

CITY COUNCIL

AGENDA

SEPTEMBER 24, 2018

PUBLIC POWER WEEK

OCTOBER 7-13, 2018



Visit your Rocky Mount Public Utilities at the **BBQ Throw Down** on Oct. 13, 2018 from 10:30 am to 6 pm in Downtown Rocky Mount



Activities at the **BBQ Throw Down** include:
Safety Demonstrations • Games • Prizes • Giveaways •
Kids Activities • Plinko • Pole-Climbing

[View Main Agenda](#)



ROCKY MOUNT CITY COUNCIL VISION STATEMENT

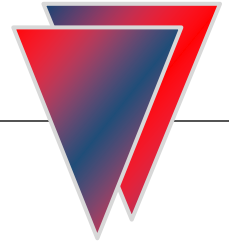
Rocky Mount is a City composed of people of diverse backgrounds, heritages, and interests with a shared sense of values, stewardship and community.

It is a City where all citizens have the opportunity to realize their full potential through individual initiative and community support.

Its citizens enjoy and value the benefits of efficient, cost-effective and responsive public services, a strong and diversified economy, and superior cultural and educational resources.

Rocky Mount recognizes and appreciates its history while responding to the challenges and opportunities of regional and global change in a proactive and realistic manner.





W E L C O M E !

We are pleased you are attending a Rocky Mount City Council meeting. You are now participating in the process of representative government. We appreciate your interest and hope you and your fellow citizens will attend often. Democracy cannot endure without an informed electorate.

Rocky Mount has the Council-Manager form of local government. Policy is set by the Mayor and Council, who are elected by the people. The policy is implemented by the City Manager, who is appointed by the Council. The Council decides what is to be done. The City Manager, operating through the entire City staff, does it. This separation of policy-making and policy administration is considered the most economical and efficient form of City government.

COUNCIL MEETINGS

The City Council meets in regular session twice each month in the George W. Dudley City Council Chamber of the Frederick E. Turnage Municipal Building. These meetings are open to the public and are held on the following schedule:

2nd Monday - 7:00 p.m.

4th Monday - 4:00 p.m.

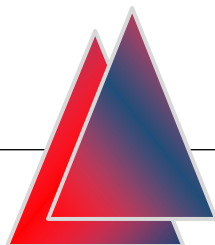
At these meetings, the City's business is conducted and ordinances and resolutions, the laws of Rocky Mount, are enacted. Ordinances take effect upon their adoption when approved by a majority of the Council. All ordinances must be in writing. They are introduced at one meeting and adopted at a subsequent meeting. The Council may, however, by an affirmative vote of five (5) members, adopt an ordinance at the same meeting it is introduced. The Council frequently uses this procedure.

Councilmembers receive the agenda for a Council meeting, together with detailed background material, on the Thursday prior to each regular meeting. This gives them the opportunity to study each item on the agenda prior to the meeting and consult with the City Manager or City staff members. If no additional pertinent facts are presented at the meeting, items are often acted upon without further discussion, particularly in routine matters. This procedure helps Council meetings to move more expeditiously.

INFORMAL WORK SESSIONS OR COMMITTEE MEETINGS

The Council generally conducts a work session or COMMITTEE OF THE WHOLE meeting at 5:00 p.m. prior to the first regular monthly meeting. The COMMITTEE OF THE WHOLE is the entire City Council meeting as a committee to discuss matters requiring more in-depth explanation, study or discussion. The Committee frequently makes recommendations to the City Council, however, no recommendations made by the COMMITTEE OF THE WHOLE are final until accepted by the Council in a regular meeting.

These meetings are open to the public.





HOW A CITIZEN CAN BE HEARD

Citizens may appear before the Council to be heard on any subject related to City government, or any individual matter which may involve City government. A provision is made on each City Council agenda for **PETITIONS TO BE RECEIVED FROM THE PUBLIC**. At this time, citizens are encouraged to bring to the Council's attention matters that are not otherwise specifically listed on the agenda. If the matter you are interested in is specifically listed on the agenda, you are asked to address that issue when it is being considered. If you desire to be heard, you are asked to advise the Mayor in which item you are interested at the time it appears on the agenda. You will be requested to use the speakers stand, give your name and address and identify any group which you represent. Citizens addressing the Council on any matter shall not abuse their privilege and shall confine themselves to the question under debate, and avoid all personal or indecorous language. The City Clerk prepares the minutes of the meetings. After approval by the Council, these become the official record of the proceedings. The entire meeting is tape recorded for accuracy in preparing the minutes.

