

CITY COUNCIL AGENDA

March 19, 2018

A colorful poster for an Easter event. The background is a light blue grid pattern. In the center, there's a darker blue rectangular area with a sun, clouds, and a bee. The text 'Easter Eggstravaganza' is written in a playful, yellow, bubbly font. Below it, the date 'SUNDAY, MAR. 25' and time '2 PM - 4 PM' are in white. The website 'IMPERIALCENTRE.ORG' is also in white. At the bottom left of the central area is the City of Rocky Mount logo. The bottom of the central area shows a grassy field with a chick, flowers, and butterflies. Surrounding the central area are several decorated Easter eggs in various colors and patterns.

**Easter
EGGSTRAVAGANZA**

SUNDAY, MAR. 25
2 PM - 4 PM

IMPERIALCENTRE.ORG

CITY OF
**ROCKY
MOUNT**
NORTH CAROLINA

[View Main Agenda](#)



ROCKY MOUNT CITY COUNCIL VISION STATEMENT

Rocky Mount is a City composed of people of diverse backgrounds, heritages, and interests with a shared sense of values, stewardship and community.

It is a City where all citizens have the opportunity to realize their full potential through individual initiative and community support.

Its citizens enjoy and value the benefits of efficient, cost-effective and responsive public services, a strong and diversified economy, and superior cultural and educational resources.

Rocky Mount recognizes and appreciates its history while responding to the challenges and opportunities of regional and global change in a proactive and realistic manner.





W E L C O M E !

We are pleased you are attending a Rocky Mount City Council meeting. You are now participating in the process of representative government. We appreciate your interest and hope you and your fellow citizens will attend often. Democracy cannot endure without an informed electorate.

Rocky Mount has the Council-Manager form of local government. Policy is set by the Mayor and Council, who are elected by the people. The policy is implemented by the City Manager, who is appointed by the Council. The Council decides what is to be done. The City Manager, operating through the entire City staff, does it. This separation of policy-making and policy administration is considered the most economical and efficient form of City government.

COUNCIL MEETINGS

The City Council meets in regular session twice each month in the George W. Dudley City Council Chamber of the Frederick E. Turnage Municipal Building. These meetings are open to the public and are held on the following schedule:

2nd Monday - 7:00 p.m.

4th Monday - 4:00 p.m.

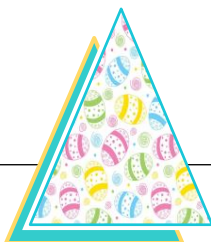
At these meetings, the City's business is conducted and ordinances and resolutions, the laws of Rocky Mount, are enacted. Ordinances take effect upon their adoption when approved by a majority of the Council. All ordinances must be in writing. They are introduced at one meeting and adopted at a subsequent meeting. The Council may, however, by an affirmative vote of five (5) members, adopt an ordinance at the same meeting it is introduced. The Council frequently uses this procedure.

Councilmembers receive the agenda for a Council meeting, together with detailed background material, on the Thursday prior to each regular meeting. This gives them the opportunity to study each item on the agenda prior to the meeting and consult with the City Manager or City staff members. If no additional pertinent facts are presented at the meeting, items are often acted upon without further discussion, particularly in routine matters. This procedure helps Council meetings to move more expeditiously.

INFORMAL WORK SESSIONS OR COMMITTEE MEETINGS

The Council generally conducts a work session or COMMITTEE OF THE WHOLE meeting at 5:00 p.m. prior to the first regular monthly meeting. The COMMITTEE OF THE WHOLE is the entire City Council meeting as a committee to discuss matters requiring more in-depth explanation, study or discussion. The Committee frequently makes recommendations to the City Council, however, no recommendations made by the COMMITTEE OF THE WHOLE are final until accepted by the Council in a regular meeting.

These meetings are open to the public.





