

CITY COUNCIL AGENDA AUGUST 13, 2018



Sweet Surrender: Margaret Morrison

ENJOY A SWEET SUMMER
at The Maria V. Howard Arts Center

*Sweet Surrender: A Solo Exhibition by
Margaret Morrison
Now - September 9, 2018*



[View Main Agenda](#)



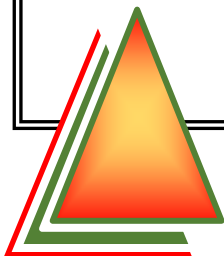
ROCKY MOUNT CITY COUNCIL VISION STATEMENT

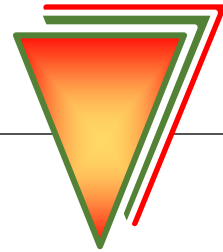
Rocky Mount is a City composed of people of diverse backgrounds, heritages, and interests with a shared sense of values, stewardship and community.

It is a City where all citizens have the opportunity to realize their full potential through individual initiative and community support.

Its citizens enjoy and value the benefits of efficient, cost-effective and responsive public services, a strong and diversified economy, and superior cultural and educational resources.

Rocky Mount recognizes and appreciates its history while responding to the challenges and opportunities of regional and global change in a proactive and realistic manner.





W E L C O M E !

We are pleased you are attending a Rocky Mount City Council meeting. You are now participating in the process of representative government. We appreciate your interest and hope you and your fellow citizens will attend often. Democracy cannot endure without an informed electorate.

Rocky Mount has the Council-Manager form of local government. Policy is set by the Mayor and Council, who are elected by the people. The policy is implemented by the City Manager, who is appointed by the Council. The Council decides what is to be done. The City Manager, operating through the entire City staff, does it. This separation of policy-making and policy administration is considered the most economical and efficient form of City government.

COUNCIL MEETINGS

The City Council meets in regular session twice each month in the George W. Dudley City Council Chamber of the Frederick E. Turnage Municipal Building. These meetings are open to the public and are held on the following schedule:

2nd Monday - 7:00 p.m.

4th Monday - 4:00 p.m.

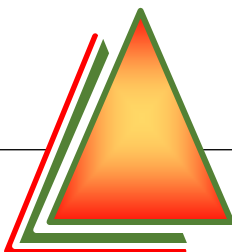
At these meetings, the City's business is conducted and ordinances and resolutions, the laws of Rocky Mount, are enacted. Ordinances take effect upon their adoption when approved by a majority of the Council. All ordinances must be in writing. They are introduced at one meeting and adopted at a subsequent meeting. The Council may, however, by an affirmative vote of five (5) members, adopt an ordinance at the same meeting it is introduced. The Council frequently uses this procedure.

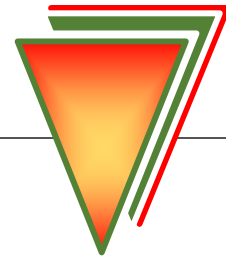
Councilmembers receive the agenda for a Council meeting, together with detailed background material, on the Thursday prior to each regular meeting. This gives them the opportunity to study each item on the agenda prior to the meeting and consult with the City Manager or City staff members. If no additional pertinent facts are presented at the meeting, items are often acted upon without further discussion, particularly in routine matters. This procedure helps Council meetings to move more expeditiously.

INFORMAL WORK SESSIONS OR COMMITTEE MEETINGS

The Council generally conducts a work session or COMMITTEE OF THE WHOLE meeting at 5:00 p.m. prior to the first regular monthly meeting. The COMMITTEE OF THE WHOLE is the entire City Council meeting as a committee to discuss matters requiring more in-depth explanation, study or discussion. The Committee frequently makes recommendations to the City Council, however, no recommendations made by the COMMITTEE OF THE WHOLE are final until accepted by the Council in a regular meeting.

These meetings are open to the public.





HOW A CITIZEN CAN BE HEARD

Citizens may appear before the Council to be heard on any subject related to City government, or any individual matter which may involve City government. A provision is made on each City Council agenda for **PETITIONS TO BE RECEIVED FROM THE PUBLIC**. At this time, citizens are encouraged to bring to the Council's attention matters that are not otherwise specifically listed on the agenda. If the matter you are interested in is specifically listed on the agenda, you are asked to address that issue when it is being considered. If you desire to be heard, you are asked to advise the Mayor in which item you are interested at the time it appears on the agenda. You will be requested to use the speakers stand, give your name and address and identify any group which you represent. Citizens addressing the Council on any matter shall not abuse their privilege and shall confine themselves to the question under debate, and avoid all personal or indecorous language. The City Clerk prepares the minutes of the meetings. After approval by the Council, these become the official record of the proceedings. The entire meeting is tape recorded for accuracy in preparing the minutes.

