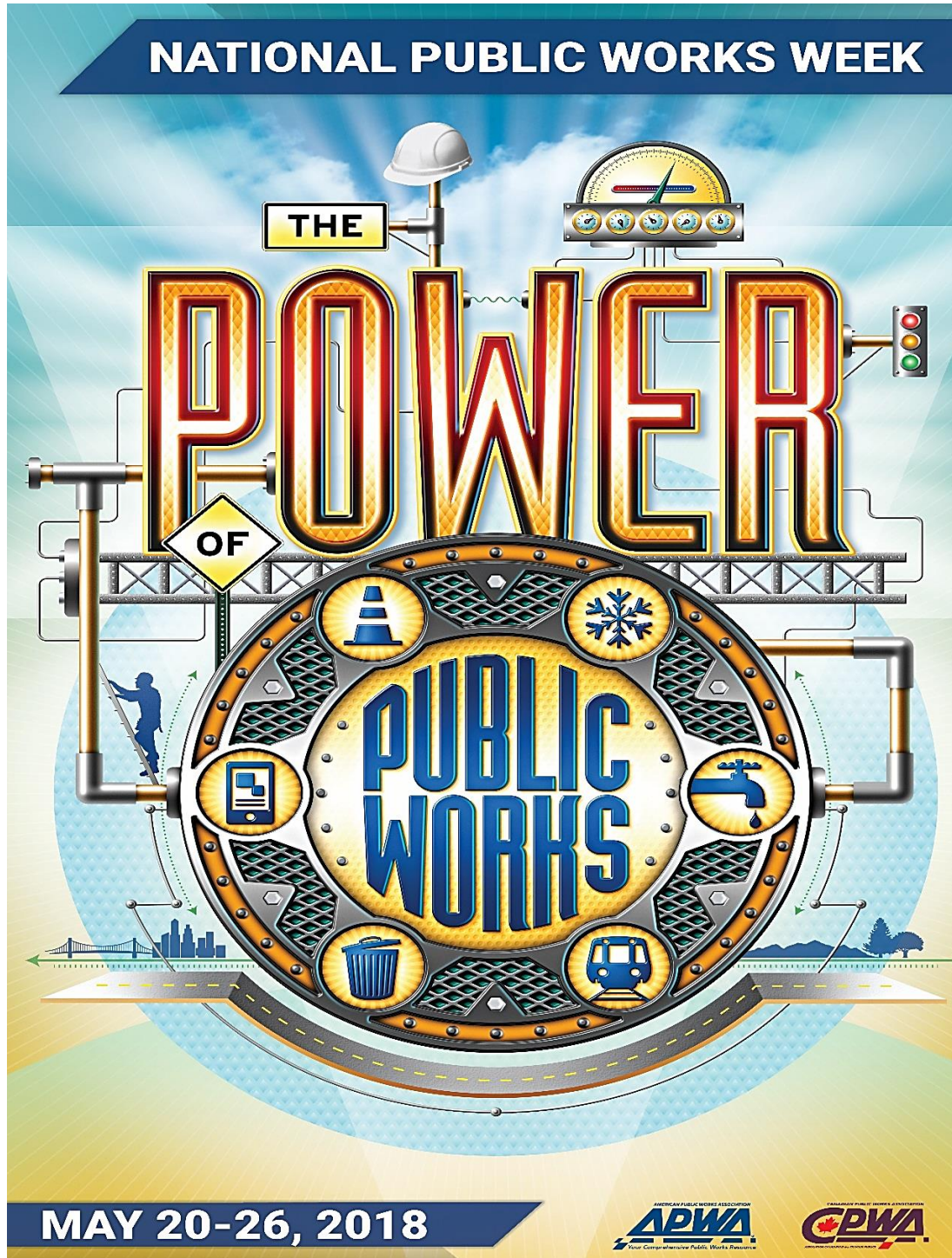


CITY COUNCIL AGENDA MAY 14, 2018

NATIONAL PUBLIC WORKS WEEK



[View Main Agenda](#)