HOW A CITIZEN CAN BE HEARD

Citizens may appear before the Council to be heard on any subject related to City government, or any individual matter which may involve City government. A provision is made on each City Council agenda for **PETITIONS TO BE RECEIVED FROM THE PUBLIC**. At this time, citizens are encouraged to bring to the Council's attention matters that are not otherwise specifically listed on the agenda. If the matter you are interested in is specifically listed on the agenda, you are asked to address that issue when it is being considered. If you desire to be heard, you are asked to advise the Mayor in which item you are interested at the time it appears on the agenda. You will be requested to use the speakers stand, give your name and address and identify any group which you represent. Citizens addressing the Council on any matter shall not abuse their privilege and shall confine themselves to the question under debate, and avoid all personal or indecorous language. The City Clerk prepares the minutes of the meetings. After approval by the Council, these become the official record of the proceedings. The entire meeting is tape recorded for accuracy in preparing the minutes.

PUBLIC HEARINGS

Prior to the enactment of some ordinances or resolutions, the law requires that the City Council conduct a public hearing in order that the public may have an opportunity to be heard. The most common of these are zoning ordinance changes, the ordering of public improvements and determination of assessments. Most public hearings are conducted in the general course of a regular meeting and are usually scheduled for the evening meeting of the City Council on the second Monday of each month to afford more citizens an opportunity to attend.

MAYOR

DAVID W. COMBS

CITY COUNCIL

E. LOIS WATKINS, MAYOR PRO TEM
(Ward 4)

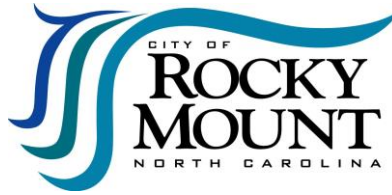
ANDRÉ D. KNIGHT (Ward 1)
REUBEN C. BLACKWELL, IV (Ward 2)
LAMONT WIGGINS (Ward 3)

TOM ROGERS (Ward 5)
W. B. BULLOCK (Ward 6)
CHRIS MILLER (Ward 7)

CITY STAFF

ROCHELLE D. SMALL-TONEY, *City Manager*
PAMELA O. CASEY, *City Clerk*
THOMAS MOTON, JR., *Assistant City Manager*
PETER VARNEY, *Interim Assistant City Manager*
TAMEKA KENAN-NORMAN, *Chief Communications & Marketing Officer*
RICHARD J. ROSE, *City Attorney*





AGENDA FOR A REGULAR RESCHEDULED MEETING OF THE CITY COUNCIL OF THE CITY OF ROCKY MOUNT TO BE HELD MONDAY, MARCH 19, 2018 AT 7:00 P.M. IN THE GEORGE W. DUDLEY CITY COUNCIL CHAMBER OF THE FREDERICK E. TURNAGE MUNICIPAL BUILDING.

1. Meeting Called to Order by the Mayor.
2. Prayer.
3. Roll Call by the City Clerk.
4. Approval of the Minutes of a Regular Meeting of the City Council Held February 26, 2017 and of the City Council Annual Retreat Held February 21-23, 2018. [View](#)
5. Presentations and Recognitions: [View](#)
 - a. Presentation of Certificate to Ms. Thelma Grant in Recognition of her 104th Birthday;
 - b. Presentation of Certificate to the Rocky Mount Toastmasters Club in Recognition of the Club's 20-Year Anniversary;
 - c. Consideration of Resolution Recognizing and Congratulating the Rocky Mount Parks and Recreation Department's Youth 8U and 9-10 Cross Country Teams for Winning State, Regional and All-American Honors at USATF and AAU Championships; and
 - d. Presentation of Proclamation Proclaiming the Month of March 2018 American Red Cross Month in the City of Rocky Mount to Cally Edwards, Executive Director of the Northeastern North Carolina Red Cross Chapter, Ken Hunter, Board Chair for the Frederick E. Turnage Chapter of the Red Cross in Rocky Mount and Scott Hale, City of Rocky Mount Blood Drive Coordinator.

