

# CITY COUNCIL

# AGENDA

# SEPTEMBER 9, 2019

**22ND ANNUAL  
DOWN EAST VIKING FOOTBALL CLASSIC  
SEPTEMBER 28, 2019**



**FAYETTEVILLE STATE**



**ROCKY MOUNT, NC**  
THE CENTER OF IT ALL

**ELIZABETH CITY STATE**



**FOR TICKET  
INFORMATION CONTACT:  
THE PARKS & RECREATION  
DEPARTMENT  
972-1151**

[View Main Agenda](#)




## ROCKY MOUNT CITY COUNCIL VISION STATEMENT

*Rocky Mount is a City composed of people of diverse backgrounds, heritages, and interests with a shared sense of values, stewardship and community.*

*It is a City where all citizens have the opportunity to realize their full potential through individual initiative and community support.*

*Its citizens enjoy and value the benefits of efficient, cost-effective and responsive public services, a strong and diversified economy, and superior cultural and educational resources.*

*Rocky Mount recognizes and appreciates its history while responding to the challenges and opportunities of regional and global change in a proactive and realistic manner.*





# W E L C O M E !

We are pleased you are attending a Rocky Mount City Council meeting. You are now participating in the process of representative government. We appreciate your interest and hope you and your fellow citizens will attend often. Democracy cannot endure without an informed electorate.

Rocky Mount has the Council-Manager form of local government. Policy is set by the Mayor and Council, who are elected by the people. The policy is implemented by the City Manager, who is appointed by the Council. The Council decides what is to be done. The City Manager, operating through the entire City staff, does it. This separation of policy-making and policy administration is considered the most economical and efficient form of City government.

## COUNCIL MEETINGS

The City Council meets in regular session twice each month in the George W. Dudley City Council Chamber of the Frederick E. Turnage Municipal Building. These meetings are open to the public and are held on the following schedule:

**2nd Monday - 7:00 p.m.**

**4th Monday - 4:00 p.m.**

At these meetings, the City's business is conducted and ordinances and resolutions, the laws of Rocky Mount, are enacted. Ordinances take effect upon their adoption when approved by a majority of the Council. All ordinances must be in writing. They are introduced at one meeting and adopted at a subsequent meeting. The Council may, however, by an affirmative vote of five (5) members, adopt an ordinance at the same meeting it is introduced. The Council frequently uses this procedure.

Councilmembers receive the agenda for a Council meeting, together with detailed background material, on the Thursday prior to each regular meeting. This gives them the opportunity to study each item on the agenda prior to the meeting and consult with the City Manager or City staff members. If no additional pertinent facts are presented at the meeting, items are often acted upon without further discussion, particularly in routine matters. This procedure helps Council meetings to move more expeditiously.

## INFORMAL WORK SESSIONS OR COMMITTEE MEETINGS

The Council generally conducts a work session or COMMITTEE OF THE WHOLE meeting at 5:00 p.m. prior to the first regular monthly meeting. The COMMITTEE OF THE WHOLE is the entire City Council meeting as a committee to discuss matters requiring more in-depth explanation, study or discussion. The Committee frequently makes recommendations to the City Council, however, no recommendations made by the COMMITTEE OF THE WHOLE are final until accepted by the Council in a regular meeting.

*These meetings are open to the public.*





## HOW A CITIZEN CAN BE HEARD

Citizens may appear before the Council to be heard on any subject related to City government, or any individual matter which may involve City government. A provision is made on each City Council agenda for **PETITIONS TO BE RECEIVED FROM THE PUBLIC**. At this time, citizens are encouraged to bring to the Council's attention matters that are not otherwise specifically listed on the agenda. If the matter you are interested in is specifically listed on the agenda, you are asked to address that issue when it is being considered. If you desire to be heard, you are asked to advise the Mayor in which item you are interested at the time it appears on the agenda. You will be requested to use the speakers stand, give your name and address and identify any group which you represent. Citizens addressing the Council on any matter shall not abuse their privilege and shall confine themselves to the question under debate, and avoid all personal or indecorous language. The City Clerk prepares the minutes of the meetings. After approval by the Council, these become the official record of the proceedings. The entire meeting is tape recorded for accuracy in preparing the minutes.

### PUBLIC HEARINGS

Prior to the enactment of some ordinances or resolutions, the law requires that the City Council conduct a public hearing in order that the public may have an opportunity to be heard. The most common of these are zoning ordinance changes, the ordering of public improvements and determination of assessments. Most public hearings are conducted in the general course of a regular meeting and are usually scheduled for the evening meeting of the City Council on the second Monday of each month to afford more citizens an opportunity to attend.

#### MAYOR

DAVID W. COMBS

#### CITY COUNCIL

TOM ROGERS, MAYOR PRO TEM  
(Ward 5)

ANDRÉ D. KNIGHT (Ward 1)  
REUBEN C. BLACKWELL, IV (Ward 2)  
RICHARD E. JOYNER (Ward 3)

E. LOIS WATKINS (Ward 4)  
W. B. BULLOCK (Ward 6)  
CHRIS MILLER (Ward 7)

#### CITY STAFF

ROCHELLE D. SMALL-TONEY, *City Manager*  
PAMELA O. CASEY, *City Clerk*  
CHRIS BESCHLER, *Assistant City Manager*  
NATASHA HAMPTON, *Assistant City Manager*  
TAMEKA KENAN-NORMAN, *Chief Communications & Marketing Officer*  
RICHARD J. ROSE, *City Attorney*