Community Code, Environmental Services, Fleet Maintenance, Streets/Stormwater, Technical Services, Wastewater Treatment, Water and Sewer, and Water Treatment



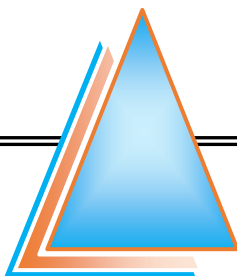
ROCKY MOUNT CITY COUNCIL VISION STATEMENT

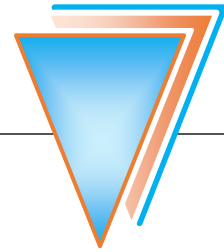
Rocky Mount is a City composed of people of diverse backgrounds, heritages, and interests with a shared sense of values, stewardship and community.

It is a City where all citizens have the opportunity to realize their full potential through individual initiative and community support.

Its citizens enjoy and value the benefits of efficient, cost-effective and responsive public services, a strong and diversified economy, and superior cultural and educational resources.

Rocky Mount recognizes and appreciates its history while responding to the challenges and opportunities of regional and global change in a proactive and realistic manner.





W E L C O M E !

We are pleased you are attending a Rocky Mount City Council meeting. You are now participating in the process of representative government. We appreciate your interest and hope you and your fellow citizens will attend often. Democracy cannot endure without an informed electorate.

Rocky Mount has the Council-Manager form of local government. Policy is set by the Mayor and Council, who are elected by the people. The policy is implemented by the City Manager, who is appointed by the Council. The Council decides what is to be done. The City Manager, operating through the entire City staff, does it. This separation of policy-making and policy administration is considered the most economical and efficient form of City government.

COUNCIL MEETINGS

The City Council meets in regular session twice each month in the George W. Dudley City Council Chamber of the Frederick E. Turnage Municipal Building. These meetings are open to the public and are held on the following schedule:

2nd Monday - 7:00 p.m.

4th Monday - 4:00 p.m.

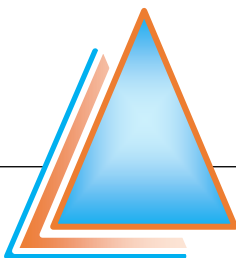
At these meetings, the City's business is conducted and ordinances and resolutions, the laws of Rocky Mount, are enacted. Ordinances take effect upon their adoption when approved by a majority of the Council. All ordinances must be in writing. They are introduced at one meeting and adopted at a subsequent meeting. The Council may, however, by an affirmative vote of five (5) members, adopt an ordinance at the same meeting it is introduced. The Council frequently uses this procedure.

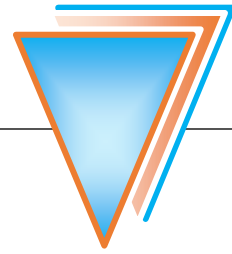
Councilmembers receive the agenda for a Council meeting, together with detailed background material, on the Thursday prior to each regular meeting. This gives them the opportunity to study each item on the agenda prior to the meeting and consult with the City Manager or City staff members. If no additional pertinent facts are presented at the meeting, items are often acted upon without further discussion, particularly in routine matters. This procedure helps Council meetings to move more expeditiously.

INFORMAL WORK SESSIONS OR COMMITTEE MEETINGS

The Council generally conducts a work session or COMMITTEE OF THE WHOLE meeting at 5:00 p.m. prior to the first regular monthly meeting. The COMMITTEE OF THE WHOLE is the entire City Council meeting as a committee to discuss matters requiring more in-depth explanation, study or discussion. The Committee frequently makes recommendations to the City Council, however, no recommendations made by the COMMITTEE OF THE WHOLE are final until accepted by the Council in a regular meeting.

These meetings are open to the public.





