CITY COUNCIL AGENDA OCTOBER 22, 2018

FIRST FRIDAY

Held on the first Friday of every month, from **October through May, 6 – 9 pm**! First Friday is not held in January.

Kick off the month with an evening full of activities at the Imperial Centre for Arts and Sciences. Admission is free with lots of activities for the whole family. Enjoy live music in the art galleries, food trucks, show off your talent during No Shame Open Mic in the theater, activities in the Children's Museum, planetarium shows and MORE!

The Imperial Centre
FOR THE ARTS & SCIENCES

View Main Agenda

ROCKY MOUNT CITY COUNCIL
VISION STATEMENT

Rocky Mount is a City composed of people
of diverse backgrounds, heritages, and interests
with a shared sense of values, stewardship and community.

It is a City where all citizens have the opportunity
to realize their full potential
through individual initiative and community support.

Its citizens enjoy and value the benefits
of efficient, cost-effective and responsive public services,
a strong and diversified economy,
and superior cultural and educational resources.

Rocky Mount recognizes and appreciates its history
while responding to the challenges and opportunities
of regional and global change in a proactive and realistic manner.

W E L C O M E !

We are pleased you are attending a Rocky Mount City Council meeting. You are now participating in the process of representative government. We appreciate your interest and hope you and your fellow citizens will attend often. Democracy cannot endure without an informed electorate.

Rocky Mount has the Council-Manager form of local government. Policy is set by the Mayor and Council, who are elected by the people. The policy is implemented by the City Manager, who is appointed by the Council. The Council decides what is to be done. The City Manager, operating through the entire City staff, does it. This separation of policy-making and policy administration is considered the most economical and efficient form of City government.

Council Meetings

The City Council meets in regular session twice each month in the George W. Dudley City Council Chamber of the Frederick E. Turnage Municipal Building. These meetings are open to the public and are held on the following schedule:

2nd Monday - 7:00 p.m.
4th Monday - 4:00 p.m.

At these meetings, the City's business is conducted and ordinances and resolutions, the laws of Rocky Mount, are enacted. Ordinances take effect upon their adoption when approved by a majority of the Council. All ordinances must be in writing. They are introduced at one meeting and adopted at a subsequent meeting. The Council may, however, by an affirmative vote of five (5) members, adopt an ordinance at the same meeting it is introduced. The Council frequently uses this procedure.

Councilmembers receive the agenda for a Council meeting, together with detailed background material, on the Thursday prior to each regular meeting. This gives them the opportunity to study each item on the agenda prior to the meeting and consult with the City Manager or City staff members. If no additional pertinent facts are presented at the meeting, items are often acted upon without further discussion, particularly in routine matters. This procedure helps Council meetings to move more expeditiously.

Informal Work Sessions or Committee Meetings

The Council generally conducts a work session or COMMITTEE OF THE WHOLE meeting at 5:00 p.m. prior to the first regular monthly meeting. The COMMITTEE OF THE WHOLE is the entire City Council meeting as a committee to discuss matters requiring more in-depth explanation, study or discussion. The Committee frequently makes recommendations to the City Council, however, no recommendations made by the COMMITTEE OF THE WHOLE are final until accepted by the Council in a regular meeting.

These meetings are open to the public.

How A Citizen Can Be Heard

Citizens may appear before the Council to be heard on any subject related to City government, or any individual matter which may involve City government. A provision is made on each City Council agenda for **PETITIONS TO BE RECEIVED FROM THE PUBLIC.** At this time, citizens are encouraged to bring to the Council's attention matters that are not otherwise specifically listed on the agenda. If the matter you are interested in is specifically listed on the agenda, you are asked to address that issue when it is being considered. If you desire to be heard, you are asked to advise the Mayor in which item you are interested at the time it appears on the agenda. You will be requested to use the speakers stand, give your name and address and identify any group which you represent. Citizens addressing the Council on any matter shall not abuse their privilege and shall confine themselves to the question under debate, and avoid all personal or indecorous language. The City Clerk prepares the minutes of the meetings. After approval by the Council, these become the official record of the proceedings. The entire meeting is tape recorded for accuracy in preparing the minutes.

Public Hearings

Prior to the enactment of some ordinances or resolutions, the law requires that the City Council conduct a public hearing in order that the public may have an opportunity to be heard. The most common of these are zoning ordinance changes, the ordering of public improvements and determination of assessments. Most public hearings are conducted in the general course of a regular meeting and are usually scheduled for the evening meeting of the City Council on the second Monday of each month to afford more citizens an opportunity to attend.

