

# CITY COUNCIL AGENDA OCTOBER 28, 2019



*First*  
**FRIDAY**  
IMPERIAL CENTRE

**Nov.-March**



ROCKY MOUNT  
IMPERIAL CENTRE  
THE CENTER OF IT ALL

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## ROCKY MOUNT CITY COUNCIL VISION STATEMENT

*Rocky Mount is a City composed of people of diverse backgrounds, heritages, and interests with a shared sense of values, stewardship and community.*

*It is a City where all citizens have the opportunity to realize their full potential through individual initiative and community support.*

*Its citizens enjoy and value the benefits of efficient, cost-effective and responsive public services, a strong and diversified economy, and superior cultural and educational resources.*

*Rocky Mount recognizes and appreciates its history while responding to the challenges and opportunities of regional and global change in a proactive and realistic manner.*





# W E L C O M E !

We are pleased you are attending a Rocky Mount City Council meeting. You are now participating in the process of representative government. We appreciate your interest and hope you and your fellow citizens will attend often. Democracy cannot endure without an informed electorate.

Rocky Mount has the Council-Manager form of local government. Policy is set by the Mayor and Council, who are elected by the people. The policy is implemented by the City Manager, who is appointed by the Council. The Council decides what is to be done. The City Manager, operating through the entire City staff, does it. This separation of policy-making and policy administration is considered the most economical and efficient form of City government.

## COUNCIL MEETINGS

The City Council meets in regular session twice each month in the George W. Dudley City Council Chamber of the Frederick E. Turnage Municipal Building. These meetings are open to the public and are held on the following schedule:

**2nd Monday - 7:00 p.m.**

**4th Monday - 4:00 p.m.**

At these meetings, the City's business is conducted and ordinances and resolutions, the laws of Rocky Mount, are enacted. Ordinances take effect upon their adoption when approved by a majority of the Council. All ordinances must be in writing. They are introduced at one meeting and adopted at a subsequent meeting. The Council may, however, by an affirmative vote of five (5) members, adopt an ordinance at the same meeting it is introduced. The Council frequently uses this procedure.

Councilmembers receive the agenda for a Council meeting, together with detailed background material, on the Thursday prior to each regular meeting. This gives them the opportunity to study each item on the agenda prior to the meeting and consult with the City Manager or City staff members. If no additional pertinent facts are presented at the meeting, items are often acted upon without further discussion, particularly in routine matters. This procedure helps Council meetings to move more expeditiously.

## INFORMAL WORK SESSIONS OR COMMITTEE MEETINGS

The Council generally conducts a work session or COMMITTEE OF THE WHOLE meeting at 5:00 p.m. prior to the first regular monthly meeting. The COMMITTEE OF THE WHOLE is the entire City Council meeting as a committee to discuss matters requiring more in-depth explanation, study or discussion. The Committee frequently makes recommendations to the City Council, however, no recommendations made by the COMMITTEE OF THE WHOLE are final until accepted by the Council in a regular meeting.

*These meetings are open to the public.*





## HOW A CITIZEN CAN BE HEARD

Citizens may appear before the Council to be heard on any subject related to City government, or any individual matter which may involve City government. A provision is made on each City Council agenda for **PETITIONS TO BE RECEIVED FROM THE PUBLIC**. At this time, citizens are encouraged to bring to the Council's attention matters that are not otherwise specifically listed on the agenda. If the matter you are interested in is specifically listed on the agenda, you are asked to address that issue when it is being considered. If you desire to be heard, you are asked to advise the Mayor in which item you are interested at the time it appears on the agenda. You will be requested to use the speakers stand, give your name and address and identify any group which you represent. Citizens addressing the Council on any matter shall not abuse their privilege and shall confine themselves to the question under debate, and avoid all personal or indecorous language. The City Clerk prepares the minutes of the meetings. After approval by the Council, these become the official record of the proceedings. The entire meeting is tape recorded for accuracy in preparing the minutes.

