

# CITY COUNCIL AGENDA December 9, 2019

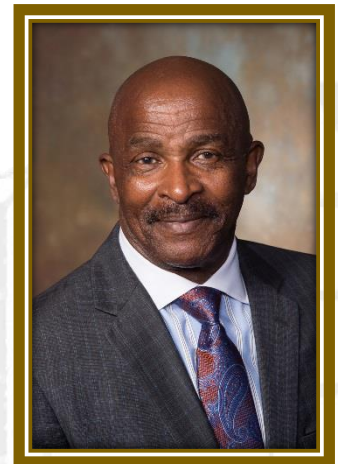
*Organizational Meeting*

*Swearing in of Newly Elected/Reelected Officials*

*Term: 2020 through 2023*



*Andre Knight  
Ward 1*



*Richard Joyner  
Ward 3*



*C. Saunders Roberson  
Mayor*



*T. J. Walker, Jr.  
Ward 4*



*Lige Daughtridge  
Ward 5*



ROCKY MOUNT, NC  
THE CENTER OF IT ALL

[View Main Agenda](#)



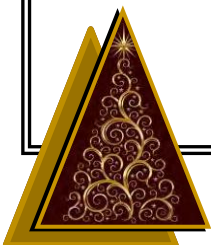
## ROCKY MOUNT CITY COUNCIL VISION STATEMENT

*Rocky Mount is a City composed of people of diverse backgrounds, heritages, and interests with a shared sense of values, stewardship and community.*

*It is a City where all citizens have the opportunity to realize their full potential through individual initiative and community support.*

*Its citizens enjoy and value the benefits of efficient, cost-effective and responsive public services, a strong and diversified economy, and superior cultural and educational resources.*

*Rocky Mount recognizes and appreciates its history while responding to the challenges and opportunities of regional and global change in a proactive and realistic manner.*





# W E L C O M E !

We are pleased you are attending a Rocky Mount City Council meeting. You are now participating in the process of representative government. We appreciate your interest and hope you and your fellow citizens will attend often. Democracy cannot endure without an informed electorate.

Rocky Mount has the Council-Manager form of local government. Policy is set by the Mayor and Council, who are elected by the people. The policy is implemented by the City Manager, who is appointed by the Council. The Council decides what is to be done. The City Manager, operating through the entire City staff, does it. This separation of policy-making and policy administration is considered the most economical and efficient form of City government.

## COUNCIL MEETINGS

The City Council meets in regular session twice each month in the George W. Dudley City Council Chamber of the Frederick E. Turnage Municipal Building. These meetings are open to the public and are held on the following schedule:

**2nd Monday - 7:00 p.m.**

**4th Monday - 4:00 p.m.**

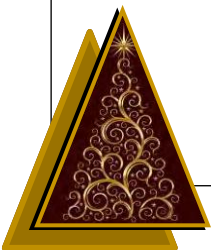
At these meetings, the City's business is conducted and ordinances and resolutions, the laws of Rocky Mount, are enacted. Ordinances take effect upon their adoption when approved by a majority of the Council. All ordinances must be in writing. They are introduced at one meeting and adopted at a subsequent meeting. The Council may, however, by an affirmative vote of five (5) members, adopt an ordinance at the same meeting it is introduced. The Council frequently uses this procedure.

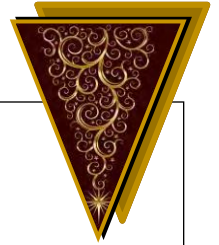
Councilmembers receive the agenda for a Council meeting, together with detailed background material, on the Thursday prior to each regular meeting. This gives them the opportunity to study each item on the agenda prior to the meeting and consult with the City Manager or City staff members. If no additional pertinent facts are presented at the meeting, items are often acted upon without further discussion, particularly in routine matters. This procedure helps Council meetings to move more expeditiously.

## INFORMAL WORK SESSIONS OR COMMITTEE MEETINGS

The Council generally conducts a work session or COMMITTEE OF THE WHOLE meeting at 5:00 p.m. prior to the first regular monthly meeting. The COMMITTEE OF THE WHOLE is the entire City Council meeting as a committee to discuss matters requiring more in-depth explanation, study or discussion. The Committee frequently makes recommendations to the City Council, however, no recommendations made by the COMMITTEE OF THE WHOLE are final until accepted by the Council in a regular meeting.