MAYOR

DAVID W. COMBS

CITY COUNCIL

E. LOIS WATKINS, MAYOR PRO TEM
(Ward 4)

ANDRÉ D. KNIGHT (*WARD 1)*
REUBEN C. BLACKWELL, IV (*Ward 2)*
RICHARD E. JOYNER *(Ward 3)*
TOM ROGERS *(Ward 5)*
W. B. BULLOCK *(Ward 6)*
CHRIS MILLER *(Ward 7)*

CITY STAFF

ROCHELLE D. SMALL-TONEY, *City Manager*
PAMELA O. CASEY, *City Clerk*
CHRIS BESCHLER, *Assistant City Manager*
NATASHA HAMPTON-CLAYTON, *Assistant City Manager*
TAMEKA KENAN-NORMAN, *Chief Communications & Marketing Officer*
RICHARD J. ROSE, *City Attorney*

ROCKY MOUNT
THE CENTER OF IT ALL

AGENDA FOR A REGULAR SCHEDULED MEETING OF THE CITY COUNCIL OF THE CITY OF ROCKY MOUNT TO BE HELD MONDAY, OCTOBER 22, 2018 AT 4:00 P.M. IN THE GEORGE W. DUDLEY CITY COUNCIL CHAMBER OF THE FREDERICK E. TURNAGE MUNICIPAL BUILDING.

1. Meeting Called to Order by the Mayor.

2. Prayer.

3. Roll Call by the City Clerk.

4. Approval of the Minutes of a Regular Scheduled Meeting of the City Council Held October 8, 2018. ***View***

5. Petitions to be Received from the Public.

   Note: Please complete Citizen Sign-In Sheet and provide to Security Officer prior to speaking. Please limit presentations to three (3) minutes. Time will be monitored.

6. **CONSENT AGENDA:**

   A. Consideration of the Following Tax Releases and/or Refunds: ***View***

   - Schedule A - Report of taxes under $100 approved for release and/or refund by the City Manager; and
   - Schedule B - Report of taxes over $100 recommended for release and/or refund by the City Council.

   B. Consideration of Recommendation for Approval of Award of Duty Sidearm to: ***View***

   - Senior Police Officer Tim Braddy for 28 years of dedicated service, retirement date November 1, 2018.

   Recommended Action: Approve Consent Agenda (inclusive of approval of duty sidearm and approval of tax releases).

7. **Public Hearing** Relative to FY 2020 Section 5310, 5311 and 5339 Public Transportation Grants through the North Carolina Department of Transportation (grants will fund a portion of administrative, operating and capital expenses incurred by Tar River Transit – total requested $1,481,701; local match - $344,856). ***View***

   Recommended Action: 1) Receive Public Comment;
   2) Adopt Public Transportation Program Resolution; and
   3) Authorize the Mayor and/or City Clerk to Execute Required Documentation and Certifications and Delegation of Authority, including Subsequent Grant Agreement(s).

8. Consideration of Minutes and Recommendations from a Regular Scheduled Committee of the Whole Meeting held October 8, 2018: ***View***

   - Parking Area Development and Shared Use with Edgecombe Community College – Rochelle D. Small-Toney: *item tabled;*
   - Closures of Portions of Instrument Drive and College Road - Brad Kerr/N. C. Department of Transportation (NCDOT): r*eport only; no formal action; item on regular meeting agenda for action*;
   - Wayfinding District Plan Update – Brad Kerr: *recommendation to rescind action to amend September 10, 2018 COW minutes; add District 5 & 6; and approve minutes of September 10, 2018 as originally written; and authorize staff to proceed with implementation of wayfinding process;*
   - Community Conversations Dealing with the Confederate Monument – Archie Jones and Linwood Williams, Human Relations Commission Co-Chair: *recommendation to direct City Attorney to construct a process to determine ownership of confederate statue;*
   - Urgent Repair Program FY 18 – 19 Funding Agreement – Dr. Landis Faulcon: *recommendation to approve program policy, purchase agreement, funding agreement and appropriation ($100,000);*
   - Council Approval of General Fund Appropriations for MS Hayworth Court - Dr. Landis Faulcon: *recommendation to authorize funding ($182,453.65) for project;*
   - City Action Plan Regarding the Commercial Vehicle Ordinance - JoSeth Bocook: *item deferred;*
   - Scheduling of Special Called Committee of the Whole Meeting for Monday, October 22, 2018 @ 2:00 p.m. for the purpose of discussion of items not reached on today's agenda; a closed session for a personnel matter; and such other items as may come before Council: *Special Called COW meeting scheduled, as recommended;*
   - Helping Hands Church (*added to agenda in open meeting*) – Rochelle D. Small-Toney: *discussion to continue at the October 22, 2018 Special Called COW meeting.*

   Recommended Action: Approve Minutes and Recommendations.

