

CITY COUNCIL AGENDA JUNE 11, 2018



Summer 2018 Movie List:

June 15

Land Before Time

July 13

The Incredibles

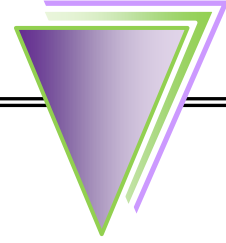
June 29

Charlie and the
Chocolate Factory

July 27

Despicable Me 3

[View Main Agenda](#)



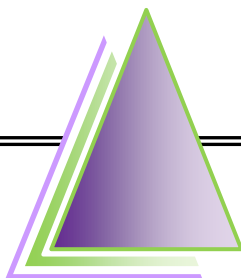
ROCKY MOUNT CITY COUNCIL VISION STATEMENT

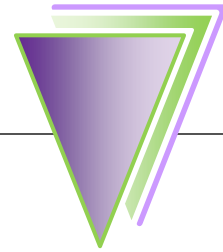
Rocky Mount is a City composed of people of diverse backgrounds, heritages, and interests with a shared sense of values, stewardship and community.

It is a City where all citizens have the opportunity to realize their full potential through individual initiative and community support.

Its citizens enjoy and value the benefits of efficient, cost-effective and responsive public services, a strong and diversified economy, and superior cultural and educational resources.

Rocky Mount recognizes and appreciates its history while responding to the challenges and opportunities of regional and global change in a proactive and realistic manner.





W E L C O M E !

We are pleased you are attending a Rocky Mount City Council meeting. You are now participating in the process of representative government. We appreciate your interest and hope you and your fellow citizens will attend often. Democracy cannot endure without an informed electorate.

Rocky Mount has the Council-Manager form of local government. Policy is set by the Mayor and Council, who are elected by the people. The policy is implemented by the City Manager, who is appointed by the Council. The Council decides what is to be done. The City Manager, operating through the entire City staff, does it. This separation of policy-making and policy administration is considered the most economical and efficient form of City government.

COUNCIL MEETINGS

The City Council meets in regular session twice each month in the George W. Dudley City Council Chamber of the Frederick E. Turnage Municipal Building. These meetings are open to the public and are held on the following schedule:

2nd Monday - 7:00 p.m.

4th Monday - 4:00 p.m.

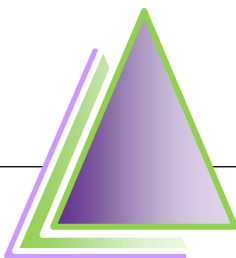
At these meetings, the City's business is conducted and ordinances and resolutions, the laws of Rocky Mount, are enacted. Ordinances take effect upon their adoption when approved by a majority of the Council. All ordinances must be in writing. They are introduced at one meeting and adopted at a subsequent meeting. The Council may, however, by an affirmative vote of five (5) members, adopt an ordinance at the same meeting it is introduced. The Council frequently uses this procedure.

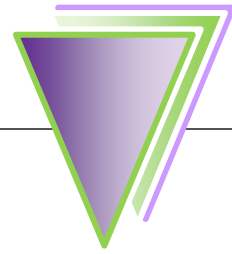
Councilmembers receive the agenda for a Council meeting, together with detailed background material, on the Thursday prior to each regular meeting. This gives them the opportunity to study each item on the agenda prior to the meeting and consult with the City Manager or City staff members. If no additional pertinent facts are presented at the meeting, items are often acted upon without further discussion, particularly in routine matters. This procedure helps Council meetings to move more expeditiously.

INFORMAL WORK SESSIONS OR COMMITTEE MEETINGS

The Council generally conducts a work session or COMMITTEE OF THE WHOLE meeting at 5:00 p.m. prior to the first regular monthly meeting. The COMMITTEE OF THE WHOLE is the entire City Council meeting as a committee to discuss matters requiring more in-depth explanation, study or discussion. The Committee frequently makes recommendations to the City Council, however, no recommendations made by the COMMITTEE OF THE WHOLE are final until accepted by the Council in a regular meeting.

These meetings are open to the public.





