100 approved for release and/or refund by the City Manager; and
- Schedule B – taxes over \$100 recommended for release and/or refund by the City Council





Recommended Action: 1) Acknowledge Receipt of Report from the City Manager of Schedule A Taxes Approved for Release and/or Refund; and
2) Approve Release and/or Refund of Taxes Listed on Schedule B.

8. Consideration of Minutes and Recommendations from a Regular Scheduled Committee of the Whole Meeting Held January 8, 2018: [View](#)

- 1) Classification/Compensation Study – *Elayne Henderson/Ronnie Charles, Gallagher & Co.: report only; no action;*
- 2) Proposed Non-Profit Agency Funding Policy – *Ken Hunter: tabled;*
- 3) Land Development Code Revisions/Special Use Permit – *JoSeth Bocook: report only; no action*

Recommended Action: Approve Minutes.

9. Consideration of 1) Approval of Grant Award from Nash Arts Council Grassroots Arts Program for Supplemental Funding for Arts Engagement for Adults, Children and Community (\$4,000/grant requires dollar for dollar match); and 2) Budget Amendment Appropriating Funds (\$4,000) in the General Fund for Grant Match. [View](#)

Recommended Action: 1) Approve Acceptance of Grant and Authorize the Mayor, Finance Director and City Clerk to Execute Required Documentation and Certifications; and
2) Adopt Budget Ordinance.

10. Consideration of Subordination Instrument relative to Beal Street Square. [View](#)

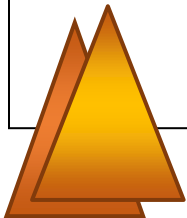
Recommended Action: Authorize Mayor to Execute the Subordination Instrument.

11. Consideration of Resolution Amending Administrative Policy No. II.2 Entitled “Policy: Regulations for the Use of Alcohol on City Property” (changes the length of time from 4 hours to 8 hours; adds Booker T. Theatre to list of locations and clarifies that City Council may add or delete facilities from the list of locations that allow alcohol consumption at any time). [View](#)

Recommended Action: Adopt Resolution Amending Policy.

12. Consideration of ElectriCities Annual Utility Pole Cooperative Bid Agreement and Purchase Contracts for Wooden Utility Poles (14 participants) - Award as Follows: [View](#)

- a. McFarland Cascade - CCA poles - Apex, Drexel, GUC, High Point, Lexington, Morganton, Newton, Rocky Mount, Shelby, Tarboro and Washington; and
- b. McFarland Cascade - PENTA poles - High Point, Huntersville/Cornelius, Kings Mountain, Newton, and Statesville.





Recommended Action: Award Bids as Recommended and Authorize the Mayor and City Clerk to Execute the Bid Agreements and Purchase Contracts on Behalf of the Participants.

13. Consideration of 1) Irrevocable Petition for Annexation of Property; 2) Annexation and Water Service Agreement with Nash Community College for Water and Sewer Service at 3880 and 3882 Eastern Avenue (outside customer); and 3) Hold Harmless Agreement. [View](#)

Recommended Action: 1) Receive Petition/Postpone Annexation;
2) Approve Contract and Hold Harmless Agreement; and
3) Authorize the City Manager and City Clerk to Execute the Same on Behalf of the City.

14. Consideration of Renewal of Lease Agreement with Greyhound Lines, Inc. for Approximately 1,941 Square Feet at the South End of the REA Building (100 Coastline Street; 2nd of 3 renewal options of one-year lease @ \$300/month; all other terms and provisions remain the same). [View](#)

Recommended Action: Approve Renewal of Lease.

15. Appointments: [View](#)
 - a. Board of Adjustment (Alternate – expires 6/30/2020);
 - b. Human Relations Commission (Mayor appointment – expires 6/30/2019);
 - c. Martin Luther King, Jr. Commission (expires 6/30/2020);
 - d. Braswell Memorial Library (expires 2021); and
 - e. STEP Board (expires 12/31/2018).