HOW A CITIZEN CAN BE HEARD

Citizens may appear before the Council to be heard on any subject related to City government, or any individual matter which may involve City government. A provision is made on each City Council agenda for **PETITIONS TO BE RECEIVED FROM THE PUBLIC**. At this time, citizens are encouraged to bring to the Council's attention matters that are not otherwise specifically listed on the agenda. If the matter you are interested in is specifically listed on the agenda, you are asked to address that issue when it is being considered. If you desire to be heard, you are asked to advise the Mayor in which item you are interested at the time it appears on the agenda. You will be requested to use the speakers stand, give your name and address and identify any group which you represent. Citizens addressing the Council on any matter shall not abuse their privilege and shall confine themselves to the question under debate, and avoid all personal or indecorous language. The City Clerk prepares the minutes of the meetings. After approval by the Council, these become the official record of the proceedings. The entire meeting is tape recorded for accuracy in preparing the minutes.

PUBLIC HEARINGS

Prior to the enactment of some ordinances or resolutions, the law requires that the City Council conduct a public hearing in order that the public may have an opportunity to be heard. The most common of these are zoning ordinance changes, the ordering of public improvements and determination of assessments. Most public hearings are conducted in the general course of a regular meeting and are usually scheduled for the evening meeting of the City Council on the second Monday of each month to afford more citizens an opportunity to attend.

MAYOR

DAVID W. COMBS

CITY COUNCIL

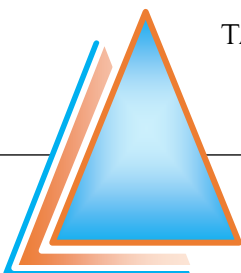
E. LOIS WATKINS, MAYOR PRO TEM
(Ward 4)

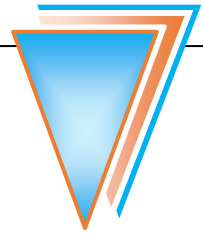
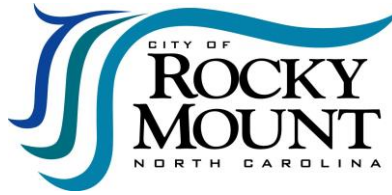
ANDRÉ D. KNIGHT (Ward 1)
REUBEN C. BLACKWELL, IV (Ward 2)
VACANT (Ward 3)

TOM ROGERS (Ward 5)
W. B. BULLOCK (Ward 6)
CHRIS MILLER (Ward 7)

CITY STAFF

ROCHELLE D. SMALL-TONEY, *City Manager*
PAMELA O. CASEY, *City Clerk*
CHRIS BESCHLER, *Assistant City Manager*
PETER VARNEY, *Interim Assistant City Manager*
TAMEKA KENAN-NORMAN, *Chief Communications & Marketing Officer*
RICHARD J. ROSE, *City Attorney*





AGENDA FOR A REGULAR SCHEDULED MEETING OF THE CITY COUNCIL OF THE CITY OF ROCKY MOUNT TO BE HELD MONDAY, MAY 14, 2018 AT 7:00 P.M. IN THE GEORGE W. DUDLEY CITY COUNCIL CHAMBER OF THE FREDERICK E. TURNAGE MUNICIPAL BUILDING.

1. Meeting Called to Order by the Mayor.
2. Prayer.
3. Roll Call by the City Clerk.
4. Approval of the Minutes of a Regular Meeting of the City Council Held April 23, 2018 and Minutes of a Special Called City Council Meeting Held May 7, 2018. [View](#)
5. Presentation and Recognition: [View](#)
 - Adoption and Presentation of Resolution Congratulating the Rocky Mount Preparatory School Jaguars on a Winning Season;
 - Presentation of Proclamation Proclaiming the Week of May 20-26, 2018 as Public Works Week in the City of Rocky Mount to Public Works and Water Resources Director Jonathan Boone; and
 - Presentation of Proclamation Proclaiming the Month of May, 2018 as Preservation Month in the City of Rocky Mount to Interim Development Services Director JoSeth Bocoook and Members of the Historic Preservation Commission

Recommended Action: Adopt Resolution and Make Presentations.

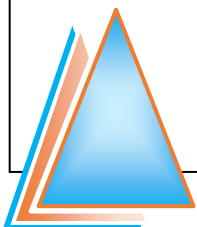
6. Petitions to be Received from the Public.

