



ROCKY MOUNT  
OFFICE OF THE CITY COUNCIL  
THE CENTER OF IT ALL

<b>A</b>	=	<b>APPROVAL</b>	<b>C</b>	=	<b>REFERRED TO COMMITTEE</b>
<b>AD</b>	=	<b>APPROVAL DENIED</b>	<b>T</b>	=	<b>TABLED</b>
<b>NA</b>	=	<b>NO ACTION</b>	<b>RA</b>	=	<b>REMOVED FROM AGENDA</b>
<b>D</b>	=	<b>DEFERRED</b>	<b>I</b>	=	<b>INTRODUCED</b>
<b>R</b>	=	<b>REFERRED</b>	<b>RW</b>	=	<b>REQUEST WITHDRAWN</b>
			<b>O</b>	=	<b>OTHER</b>

**ACTION AGENDA FOR A REGULAR SCHEDULED MEETING OF THE CITY COUNCIL OF THE CITY OF ROCKY MOUNT HELD MONDAY, JUNE 22, 2020 AT 4:00 P.M. IN THE GEORGE W. DUDLEY CITY COUNCIL CHAMBER OF THE FREDERICK E. TURNAGE MUNICIPAL BUILDING.**

1. Meeting Called to Order by the Mayor
2. Prayer
3. Roll Call by the City Clerk
4. Approval of the Minutes of a Regular Scheduled Meeting of the City Council Held June 8, 2020

**A~** Recommended Action: Approve Minutes

5. Consideration of Minutes of a Regular Scheduled Committee of the Whole Meeting Held June 8, 2020:
  - 1) Proposed Annual Action Plan for FY 2020 – 2021 - Cynthia T. Jones – *Information only; no formal action*
  - 2) Urgent Repair Program (URP20) - Cynthia T. Jones - *Information only; no formal action*
  - 3) Downtown Outlook Report - Kevin Harris – *Information only; no formal action*
  - 4) Boards/Commissions/Committees Pamela Casey – *Did not discuss*
  - 5) Closed Session:
    - Attorney/Client Privilege

**A~** Recommended Action: Approve Minutes

6. Community Update – City Manager Rochelle D. Small-Toney
7. Presentations and Recognitions:
  - Presentation of Proclamation Proclaiming the Month of July 2020 as Parks and Recreation Month in the City of Rocky Mount to Parks and Recreation Interim Director, Joel Dunn and Staff Members
8. Petitions to be Received from the Public

***Note: Please complete Citizen Sign-In Sheet and provide to Security Officer prior to speaking. Please limit presentations to three (3) minutes. Time will be monitored.***

***The following individuals spoke (more details to be included in minutes):***

- *Tom Harris*
- *Morrie Minges*
- *Nehemiah Smith*
- *Curmilus Dancy*
- *Cooper Blackwell*
- *Bronson Williams*

9. **CONSENT AGENDA:**

A. Consideration of Tax Releases and/or Refunds:

- Schedule A – taxes under \$100 approved for release and/or refund by the City Manager; and
- Schedule B – taxes over \$100 recommended for release and/or refund by the City Council

B. Consideration of the Following FY 2020-2021 Ordinances:

- *Project Ordinances:*

1) Tar River Transit (\$5,613,802 – requires matching appropriations of \$439,892):

- a. Urban Transit Operating Project - \$1,409,062;
- b. Urban Transit Capital Project - \$949,740;
- c. Transit System Planning Project - \$43,160;
- d. Rural Transit Operating Project - \$2,666,200;
- e. Rural Transit Capital Project - \$353,640;
- f. Rural Transit System Feeder Project - \$192,000; and

2) Community Development:

- g. Community Development Block Grant (CDBG) Entitlement Grant Project (\$526,640); and
- h. HOME Investment Partnership Grant Project (\$467,205 - requires matching appropriation of \$50,000)

3) Coronavirus Emergency Supplemental Grant Program (\$121,771)

A~ Recommended Action: Approve Consent Agenda (inclusive of approval of tax releases and adoption of Ordinances)

10. **Public Hearing** Relative to the Proposed FY 2020-2021 Annual Action Plan for the City of Rocky Mount and the Down East HOME Consortium (required for eligibility for HOME Partnership Investment funds and CDBG Entitlement allocation; public review and comment period June 8 -July 8, 2020)

*\*Overview by the Director of Community and Business Development or her designee*

Recommended Action: Receive Public Comment

11. Consideration of FY 2020-2021 Budget Ordinance and Amendments to Fees and Charges:

- a. FY 2020-2021 Budget Ordinance – *establishes appropriations for FY 2020-2021; and sets ad valorem tax rate at \$0.685 per \$100 of taxable assessed value; same tax rate as current fiscal year*
- b. Amendments to Fees and Charges:
  - 1. Department of Public Works:
    - Policy No. X.8.5 Solid Waste Transfer Station Tipping Fee
- c. Policies/Department of Human Resources:

- Position Classification and Pay Plan (includes funding for 8 new positions) – *amended in open meeting to add position: Business & Collections Services/Customer Service Representative*

