

# CITY COUNCIL AGENDA

## March 11, 2019

### *Arbor Day Celebration*



**March 22, 2019**

**10:00 a.m. – 11:00 a.m.**

**Garner Lobby of the  
Dunn Center at North  
Carolina Wesleyan College  
3400 N. Wesleyan Blvd.**

*Featuring:*

Mayor and City Council presentations

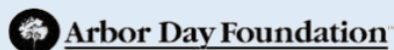
Award presentations

Performances by Spectrum,  
North Carolina Wesleyan College music  
ensemble

Special guest speaker: Ericca Lenhardt,  
student at NC Wesleyan College



ROCKY MOUNT  
ENERGY RESOURCES  
THE CENTER OF IT ALL



[View Main Agenda](#)



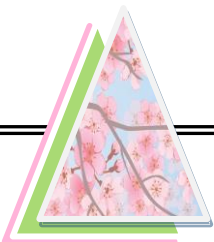
## ROCKY MOUNT CITY COUNCIL VISION STATEMENT

*Rocky Mount is a City composed of people of diverse backgrounds, heritages, and interests with a shared sense of values, stewardship and community.*

*It is a City where all citizens have the opportunity to realize their full potential through individual initiative and community support.*

*Its citizens enjoy and value the benefits of efficient, cost-effective and responsive public services, a strong and diversified economy, and superior cultural and educational resources.*

*Rocky Mount recognizes and appreciates its history while responding to the challenges and opportunities of regional and global change in a proactive and realistic manner.*





# W E L C O M E !

We are pleased you are attending a Rocky Mount City Council meeting. You are now participating in the process of representative government. We appreciate your interest and hope you and your fellow citizens will attend often. Democracy cannot endure without an informed electorate.

Rocky Mount has the Council-Manager form of local government. Policy is set by the Mayor and Council, who are elected by the people. The policy is implemented by the City Manager, who is appointed by the Council. The Council decides what is to be done. The City Manager, operating through the entire City staff, does it. This separation of policy-making and policy administration is considered the most economical and efficient form of City government.

## COUNCIL MEETINGS

The City Council meets in regular session twice each month in the George W. Dudley City Council Chamber of the Frederick E. Turnage Municipal Building. These meetings are open to the public and are held on the following schedule:

**2nd Monday - 7:00 p.m.**

**4th Monday - 4:00 p.m.**

At these meetings, the City's business is conducted and ordinances and resolutions, the laws of Rocky Mount, are enacted. Ordinances take effect upon their adoption when approved by a majority of the Council. All ordinances must be in writing. They are introduced at one meeting and adopted at a subsequent meeting. The Council may, however, by an affirmative vote of five (5) members, adopt an ordinance at the same meeting it is introduced. The Council frequently uses this procedure.

Councilmembers receive the agenda for a Council meeting, together with detailed background material, on the Thursday prior to each regular meeting. This gives them the opportunity to study each item on the agenda prior to the meeting and consult with the City Manager or City staff members. If no additional pertinent facts are presented at the meeting, items are often acted upon without further discussion, particularly in routine matters. This procedure helps Council meetings to move more expeditiously.

## INFORMAL WORK SESSIONS OR COMMITTEE MEETINGS

The Council generally conducts a work session or COMMITTEE OF THE WHOLE meeting at 5:00 p.m. prior to the first regular monthly meeting. The COMMITTEE OF THE WHOLE is the entire City Council meeting as a committee to discuss matters requiring more in-depth explanation, study or discussion. The Committee frequently makes recommendations to the City Council, however, no recommendations made by the COMMITTEE OF THE WHOLE are final until accepted by the Council in a regular meeting.

*These meetings are open to the public.*





## HOW A CITIZEN CAN BE HEARD

Citizens may appear before the Council to be heard on any subject related to City government, or any individual matter which may involve City government. A provision is made on each City Council agenda for **PETITIONS TO BE RECEIVED FROM THE PUBLIC**. At this time, citizens are encouraged to bring to the Council's attention matters that are not otherwise specifically listed on the agenda. If the matter you are interested in is specifically listed on the agenda, you are asked to address that issue when it is being considered. If you desire to be heard, you are asked to advise the Mayor in which item you are interested at the time it appears on the agenda. You will be requested to use the speakers stand, give your name and address and identify any group which you represent. Citizens addressing the Council on any matter shall not abuse their privilege and shall confine themselves to the question under debate, and avoid all personal or indecorous language. The City Clerk prepares the minutes of the meetings. After approval by the Council, these become the official record of the proceedings. The entire meeting is tape recorded for accuracy in preparing the minutes.

### PUBLIC HEARINGS

Prior to the enactment of some ordinances or resolutions, the law requires that the City Council conduct a public hearing in order that the public may have an opportunity to be heard. The most common of these are zoning ordinance changes, the ordering of public improvements and determination of assessments. Most public hearings are conducted in the general course of a regular meeting and are usually scheduled for the evening meeting of the City Council on the second Monday of each month to afford more citizens an opportunity to attend.