PUBLIC HEARINGS

Prior to the enactment of some ordinances or resolutions, the law requires that the City Council conduct a public hearing in order that the public may have an opportunity to be heard. The most common of these are zoning ordinance changes, the ordering of public improvements and determination of assessments. Most public hearings are conducted in the general course of a regular meeting and are usually scheduled for the evening meeting of the City Council on the second Monday of each month to afford more citizens an opportunity to attend.

MAYOR

DAVID W. COMBS

CITY COUNCIL

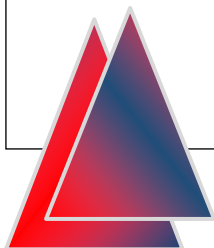
E. LOIS WATKINS, MAYOR PRO TEM
(Ward 4)

ANDRÉ D. KNIGHT (Ward 1)
REUBEN C. BLACKWELL, IV (Ward 2)
RICHARD E. JOYNER (Ward 3)

TOM ROGERS (Ward 5)
W. B. BULLOCK (Ward 6)
CHRIS MILLER (Ward 7)

CITY STAFF

ROCHELLE D. SMALL-TONEY, *City Manager*
PAMELA O. CASEY, *City Clerk*
CHRIS BESCHLER, *Assistant City Manager*
NATASHA HAMPTON-CLAYTON, *Assistant City Manager*
TAMEKA KENAN-NORMAN, *Chief Communications & Marketing Officer*
RICHARD J. ROSE, *City Attorney*





AGENDA FOR A REGULAR SCHEDULED MEETING OF THE CITY COUNCIL OF THE CITY OF ROCKY MOUNT TO BE HELD MONDAY, SEPTEMBER 24, 2018 AT 4:00 P.M. IN THE GEORGE W. DUDLEY CITY COUNCIL CHAMBER OF THE FREDERICK E. TURNAGE MUNICIPAL BUILDING.

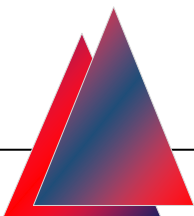
1. Meeting Called to Order by the Mayor.
2. Prayer.
3. Roll Call by the City Clerk.
4. Approval of the Minutes of a Regular Meeting of the City Council Held September 10, 2018. [View](#)
5. Presentations and Recognitions: [View](#)
 - Presentation of the APGA Gold System Operation Achievement Recognition (SOAR) Award and Public Gas System Achievement Award (safety award) to the Energy Resources' Natural Gas Division by Bert Kalisch, President and CEO of the American Public Gas Association;
 - Presentation of Proclamation Proclaiming the Week of October 7-13, 2018 Public Power and Public Natural Gas Week in the City of Rocky Mount to Energy Resources Department Staff; and
 - Presentation of Certificate to Mount Zion First Baptist Church on the Occasion of the 20th Anniversary of the Sweet Hour of Prayer and Praise Missionary Circle to Ann Williams.

6. Petitions to be Received from the Public.

Note: Please complete Citizen Sign-In Sheet and provide to Security Officer prior to speaking. Please limit presentations to three (3) minutes. Time will be monitored.

7. CONSENT AGENDA:

- A. Consideration of Temporary Street Closing Request from Pastor Mack E. Battle of East End Baptist Church to close the 928 Block of East Highland Avenue from 2:00 p.m. to 6:00 p.m. on Saturday, October 13, 2018 to celebrate the Church's 92nd Anniversary. [View](#)
- B. Consideration of Resolution Approving Settlement of FY 2017-2018 Taxes Due and Collected (authorizes the Collector of Revenue to collect taxes for FY commencing July 1, 2018). [View](#)





C. Consideration of the Following Tax Releases and/or Refunds: [View](#)

- Schedule A - Report of taxes under \$100 approved for release and/or refund by the City Manager; and
- Schedule B - Report of taxes over \$100 recommended for release and/or refund by the City Council.

Recommended Action: Approve Consent Agenda (inclusive of approval of street closing, tax releases and adoption of Resolution).

8. Consideration of Minutes and Recommendations from a Regular Scheduled Committee of the Whole Meeting held September 10, 2018: [View](#)

- Wayfinding Analysis and Design Concepts – Brad Kerr: *approved proceeding with system design with the condition a fifth district be added to the east side of the City; selection of Concept 1 approved; further information regarding masterplan to be presented at the October Committee of the Whole meeting ;*
- Memorandum of Understanding Between the City of Rocky Mount and Twin County Community Pride – Charles Penny: *approval recommended; item to be added to regular City Council agenda for September 10, 2018;*
- Boards and Commissions - Pamela Casey: *requested review of boards by City Manager and City Clerk – deferred consideration of appointments until October 8, 2018 Committee of the Whole meeting; and*
- Closed Session:
 - Attorney/Client Privilege
 - Personnel

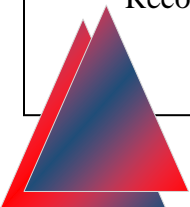
Recommended Action: Approve Minutes and Recommendations.