9. Consideration of 1) FY18 Edward Byrne Memorial Justice Assistance Grant (JAG) and Proposed Equipment to be Purchased with Grant Funds (notification pursuant to grant requirement); and 2) Project Ordinance Appropriating Funds in the Public Safety Fund ($44,145 = City share - $26,487/Nash County share - $17,658). ***View***

   Recommended Action: 1) Approve Receipt of Grant Including Acknowledging Notification of Planned Use of JAG Funds;
   2) Authorize the City Manager to execute Grant and Certifications and Assurances on Behalf of the City; and
   3) Adopt Project Ordinance.

10. Consideration of Adoption of FY 2018-2019 Budget Ordinance Amendment Appropriating Funds in the General Fund for Construction of Two (2) Housing Units at MS Haywood Court ($182,454; necessitated by City being unable to secure HOME Investment Partnership funds for project). ***View***

    Recommended Action: Adopt Budget Ordinance.

11. Consideration of Adoption of FY 2018-2019 Budget Ordinance Amendment Appropriating Additional Funds in the Stormwater Utility Fund for Battleboro Apartments Drainage Project ($75,000). ***View***

    Recommended Action: Adopt Budget Ordinance.

12. Consideration of 1) North Carolina Housing Finance Agency Urgent Repair Program Funding Agreement (details amount of award of $100,000 and deadline for use of funds); 2) Urgent Repair Program Assistance Policy; 3) Procurement and Disbursement Policy Urgent Repair Program (details eligibility requirements for program participants, selection process and over program process). ***View***

    Recommended Action: 1) Approve Funding Agreement and Appropriation of Funds;
    2) Adopt Urgent Repair Program Procurement and Disbursement Policy;
    3) Adopt Urgent Repair Program Assistance Policy; and
    4) Authorize the Mayor and City Clerk to Execute Required Documentation on Behalf of the City.

13. Consideration of Water and Sewer Assessment Contract with Luis Soto-Sandoval and Sugei Marlen Rocha-Valenzuela for Water and Sewer Service at 1728 Goldrock Road ($1,400 prepaid; $7,405 in water and sewer main, taps, water meter and sewer capacity fees assessed). ***View***

    Recommended Action: Approve Contract and Authorize the Mayor and City Clerk to Execute the Same on Behalf of the City.

14. Consideration of Bid for Purchase of Public Utility Equipment and Related Accessories and Supplies, Outlined Below, Based on Bid Awarded by Sourcewell Contract # 012418-ALT [formerly the National Joint Powers Alliance (NJPA)] - award to Altec Industries, Incorporated @ total cost of $697,876:

    1. One (1) Altec AA55, Non-Overcenter Aerial Device with Material Handling (Insulated) @ cost of $230,875;
    2. One (1) Altec DH50, 50' Fully Hydraulic Derrick, rear mount @ cost of $255,958; and
    3. One (1) Altec TA50, Articulating Telescopic Aerial Device with Material Handling (Insulated) @ cost of $211,043. ***View***

    Recommended Action: 1) Award Bid as Recommended;
    2) Authorize the Purchasing Division to Issue Purchase Order in Accordance with the Council's Award.

15. Consideration of 1) Bid for Purchase of One (1) Altec AT37G, Articulating Telescopic Aerial Device (Insulated) based on Bid Awarded by Sourcewell Contract # 012418-ALT [formerly the National Joint Powers Alliance (NJPA)] - award to Altec Industries, Incorporated @ total cost of $134,531; and 2) FY18 Budget Amendment Appropriating Additional Funds in the Powell Bill Fund for the Purchase of the Altec AT37G Bucket Truck ($135,000). ***View***

    Recommended Action: 1) Award Bid as Recommended;
    2) Authorize the Purchasing Division to Issue Purchase Order in Accordance with the Council's Award; and
    3) Adopt Budget Ordinance Amendment.