

# CITY COUNCIL AGENDA JULY 8, 2019

SUMMER YOUTH  
PRODUCTION



# Annie

Music by Charles Strouse, Lyrics by Martin Chamin,  
and Book by Thomas Meehan

Directed by Brooke Edwards, Music direction by Benjamin Griffith

**Performances will be:**

**July 19<sup>th</sup> & 20<sup>th</sup>, 2019 @ 7:30 PM  
and July 21, 2019 @ 2 PM  
@ the Imperial Centre Theatre**



ROCKY MOUNT, NC  
THE CENTER OF IT ALL

[View Main Agenda](#)



## ROCKY MOUNT CITY COUNCIL VISION STATEMENT

*Rocky Mount is a City composed of people of diverse backgrounds, heritages, and interests with a shared sense of values, stewardship and community.*

*It is a City where all citizens have the opportunity to realize their full potential through individual initiative and community support.*

*Its citizens enjoy and value the benefits of efficient, cost-effective and responsive public services, a strong and diversified economy, and superior cultural and educational resources.*

*Rocky Mount recognizes and appreciates its history while responding to the challenges and opportunities of regional and global change in a proactive and realistic manner.*





# W E L C O M E !

We are pleased you are attending a Rocky Mount City Council meeting. You are now participating in the process of representative government. We appreciate your interest and hope you and your fellow citizens will attend often. Democracy cannot endure without an informed electorate.

Rocky Mount has the Council-Manager form of local government. Policy is set by the Mayor and Council, who are elected by the people. The policy is implemented by the City Manager, who is appointed by the Council. The Council decides what is to be done. The City Manager, operating through the entire City staff, does it. This separation of policy-making and policy administration is considered the most economical and efficient form of City government.

## COUNCIL MEETINGS

The City Council meets in regular session twice each month in the George W. Dudley City Council Chamber of the Frederick E. Turnage Municipal Building. These meetings are open to the public and are held on the following schedule:

**2nd Monday - 7:00 p.m.**

**4th Monday - 4:00 p.m.**

At these meetings, the City's business is conducted and ordinances and resolutions, the laws of Rocky Mount, are enacted. Ordinances take effect upon their adoption when approved by a majority of the Council. All ordinances must be in writing. They are introduced at one meeting and adopted at a subsequent meeting. The Council may, however, by an affirmative vote of five (5) members, adopt an ordinance at the same meeting it is introduced. The Council frequently uses this procedure.

Councilmembers receive the agenda for a Council meeting, together with detailed background material, on the Thursday prior to each regular meeting. This gives them the opportunity to study each item on the agenda prior to the meeting and consult with the City Manager or City staff members. If no additional pertinent facts are presented at the meeting, items are often acted upon without further discussion, particularly in routine matters. This procedure helps Council meetings to move more expeditiously.

## INFORMAL WORK SESSIONS OR COMMITTEE MEETINGS

The Council generally conducts a work session or COMMITTEE OF THE WHOLE meeting at 5:00 p.m. prior to the first regular monthly meeting. The COMMITTEE OF THE WHOLE is the entire City Council meeting as a committee to discuss matters requiring more in-depth explanation, study or discussion. The Committee frequently makes recommendations to the City Council, however, no recommendations made by the COMMITTEE OF THE WHOLE are final until accepted by the Council in a regular meeting.

*These meetings are open to the public.*





## HOW A CITIZEN CAN BE HEARD

Citizens may appear before the Council to be heard on any subject related to City government, or any individual matter which may involve City government. A provision is made on each City Council agenda for **PETITIONS TO BE RECEIVED FROM THE PUBLIC**. At this time, citizens are encouraged to bring to the Council's attention matters that are not otherwise specifically listed on the agenda. If the matter you are interested in is specifically listed on the agenda, you are asked to address that issue when it is being considered. If you desire to be heard, you are asked to advise the Mayor in which item you are interested at the time it appears on the agenda. You will be requested to use the speakers stand, give your name and address and identify any group which you represent. Citizens addressing the Council on any matter shall not abuse their privilege and shall confine themselves to the question under debate, and avoid all personal or indecorous language. The City Clerk prepares the minutes of the meetings. After approval by the Council, these become the official record of the proceedings. The entire meeting is tape recorded for accuracy in preparing the minutes.