### PUBLIC HEARINGS

Prior to the enactment of some ordinances or resolutions, the law requires that the City Council conduct a public hearing in order that the public may have an opportunity to be heard. The most common of these are zoning ordinance changes, the ordering of public improvements and determination of assessments. Most public hearings are conducted in the general course of a regular meeting and are usually scheduled for the evening meeting of the City Council on the second Monday of each month to afford more citizens an opportunity to attend.

#### MAYOR

DAVID W. COMBS

#### CITY COUNCIL

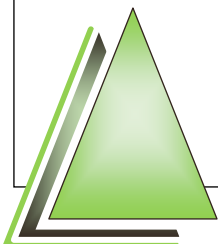
TOM ROGERS, MAYOR PRO TEM  
(Ward 5)

ANDRÉ D. KNIGHT (Ward 1)  
REUBEN C. BLACKWELL, IV (Ward 2)  
RICHARD E. JOYNER (Ward 3)

E. LOIS WATKINS (Ward 4)  
W. B. BULLOCK (Ward 6)  
CHRIS MILLER (Ward 7)

#### CITY STAFF

ROCHELLE D. SMALL-TONEY, *City Manager*  
PAMELA O. CASEY, *City Clerk*  
CHRIS BESCHLER, *Assistant City Manager*  
NATASHA HAMPTON, *Assistant City Manager*  
VACANT, *Chief Communications & Marketing Officer*  
RICHARD J. ROSE, *City Attorney*





ROCKY MOUNT, NC  
THE CENTER OF IT ALL



**AGENDA FOR A REGULAR SCHEDULED MEETING OF THE CITY COUNCIL OF THE CITY OF ROCKY MOUNT TO BE HELD MONDAY, OCTOBER 28, 2019 AT 4:00 P.M. IN THE GEORGE W. DUDLEY CITY COUNCIL CHAMBER OF THE FREDERICK E. TURNAGE MUNICIPAL BUILDING.**

1. Meeting Called to Order by the Mayor.
2. Prayer.
3. Roll Call by the City Clerk.
4. Approval of the Minutes of a Regular Scheduled Meeting of the City Council Held October 14, 2019. [View](#)

Recommended Action: Approve Minutes.

5. Consideration of Minutes and Recommendations from a Regular Committee of the Whole Meeting Held on October 14, 2019: [View](#)
  1. FY 2020 Comparative Cost of Public Services Analysis - Ken Hunter – *report; no action;*
  2. Text Amendment to Reduce the Number of Historic Preservation Commission Members - Will Deaton – *report; no action;*
  3. Amendment to Chapter 10, Article III, Division 2. Weeds - Will Deaton – *report; no action;*
  4. Amendment to Chapter 10, Article III, Division 3. Public Nuisances - Will Deaton – *report; no action;*
  5. Boards and Commissions - Pam Casey – *recommended the following appointments:*
    - *Joyce Dickens – Workforce Housing Advisory Commission, Housing Developer – term expires 6/2021;*
    - *Lorenzo Ellis – Human Relations Commission, Ward 4 (contingent upon receipt of PHF) – term expires 6/2023; and*
    - *Carlos Uriel Licona Villa – Human Relations Commission (Mayor appointment – term expires 6/2023)*
  6. Closed Session – Attorney/Client Privilege

Recommended Action: Approve Minutes and Recommendations (appointments).





6. Community Update – City Manager Rochelle D. Small-Toney

7. Presentations and Recognitions: [View](#)

- Recognition of Speight’s Trophy Shop for providing 37 years of continuous excellent service to the Rocky Mount Community.