A~ Recommended Action: 1) Adopt FY 2020-2021 Budget Ordinance;  
2) Adopt Resolution Amending Fees and Charges Listed Above; and  
3) Adopt Resolution Approving Revised Position and Classification Plan

12. Consideration of FY 2019-2020 Budget Ordinance Amendment Appropriating Funds in the Self-Insurance Internal Service Fund (\$2,000,000; covers claims expensed during the current and prior fiscal years)

A~ Recommended Action: Adopt Ordinance

13. Consideration of FY 2019-2020 Budget Ordinance Amendment Appropriating Funds to Cover Expenditures for Operations at the Rocky Mount Event Center from April 2020 to June 2020 (\$251,260; revenues not available due to closure of facility in compliance with required response to COVID-19 pandemic)

A~ Recommended Action: Adopt Ordinance

14. Consideration of Renewal of Joint Cooperative Agreement between the City, as Lead Entity, and Other Members of the Down East HOME Consortium (Spring Hope, Pinetops, Whitakers, Edgecombe County, Sharpsburg, Princeville, Middlesex, Conetoe and Rocky Mount)

A~ Recommended Action: Approve Agreement and Authorize the Mayor and City Clerk to Execute the Same on Behalf of the City.

15. Consideration of 1) Urgent Repair Program Assistance Policy; 2) Urgent Repair Program Procurement and Disbursement Policy (details eligibility requirements for program participants, selection process and overall program process); and 3) Urgent Repair Program Post-Approval Documentation

A~ Recommended Action: 1) Approve/Adopt Urgent Repair Program Assistance Policy;  
2) Approve/Adopt Urgent Repair Program Procurement and Disbursement Policy; and  
3) Authorize the Mayor, Manager and City Clerk to Execute Required Documentation on Behalf of the City

16. Consideration of Approval of Award of Duty Sidearms and Badges to the following Retiring Police Officers for Dedicated Service:

- Sergeant Leslie Wayne Harrell – 30 years of service; retirement date July 1, 2020
- Senior Police Officer Teresa Lassiter – 14.5 years of service; retirement date July 1, 2020 (Officer Lassiter will pay \$350 for her sidearm due to retiring with less than 20 years of service pursuant to City policy)

A~ Recommended Action: Approve Award of Duty Sidearms and Badges

17. Consideration of Water Assessment Contract with Edna R. Roberson for Water Service at 1125 Freer Drive (\$265 water meter and capacity fees prepaid; \$4,000 water main and tap fee to be assessed)

A~ Recommended Action: Approve Contract and Authorize the Mayor and City Clerk to Execute the Same on Behalf of the City.

18. Consideration of Petition for Annexation No. 317 – 762 Vestal Road (non-contiguous)

A~ Recommended Action: 1) Acknowledge Receipt of Petition; and  
2) Adopt Resolution Ordering City Clerk to Investigate Sufficiency of Petition

19. Consideration of Operating Agreement with Duke Energy Progress, LLC (DEP) allowing Rocky Mount City Employees to Operate DEP's System under Certain Conditions in Order to Provide Faster Response Time during Power Outages

A~ Recommended Action: Approve Agreement and Authorize the Mayor to Execute the Same on Behalf of the City.

20. Consideration of Declaring Certain Personal Property Surplus and Authorizing Disposal by Electronic Auction via GovDeals, Inc.

A~ Recommended Action: Adopt Resolution Declaring Property Surplus and Authorizing Disposal by Electronic Auction

21. Appointments:

A~ *NOTE: some terms will expire June 30, 2020 (not listed)*

- a) Animal Care and Control Advisory Board – 1 vacancy (Ward 1)
- b) Board of Adjustment – 2 vacancies (Ward 6 and Alternate)
- c) Central City Revitalization Panel – 2 vacancies (Ex-Officios)
- d) Community Appeals Board – 2 vacancies (Wards 4 and 5)
- e) Historic Preservation Commission – 2 vacancies
- f) Mayor's Commission – 1 vacancy
- g) Tree Advisory Board – 3 vacancies (Wards 2, 3 and 4) – *Jeffrey Cooper, contingent upon receipt of personal history form*
- h) Utility Service Review Board - 3 vacancies (Wards 4, 6 and Ward 7)
- i) Workforce Housing Advisory Commission – 3 vacancies (Ward 7; Faith-based Community; Business Community) Ward 7 – *Michael Mosley, contingent upon receipt of personal history form*
- j) Braswell Memorial Library – 2 vacancies
- k) Tar River Transit Governing Board – (Councilmember)
- l) Step Board – (Councilmember)
- m) Upper Coastal Plain Brownfields Coalition Steering Committee – (Councilmember)

22. Consideration of Council's Desire to Require the Wearing of Face Masks (*added to agenda in open meeting*)

A~ Recommended Action: Approve Requirement

23. Consideration of Provision of Technical Support and Funding to Subsidize Planning and Development of a Downtown Black Businesses Matters Zone (*added to agenda in open meeting*)

**A~** Recommended Action: Approve Request

24. Closed Session (*added to agenda in open meeting*):
  - Attorney-Client Matters