Recommended Action: Adopt Resolution and Present Certificates and Resolution to Recipients.

6. Petitions to be Received from the Public.

Note: Please complete Citizen Sign-In Sheet and provide to Security Officer prior to speaking. Please limit presentations to three (3) minutes. Time will be monitored.

7. **CONSENT AGENDA:**

- A. Consideration of Request for Temporary Street Closing from Pastor Mack E. Battle of East End Baptist Church to Close the 900 Block of East Highland Avenue (from the corner of Coleman to the corner of Magnolia Streets) from 2:00 p.m. to 6:00 p.m. on Saturday, March 31, 2018 for the Church's Easter Youth Fellowship. [View](#)





B. Consideration of the Following Tax Releases and/or Refunds: [View](#)

- Schedule A - Report of taxes under \$100 approved for release and/or refund by the City Manager

Recommended Action: Approve Consent Agenda (inclusive of street closing and tax releases).

8. Consideration of the Recommendations from a Regular Scheduled Planning Board Meeting held February 13, 2018: [View](#)

**Overview of request(s) and recommendation(s) by the Interim Director of Planning and Development or his designee*

[View](#)

A. **Public Hearing** Relative to the Following Rezoning Request Recommended for Approval and Found in Compliance with the Comprehensive Plan by the Planning Board:

- Request by Rocky Mount Village, LLC to rezone 5.42 acres located at 20 East Elm Street and an adjacent unaddressed parcel from R-6MFA to B-2CU with the conditional use that the only permitted use shall be motel, hotel or motor court operations

NOTE: Speakers must be sworn.

Recommended Action: 1) Acknowledge Receipt of Planning Board Minutes;
2) Adopt Ordinance Amending the Land Development Code and Map; and
3) Adopt Resolution Authorizing Conditional Use Permit Required in Connection with said Rezoning.

9. Consideration of Budget Amendment Increasing the FY 2018 Annual Operating Budget to Appropriate Funds in the Electric Fund for Upgrades to the Electric System at the City's Wastewater Treatment Plant (\$930,000 - includes labor @ \$431,505; materials from warehouse @\$348,496 and contingency @ \$144,998.83 - see item 19(c) for bid information). [View](#)

Recommended Action: Adopt Ordinance.

10. Consideration of Amendment to Restated Sewer Service Contract between the City of Rocky Mount and Edgecombe Water and Sewer District Numbers 1, 2 and 5 (increases wastewater flow from 240,000 gallons per day to 404,000 gallons per day). [View](#)

Recommended Action: Approve Amendment and Authorize the Mayor and City Clerk to Execute the Same on Behalf of the City.

11. Notification to Council of 1) Intent to Accept 2018 Nash County Foundation Grant to Reduce the Use of Drugs (\$6,000 - to be used to support the Police Explorers Post Program); and 2) Consideration of Adoption of FY2018 Budget Ordinance Amendment Appropriating Grant Funds.

[View](#)





Recommended Action: 1) Acknowledge Receipt of Grant; and
2) Adopt Budget Ordinance.

12. Consideration of License Agreement with REB Properties, Inc. for Approximately 87 Acres of City Owned Property on Gay Road for Hunting Purposes (five-year license agreement @ \$850/year).

[View](#)

Recommended Action: Adopt Resolution of Intent to Enter into License Agreement (authorizes the City Clerk to advertise the lease pursuant to G.S. 160A-272).

13. Consideration of Application for One (1) New Taxi Right License for Cherita Shavonne Evans.

[View](#)

Recommended Action: Approve Issuance of New Taxi Right License as Recommended and Authorize the City Clerk to Execute the Same on Behalf of the City.

14. Consideration of Proposal from Martin Starnes & Associates to Perform the City's Audit for Fiscal Year 2018 (12th year of service/\$55,000; \$5,425 fee increase from prior year).