HOW A CITIZEN CAN BE HEARD

Citizens may appear before the Council to be heard on any subject related to City government, or any individual matter which may involve City government. A provision is made on each City Council agenda for **PETITIONS TO BE RECEIVED FROM THE PUBLIC**. At this time, citizens are encouraged to bring to the Council's attention matters that are not otherwise specifically listed on the agenda. If the matter you are interested in is specifically listed on the agenda, you are asked to address that issue when it is being considered. If you desire to be heard, you are asked to advise the Mayor in which item you are interested at the time it appears on the agenda. You will be requested to use the speakers stand, give your name and address and identify any group which you represent. Citizens addressing the Council on any matter shall not abuse their privilege and shall confine themselves to the question under debate, and avoid all personal or indecorous language. The City Clerk prepares the minutes of the meetings. After approval by the Council, these become the official record of the proceedings. The entire meeting is tape recorded for accuracy in preparing the minutes.

PUBLIC HEARINGS

Prior to the enactment of some ordinances or resolutions, the law requires that the City Council conduct a public hearing in order that the public may have an opportunity to be heard. The most common of these are zoning ordinance changes, the ordering of public improvements and determination of assessments. Most public hearings are conducted in the general course of a regular meeting and are usually scheduled for the evening meeting of the City Council on the second Monday of each month to afford more citizens an opportunity to attend.

MAYOR

DAVID W. COMBS

CITY COUNCIL

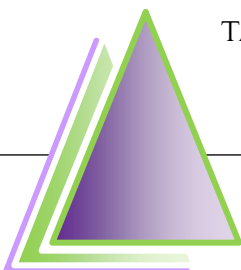
E. LOIS WATKINS, MAYOR PRO TEM
(Ward 4)

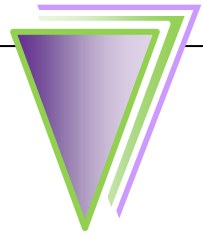
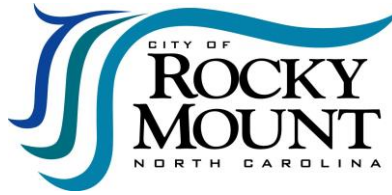
ANDRÉ D. KNIGHT (Ward 1)
REUBEN C. BLACKWELL, IV (Ward 2)
VACANT (Ward 3)

TOM ROGERS (Ward 5)
W. B. BULLOCK (Ward 6)
CHRIS MILLER (Ward 7)

CITY STAFF

ROCHELLE D. SMALL-TONEY, *City Manager*
PAMELA O. CASEY, *City Clerk*
CHRIS BESCHLER, *Assistant City Manager*
NATASHA HAMPTON-CLAYTON, *Assistant City Manager*
TAMEKA KENAN-NORMAN, *Chief Communications & Marketing Officer*
RICHARD J. ROSE, *City Attorney*





AGENDA FOR A REGULAR SCHEDULED MEETING OF THE CITY COUNCIL OF THE CITY OF ROCKY MOUNT TO BE HELD MONDAY, JUNE 11, 2018 AT 7:00 P.M. IN THE GEORGE W. DUDLEY CITY COUNCIL CHAMBER OF THE FREDERICK E. TURNAGE MUNICIPAL BUILDING.

1. Meeting Called to Order by the Mayor.
2. Prayer.
3. Administration of Oath to Recently Appointed City Councilmember, Richard Joyner, by the Honorable Quentin T. Sumner, Senior Resident Superior Court Judge, Seventh Judicial District, and Seating of Ward 3 Councilmember.
4. Roll Call by the City Clerk.
5. Approval of the Minutes of a Regular Meeting of the City Council Held May 14, 2018. [View](#)
6. Presentation and Recognition: [View](#)
 - Presentation of Proclamation Proclaiming the Week of June 24-30, 2018 as Stormwater Awareness Week in the City of Rocky Mount to Public Works and Water Resources Director Jonathan Boone.

Recommended Action: Make Presentation.

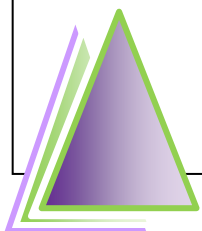
7. Petitions to be Received from the Public.

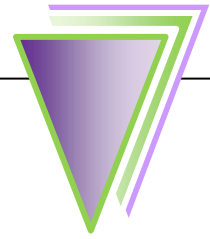
Note: Please complete Citizen Sign-In Sheet and provide to Security Officer prior to speaking. Please limit presentations to three (3) minutes. Time will be monitored.

8. CONSENT AGENDA:

A. Consideration of the Following Temporary Street Closing: [View](#)

- Consideration of Request for Temporary Street Closing from Orah Pierce, Jr., United Friendship Church, to close the 1200 Block of Scott Street and Mercedes Street (runs along the left side of the church) from 11:00 a.m. to 3:00 p.m. on Saturday, June 23, 2018 for their Community Block Party.





