

# CITY COUNCIL

## AGENDA

MAY 28, 2019



May 31 - June 1, 2019



ROCKY MOUNT, NC  
THE CENTER OF IT ALL

[View Main Agenda](#)



## ROCKY MOUNT CITY COUNCIL VISION STATEMENT

*Rocky Mount is a City composed of people of diverse backgrounds, heritages, and interests with a shared sense of values, stewardship and community.*

*It is a City where all citizens have the opportunity to realize their full potential through individual initiative and community support.*

*Its citizens enjoy and value the benefits of efficient, cost-effective and responsive public services, a strong and diversified economy, and superior cultural and educational resources.*

*Rocky Mount recognizes and appreciates its history while responding to the challenges and opportunities of regional and global change in a proactive and realistic manner.*





# W E L C O M E !

We are pleased you are attending a Rocky Mount City Council meeting. You are now participating in the process of representative government. We appreciate your interest and hope you and your fellow citizens will attend often. Democracy cannot endure without an informed electorate.

Rocky Mount has the Council-Manager form of local government. Policy is set by the Mayor and Council, who are elected by the people. The policy is implemented by the City Manager, who is appointed by the Council. The Council decides what is to be done. The City Manager, operating through the entire City staff, does it. This separation of policy-making and policy administration is considered the most economical and efficient form of City government.

## COUNCIL MEETINGS

The City Council meets in regular session twice each month in the George W. Dudley City Council Chamber of the Frederick E. Turnage Municipal Building. These meetings are open to the public and are held on the following schedule:

**2nd Monday - 7:00 p.m.**

**4th Monday - 4:00 p.m.**

At these meetings, the City's business is conducted and ordinances and resolutions, the laws of Rocky Mount, are enacted. Ordinances take effect upon their adoption when approved by a majority of the Council. All ordinances must be in writing. They are introduced at one meeting and adopted at a subsequent meeting. The Council may, however, by an affirmative vote of five (5) members, adopt an ordinance at the same meeting it is introduced. The Council frequently uses this procedure.

Councilmembers receive the agenda for a Council meeting, together with detailed background material, on the Thursday prior to each regular meeting. This gives them the opportunity to study each item on the agenda prior to the meeting and consult with the City Manager or City staff members. If no additional pertinent facts are presented at the meeting, items are often acted upon without further discussion, particularly in routine matters. This procedure helps Council meetings to move more expeditiously.

## INFORMAL WORK SESSIONS OR COMMITTEE MEETINGS

The Council generally conducts a work session or COMMITTEE OF THE WHOLE meeting at 5:00 p.m. prior to the first regular monthly meeting. The COMMITTEE OF THE WHOLE is the entire City Council meeting as a committee to discuss matters requiring more in-depth explanation, study or discussion. The Committee frequently makes recommendations to the City Council, however, no recommendations made by the COMMITTEE OF THE WHOLE are final until accepted by the Council in a regular meeting.

*These meetings are open to the public.*





## HOW A CITIZEN CAN BE HEARD

Citizens may appear before the Council to be heard on any subject related to City government, or any individual matter which may involve City government. A provision is made on each City Council agenda for **PETITIONS TO BE RECEIVED FROM THE PUBLIC**. At this time, citizens are encouraged to bring to the Council's attention matters that are not otherwise specifically listed on the agenda. If the matter you are interested in is specifically listed on the agenda, you are asked to address that issue when it is being considered. If you desire to be heard, you are asked to advise the Mayor in which item you are interested at the time it appears on the agenda. You will be requested to use the speakers stand, give your name and address and identify any group which you represent. Citizens addressing the Council on any matter shall not abuse their privilege and shall confine themselves to the question under debate, and avoid all personal or indecorous language. The City Clerk prepares the minutes of the meetings. After approval by the Council, these become the official record of the proceedings. The entire meeting is tape recorded for accuracy in preparing the minutes.