#### MAYOR

DAVID W. COMBS

#### CITY COUNCIL

TOM ROGERS, MAYOR PRO TEM  
(Ward 5)

ANDRÉ D. KNIGHT (Ward 1)  
REUBEN C. BLACKWELL, IV (Ward 2)  
RICHARD E. JOYNER (Ward 3)

E. LOIS WATKINS (Ward 4)  
W. B. BULLOCK (Ward 6)  
CHRIS MILLER (Ward 7)

#### CITY STAFF

ROCHELLE D. SMALL-TONEY, *City Manager*  
PAMELA O. CASEY, *City Clerk*  
CHRIS BESCHLER, *Assistant City Manager*  
NATASHA HAMPTON, *Assistant City Manager*  
TAMEKA KENAN-NORMAN, *Chief Communications & Marketing Officer*  
RICHARD J. ROSE, *City Attorney*





ROCKY MOUNT, NC  
THE CENTER OF IT ALL



**AGENDA FOR A REGULAR SCHEDULED MEETING OF THE CITY COUNCIL OF THE CITY OF ROCKY MOUNT TO BE HELD MONDAY, MARCH 11, 2019 AT 7:00 P.M. IN THE GEORGE W. DUDLEY CITY COUNCIL CHAMBER OF THE FREDERICK E. TURNAGE MUNICIPAL BUILDING.**

1. Meeting Called to Order by the Mayor.
2. Prayer.
3. Roll Call by the City Clerk.
4. Approval of the Minutes of a Regular Scheduled Meeting of the City Council Held February 25, 2019. [View](#)

5. Petitions to be Received from the Public.

*Note: Please complete Citizen Sign-In Sheet and provide to Security Officer prior to speaking. Please limit presentations to three (3) minutes. Time will be monitored.*

6. **Joint Public Hearing (City Council and the Rocky Mount Historic Preservation Commission)** Relative to the Local Historic Landmark Designation of the Walter “Buck” Leonard House (605 Atlantic Avenue). [View](#)

Recommended Action: 1) Receive Public Comment; and  
2) Adopt Ordinance.

7. Consideration of the Minutes/Recommendations from a Regular Scheduled Planning Board Meeting held February 12, 2019. [View](#)

Recommended Action: Acknowledge Receipt of Planning Board Minutes.

8. Consideration of Ordinance Ordering the Community Code Inspector to Proceed with Demolition of the Following Dilapidated Dwellings: [View](#)

- 708 Branch Street

*\*Deferred from February 25, 2019 meeting*

Recommended Action: Adopt Ordinance.





9. Consideration of FY 2018-2019 Budget Ordinance Amendment for Carryforward in the Sewer Fund from FY 2017-2018 Appropriations for Design of Improvements for the Beech Branch Outfall (\$404,000). [View](#)

Recommended Action: Adopt Ordinance.

10. Consideration of Amendment to FY 2019 CDBG Project Ordinance for Housing Repair Grant to Transfer Appropriated Funds in the General Account to the Community & Business Development Fund in Relation to the City's Housing Repair Grant (\$125,000). [View](#)

Recommended Action: Adopt Ordinance.

11. Consideration of Application for One (1) New Taxi Right License for Denise Hunter. [View](#)

Recommended Action: Approve Issuance of New Taxi Right License as Recommended and Authorize the City Clerk to Execute the Same on Behalf of the City.

12. Consideration of 2019 New General Schedule for Municipal Records Retention and Disposition Published by the North Carolina Department of Cultural Resources (municipalities will continue to follow the 2012 schedule with amendments for program records). [View](#)

Recommended Action: Approve Schedule and Authorize the Mayor and City Clerk to Execute Approval Document on Behalf of the City.

13. Consideration of Resolution Authorizing the Filing of an Application for Approval of an Installment Financing Contract Relative to Financing for Roof Repairs at the Senior Center and Judicial Center, Fire Station Improvements and Gas Main Project (estimated at approximately \$2,818,000). [View](#)

Recommended Action: Adopt Resolution.

14. Consideration of the Following CSX Mainline Utility Relocation (Water and Sewer) Items:

- a) **Reimbursement Agreement** - with North Carolina Department of Transportation (NCDOT) for Expenses Incurred for the CSX Utility Improvements/Relocation (provides the City to be reimbursed 100% of necessary construction costs for the adjustment and relocation of City-owned water and sewer infrastructure; estimated cost of project = \$900,000 [includes 10% contingency]); [View](#)
- b) **Bid** - award to Ed Braswell & Sons, Incorporated @ cost of \$871,005 plus additional 6% contingency of \$52,260.30 for a total cost of \$923,265.30; and [View](#)
- c) **FY 2018-2019 Budget Ordinance Amendment** - appropriates funds for project; Water Fund (\$489,331) and Sewer Fund (\$433,935). [View](#)







- Recommended Action: 1) Approve Agreement with NCDOT and Authorize the Mayor and City Clerk to Execute Agreement on Behalf of the City;  
2) Award Bid as Recommended;  
3) Authorize the Mayor and City Clerk to Execute the Bid Contract on Behalf of the City; and  
4) Adopt Budget Ordinance.

15. Consideration of the Following Architectural Services Contract Bids to be awarded to Oakley Collier: [View](#)
- a) Tar River Transit (TRT) Transfer Station Renovations (driver support facilities for both fixed and rural route drivers) - Design Services @ total cost of \$42,765; and
  - b) City Hall First and Second Floor Renovations – Phase I is Space Assessment/Conceptual Design including a High-level Review of Access Management and Security; Phase II includes Construction Documents, Bidding Services and Contract Administration for Renovations @ total cost of \$110,725. [View](#)

- Recommended Action: 1) Award Bids as Recommended;  
2) Authorize the Mayor and City Clerk to Execute the Bid Contract(s) on Behalf of the City

16. Consideration of Bid for Purchase of One (1) 12-Yard Truck Mounted Combination Sewer Cleaner Based on Bid Awarded by Sourcewell Contract # 122017-SCA [formerly the National Joint Powers Alliance (NJPA)] - award to Jet-Vac Equipment Company, LLC @ total cost of \$379,507.80. [View](#)

- Recommended Action: 1) Award Bid as Recommended; and  
2) Authorize the Purchasing Division to Issue Purchase Order in Accordance with the Council's Award.