B. Consideration of the Following Tax Releases and/or Refunds: [View](#)

- Schedule A - Report of taxes under \$100 approved for release and/or refund by the City Manager; and
- Schedule B - Report of taxes over \$100 recommended for release and/or refund by the City Council

C. Consideration of Adoption of the Following FY 2017-2018 Project Ordinance: [View](#)

- Bulletproof Vest Partnership Grant (appropriates grant funds from the U. S. Department of Justice for the purchase of bulletproof vests for the Police Department (\$2,938 plus local match = \$5,876)

D. FIREWORKS DISPLAYS: [View](#)

- Request from Englewood Baptist Church to Conduct a Fireworks Display on Church Property at 1350 South Winstead Avenue on Wednesday, July 4, 2018 - Event Time Approximately 9:15 p.m. (*Alternate date - July 5, 2018*); and
- Request from The City of Rocky Mount to Conduct a Fireworks Display at 300 Barnum Road (Sports Complex) on Tuesday, July 3, 2018 - Event Time 9 p.m. (*Alternate date - July 10, 2018*).

Recommended Action: Approve Consent Agenda (inclusive of approval of temporary street closings, tax releases, adoption of ordinance and approval of fireworks displays).

9. **Public Hearing** Relative to the Proposed Budget for FY 2018-19. [View](#)

Recommended Action: Receive Public Comment.

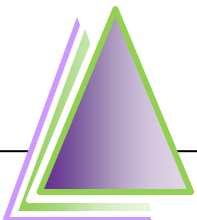
10. Consideration of the Minutes and Recommendations from Regular Scheduled Planning Board Meetings held April 10, 2018 and May 8, 2018: [View](#)

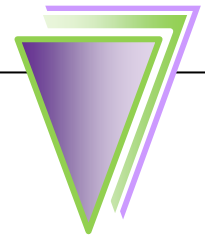
**Overview of request(s) and recommendation(s) by the Interim Director of Development Services or his designee*

A. **Public Hearing** Relative to the Following Land Development Code Amendments Recommended for Approval and found in Compliance with the Comprehensive Plan by the Planning Board: [View](#)

- Amends definition of “Recreational vehicle” and adds the term “Recreational vehicle park” to definitions and Table 5-2, and further amends Chapter 5 to outline the zoning special use permit standards and conditions therefor

Recommended Action: Acknowledge Receipt of Planning Board Minutes and Adopt Ordinance.





11. **Public Hearing** Relative to the Preliminary Assessment Roll Prepared to Recover Costs Incurred by the City in Connection with Housing Code Enforcement on the Following Properties: [View](#)

- a. 512 Arlington Street
- b. 1233 Barnes Street
- c. 821 Beal Street
- d. 538 Center Street
- e. 1226 SW Main Street
- f. 1332 Maple Street
- g. 505 Pender Street
- h. 801 Pender Street
- i. 1517 Tadlock Street
- j. 117 N Tillery Street
- k. 511 S Washington Street

Recommended Action: Adopt Resolution Confirming Assessments.

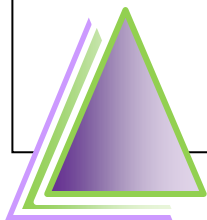
12. Consideration of Minutes and Recommendations from a Regular Scheduled Committee of the Whole Meeting Held May 14, 2018: [View](#)

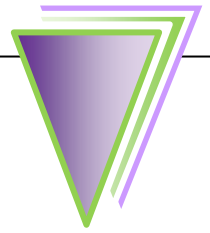
- 1) Consideration of Ward Three Councilmember Appointment – *Richard Joyner recommended for appointment;*
- 2) Cost of Service Analysis – Jonathan Boone: *report only; no action;*
- 3) Sponsorship Agreement with Rocky Mount Event Center – Kelvin Yarrell: *report only; no action;*
- 4) Internal Audit Committee Charter – Rochelle D. Small-Toney: *approval given to move forward with final preparation of the Resolution for the June agenda and advertising for the Internal Auditor position;*
- 5) Edgecombe Community College Purchase Option Agreement – Peter Varney: *authority given for further negotiations with Edgecombe Community College and for the City Attorney to refine the Memorandum of Agreement for consideration by Council at a City Council meeting in June 2018;*
- 6) Planning Board Meeting Summary – JoSeth Bocook: *report only; no action;*
- 7) Belmont Lake Preserve Conditional Use Permit – Peter Varney: *report only; no action;*
- 8) Third Quarter Fiscal Year 2018 Report of Revenue/Expenditures – Ken Hunter: *written report furnished to Council.*

Recommended Action: Approve Minutes and Recommendations.

