

CITY COUNCIL AGENDA JUNE 25, 2018



EVENTS WILL BE HELD AT THE
CITY OF ROCKY MOUNT SPORTS COMPLEX

[View Main Agenda](#)



ROCKY MOUNT CITY COUNCIL VISION STATEMENT

Rocky Mount is a City composed of people of diverse backgrounds, heritages, and interests with a shared sense of values, stewardship and community.

It is a City where all citizens have the opportunity to realize their full potential through individual initiative and community support.

Its citizens enjoy and value the benefits of efficient, cost-effective and responsive public services, a strong and diversified economy, and superior cultural and educational resources.

Rocky Mount recognizes and appreciates its history while responding to the challenges and opportunities of regional and global change in a proactive and realistic manner.





W E L C O M E !

We are pleased you are attending a Rocky Mount City Council meeting. You are now participating in the process of representative government. We appreciate your interest and hope you and your fellow citizens will attend often. Democracy cannot endure without an informed electorate.

Rocky Mount has the Council-Manager form of local government. Policy is set by the Mayor and Council, who are elected by the people. The policy is implemented by the City Manager, who is appointed by the Council. The Council decides what is to be done. The City Manager, operating through the entire City staff, does it. This separation of policy-making and policy administration is considered the most economical and efficient form of City government.

COUNCIL MEETINGS

The City Council meets in regular session twice each month in the George W. Dudley City Council Chamber of the Frederick E. Turnage Municipal Building. These meetings are open to the public and are held on the following schedule:

2nd Monday - 7:00 p.m.

4th Monday - 4:00 p.m.

At these meetings, the City's business is conducted and ordinances and resolutions, the laws of Rocky Mount, are enacted. Ordinances take effect upon their adoption when approved by a majority of the Council. All ordinances must be in writing. They are introduced at one meeting and adopted at a subsequent meeting. The Council may, however, by an affirmative vote of five (5) members, adopt an ordinance at the same meeting it is introduced. The Council frequently uses this procedure.

Councilmembers receive the agenda for a Council meeting, together with detailed background material, on the Thursday prior to each regular meeting. This gives them the opportunity to study each item on the agenda prior to the meeting and consult with the City Manager or City staff members. If no additional pertinent facts are presented at the meeting, items are often acted upon without further discussion, particularly in routine matters. This procedure helps Council meetings to move more expeditiously.

INFORMAL WORK SESSIONS OR COMMITTEE MEETINGS

The Council generally conducts a work session or COMMITTEE OF THE WHOLE meeting at 5:00 p.m. prior to the first regular monthly meeting. The COMMITTEE OF THE WHOLE is the entire City Council meeting as a committee to discuss matters requiring more in-depth explanation, study or discussion. The Committee frequently makes recommendations to the City Council, however, no recommendations made by the COMMITTEE OF THE WHOLE are final until accepted by the Council in a regular meeting.

These meetings are open to the public.





HOW A CITIZEN CAN BE HEARD

Citizens may appear before the Council to be heard on any subject related to City government, or any individual matter which may involve City government. A provision is made on each City Council agenda for **PETITIONS TO BE RECEIVED FROM THE PUBLIC**. At this time, citizens are encouraged to bring to the Council's attention matters that are not otherwise specifically listed on the agenda. If the matter you are interested in is specifically listed on the agenda, you are asked to address that issue when it is being considered. If you desire to be heard, you are asked to advise the Mayor in which item you are interested at the time it appears on the agenda. You will be requested to use the speakers stand, give your name and address and identify any group which you represent. Citizens addressing the Council on any matter shall not abuse their privilege and shall confine themselves to the question under debate, and avoid all personal or indecorous language. The City Clerk prepares the minutes of the meetings. After approval by the Council, these become the official record of the proceedings. The entire meeting is tape recorded for accuracy in preparing the minutes.

PUBLIC HEARINGS

Prior to the enactment of some ordinances or resolutions, the law requires that the City Council conduct a public hearing in order that the public may have an opportunity to be heard. The most common of these are zoning ordinance changes, the ordering of public improvements and determination of assessments. Most public hearings are conducted in the general course of a regular meeting and are usually scheduled for the evening meeting of the City Council on the second Monday of each month to afford more citizens an opportunity to attend.