8. Petitions to be Received from the Public.

***Note: Please complete Citizen Sign-In Sheet and provide to Security Officer prior to speaking. Please limit presentations to three (3) minutes. Time will be monitored.***

9. **CONSENT AGENDA:**

A. Consideration of the Following Tax Releases and/or Refunds: [View](#)

- Schedule A - Report of taxes under \$100 approved for release and/or refund by the City Manager; and
- Schedule B - Report of taxes over \$100 recommended for release and/or refund by the City Council

B. Consideration of Adoption of FY 2019-2020 Budget Ordinance Amendment Appropriating Grant Funds from the Z. Smith Reynolds Foundation for the Black Light Project (\$45,000).

[View](#)

Recommended Action: Approve Consent Agenda (inclusive of approval of tax releases and adoption of Ordinance)

10. Consideration of the Minutes and Recommendations from a Regular Rescheduled Planning Board Meeting held October 15, 2019: [View](#)

***\*Overview of recommendations by the Director of Development Services or his Designee***

A. Consideration of the following items recommended for approval by the Planning Board: [View](#)

1. Adopt/Approve the Atlantic-Arlington Corridor Land Use Study; and
2. Amend the “Together Tomorrow: Tier I Smart Growth Comprehensive Plan” to add the Atlantic-Arlington Corridor Land Use Study as an appendix/sub-plan.

Recommended Action: 1) Acknowledge Receipt of Minutes;  
2) Approve/Adopt Land Use Study; and  
3) Amend the “Together Tomorrow: Tier I Smart Growth Comprehensive Plan”







11. Notification of Award of 2019 Bulletproof Vest Grant (\$33,852; local match - \$16,926; for funding for 60 new bulletproof vests). [View](#)

Recommended Action: 1) Acknowledge/Approve Acceptance of Grant and Authorize the Mayor and City Clerk to Execute Any Required Documentation;  
2) Approve Local Match; and  
3) Adopt Project Ordinance.

12. Consideration of the following Grant Applications:

[View](#)

- a. Grant Application to the Upper Coastal Plain Area Agency on Aging for FY 2019-2020 Senior Center General Purpose Funding (\$14,099; includes 25% local match = \$3,525; funding to go towards purchase of new equipment (fitness bikes, row machines, etc.); and

[View](#)

- b. Consideration of Grant Application to the Rocky Mount Community Foundation for funds to assist with costs associated with the Battle Park Master Plan (\$25,000; no local match required).

Recommended Action: 1) Approve Grant Applications and Authorize Submission by Staff;  
2) Authorize the Mayor and City Clerk to Execute Required Documentation and Certifications, including Subsequent Grant Agreements.

13. Consideration of Resolution of Intent to Lease or Rent 572 Square Feet of Space in the Douglas Building at 209 NE Main Street in the Historic Douglas Block (2-year lease; \$500 per month with option of one 3-year extension upon at least 90 days written notice). [View](#)

Recommended Action: Adopt Resolution (authorizes the City Clerk to advertise notice of intent to lease/rent property).

14. Consideration of Ordinance Amending Chapter 14, Section 14-11. of the City Code (update based on recently adopted legislation). [View](#)

Recommended Action: Adopt Ordinance.

15. Consideration of 1) Bid for 27-inch Beech Branch Outfall Phase 1 - award to AM-Liner East, Inc. in the amount of \$2,376,774.47 (includes 5% contingency and exercises City's option within the bid document to extend 1,500 linear feet); and 2) Budget Ordinance Amendment Appropriating an Additional \$377,000 in the Sewer Fund to Cover Project Expenses. [View](#)

Recommended Action: 1) Award Bid as Recommended and Authorize the Mayor and City Clerk to Execute the Bid Contract on Behalf of the City; and  
2) Adopt Budget Ordinance.





16. Consideration of Bid for Park Spraying at 28 City Parks - award to NaturChem @ total cost of \$196,200 for three (3) years [year one – not to exceed \$63,600; year two – not to exceed \$65,400; year three – not to exceed \$67,200] with option to renew for two (2) additional one-year terms.

[View](#)

Recommended Action: Award Bid as Recommended and Authorize the Mayor and City Clerk to Execute the Bid Contract on Behalf of the City.