### PUBLIC HEARINGS

Prior to the enactment of some ordinances or resolutions, the law requires that the City Council conduct a public hearing in order that the public may have an opportunity to be heard. The most common of these are zoning ordinance changes, the ordering of public improvements and determination of assessments. Most public hearings are conducted in the general course of a regular meeting and are usually scheduled for the evening meeting of the City Council on the second Monday of each month to afford more citizens an opportunity to attend.

#### MAYOR

DAVID W. COMBS

#### CITY COUNCIL

TOM ROGERS, MAYOR PRO TEM  
(Ward 5)

ANDRÉ D. KNIGHT (Ward 1)  
REUBEN C. BLACKWELL, IV (Ward 2)  
RICHARD E. JOYNER (Ward 3)

E. LOIS WATKINS (Ward 4)  
W. B. BULLOCK (Ward 6)  
CHRIS MILLER (Ward 7)

#### CITY STAFF

ROCHELLE D. SMALL-TONEY, *City Manager*  
PAMELA O. CASEY, *City Clerk*  
CHRIS BESCHLER, *Assistant City Manager*  
NATASHA HAMPTON, *Assistant City Manager*  
TAMEKA KENAN-NORMAN, *Chief Communications & Marketing Officer*  
RICHARD J. ROSE, *City Attorney*





ROCKY MOUNT, NC  
THE CENTER OF IT ALL



**AGENDA FOR A REGULAR SCHEDULED MEETING OF THE CITY COUNCIL OF THE CITY OF ROCKY MOUNT TO BE HELD MONDAY, JULY 8, 2019 AT 7:00 P.M. IN THE GEORGE W. DUDLEY CITY COUNCIL CHAMBER OF THE FREDERICK E. TURNAGE MUNICIPAL BUILDING.**

1. Meeting Called to Order by the Mayor.
2. Prayer.
3. Roll Call by the City Clerk.
4. Presentations and Recognitions: [View](#)
  - a. Presentation of Proclamation Proclaiming the Week of July 7-13, 2019 as Stormwater Awareness Week in the City of Rocky Mount to Public Works Director Brad Kerr; and
  - b. Presentation of Proclamation Proclaiming the Month of July 2019 as Parks and Recreation Month in the City of Rocky Mount to Parks and Recreation Director Elton Daniels and Staff Members.

5. Petitions to be Received from the Public.

*Note: Please complete Citizen Sign-In Sheet and provide to Security Officer prior to speaking. Please limit presentations to three (3) minutes. Time will be monitored.*

6. Consideration of the Minutes and Recommendations from a Regular Scheduled Planning Board Meeting held June 11, 2019: [View](#)

*\*Overview of request and recommendation by the Director of Development Services or his Designee*

**A. Public Hearing** Relative to the Following Land Development Code Amendments Recommended for Approval and Found in Compliance with the Comprehensive Plan by the Planning Board: [View](#)

- Amendments to Chapter 1. DEFINITIONS AND CONSTRUCTION, Sec. 102. Terms and uses defined. - Purpose: to add, amend and delete terms and uses defined in the City's Ordinance to reflect updates made in the 2017 NC Model Flood Damage Prevention Ordinance for Non-coastal Areas; and





- Amendments to Chapter 9. “FLOODPLAIN PROTECTION ZONING OVERLAY DISTRICT” - Purpose: to reflect updates made in the 2017 NC Model Flood Damage Prevention Ordinance for Non-coastal Areas to make certain public and private losses due to flood conditions are minimal.

Recommended Action: 1) Acknowledge Receipt of Planning Board Minutes; and  
2) Adopt Ordinance Amending the Land Development Code and Map.

**B. Public Hearing** Relative to the Following Land Development Code Amendments Recommended for Approval and Found in Compliance with the Comprehensive Plan by the Planning Board: [View](#)

- Amendments to Chapter 5. ZONING USE REGULATIONS, Section 503. Zoning Use Tables, Table 5-2: General Use Table/Transitional, Business and Industrial Districts; “Automobile off-street parking” by amending the Business District B-4 zone to designate said use as a special use requiring approval by the City Council; and
- Amendments to Chapter 7. GENERAL DEVELOPMENT STANDARDS, Section 708. Off-street parking and loading. Purpose: to expand area exempt from minimum parking requirements within the Central City Area, expand the shared parking radius and strengthen the standards for parking decks.