MAYOR

DAVID W. COMBS

CITY COUNCIL

E. LOIS WATKINS, MAYOR PRO TEM
(Ward 4)

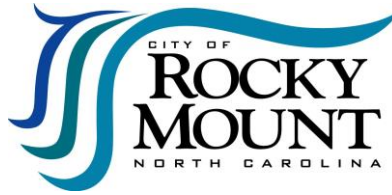
ANDRÉ D. KNIGHT (Ward 1)
REUBEN C. BLACKWELL, IV (Ward 2)
RICHARD E. JOYNER (Ward 3)

TOM ROGERS (Ward 5)
W. B. BULLOCK (Ward 6)
CHRIS MILLER (Ward 7)

CITY STAFF

ROCHELLE D. SMALL-TONEY, *City Manager*
PAMELA O. CASEY, *City Clerk*
CHRIS BESCHLER, *Assistant City Manager*
NATASHA HAMPTON-CLAYTON, *Assistant City Manager*
TAMEKA KENAN-NORMAN, *Chief Communications & Marketing Officer*
RICHARD J. ROSE, *City Attorney*





AGENDA FOR A REGULAR SCHEDULED MEETING OF THE CITY COUNCIL OF THE CITY OF ROCKY MOUNT TO BE HELD MONDAY, JUNE 25, 2018 AT 4:00 P.M. IN THE GEORGE W. DUDLEY CITY COUNCIL CHAMBER OF THE FREDERICK E. TURNAGE MUNICIPAL BUILDING.

1. Meeting Called to Order by the Mayor.
2. Prayer.
3. Roll Call by the City Clerk.
4. Approval of the Minutes of a Regular Meeting of the City Council Held June 11, 2018.
[View](#)
5. Presentations and Recognitions: [View](#)
 - a. Presentation of Arbor Day Foundation Tree Awards: Tree City USA Award (15th year), Tree Line USA Award (11th year) and Tree City USA Growth Award (5th year) to the Department of Energy Resources by Nash County Ranger Bill Lewis; and
 - b. Presentation of Resolution from Electricities of North Carolina, Inc. to the Rocky Mount City Council Recognizing the City's Efforts in Site Construction for the 2018 APPA National Lineworkers Rodeo by Rusty Owens, Energy Resources Consultant

6. Petitions to be Received from the Public.

Note: Please complete Citizen Sign-In Sheet and provide to Security Officer prior to speaking. Please limit presentations to three (3) minutes. Time will be monitored.

7. CONSENT AGENDA:

A. Consideration of the Following Temporary Street Closings: [View](#)

1. From Garland Jones to Close the 100 Block of SW Main Street from 7:00 p.m. to 10:00 p.m. on Thursday, July 12, 2018 for an Annual Youth Explosion;
2. From Bishop and Pastor Deloach, Increasing Faith Ministry, to Close the 800 Block of Pender Street from 12:00 p.m. until 4:00 p.m. on Saturday, July 14, 2018 for a Church Community Event;
3. From Pastor Nellene Richardson to Close the 1000 Block of Arlington Street from 1:00 p.m. to 5:00 p.m. on Saturday, August 4, 2018 for an Awareness Day;
4. From Senior Pastor Anthony Harrison, War House International Outreach Ministries, to Close the 800 Block of Mitchell Street from 11:00 a.m. until 3:00 p.m. on Saturday, June 30, 2018 for a Community Outreach Event; and





5. For the City's Annual Independence Day Celebration (*ordinance adoption requirement of NCDOT standards*):

Closure of North Church Street (US 301 Business) from US 64 to Airport Road (SR 1542) from 8:45 p.m. to 9:30 p.m. for the duration of the fireworks show on Tuesday, July 3, 2018

B. Consideration of the Following Tax Releases and/or Refunds: [View](#)

- Schedule A - Report of taxes under \$100 approved for release and/or refund by the City Manager; and
- Schedule B - Report of taxes over \$100 recommended for release and/or refund by the City Council

C. Consideration of the following Tar River Transit FY 2018 Project Ordinance Amendments: [View](#)

1. Reduces State Maintenance Assistance Program (SMAP) revenues to reflect actual allocation of funds for the Urban Operating Budget (\$64,000); and
2. Reduces State Maintenance Assistance Program (SMAP) revenues to reflect actual allocation of funds for the Urban Capital Budget (\$2,574)

Recommended Action: Approve Consent Agenda (inclusive of approval of street closures, tax releases and adoption of Ordinances).