PUBLIC HEARINGS

Prior to the enactment of some ordinances or resolutions, the law requires that the City Council conduct a public hearing in order that the public may have an opportunity to be heard. The most common of these are zoning ordinance changes, the ordering of public improvements and determination of assessments. Most public hearings are conducted in the general course of a regular meeting and are usually scheduled for the evening meeting of the City Council on the second Monday of each month to afford more citizens an opportunity to attend.

MAYOR

DAVID W. COMBS

CITY COUNCIL

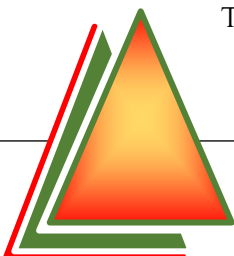
E. LOIS WATKINS, MAYOR PRO TEM
(Ward 4)

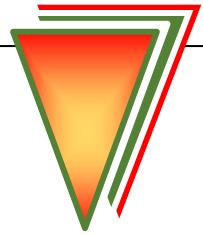
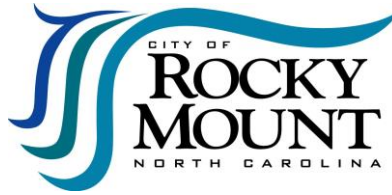
ANDRÉ D. KNIGHT (Ward 1)
REUBEN C. BLACKWELL, IV (Ward 2)
RICHARD E. JOYNER (Ward 3)

TOM ROGERS (Ward 5)
W. B. BULLOCK (Ward 6)
CHRIS MILLER (Ward 7)

CITY STAFF

ROCHELLE D. SMALL-TONEY, *City Manager*
PAMELA O. CASEY, *City Clerk*
CHRIS BESCHLER, *Assistant City Manager*
NATASHA HAMPTON-CLAYTON, *Assistant City Manager*
TAMEKA KENAN-NORMAN, *Chief Communications & Marketing Officer*
RICHARD J. ROSE, *City Attorney*





AGENDA FOR A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF ROCKY MOUNT TO BE HELD MONDAY, AUGUST 13, 2018 AT 7:00 P.M. IN THE GEORGE W. DUDLEY CITY COUNCIL CHAMBER OF THE FREDERICK E. TURNAGE MUNICIPAL BUILDING.

1. Meeting Called to Order by the Mayor.
2. Prayer.
3. Roll Call by the City Clerk.
4. Approval of the Minutes of a Regular Scheduled Meeting of the City Council Held July 23, 2018. [View](#)
5. Petitions to be Received from the Public.

Note: Please complete Citizen Sign-In Sheet and provide to Security Officer prior to speaking. Please limit presentations to three (3) minutes. Time will be monitored.

6. Recognition of Rocky Mount Fire Department on Being Awarded Re-Accreditation Status by the International Center for Public Safety Excellence.
7. Consideration of the Following Tax Releases and/or Refunds: [View](#)
 - Schedule B - Report of taxes over \$100 recommended for release and/or refund by the City CouncilRecommended Action: Approve Tax Releases.

8. Consideration of the Recommendations from a Regular Scheduled Planning Board Meeting held July 10, 2018: [View](#)

**Overview of request(s) and recommendation(s) by the Interim Director of Planning and Development or his designee*

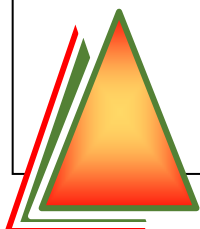
Recommended Action: Acknowledge Receipt of Planning Board Minutes.

A. **Public Hearing** Relative to the Following Rezoning Request Recommended for Approval and Found in Compliance with the Comprehensive Plan by the Planning Board:

- Request by Oakwood Properties, LLC, to rezone ±2.32 acres located at 793 Country Club Road from O-ICU to B-1

[View](#)

Recommended Action: Adopt Ordinance Amending the Land Development Code and Map.





B. **Public Hearing** Relative to the Following Rezoning Request Recommended for Approval and Found in Compliance with the Comprehensive Plan by the Planning Board:

- Request by JRN, LLC; Benchmark Management, to rezone ±5.48 acres located at 1000 Hunter Hill Road from O-ICU to O-I

[View](#)

Recommended Action: Adopt Ordinance Amending the Land Development Code and Map.