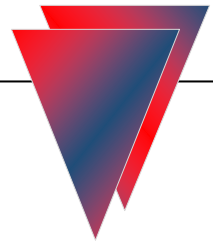
9. Consideration of 2018-2019 Cape Fear Tutoring, Inc. Annual Renewal Contract Relative to Child and Adult Care Food Program (CACFP) - allows for reimbursement to City for healthy snacks provided during the After School and Summer Programs estimated @ \$13,857. [View](#)

Recommended Action: Approve Contract as Recommended and Authorize the Mayor and/or Appropriate Agent to Execute the Same, Including Required Certifications, on Behalf of the City.

10. Consideration of Third Amendment to Water Tower License Agreement with SunCom Wireless Property Company, LLC, a Delaware Limited Liability Company (allows placement of an emergency backup generator to support their cellular antennae on the Airport Road Water Tank; installation of equipment will require an additional 5' x 9' [35 square feet] of ground space and will result in a \$150 increase in the monthly lease payment). [View](#)

Recommended Action: Approve Amendments and Authorize the Mayor and City Clerk to Execute the Same on Behalf of the City.





11. Consideration of Ordinance Ordering the Community Code Inspector to Proceed with Demolition of the Following Dilapidated Dwelling: [View](#)

- 4144 Sunset Avenue

Recommended Action: Adopt Ordinance.

12. Consideration of 1) Grant Contract with the North Carolina Department of Natural and Cultural Resources in Connection with the North Carolina Science Museums Grant Program; and 2) Budget Amendment Appropriating Grant Funds (\$60,000; no match required). [View](#)

Recommended Action: 1) Approve Acceptance of Grant and Grant Agreement and Authorize the Mayor, Finance Director and City Clerk to Execute Required Documentation; and
2) Adopt Budget Ordinance.

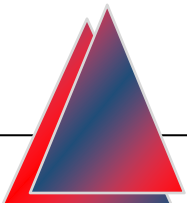
13. Consideration of Grant Application to the Upper Coastal Plain Area Agency on Aging for FY 2018-2019 Senior Center General Purpose Funding (grant funding = \$14,257; includes 25% local match = \$3,546; supplements 2019 budgeted funds for the planning, organizing, development and implementation of Senior Center programs and equipment purchase). [View](#)

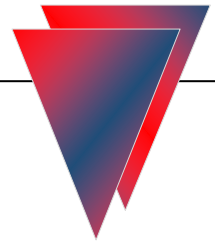
Recommended Action: 1) Approve Grant Application and Authorize Submission by Staff;
2) Authorize the Mayor and City Clerk to Execute Required Documentation and Certifications, including Subsequent Grant Agreement.

14. Consideration of the Following Transit Grants:

- a. FY 2019 Rural Operating Demonstration Grant Agreement (will fund a portion of Tar River Transit's Rural General Public Transportation Program operating expenses; NCDOT = \$135,423; City Local Match = \$135,423); and [View](#)
- b. FY 2019 Section 5317 New Freedom Program Grant from the North Carolina Department of Transportation/Public Transportation Division (funds salary expenses for a Mobility Manager position; FTA = \$28,000; NCDOT = \$3,500; City Local Match = \$3,500). [View](#)

Recommended Action: Approve Grant Agreements and Authorize the Mayor and City Clerk to Execute Required Documentation and Certifications.





15. Consideration of Change Order No. 4 with Barnhill/Holt Brothers Relative to the Rocky Mount Event Center (provides for construction and amendment of CMTS construction management contract; does not increase project budget). [View](#)

Recommended Action: Approve Change Order and Authorize the Mayor and City Clerk to Execute Same on Behalf of the City.

16. Consideration of the Following Bids/Rebids:

- a. 2018-2019 Water Purification Chemicals - Liquid Calcium Hydroxide – award to Polytec, Incorporated @ unit price of \$0.1428 per pound for a total cost of \$99,960; and [View](#)
- b. Digital Signage System for the Rocky Mount Event Center – award to Research Media Network @ total cost of \$89,430; [View](#)

Recommended Action: 1) Award Bids/Rebids as Recommended;
2) Authorize the Mayor and City Clerk to Execute the Bid Contract for (a), on Behalf of the City; and
3) Authorize the Purchasing Division to Issue Purchase Orders for (b) in Accordance with the Council's Award.

17. Appointment:

- Transportation Advisory Committee (Rocky Mount City Councilmember) – term expires 6/30/2019
- Gateway Technology Center (Rocky Mount City Councilmember)

18. Update Relative to Parking of Commercial Vehicles and Trailers in Residential Areas. [View](#)

19. Closed Session:

- Attorney-Client Privilege