8. **Public Hearing Continued** - Relative to the Proposed Budget for FY 2018-19 and Consideration of FY 2018-2019 Budget Ordinance and Amendments to Fees and Charges:

- a. FY 2018-2019 Budget Ordinance – *establishes appropriations for FY 2018-2019; and sets ad valorem tax rate at \$0.685 per \$100 of taxable assessed value* [View](#)
- b. Amendments to Fees and Charges: [View](#)
 1. Department of Public Works & Water Resources:
 - Policy No. X.8.5 Solid Waste Transfer Station Tipping Fee

Recommended Action: 1) Receive Public Comment;
2) Adopt FY 2018-2019 Budget Ordinance; and
3) Adopt Resolution Amending Fees and Charges Listed Above

** Public Hearing Continued from June 11, 2018 City Council Meeting*





9. **Public Hearing Continued** - Public Hearing Relative to the Following Land Development Code Amendments Recommended for Approval and found in Compliance with the Comprehensive Plan by the Planning Board: [View](#)

- A. Amends definition of “Recreational vehicle” and adds the term “Recreational vehicle park” to definitions and Table 5-2 and further amends Chapter 5 to outline the zoning special use permit standards and conditions therefor

** Public Hearing Continued from June 11, 2018 City Council Meeting*

Recommended Action: Defer Action until July 9, 2018 City Council Meeting.

- B. Amends the LDC to define the maximum size of commercial vehicles and trailers allowed to park on properties with a residential use or zoning designation.

** Public Hearing Continued from June 11, 2018 City Council Meeting*

Recommended Action: Defer Action until July 9, 2018 City Council Meeting.

10. Consideration of Petition for Annexation No. 313 – 1728 Goldrock Road. [View](#)

Recommended Action: 1) Acknowledge Receipt of Petition; and
2) Adopt Resolution Ordering City Clerk to Investigate Sufficiency of Petition.

11. Consideration of Personnel Pay and Classification Plan Amendment: [View](#)

a. New Positions:

Department/Division	Classification	Range	No. Positions
Human Resources	Assistant Director of Human Resources	24	1
Finance – Business Office	Customer Service Representative	10	1
City Manager’s Office	Chief Internal Auditor	26	1
Technology Services	Chief Technology Officer	28	1

b. Reclassified Positions (part-time to full-time):

Department/Division	Classification	Range	No. Positions
Community & Business Development	Downtown & Business Development Coordinator	15	1





c . Delete Position:

Department/Division	Current Classification
Technology Services	Information Systems Manager

Recommended Action: Adopt Resolution Enacting Changes Outlined Above.

12. Consideration of Adoption of the Following FY 2017-2018 Budget Ordinance Amendment (increases FY 2018 Annual Operating Budget by \$1,800,000 in the gas fund to cover projected costs for purchase of natural gas for resale through the City’s utility service and provide funding for the Gas Rate Stabilization Fund).

[View](#)

Recommended Action: Adopt Ordinance.

13. Consideration of Adoption of the Following FY 2019 Project Ordinance Amendments for Operations of the Tar River Transit (TRT) – Total Appropriation \$5,731,489: [View](#)

- a. Urban Transit Capital (\$75,000)
- b. Urban Transit Operating (\$1,364,718)
- c. Transit System Planning (\$39,000)
- d. Rural Transit Capital (\$602,250)
- e. Rural Transit Operating (\$2,518,674)
- f. Rural Transit System Feeder (\$290,847)
- g. Rural Mobility Management (\$35,000)
- h. Rural Evening Service (\$131,000)

Recommended Action: Adopt Ordinances.

14. Consideration of Water Assessment Contract with Arlene Hill Spivey for Water Service at 4581 Laurel Trail Road (\$1,765 water tap, meter and capacity fees prepaid; \$2,500 water main fee to be assessed). [View](#)

Recommended Action: Approve Contract and Authorize the Mayor and City Clerk to Execute the Same on Behalf of the City.

15. Consideration of Agreement with Pfizer to Extend a 10” Natural Gas Main to their Facility Located on N. Wesleyan Boulevard (outlines estimated costs and reimbursement to the City; cost \$2,489,986 / Pfizer’s pro rata share \$1,765,800, plus 3.5% interest to be paid over a five-year period). [View](#)

Recommended Action: Approve Contract and Authorize the Mayor and City Clerk to Execute the Same on Behalf of the City.





16. Consideration of Bid for the Purchase of One (1) Used Caterpillar 3516B Diesel Package Generator Set Based on NCGS 143-129 (e) (10) (allows “used equipment” to be purchased without seeking competitive bids) – award to Gregory Poole Power Systems @ cost of \$325,437 plus installation cost @ \$263,418 for a total cost of \$588,855. [View](#)

Recommended Action: Award Bid as Recommended and Authorize the Purchasing Division to Issue Purchase Order in Accordance with the Council’s Award.