### PUBLIC HEARINGS

Prior to the enactment of some ordinances or resolutions, the law requires that the City Council conduct a public hearing in order that the public may have an opportunity to be heard. The most common of these are zoning ordinance changes, the ordering of public improvements and determination of assessments. Most public hearings are conducted in the general course of a regular meeting and are usually scheduled for the evening meeting of the City Council on the second Monday of each month to afford more citizens an opportunity to attend.

#### MAYOR

DAVID W. COMBS

#### CITY COUNCIL

TOM ROGERS, MAYOR PRO TEM  
(Ward 5)

ANDRÉ D. KNIGHT (Ward 1)  
REUBEN C. BLACKWELL, IV (Ward 2)  
RICHARD E. JOYNER (Ward 3)

E. LOIS WATKINS (Ward 4)  
W. B. BULLOCK (Ward 6)  
CHRIS MILLER (Ward 7)

#### CITY STAFF

ROCHELLE D. SMALL-TONEY, *City Manager*  
PAMELA O. CASEY, *City Clerk*  
CHRIS BESCHLER, *Assistant City Manager*  
NATASHA HAMPTON, *Assistant City Manager*  
TAMEKA KENAN-NORMAN, *Chief Communications & Marketing Officer*  
RICHARD J. ROSE, *City Attorney*





ROCKY MOUNT, NC  
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**AGENDA FOR A REGULAR RESCHEDULED MEETING OF THE CITY COUNCIL OF THE CITY OF ROCKY MOUNT TO BE HELD TUESDAY, MAY 28, 2019 AT 4:00 P.M. IN THE GEORGE W. DUDLEY CITY COUNCIL CHAMBER OF THE FREDERICK E. TURNAGE MUNICIPAL BUILDING.**

1. Meeting Called to Order by the Mayor.
2. Prayer.
3. Roll Call by the City Clerk.
4. Petitions to be Received from the Public.
5. Consideration of Property Exchange with Log Cabin Homes, Ltd. for Property Located on the East Side of Middle Street and 410 N. Pearl Street for City-Owned Property Located at 2305 N. Wesleyan Boulevard Through June 30, 2026 in Connection with the Monk to Mill Trail Project, Pursuant to Resolution of Intent to Exchange Real Property Adopted by Council on April 22, 2019 (resolution authorized City Clerk to public a notice of intent in the Rocky Mount Telegram setting the value of the properties and announcing the City Council's intent to authorize the exchange at its May 13, 2019 regular meeting). [View](#)

*\*Deferred from May 13, 2019 meeting.*

Recommended Action: Defer Action until June 10, 2019 City Council Meeting.

6. Consideration of the Following Requests for Fireworks Displays: [View](#)
  1. Request from Englewood Baptist Church to Conduct a Fireworks Display on Church Property at 1350 South Winstead Avenue on Thursday, July 4, 2019 - Event Time Approximately 9:15 p.m. (*Alternate date - July 5, 2019*); and
  2. Request from The City of Rocky Mount to Conduct a Fireworks Display at 550 Independence Drive (Sports Complex) on Wednesday, July 3, 2019 - Event Time 9 p.m. (*Alternate date - July 10, 2019*).

Recommended Action: Approve Requests.



7. Consideration of Submission of Amended Grant Request to the Grant Golden Leaf Foundation to Increase Funding for the Parkers Canal Stream Stabilization Project (increases grant request by \$128,926 due to construction bids exceeding original estimates). [View](#)

Recommended Action: 1) Authorize Staff to Submit Amended Grant Request; and  
2) Authorize the Mayor, City Manager and Appropriate Staff to Execute Required Documentation and Certifications, including Subsequent Grant Agreements.