*These meetings are open to the public.*





## HOW A CITIZEN CAN BE HEARD

Citizens may appear before the Council to be heard on any subject related to City government, or any individual matter which may involve City government. A provision is made on each City Council agenda for **PETITIONS TO BE RECEIVED FROM THE PUBLIC**. At this time, citizens are encouraged to bring to the Council's attention matters that are not otherwise specifically listed on the agenda. If the matter you are interested in is specifically listed on the agenda, you are asked to address that issue when it is being considered. If you desire to be heard, you are asked to advise the Mayor in which item you are interested at the time it appears on the agenda. You will be requested to use the speakers stand, give your name and address and identify any group which you represent. Citizens addressing the Council on any matter shall not abuse their privilege and shall confine themselves to the question under debate, and avoid all personal or indecorous language. The City Clerk prepares the minutes of the meetings. After approval by the Council, these become the official record of the proceedings. The entire meeting is tape recorded for accuracy in preparing the minutes.

### PUBLIC HEARINGS

Prior to the enactment of some ordinances or resolutions, the law requires that the City Council conduct a public hearing in order that the public may have an opportunity to be heard. The most common of these are zoning ordinance changes, the ordering of public improvements and determination of assessments. Most public hearings are conducted in the general course of a regular meeting and are usually scheduled for the evening meeting of the City Council on the second Monday of each month to afford more citizens an opportunity to attend.

#### MAYOR

DAVID W. COMBS

#### CITY COUNCIL

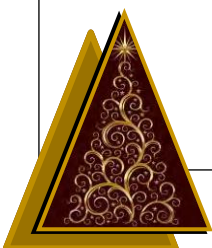
TOM ROGERS, MAYOR PRO TEM  
(Ward 5)

ANDRÉ D. KNIGHT (Ward 1)  
REUBEN C. BLACKWELL, IV (Ward 2)  
RICHARD E. JOYNER (Ward 3)

E. LOIS WATKINS (Ward 4)  
W. B. BULLOCK (Ward 6)  
CHRIS MILLER (Ward 7)

#### CITY STAFF

ROCHELLE D. SMALL-TONEY, *City Manager*  
PAMELA O. CASEY, *City Clerk*  
ELTON DANIELS, *Assistant City Manager*  
NATASHA HAMPTON, *Assistant City Manager*  
DOROTHY BROWN SMITH, *Interim Chief Communications & Marketing Officer*  
RICHARD J. ROSE, *City Attorney*





ROCKY MOUNT  
OFFICE OF THE CITY COUNCIL  
THE CENTER OF IT ALL



**AGENDA FOR A REGULAR MEETING OF  
THE CITY COUNCIL OF THE CITY OF ROCKY MOUNT  
TO BE HELD MONDAY, DECEMBER 9, 2019 AT 7:00 P.M. IN THE  
GEORGE W. DUDLEY CITY COUNCIL CHAMBER OF THE  
FREDERICK E. TURNAGE MUNICIPAL BUILDING.**

**ORGANIZATIONAL MEETING**

**I. Explanation**

*The North Carolina General Statutes require Cities to hold organizational meetings each Municipal election year after the results of elections are certified. During the organizational meetings, newly elected or re-elected officials are administered the oath of office and other organizational matters are acted upon. This being a municipal election year, the Rocky Mount City Council is holding its organizational meeting this evening.*

**II. Opening of Meeting**

1. Meeting Called to Order by Mayor David W. Combs
2. Prayer
3. Roll Call by the City Clerk
4. Approval of the Minutes of a Regular Meeting of the City Council Held November 25, 2019 [View](#)
5. Approval of Minutes from a Special Called Committee of the Whole Meeting Held on November 25, 2019: [View](#)
  - Closed session for attorney-client and personnel matters;
  - Peer review panel – *received information; no formal action;*
  - Internal auditor – *recommended amendment to reporting structure to provide for Internal Auditor to report to the Manager but have ability to report directly to City Council without fear of reprisal; and that Council receive updates no less than quarterly*

**III. Organization**

6. Administration of Oaths to Recently Elected Mayor and City Councilmember by the Honorable Quentin T. Sumner, Senior Resident Superior Court Judge, Judicial District 7A:
  - C. Saunders Roberson, Jr. – Mayor
  - T. J. Walker, Jr. – Ward 4





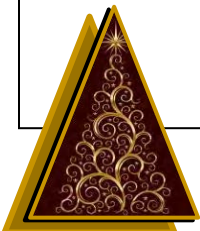
7. Administration of Oaths to Recently Re-elected/Elected City Councilmembers by the Honorable Lamont Wiggins, Resident Superior Court Judge, Judicial District 7B:
  - André D. Knight – Ward 1
  - Richard Joyner – Ward 3
8. Administration of Oath to Recently Elected City Councilmember Elijah “Lige” L. Daughtridg by the Honorable Pell Cooper, District Court Judge, Judicial District 7
9. Seating of Newly Sworn Mayor and Councilmembers
10. Passing of the Gavel from Mayor David W. Combs to Mayor C. Saunders “Sandy” Roberson