[View](#)

Recommended Action: Award Contract to Martin Starnes & Associates and Authorize the Mayor and Director of Finance to Execute the Same on Behalf of the City.

15. Consideration of Task Order No. 4 on On-Call Contract with WK Dickson for Stormwater Engineering Services Related to the Design, Bidding and Construction of Drainage Improvement Project Associated with Parkers Canal (grant funds from GoldenLEAF Foundation will be used for this project - \$64,850).

[View](#)

Recommended Action: Approve Task Order and Authorize the Mayor to Execute the Same on Behalf of the City.

16. Consideration of Approval of Appropriation of Funds from the North Carolina Department of Health and Human Services, through Nash County, for Mosquito and Tick Suppression (Nash County is offering the funding to the City due to the City's already established Vector Control Program - \$16,000). [View](#)

Recommended Action: Approve Appropriation of Funds.

17. Consideration of Interlocal Agreements with Various Public Agencies for Use of the City's 800 MHz Radio System (participants include: Nash County Sheriff; Nash County EMS; Nash Community College; Town of Nashville; North Carolina Department of Public Safety - Probation; North Carolina Supreme Court Police Department; Battleboro Fire Department; Sharpsburg Fire Department; West Edgecombe Volunteer Fire Department; and Rocky Mount Housing Authority).

[View](#)

Recommended Action: Approve Interlocal Agreements and Authorize the Mayor to Execute the Same on Behalf of the City.





18. Consideration of FY 2018 Certifications and Assurances Required by the Federal Transit Administration and the North Carolina Department of Transportation/Public Transportation Division for FY 2018 Transit Grants. [View](#)

Recommended Action: Approve Certifications and Assurances and Authorize the Mayor, City Clerk and City Attorney to Execute the Same and Any Related Grant Applications/Agreements on Behalf of the City.

19. Consideration of Bids:

- a. Platinum Series Protection Floor Covering and Platinum Series CoverTile Storage Cart - award to Covermaster, Incorporated @ total cost of \$148,173.75 (purchase proposed to be made in accordance with NCGS 143-129(g) - Piggyback Purchase); [View](#)
- b. Old Mill Road Transmission Pole Relocation Project – award to River City Construction, Incorporated @ a total cost of \$302,770 (cost includes base bid cost of \$224,100; ADDER COST #2 for spreading 12kv distribution wire @ \$32,365; and ADDER COST #3 for transferring the distribution wire and removing old pole @ \$46,305); [View](#)
- c. Underground Cable Installation and System Upgrade Project for Regional Wastewater Treatment Facility – award to Directional Services, Incorporated (DSI) @ cost of \$431,505 (see budget ordinance/item 9); and [View](#)
- d. One (1) 2019 5 Yard Contractor Dump and Three (3) Chassis Cabs - award to Lilley International, Incorporated @ total cost of \$288,581:
 1. One (1) 2019 5-Yard Contractor Dump @ total cost of \$83,853.20; and
 2. Three (3) Cassis Cabs @ cost of \$68,242.60/each for total cost of \$204,727.80 (one unit for Streets Division and two units for Stormwater Division). [View](#)

Recommended Action: 1) Award Bids as Recommended;
2) Authorize the Purchasing Division to Issue a Purchase Order for Items (a) and (d) in Accordance with Council's Award; and
3) Authorize the Mayor and City Clerk to Execute the Bid Contracts for Items (b) and (c) on Behalf of the City.

20. Consideration of Scheduling Special Called Committee of the Whole Meeting for Tuesday, April 3, 2018 @ 4:00 p.m. in the Committee Room, Third Floor of the Frederick E. Turnage Municipal Building for the Purpose of Presentation of Market Analysis, Public Interests, Selection of Architect and Detailed Discussion Relative to Development Finance Initiative/School of Government Housing Development (Tarboro Street and Crossing at 64).

