

CITY COUNCIL AGENDA AUGUST 26, 2019

WORKFORCE HOUSING ADVISORY COMMISSION CENTRAL CITY REVITALIZATION PANEL HUMAN RELATIONS COMMISSION NCEMPA	HISTORIC PRESERVATION COMMISSION	UPPER COASTAL PLAIN BROWNFIELDS COALITION STEERING COMMITTEE COMMUNITY APPEALS BOARD BRASWELL MEMORIAL LIBRARY BOARD UCPCOG
	BOARD OF ADJUSTMENT	
	TREE ADVISORY BOARD	
	UTILITY SERVICE REVIEW BOARD	
	<i>GATEWAY TECHNOLOGY CENTER</i>	
	TAR RIVER TRANSIT GOVERNING BOARD STEP BOARD	
	FIREMEN'S RELIEF FUND	
	MARTIN LUTHER KING, JR. COMMISSION	
	CAROLINAS GATEWAY PARTNERSHIP	
	REDEVELOPMENT COMMISSION	
	<i>ROCKY MOUNT-WILSON AIRPORT AUTHORITY</i>	
	TRANSPORTATION ADVISORY COMMITTEE	
	HOUSING AUTHORITY PLANNING BOARD	
	BUSINESS DEVELOPMENT AUTHORITY INTERNAL AUDIT COMMITTEE <i>MAYOR'S COMMISSION ON PERSONS WITH DISABILITIES</i>	
 ANIMAL CARE AND CONTROL ADVISORY BOARD		

2019 – 2020

BOARDS, COMMISSIONS AND COMMITTEES



ROCKY MOUNT, NC
THE CENTER OF IT ALL

[View Main Agenda](#)




ROCKY MOUNT CITY COUNCIL VISION STATEMENT

Rocky Mount is a City composed of people of diverse backgrounds, heritages, and interests with a shared sense of values, stewardship and community.

It is a City where all citizens have the opportunity to realize their full potential through individual initiative and community support.

Its citizens enjoy and value the benefits of efficient, cost-effective and responsive public services, a strong and diversified economy, and superior cultural and educational resources.

Rocky Mount recognizes and appreciates its history while responding to the challenges and opportunities of regional and global change in a proactive and realistic manner.





W E L C O M E !

We are pleased you are attending a Rocky Mount City Council meeting. You are now participating in the process of representative government. We appreciate your interest and hope you and your fellow citizens will attend often. Democracy cannot endure without an informed electorate.

Rocky Mount has the Council-Manager form of local government. Policy is set by the Mayor and Council, who are elected by the people. The policy is implemented by the City Manager, who is appointed by the Council. The Council decides what is to be done. The City Manager, operating through the entire City staff, does it. This separation of policy-making and policy administration is considered the most economical and efficient form of City government.

COUNCIL MEETINGS

The City Council meets in regular session twice each month in the George W. Dudley City Council Chamber of the Frederick E. Turnage Municipal Building. These meetings are open to the public and are held on the following schedule:

2nd Monday - 7:00 p.m.

4th Monday - 4:00 p.m.

At these meetings, the City's business is conducted and ordinances and resolutions, the laws of Rocky Mount, are enacted. Ordinances take effect upon their adoption when approved by a majority of the Council. All ordinances must be in writing. They are introduced at one meeting and adopted at a subsequent meeting. The Council may, however, by an affirmative vote of five (5) members, adopt an ordinance at the same meeting it is introduced. The Council frequently uses this procedure.

Councilmembers receive the agenda for a Council meeting, together with detailed background material, on the Thursday prior to each regular meeting. This gives them the opportunity to study each item on the agenda prior to the meeting and consult with the City Manager or City staff members. If no additional pertinent facts are presented at the meeting, items are often acted upon without further discussion, particularly in routine matters. This procedure helps Council meetings to move more expeditiously.

INFORMAL WORK SESSIONS OR COMMITTEE MEETINGS

The Council generally conducts a work session or COMMITTEE OF THE WHOLE meeting at 5:00 p.m. prior to the first regular monthly meeting. The COMMITTEE OF THE WHOLE is the entire City Council meeting as a committee to discuss matters requiring more in-depth explanation, study or discussion. The Committee frequently makes recommendations to the City Council, however, no recommendations made by the COMMITTEE OF THE WHOLE are final until accepted by the Council in a regular meeting.

These meetings are open to the public.





HOW A CITIZEN CAN BE HEARD

Citizens may appear before the Council to be heard on any subject related to City government, or any individual matter which may involve City government. A provision is made on each City Council agenda for **PETITIONS TO BE RECEIVED FROM THE PUBLIC**. At this time, citizens are encouraged to bring to the Council's attention matters that are not otherwise specifically listed on the agenda. If the matter you are interested in is specifically listed on the agenda, you are asked to address that issue when it is being considered. If you desire to be heard, you are asked to advise the Mayor in which item you are interested at the time it appears on the agenda. You will be requested to use the speakers stand, give your name and address and identify any group which you represent. Citizens addressing the Council on any matter shall not abuse their privilege and shall confine themselves to the question under debate, and avoid all personal or indecorous language. The City Clerk prepares the minutes of the meetings. After approval by the Council, these become the official record of the proceedings. The entire meeting is tape recorded for accuracy in preparing the minutes.