#### **IV. Business Session**

11. Roll Call of New Council by the City Clerk.
12. Recognition of Outgoing Mayor David W. Combs:
  - a. Resolution of Appreciation; and
  - b. Presentation of Plaque and Gavel

Recommended Action: Adopt Resolution
13. Consideration of Resolutions Expressing Appreciation to the Following Outgoing Councilmembers:
  - a. Councilmember E. Lois Watkins
  - b. Councilmember Tom Rogers

Recommended Action: Adopt Resolutions
14. Election of City Treasurer (two-year term expires December 2021)
15. Election of Mayor Pro Tem (one-year term expires December 2020)
16. Administration of Oath to the Mayor Pro Tem by the Honorable Quentin T. Sumner, Senior Resident Superior Court Judge, Judicial District 7A
17. Community Update – City Manager Rochelle D. Small-Toney





18. Petitions to be Received from the Public.

*Note: Please complete Citizen Sign-In Sheet and provide to Security Officer prior to speaking. Please limit presentations to three (3) minutes. Time will be monitored.*

***NOTE: SIGN-IN SHEETS MUST BE PRESENTED TO OFFICER PRIOR TO OPENING OF PETITIONS FROM THE PUBLIC.***

19. Consideration of the Minutes and Recommendations from a Regular Scheduled Planning Board Meeting held November 12, 2019: [View](#)

*\*Overview of request and recommendation by the Director of Development Services or his Designee*

[View](#)

A. **Public Hearing** Relative to the Following Rezoning Request Recommended for Approval and Found in Compliance with the Comprehensive Plan by the Planning Board:

- Request by Sucilla Richardson, Richie's Auto Group, Inc., to rezone  $\pm$  0.52 acres located at 515 North Church Street from B-2 to B-5

Recommended Action: 1) Acknowledge Receipt of Planning Board Minutes; and  
2) Adopt Ordinance Amending the Land Development Code and Map

20. Consideration of Resolution Confirming Assessment Relative to the Preliminary Assessment Roll Prepared to Recover Costs Incurred by the City in Connection with Housing Code Enforcement on the Following Property (*public hearing held November 11, 2019*): [View](#)

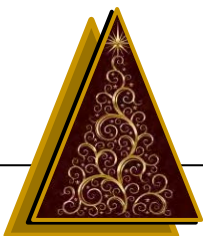
- 300/302 Middle Street

*\*Action to date: deferred from November 11 and 25, 2019 City Council meetings*

Recommended Action: Adopt Resolution Confirming Assessment

21. Consideration of Lease Agreement with Dazella Battle for Approximately 572 Square Feet of Space in the Douglas Building at 209 NE Main Street in the Historic Douglas Block (2-year lease; \$500 per month with option of three [3] one-year extensions upon at least 90 days written notice - *lease advertised pursuant to G.S. 160A-272*) [View](#)

Recommended Action: Adopt Resolution Authorizing Lease Agreement (authorizes the Mayor and City Clerk to Execute the Agreement on Behalf of the City)





22. Consideration of Water Assessment Contract with Calvin Douglas Williams for Water Service at 316 Rouse Road (\$2,132.50 for water meter, capacity, tap and partial main fees prepaid; \$2,132.50 of remaining water main fee to be assessed) [View](#)

Recommended Action: Approve Contract and Authorize the Mayor and City Clerk to Execute the Same on Behalf of the City

23. Consideration of Parks and Recreation Grant Application to the North Carolina Division of Water Resources (Water Resources Development) to assist with Battle Park Renovations (Grant = \$199,873; 50% cost-share [reimbursement not to \$200,000]; staff recommends overmatching with existing 2020-2024 CIP funds [\$591,727] to increase competitiveness of current and future applications) [View](#)

Recommended Action: 1) Approve Grant Application and Local Match [\$591,727 included in 2020-2024 CIP] and Authorize Submission of Application by Staff; and  
2) Authorize the Mayor and City Clerk to Execute Required Documentation and Certifications, including Subsequent Grant Agreement

24. Consideration of Bid for City Hall Renovations to Development Services – award to AR Chesson @ \$698,403 (includes base bid = \$544,641; Alternate 1 – storefront = \$36,296; Alternate 3 – lobby = \$101,522 and Alternate 4 – second floor = \$15,944) [View](#)

Recommended Action: Award Bid as Recommended and Authorize the Mayor and City Clerk to Execute the Contract on Behalf of the City

*Reception to follow in the Third Floor Atrium*