ROCKY MOUNT, NC  
THE CENTER OF IT ALL




**AGENDA FOR A REGULAR SCHEDULED MEETING OF THE CITY COUNCIL OF THE CITY OF ROCKY MOUNT TO BE HELD MONDAY, SEPTEMBER 9, 2019 AT 7:00 P.M. IN THE GEORGE W. DUDLEY CITY COUNCIL CHAMBER OF THE FREDERICK E. TURNAGE MUNICIPAL BUILDING.**

1. Meeting Called to Order by the Mayor.
2. Prayer.
3. Roll Call by the City Clerk.
4. Approval of the Minutes of a Regular Scheduled Meeting of the City Council Held August 26, 2019. [View](#)  
Recommended Action: Approve Minutes.
5. Consideration of Minutes and Recommendations from a Regular Rescheduled Committee of the Whole Meeting Held August 26, 2019: [View](#)
  - a. Closed Session – Economic Development;
  - b. Atlantic – Arlington Corridor Land Use Study – Will Deaton: *Information received; no formal action;*
  - c. Nonresidential Maintenance Code/Commercial Abatement – Will Deaton/Kelly Cooke: *Recommendation for staff to move forward with required action for formal consideration by Council of the Ordinance relating to repair, closing and/or demolition of non-residential buildings or structures;*
  - d. Proposed Demolitions and Rescinding Demolitions – Will Deaton: *Information received; no formal action;*
  - e. Parks and Recreation Presentation – Elton Daniels: *Information received; no formal action;*
  - f. Downtown Rooftop Replacement and Repair Grant Program – Natasha Hampton: *Recommendation that Downtown Roof Replacement and Repair Grant Program Policy be approved;*
  - g. Hypochlorite Conversion Project – Brenton Bent: *Not discussed in Committee of the Whole; information received; no formal action;*
  - h. Boards, Commissions and Committees – Pamela Casey: *Appointments to Boards, Commissions and Committees recommended; and*
  - i. Safety in Council Meeting (added to agenda in open meeting) – *Discussion held; and*
  - j. Closed Session:
    - Personnel
    - Attorney-Client Privilege.





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- Recommended Action: 1) Approve Minutes; and  
2) Approve Recommendations:  
a. Authorize Staff to Move Forward towards Formal Consideration of Ordinance Relating to Repair, Closing and Demolition of Non-Residential Buildings or Structures; and  
b. Adopt Resolution Approving Policy No. II. 35 “Downtown Roof Replacement and Repair Grant Program”; and  
c. Approve Appointments, as Recommended.

6. Community Update – City Manager Rochelle D. Small-Toney

7. Petitions to be Received from the Public.

***Note: Please complete Citizen Sign-In Sheet and provide to Security Officer prior to speaking. Please limit presentations to three (3) minutes. Time will be monitored.***

8. Consideration of FY2019-2020 Budget Ordinance Amendment to Reflect Carryforward of Funds Budgeted for and Encumbered but Not Expensed in FY 2018 - (combined total - \$10,345,639).

[View](#)

Recommended Action: Adopt Budget Ordinance.

9. Consideration of Grant Project Ordinance for FY2019-2020 Urgent Repair Project Ordinance (appropriates \$250,000 for FY2020 Urgent Repair Program; includes NC Housing Finance grant - \$100,000 and Housing Grant - \$150,000 General Funds appropriated for the purpose of housing initiatives). [View](#)

Recommended Action: Adopt Project Ordinance.


10. Consideration of Resolution to Add “The Center of it All” Slogan to the “Welcome to Rocky Mount” Signs (requires adoption of Resolutions from the City, Nash County and Edgecombe County). [View](#)

Recommended Action: Adopt Resolution.

11. Consideration of the following Municipal Agreements with the North Carolina Department of Transportation: [View](#)

- a. Installation of Sidewalk and Multi-use Trail on Sunset Avenue from Halifax Road to Old Carriage Road, Street Lighting on the Sunset Avenue Bridge over I-95 and Lighting of the New I-95 Interchange (City’s share of sidewalk/multi-use trail \$190,496; NCDOT responsible for electrical conduit system for bridge lighting; City responsible for providing/replacing electrical lighting components, electric service and on-going maintenance; and NCDOT responsible for electrical conduit system and electrical devices for the interchange lighting; City responsible for electric service bill); and



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- b. Annual Reimbursement from NCDOT for Right-of-Way Mowing on Sections of Hunter Hill Road and Winstead Avenue (City will be reimbursed \$175 per lane mile for a total of \$11,200 per year). [View](#)

Recommended Action: Approve Agreements and Authorize the Mayor, City Clerk and Finance Director, as Appropriate, to Execute the Same on Behalf of the City.

12. Consideration of Bids:

- a. Tubular Steel Structures - award to Meyer Utilities @ total cost of \$245,084; [View](#)
- b. One Directional Boring System - award to Ditch Witch of North Carolina @ total cost of \$178,000; [View](#)
- c. Ground Maintenance and Landscaping - award to Precision Cut Landscaping and Lawn Care, LLC @ total cost of \$85,950 for three (3) years (\$28,650 per year with option of two [2] additional one-year terms); [View](#)
- d. Pre-Event Debris Management and Removal Service - award to Crowder Gulf (contract activation typically associated with disaster declaration and FEMA reimbursement; cost driven by event; effective date October 1, 2019); and [View](#)
- e. Home Rehabilitation Assessments - award to Triangle Construction Management @ total estimated cost of \$184,700. [View](#)

Recommended Action: 1) Award Bids as Recommended;  
2) Authorize the Purchasing Division to Issue Purchase Order and Execute Bid Document for (a) and (b) in Accordance with the Council's Award; and  
3) Authorize the Mayor and City Clerk to Execute the Bid Contracts for (c), (d) and (e) on Behalf of the City.