PUBLIC HEARINGS

Prior to the enactment of some ordinances or resolutions, the law requires that the City Council conduct a public hearing in order that the public may have an opportunity to be heard. The most common of these are zoning ordinance changes, the ordering of public improvements and determination of assessments. Most public hearings are conducted in the general course of a regular meeting and are usually scheduled for the evening meeting of the City Council on the second Monday of each month to afford more citizens an opportunity to attend.

MAYOR

DAVID W. COMBS

CITY COUNCIL

TOM ROGERS, MAYOR PRO TEM
(Ward 5)

ANDRÉ D. KNIGHT (Ward 1)
REUBEN C. BLACKWELL, IV (Ward 2)
RICHARD E. JOYNER (Ward 3)

E. LOIS WATKINS (Ward 4)
W. B. BULLOCK (Ward 6)
CHRIS MILLER (Ward 7)

CITY STAFF

ROCHELLE D. SMALL-TONEY, *City Manager*
PAMELA O. CASEY, *City Clerk*
CHRIS BESCHLER, *Assistant City Manager*
NATASHA HAMPTON, *Assistant City Manager*
TAMEKA KENAN-NORMAN, *Chief Communications & Marketing Officer*
RICHARD J. ROSE, *City Attorney*





ROCKY MOUNT, NC
THE CENTER OF IT ALL



AGENDA FOR A REGULAR SCHEDULED MEETING OF THE CITY COUNCIL OF THE CITY OF ROCKY MOUNT TO BE HELD MONDAY, AUGUST 26, 2019 AT 4:00 P.M. IN THE GEORGE W. DUDLEY CITY COUNCIL CHAMBER OF THE FREDERICK E. TURNAGE MUNICIPAL BUILDING.

1. Meeting Called to Order by the Mayor.
2. Prayer.
3. Roll Call by the City Clerk.
4. Consideration of Minutes from the following Regular Scheduled City Council Meetings:
 - June 10, 2019; [View](#)
 - June 24, 2019; [View](#)
 - July 8, 2019; and [View](#)
 - July 22, 2019. [View](#)

Recommended Action: Approve Minutes.

5. Consideration of Minutes and Recommendations from Special Called Committee of the Whole Meetings Held June 24, 2019 and August 8, 2019 and a Regular Committee of the Whole Meeting Held on July 8, 2019:


June 24, 2019: [View](#)

- a. Closed Session – Attorney/Client Privilege;
- b. Economic Impact Analysis/Novogradac Consulting, LLG – Alan O’Connell: *Information received; no formal action;*
- c. Downtown Development Project Pro Forma/Davenport & Company – Ted Cole: *Information received; no formal action;*
- d. Next Steps – Amy Staton: *Recommended Parking Concept 2 for approval;*
- e. Closed Session – Personnel

July 8, 2019: [View](#)

- a. Boards, Commissions and Committees – Pam Casey: *Removed from agenda;*
- b. Non-Residential Maintenance Code and Internal Demolition Process Update – Will Deaton: *Information received; no formal action;*
- c. Recommendation for Public Service Awards: Natasha Hampton: *Funding allocation recommended for approval (United Community Ministries/\$7,000; Rocky Mount Edgcombe CDC/Housing Counseling/\$30,000; Boys and Girls Club of the Tar River Region/\$30,000; and Buck Leonard Association/\$17,864.*





d. Classification and Compensation Contract Amendment – Elayne Henderson: *Recommended approval of contract amendment with Gallagher Benefit Services, Inc. for classification and compensation study – increase of \$72,500*

August 8, 2019: [View](#)

- a. Downtown Development Project – *Mary Nash Rusher: Adopted Resolution Approving Development Agreement and Related Documents for the Downtown Development Project;*
- b. Closed Session – Attorney-Client Privilege;
- c. Website Upgrade – Pam Casey

Recommended Action: Approve Minutes/Recommendations.

6. Community Update – City Manager Rochelle D. Small-Toney

a) Water Quality and Infrastructure Update ~ *Brenton Bent* [View](#)

7. Presentations and Recognitions:

- a. Retirement Resolution Recognizing and Honoring Dr. William “Bill” Carver for Service to Nash Community College and the Rocky Mount Community; [View](#)
- b. Presentation of Executive Fire Officer Certificate to Interim Division Chief Mike Roupp; and
- c. Presentation by Angela Ramsammy, Aetna Insurance Company, to the City for the HERO Program.

Recommended Action: Adopt Resolution.

8. Petitions to be Received from the Public.


Note: Please complete Citizen Sign-In Sheet and provide to Security Officer prior to speaking. Please limit presentations to three (3) minutes. Time will be monitored.