8. Consideration of the Following Lease Agreements: [View](#)

- [View](#) a) Natarlin Best, doing business as, Best Lawrence Law, P.A. - 2,183 square feet of space in the Burnett Building located at 184-188 East Thomas Street in the Historic Douglas Block (terms are: Two (2) year (April 1, 2019 – April 1, 2021) lease @ \$1,819/month – with option of one (1) two (2) year extension of current lease upon at least ninety (90) days written notice to the City);
- [View](#) b) Dr. Sharon Romney, doing business as, Wee Care Pediatrics - 2,203 square feet of space in the Stokes Building located at 200-210 East Thomas Street in the Historic Douglas Block (terms are: Two (2) year (April 1, 2019 – April 1, 2021) lease @ \$1,833/month – with option of one (1) two (2) year extension of current lease upon at least ninety (90) days written notice to the City);
- [View](#) c) Kimberly Thigpen, doing business as, The Bath Place - 677 square feet of space in the Douglas Building located at 205 NE Main Street in the Historic Douglas Block (terms are: Two (2) year (April 1, 2019 – April 1, 2021) lease @ \$564/month – with option of one (1) two (2) year extension of current lease upon at least ninety (90) days written notice to the City);
- [View](#) d) Janice C. Brinkley, doing business as, Brinkley’s TV & Appliance - 544 square feet of space in the Manhattan Building located at 152-154 East Thomas Street in the Historic Douglas Block (terms are: Two (2) year (April 1, 2019 – April 1, 2021) lease @ \$861/month – with option of one (1) two (2) year extension of current lease upon at least ninety (90) days written notice to the City);
- [View](#) e) Chivon P. Turner, doing business as, Nancy’s Creations - 739 square feet of space in the Douglas Building located at 211 NE Main Street in the Historic Douglas Block (terms are: Two (2) year (April 1, 2019 – April 1, 2021) lease @ \$616/month – with option of one (1) two (2) year extension of current lease upon at least ninety (90) days written notice to the City);
- [View](#) f) Gary Sharpe, doing business as, Hotline Express - Room 308 consisting of 230 square feet of space in the Train Station located at the intersection of Hammond Street and Florida Avenue (terms are: Two (2) year (April 1, 2019 – March 31, 2021) lease @ \$255/month - will be renewable with acceptance of both parties);
- [View](#) g) Rocky Mount Area Chamber of Commerce - 4,800 square feet on the Second Floor and 400 square feet on the Third Floor of the Helen P. Gay Historic Train Station (Four (4) year (February 1, 2019 – February 1, 2023) lease @ \$2,197 monthly; automatic annual renewal of lease after 4 years unless terminated); and
- [View](#) h) The Railroad Museum – 333 square feet (suites 106 and 107 of the Helen P. Gay Historic Train Station - lease begins March 1, 2019 and continues until terminated @ annual payment of \$1; must be used as a railroad museum).





Recommended Action: Adopt Resolutions Authorizing Lease Agreements (authorizes the Mayor and City Clerk to Execute the Agreement on Behalf of the City).

9. Consideration of the Following Change Orders Relative to the Rocky Mount Event Center:

- Change Order No. 5 - Barnhill/Holt Brothers (extension of the contractual date of substantial completion by 12 days due to inclement weather – no additional costs); and
- Change Order No. 2 with CMTS (increase of \$25,0000 due to extended time to close out the project). [View](#)

Recommended Action: Approve Change Orders and Authorize the Mayor and City Clerk to Execute Same on Behalf of the City.

10. Consideration of Grant Application to the North Carolina Science Museums Grant Program (NCSMGP) for Science, Technology, Engineering, Arts and Math (STEAM) Exhibits (grant funding requested = \$75,000 – no match required). [View](#)

Recommended Action: 1) Approve Grant Application and Authorize Submission by Staff;  
2) Authorize the Mayor and City Clerk to Execute Required Documentation and Certifications, including Subsequent Grant Agreement.

11. Consideration of FY 2019 Certifications and Assurances Required by the Federal Transit Administration and the North Carolina Department of Transportation/Public Transportation Division for FY 2019 Transit Grants. [View](#)

Recommended Action: Approve Certifications and Assurances and Authorize the Mayor, City Clerk and City Attorney to Execute the Same on Behalf of the City.

12. Consideration of Bid for Purchase of Gas Pipes to be Utilized for NCDOT Projects U-5596, R-5720 and U-5026 (which will require relocation of existing natural gas facilities) - award to Consolidated Pipe and Supply @ total cost of \$168,100. [View](#)

Recommended Action: 1) Award Bid as Recommended; and  
2) Authorize the Purchasing Division to Issue Purchase Order in Accordance with the Council's Award.