C. **Public Hearing** Relative to the Following Rezoning Request Recommended for Approval and Found in Compliance with the Comprehensive Plan by the Planning Board:

- Request by Travis Davenport, to rezone ±15.35 acres located at 1225 N Wesleyan Boulevard and 1162 Thorpe Road from I-2 to B-5

[View](#)

Recommended Action: Adopt Ordinance Amending the Land Development Code and Map.

D. **Public Hearing** Relative to the Following Land Development Code Amendments Recommended for Approval and found in Compliance with the Comprehensive Plan by the Planning Board: [View](#)

- **PURPOSE OF AMENDMENTS:** to revise the City of Rocky Mount Land Development Code by:
 - 1) Replacing the words “department of planning and development”; “planning department” or “planning and development department” throughout the Land Development Code with “department of development services”; and
 - 2) Replacing the words “planning director”; “director of planning and development” or “planning and development director” throughout the Land Development Code with “director of development services”

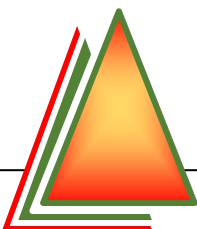
Recommended Action: Adopt Ordinance Amending the Land Development Code and Map.

9. Consideration of: [View](#)

A. Rescinding Resolutions R-2018-29 Certifying Sufficiency of Annexation No. 312 and R-2018-30 Calling for a Public Hearing to Consider Annexation No. 312 (property incorrectly identified as sufficient to meet the requirements for annexation); and

B. **Public Hearing** Relative to Annexation Agreement with the Town of Dortches relative to Annexation No. 312 – Fellowship of Praise Church of God/3201 Benvenue Road (area not contiguous to Rocky Mount and closer to corporate limits of Dortches).

Recommended Action: 1) Rescind Resolutions R-2018-29 and R-2018-30; and
2) Approve Annexation Agreement with the Town of Dortches.





10. Consideration of Ordinance Amending the Code of the City of Rocky Mount by making the following changes: [View](#)

- a) Replacing the words “department of planning and development”; “planning department” or “planning and development department” throughout the City Code with “department of development services”; and
- b) Replacing the words “planning director”; “director of planning and development” or “planning and development director” throughout the City Code with “director of development services”

Recommended Action: Adopt Ordinance.

11. Consideration of Certification by the City Clerk of the Sufficiency of Petition Submitted for Annexation No. 313 – 1728 Goldrock Road and Scheduling a Public Hearing. [View](#)

Recommended Action: 1) Adopt Resolution of Certification of Petition for Annexation (sufficient);
2) Adopt Resolution Scheduling Public Hearing for September 10, 2018; and
3) Instruct Department of Planning and Development to Prepare Feasibility Study.

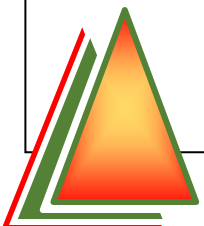
12. Consideration of Final Amending Change Order for Cured-In-Place Pipe (CIPP) Sewer Rehabilitation Project (increases contract by \$5,280 to cover costs of the final quantities of sewer mains needed for a contract total of \$210,089). [View](#)

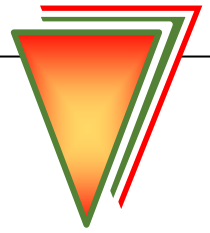
Recommended Action: Approve Change Order and Authorize the Mayor and City Clerk to Execute the Same on Behalf of the City.

13. Consideration of Municipal Agreement with the North Carolina Department of Transportation Relative to: [View](#)

- Improvements/Resurfacing Project on Red Oak Battleboro Road, Morning Star Church Road, and Old Battleboro Road (NCDOT TIP Project P-5711CA/WBS Elements 44908.3.4) – for Adjustment and Relocation of City of Rocky Mount Municipally-Owned Water Infrastructure Necessary for the Project - (City responsible for reimbursing NCDOT 100% of construction costs estimated at \$83,975).

Recommended Action: Approve Agreement and Authorize the Mayor, the Finance Director and City Clerk to Execute Agreement on Behalf of the City.