9. **Public Hearing** Relative to Economic Development Inducement Agreement Between the City, The Carolinas Gateway Partnership, Inc., Project Tire Entity and Nash County for the Provision of Inducements for Project Tire Entity. [View](#)

Recommended Action: 1) Receive Public Comment;
2) Consideration of Inducement Agreement; and
3) Authorize the Mayor, City Clerk and Finance Director to Execute the Agreement on Behalf of the City.

10. Consideration of Request from Englewood Baptist Church to Conduct a Fireworks Display on Church Property at 1350 South Winstead Avenue on Sunday, September 8, 2019 - Event Time Approximately 9:00 p.m. (make-up from July 4, 2019 rained out event).

Recommended Action: Approve Fireworks Request. [View](#)





11. Notification to Council of Intent to Apply for FY 2019 Edward Byrne JAG Grant (\$37,794) for the Purchase of Equipment (Nash County share - \$15,117.60/City share - \$22,676.40). [View](#)

Note: If awarded, City share to be used to purchase a LiveScan fingerprinting machine; notification pursuant to grant requirement.

Recommended Action: Acknowledge Notification of Intent to Apply for and Planned Use of JAG Funds.

12. Consideration of Petition for Annexation No. 315 – 2014 Old Mill Road. [View](#)

Recommended Action: 1) Acknowledge Receipt of Petition; and
2) Adopt Resolution Ordering City Clerk to Investigate Sufficiency of Petition.

13. Consideration of the following Parks and Recreation Grant Applications: [View](#)

- a) North Carolina Grassroots Arts Subgrant - Edgecombe County for Art at Holly Street Park (\$5,000/grant requires dollar for dollar match); and
- b) North Carolina Grassroots Arts Subgrant - Nash County for Downtown Live at the Imperial Centre (\$5,000/grant requires dollar for dollar match).

Recommended Action: 1) Approve Grant Applications, Approve Local Matches and Authorize Submission of Application by Staff; and
2) Authorize the Mayor and City Clerk to Execute Required Documentation and Certifications, including Subsequent Grant Agreements.

14. Consideration of 1) Memorandum of Understanding between Nash-Rocky Mount Public Schools (NRMPS) and the City of Rocky Mount for the Provision of Six (6) School Resource Officers (SRO); and 2) Memorandum of Understanding between Rocky Mount Preparatory School and the City of Rocky Mount for the Provision of one (1) School Resource Officer (SRO) - (updates the current School Officials/City Officials). [View](#)

Recommended Action: Approve Memoranda of Understanding and Authorize the Mayor and City Clerk to Execute the Same on Behalf of the City.

15. Consideration of Resolution Approving Amendments to Policy No. X.6.2 Entitled “Policy: Alarm Ordinance Violation Fees” (updates language to correspond with changes to the Alarm Ordinance amended on June 10, 2019). [View](#)

Recommended Action: Adopt Resolution Approving Amended Policy.





16. Consideration of the Following Transit Grants:

- a. FY 2020 Section 5317 New Freedom Program Grant from the North Carolina Department of Transportation/Public Transportation Division (funds salary expenses for Mobility Manager position); TOTAL: \$35,000 - FTA = \$17,500; City Local Match = \$17,500); and [View](#)
- b. FY 2020 5311 Community Transportation Program Grant - Assists in Funding the Administrative Expenses Associated with Tar River Transit's Rural Para-Transit Program; TOTAL: \$373,701 - FTA - \$298,960; State - \$18,685; Local Match - \$56,056. [View](#)

Recommended Action: Approve Grant Agreements and Authorize the Mayor and City Clerk to Execute Agreements and All Required Documentation and Certifications.

17. Consideration of 1) Bid for Sodium Hypochlorite Conversion Project at the Tar River Reservoir Treatment Plant and Waste Water Treatment Plant- Award to English Construction Company in the Amount of \$1,796,000; and 2) Budget Ordinance Amendment Appropriating \$997,000 in the Water Fund and \$799,000 in the Sewer Fund to Cover Project Expenses. [View](#)

Recommended Action: 1) Award Bid as Recommended and Authorize the Mayor to Execute the Contract on Behalf of the City; and
2) Adopt Budget Ordinance.

18. Consideration of Release of Natural Gas Utility Easement for Commercial Development (no longer needed to serve Tarrytown Mall). [View](#)

Recommended Action: Approve Release of Easement and Authorize the Mayor to Execute Same on Behalf of the City.

19. Consideration of Bids:

- a. Natural Gas System - Labor Contract - award to Parker-Stockstill Construction, Incorporated @ an estimated total cost of \$534,878.81 per year (bid price valid for two [2] years with option to renew for one [1] additional year); [View](#)
- b. Screw Pump Replacement at HWY 97 Lift Station – award to Step Construction, Inc. @ total cost of \$624,000; and [View](#)
- c. Fire Station Uniforms – award to American Uniforms @ an estimated cost of \$81,403.50 for 3 years. [View](#)

Recommended Action: 1) Award Bids as Recommended;
2) Authorize the Mayor and City Clerk to Execute the Bid Contracts for (a) and (b) on Behalf of the City; and
3) Authorize the Purchasing Division to Issue Purchase Order and Execute Bid Document for (c) in Accordance with the Council's Award.