Note: Please complete Citizen Sign-In Sheet and provide to Security Officer prior to speaking. Please limit presentations to three (3) minutes. Time will be monitored.

7. **CONSENT AGENDA:**

A. Consideration of the Following Temporary Street Closings: [View](#)

- Consideration of Request for Temporary Street Closing from Deborah Cobb, Germantown Celebration Committee, to close Beaman Street from New Street through Beaman Street (to corner of 602 Beaman Street and Boone Street sign) from 2:00 p.m. to 6:00 p.m. on Saturday, May 26, 2018 for a Germantown Celebration; and
- Consideration of Request for Temporary Street Closing from Pastor Nellene Richardson to close the 100 Block of Branch Street and the 1600 Block of Hargrove Street from 1:00 p.m. to 5:00 p.m. on Saturday, June 9, 2018 for Awareness Day





B. Consideration of the Following Tax Releases and/or Refunds: [View](#)

- Schedule A - Report of taxes under \$100 approved for release and/or refund by the City Manager; and
- Schedule B - Report of taxes over \$100 recommended for release and/or refund by the City Council

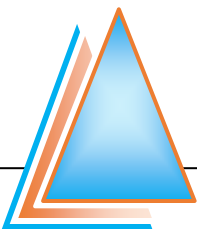
C. Consideration of Adoption of the Following FY 2017-2018 Ordinance Amendments: [View](#)

Budget Ordinance Amendments:

1. Increase appropriations for reimbursement of costs of repairs incurred due to Hurricane Matthew (General Fund \$267,787 and Water Fund \$62,360);
2. Increase appropriations to Gas Fund for purchase of natural gas for resale to customers (\$3,600,000);
3. Increase appropriations in General Fund for providing snacks to after school program participants (\$8,600);
4. Increase appropriations in General Fund for receipt of NCDOT reimbursement for costs incurred for roadway snow and ice removal (\$36,150); and
5. Increase appropriations in General Fund for National Recreation and Park Association Grant to fund programs to increase access to healthy snacks and food, physical activity and nutrition education for youth.

D. Grant Project Ordinance Closeouts: [View](#)

1. Fire Department Sprinkler Installation Grant;
2. Rocky Mount Community AED Implementation Grant;
3. FY16 Buckle Up for Life Grant
4. 2014 and 2015 Edward Byrne Memorial Justice Assistance Grant (JAG);
5. 2014 Bullet Proof Vest Partnership Grant;
6. Governors Crime Commission Grants:
 - a. Grant Project (Police Equipment);
 - b. Technology Grant;
 - c. Body Worn Camera Grant;
7. Transit:
 - a. FY 2011 NCDOT 5307 Lapsing Funds (Bus15)
 - b. American Recovery and Investment Act of 2009 US Department of Transportation Urban Transit Capital Assistance Grant;
 - c. FY 2016 Rural Evening Service Grant;
 - d. FY 2017 Rural Evening Service Grant;
 - e. FY 2015 Rural Mobility Management Operating Program Grant;
 - f. FY 2016 Rural Mobility Management Operating Program Grant;
 - g. FY 2017 Rural Mobility Management Operating Program Grant;





- h. FY 2015 Urban Transit System Capital Project Grant;
- i. FY 2016 Urban Transit System Capital Project Grant;
- j. FY 2014 Rural Transit System Operating Program Grant;
- k. FY 2015 Rural Transit System Operating Program Grant;
- l. FY 2016 Rural Transit System Operating Program Grant;
- m. FY 2017 Rural Transit System Operating Program Grant;
- n. FY 2016 Rural Transit System Capital Program Grant;
- o. FY 2017 Rural Transit System Capital Program Grant;
- p. FY 2016 Formula Grant for Rural Areas;
- q. FY 2015 Transit System Planning Program Grant;
- r. FY 2016 Transit System Planning Program Grant;
- s. FY 2016 Urban Transit System Capital Program Grant; and
- t. FY 2017 Urban Transit System Capital Program Grant.

Recommended Action: Approve Consent Agenda (inclusive of approval of temporary street closings, tax releases and adoption of Ordinances).