14. Consideration 2018-2021 Three-Year Consolidated Plan and 2018 Annual Action Plan for the Down East HOME Consortium (required for eligibility for HOME Partnership Investment funds and CDBG Entitlement allocation) and Resolution Approving Plans. [View](#)

Recommended Action: 1) Approve Plans and Authorize the Mayor to Execute Any Required Documentation or Certifications; and
2) Adopt Resolution.

15. Consideration of Contract with Kimley-Horn and Associates, Inc. for the Downtown Parking Study (\$49,700; includes 4 phases and expected to take 6 months; project will be funded with Metropolitan Planning Organization planning funds). [View](#)

Recommended Action: Approve Contract and Authorize the Mayor and City Clerk to Execute the Same on Behalf of the City.

16. Consideration of Partner Location Agreement with Tivity Health Services, LLC for Implementation of the SilverSneakers Program at the Senior Center (requires no change in fees or Senior Center structure; facility to be reimbursed \$2.50 per participant for up to eight visits per month/maximum of \$20). [View](#)

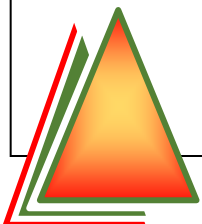
Recommended Action: Authorize the Mayor and City Clerk to execute the Partner Local Agreement on behalf of the City.

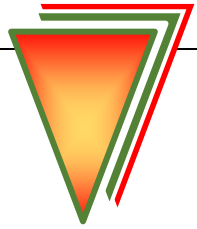
17. Consideration of Facility License Agreement with Elizabeth City State University for Usage of the Rocky Mount Athletic Stadium for the 2018 Down East Viking Football Classic Scheduled for Saturday, September 15, 2018 at 4 p.m. (rental from 6 a.m. to 11 p.m. on September 15, 2018; fee of \$3,075). [View](#)

Recommended Action: Authorize Director of Parks and Recreation to Execute the Facility License Agreement on behalf of the City.

18. Consideration of Memorandum of Agreement with Steve Powell for Facilitation of Completion of the Windstone Subdivision (developer responsible for completion of all necessary clearing, grading and roadway repairs and paving; City to reimburse developer for any required curb/ gutter replacement/patching and off-site borrow material; City to be responsible for required repairs to utilities). [View](#)

Recommended Action: Authorize the Mayor and City Clerk to Execute the Memorandum of Agreement on behalf of the City.





19. Consideration of Brownfields Agreement with the North Carolina Department of Environmental Quality Relative to the Rocky Mount Downtown Events Center (to be advertised for public comment following Council approval and completion of associated Brownsfield Plat). [View](#)

Recommended Action: Acknowledge Receipt of Brownfields Agreement and Authorize the Mayor to Execute the Required Documents Following the Conclusion of Public Comment Period.

20. Consideration of Bids:

- a) Water Purification Chemicals (twelve-month contracts @ \$511,098.00): [View](#)
- 1) Liquid Sulfur Dioxide – Brenntag Southeast, Incorporated - 17 tons @ \$900 per ton = \$15,300;
 - 2) Sodium Hydroxide (Caustic Soda) Univar USA, Incorporated - 500 dry tons @ \$645 per dry ton = \$322,500;
 - 3) *Number 3 intentionally left off; will be re-bid;*
 - 4) Calcium Thiosulfate (CAPTOR) – Water Guard, Incorporated - 60,000 pounds @ \$1.724 per pound = \$103,440;
 - 5) Corrosion Inhibitor – Shannon Chemical - 34,000 pounds @ \$0.737 per pound = \$25,058; and
 - 6) Sodium Hypochlorite (Bleach) - Water Guard, Incorporated - 70,000 gallons @ \$0.64 per gallon = \$44,800;
- b) Sunset Water Treatment Plant High Service Pump #2 Replacement - award to T.A. Loving Company @ total cost of \$644,300; [View](#)
- c) Rocky Mount Event Center Arcade Games and Embed System – award to Brady Starburst LLC/Player One Amusement Group @ total cost of \$304,478; and [View](#)
- d) FY 2018 Street Resurfacing – award to Barnhill Contracting Company @ total cost of \$1,924,890 plus contingency of \$100,000. [View](#)

Recommended Action: 1) Award Bids as Recommended;
2) Authorize the Mayor and City Clerk to Execute the Bid Contracts for (a), (b) and (d) on Behalf of the City; and
3) Authorize the Purchasing Division to Issue Purchase Orders for (c) in Accordance with the Council’s Award.

21. Closed Session:

- Attorney-Client Privilege