13. Consideration of Ordinance Amending Chapter 16, Sec. 16-81 of the City Code of the City of Rocky Mount to Remove Personal Payment by Finance Director. [View](#)

Recommended Action: Adopt Ordinance.





14. Consideration of a Proposal from the John Hackney Agency for Property and Liability Insurance Services for Fiscal Year 2019: [View](#)

- Primary Carrier: Travelers Insurance Company - insurance program not to exceed \$1,275,000 (overall 7% increase)

Recommended Action: Approve Proposal.

15. Consideration of Resolution Allowing the Mayor and City Manager to Sign the Audit Committee Charter Setting Forth the Purpose, Responsibilities and Membership of the Internal Audit Committee.

[View](#)

Recommended Action: Adopt Resolution.

16. Consideration of Resolution Approving Application for KaBoom! Grant for Aycock Park (certifies matching funds available - \$8,500).

[View](#)

Recommended Action: 1) Authorize the Mayor and City Clerk to Execute the Application/Letter of Intent and Any Other Necessary Documentation; and
2) Adopt Resolution (authorizes staff to submit application).

17. Consideration of Certification by the City Clerk of the Sufficiency of Petition Submitted for Annexation No. 312 – Fellowship of Praise Church of God/3201 Benvenue Road (non-contiguous) and Scheduling a Public Hearing.

[View](#)

Recommended Action: 1) Adopt Resolution of Certification of Sufficiency of Petition for Annexation (sufficient);
2) Adopt Resolution Scheduling Public Hearing for August 13, 2018; and
3) Instruct Department of Development Services to Prepare Feasibility Study.

18. Consideration of Declaring Certain Personal Property (Altec model AM50, 55' working height bucket truck) Surplus and Authorizing Disposal by Donation to Nash Community College to be used in their Electric Lineman Training Program.

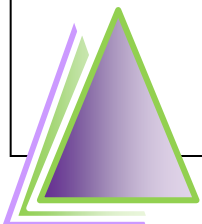
[View](#)

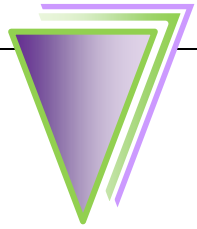
Recommended Action: Adopt Resolution Declaring Property Surplus and Authorizing Donation.

19. Consideration of Task Order Nos. 5 and 6 on Contract with The Wooten Company for Engineering Services Related to Sewer Pump Station Projects (adds study of Goldrock Pump Station [\$14,900] and evaluation of replacement of Webb's Pump Station [\$15,975]).

[View](#)

Recommended Action: Approve Task Orders and Authorize the Mayor to Execute the Same on Behalf of the City.





20. Consideration of Sponsorship Agreement with Sports Facilities Management, LLC Relative to the Rocky Mount Event Center.

[View](#)

Recommended Action: Approve Contract and Authorize the Mayor to Execute Same on Behalf of the City.

21. Consideration of Contract with CH2M Hill North Carolina, Inc. (Jacobs Engineering Group) for a Cost of Services Analysis for the Water, Sewer and Stormwater Utilities (\$179,000).

[View](#)

Recommended Action: Approve Contract and Authorize the Mayor to Execute Same on Behalf of the City.

22. Consideration of Contract with Freese and Nichols, Inc. for Hypochlorite Conversion Projects at the Tar River Regional Wastewater Treatment Plant and Tar River Reservoir Water Treatment Plant (includes preliminary and final design, bid and award phase assistance and construction and startup assistance - \$137,875).

[View](#)

Recommended Action: Approve Contract and Authorize the Mayor and City Clerk to Execute Same on Behalf of the City.

23. Consideration of the Following Bids:

- a. Tubular Steel Structures for Pole Replacement – award to Trinity Meyer Utility Structures, LLC @ total cost of \$169,802; and [View](#)
- b. Rocky Mount Event Center Catering Items – award to Edward Don & Company @ total cost of \$504,082.78. [View](#)

Recommended Action: 1) Award Bids as Recommended;
2) Authorize the Purchasing Division to Issue Purchase Orders in Accordance with the Council's Award.

*Please Join the Mayor and City Council for a Reception
Honoring Incoming Councilmember Richard Joyner
in the Third Floor Atrium*