Recommended Action: Adopt Ordinance Amending the Land Development Code.

7. **Public Hearing** Relative to a Proposed Development Agreement Between the City of Rocky Mount and Hunt Services, Inc. [View](#)

Recommended Action: Receive Public Comment.

8. Consideration of Resolution Authorizing the Filing of an Application for Approval of an Installment Financing Contract Relative to Financing for a Downtown Development Structured Garage Project (estimated at approximately \$17,750,000 – requirement of LGC prior to proceeding with financing). [View](#)

Recommended Action: Adopt Resolution.

9. Consideration of Ordinance Amending Chapter 2 of the Code of the City of Rocky Mount Entitled “Administration”, Article II. Entitled “City Council”, Sec. 2-29. Rules of Order (amends ordinance to include Community Update by City Manager in rules of order for City Council meetings). [View](#)

Recommended Action: Adopt Ordinance.





10. Consideration of Personnel Pay and Classification Plan Amendments as Follows: [View](#)

That the following new positions and assigned ranges be approved for inclusion in the City's Personnel Pay and Classification Plan:

Department/Division	Classification	Range	No. Positions
City Manager's Office	Management Analyst	19	2
Human Resources	Wellness Coordinator	21	1
Finance/Business Services	Billing Technician I	10	1
Development Services/ Inspections	Administrative Secretary	11	1

That the following existing positions be reclassified from part-time to full-time as indicated below:

Department/Division	Classification	Range	No. Positions
Community & Business Development-Community Development	Compliance Coordinator	19	1

Recommended Action: Adopt Resolution.

11. Consideration of Consent Letter, Pursuant to Water Tower License Agreement, with T-Mobile (formerly SunCom Wireless Property Company, LLC) for Placement of (3) Three Additional Cellular Telephone Antennae and Radios on the Marigold Street Water Tower. [View](#)

Recommended Action: Approve the Consent Letter and Authorize the Mayor to Execute the Same on Behalf of the City.

12. Consideration of Contract Amendment with Gallagher Benefit Services, Inc. for the City's Classification and Compensation Study (increases cost in an amount not to exceed \$72,500; original award \$142,500 for a total contract of \$215,000). [View](#)

Recommended Action: Approve Contract Amendment and Authorize the Mayor and City Clerk to Execute the Same on Behalf of the City.

13. Consideration of Bid and Budget Ordinance for Vehicular and Pedestrian Wayfinding – award to Rite Lite Signs, Incorporated at a total cost of \$218,695. [View](#)

Recommended Action: 1) Award Bid as Recommended;  
 2) Authorize the Purchasing Division to Issue Purchase Order in Accordance with the Council's Award; and  
 3) Adopt Budget Ordinance (increases appropriations in Powell Bill fund – \$145,000).





14. Consideration of Request for Qualifications (RFQ #3090) for Engineering/Architectural Services for the Elevator Refurbishment Project [project includes three (3) elevators at City Hall and one (1) elevator at the Judicial Center] – award to The Wooten Company @ total cost of \$170,000. [View](#)

Recommended Action: 1) Award Bid as Recommended; and  
2) Authorize the Purchasing Division to Issue Purchase Order in Accordance with the Council’s Award.

15. Consideration of Bid for one (1) Sundyne Re-Circulation and Transfer Pump - award to E.W. Process @ a total cost of \$43,830 (purchase proposed to be made in accordance with NCGS 143-129(e) (6) – bidder approved as sole source provider based on standardization or compatibility). [View](#)

Recommended Action: Award Bid as Recommended and Authorize the Mayor to Execute the Contract on Behalf of the City.

16. Consideration of Bid for Solid Waste Transport and Disposal Services - award to Republic Services of North Carolina, LLC – five (5) year contract with City reserving right to extend for one (1) additional five (5) year term @ \$36.84 per ton - total yearly cost of \$2,763,000 (based on 75,000 tons). [View](#)

Recommended Action: Award Bid as Recommended and Authorize the Mayor to Execute the Contract on Behalf of the City.