8. Consideration of Ordinance Ordering the Community Code Inspector to Proceed with Demolition of the Following Substandard Property:

[View](#)

- 300/302 Middle Street

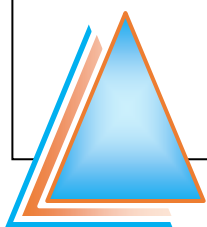
Recommended Action: Adopt Ordinance.

9. Consideration of Preliminary Assessment Roll Prepared to Recover Costs Incurred by the City in Connection with Housing Code Enforcement on the Following Properties:

[View](#)

- a. 512 Arlington Street
- b. 1233 Barnes Street
- c. 821 Beal Street
- d. 538 Center Street
- e. 1226 SW Main Street
- f. 1332 Maple Street
- g. 505 Pender Street
- h. 801 Pender Street
- i. 1517 Tadlock Street
- j. 117 N Tillery Street
- k. 511 S Washington Street

Recommended Action: 1) Adopt Resolution of Determination of Cost of Repair/Demolition of Substandard Housing and Structures;
2) Adopt Resolution of Preliminary Assessment Roll; and
3) Schedule Public Hearing for June 11, 2018.





10. Consideration of Resolution Authorizing Electronic Payments as Defined by NCGS 159-28 (updates new audit and disbursement rules that became effective November 1, 2017).

[View](#)

Recommended Action: Adopt Resolution.

11. Consideration of FY 2019 Budget Review Work Session Schedule:

- Monday, May 21 - 5 p.m.
- Wednesday, May 30 – 5 p.m.
- Monday, June 4 – 5 p.m. (if necessary)

Recommended Action: Schedule Work Sessions for Budget Review

12. Consideration of Petition for Annexation No. 312 – Fellowship of Praise Church of God (3201 Benvenue Road).

[View](#)

Recommended Action: 1) Acknowledge Receipt of Petition; and
2) Adopt Resolution Ordering City Clerk to Investigate Sufficiency of Petition.

13. Consideration of Contract Amendment with CH2M Hill North Carolina, Inc. (amends scope of work to include design bidding, Division of Environmental Quality [DEQ] coordination and permitting activities, bidding support, contract administration and project management required to rehabilitate the 27” Beech Branch Outfall – increases contract by \$403,600).

[View](#)

Recommended Action: Approve Contract Amendment and Authorize the Mayor and City Clerk to Execute the Same on Behalf of the City.

14. Consideration of Contract with CH2M Hill North Carolina, Inc. for Tasks 1-3 (Planning, Design and Bid Services for Construction Contract) of the Rocky Mount Tar River Wastewater Treatment Plant Electrical Design (\$79,700).

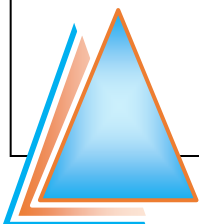
[View](#)

Recommended Action: Approve Contract and Authorize the Mayor and City Clerk to Execute the Amendment on Behalf of the City.

15. Consideration of Contract with Corbin Design for Development of a Citywide Wayfinding Master Plan (includes detailed plans and bid documents for wayfinding in the Downtown District - \$66,130).

[View](#)

Recommended Action: Approve Contract and Authorize the Mayor to Execute the Same on Behalf of the City.





16. Consideration of Award of Bid for Circuit Breakers for Substation No. 7 Addition to PowerTech, LLC @ a Total Cost of \$105,330 (Bid Schedule No. 1 - one [1] outdoor bus circuit breaker @ \$24,606 and Bid Schedule No. 2 - four [4] outdoor feeder circuit breakers @ \$20,181 per breaker [\$80,720]).

[View](#)

Recommended Action: Award Bid as Recommended and Authorize the Purchasing Division to Issue Purchase Order in Accordance with the Council's Award.

17. Consideration of Change Order No. 3 with Barnhill/Holt Brothers Relative to the Rocky Mount Event Center.

[View](#)

18. Consideration of Appointment of Councilmember to Vacant Ward 3 Seat.

