



ROCKY MOUNT
OFFICE OF THE CITY COUNCIL
THE CENTER OF IT ALL

A	=	APPROVAL	C	=	REFERRED TO COMMITTEE
AD	=	APPROVAL DENIED	T	=	TABLED
NA	=	NO ACTION	RA	=	REMOVED FROM AGENDA
D	=	DEFERRED	I	=	INTRODUCED
R	=	REFERRED	RW	=	REQUEST WITHDRAWN
			O	=	OTHER

ACTION AGENDA FOR A REGULAR SCHEDULED MEETING OF THE CITY COUNCIL OF THE CITY OF ROCKY MOUNT HELD MONDAY, OCTOBER 26, 2020 AT 4:00 P.M. IN THE GEORGE W. DUDLEY CITY COUNCIL CHAMBER OF THE FREDERICK E. TURNAGE MUNICIPAL BUILDING

1. Meeting Called to Order by the Mayor
2. Prayer
3. Roll Call by the City Clerk
4. Approval of the Minutes of a Regular Scheduled Meeting of the City Council Held September 28, 2020.

A~ Recommended Action: Approve Minutes

5. Community Update – City Manager Rochelle D. Small-Toney
6. Petitions to be Received from the Public

The following individuals spoke (more details to be included in minutes):

- *Lynette Koger*
- *Morrie Minges*
- *Samuel Battle*
- *Curmilus Dancy*
- *Bronson Williams*
- *Melanie Rountree*

7. **Public Hearing** Relative to FY 2022 Section 5310, 5311 and 5339 Community Transportation Program Grants for Funding through the North Carolina Department of Transportation for a Portion of Tar River Transit Administrative, Operating and Capital Expenses (*total funding request = \$820,118/local match = \$259,694*)

**Written comments will be accepted up to 24 hours after the public hearing. Please submit written comments to pamela.casey@rockymountnc.gov*

- A~ Recommended Action: 1) Receive Public Comment;
2) Adopt Resolution; and
3) Authorize the Mayor and City Clerk to Execute Required Documentation and Certifications, including Subsequent Grant Agreement(s)
8. **Public Hearing** Relative to Proposed 2020-2021 Annual Action Plan Amendment Regarding Reallocation of Funds for Proposed Activities to be Funded Under the CARES Act/Community Development Block Grant – Coronavirus (CDBG-CV) (\$328,242; public review/comment period October 19-26, 2020) and Consideration of Project Ordinance (*appropriates grant funds*)
- *Written comments will be accepted up to 24 hours after the public hearing. Please submit written comments to pamela.casey@rockymountnc.gov*
- A~ Recommended Action: 1) Receive Public Comment;
2) Approve Amendment;
3) Authorize Mayor to Execute Application for Federal Assistance Forms and Any Other Required Documentation or Certifications; and
4) Adopt Project Ordinance
9. Consideration of Recommendation for Approval of Award of Duty Sidearm and Badge to Captain Bobby Marty Clay for more than 27 Years of Dedicated Service (*retirement date November 1, 2020*)
- A~ Recommended Action: Approve Award of Duty Sidearm and Badge
10. Consideration of Tax Releases and/or Refunds:
- Schedule A – taxes under \$100 approved for release and/or refund by the City Manager; and
 - Schedule B – taxes over \$100 recommended for release and/or refund by the City Council.
- A~ Recommended Action: 1) Acknowledge Receipt of Report from the City Manager of Schedule A Taxes Approved for Release and/or Refund; and
2) Approve Release and/or Refund of Taxes Listed on Schedule B
11. Consideration of Resolutions Authorizing Submission of Applications for North Carolina Department of Commerce Building Reuse Program Funding as follows:
- a) Project Boulevard – plans include renovation of vacant 227,000 square foot manufacturing plant; new investment of \$24.6M; creation of 22 new jobs in 2 years and 38 new jobs in 5 years; local cash match of \$10,000 to be used for planning and grant administration;
 - b) Project X-ray – plans include renovation of vacant 47,000 square foot Blue Hawaiian building (total investment \$3.5M); creation of 62 new jobs in 2 years and 68 new jobs in 5 years; local cash match of 5% of grant amount to be used for planning and grant administration; and

c) The Jay Group Building Reuse Project – plans include renovation of vacant 196,671 square foot Cooper-Standard building; new investment of \$4M; creation of 15 new jobs in 2 years and 75 new jobs in 5 years; local cash match of \$8,000 to be used for planning and grant administration

A~ Recommended Action: Adopt Resolutions (*confirms the City has or will comply with State and local laws; and provides authority for the City Manager to execute additional documents pertaining to grant applications*)

12. Consideration of Ordinance Amending Chapter 13 of the Code of the City of Rocky Mount Entitled “Licenses and Business Regulations”, Article VII. Entitled “Sexually Oriented Business,” (amends ordinance pursuant to settlement agreement between the City of Rocky Mount and American Entertainers, LLC)

A~ Recommended Action: Adopt Ordinance

13. Consideration of Budget Ordinance Amendment for FY 2020-2021 Appropriating Funds for Purchase of a Storage Building by the Rocky Mount Police Department to be located at the Rocky Mount Animal Shelter (\$2,500 – funds are from grant awarded by the North Carolina Veterinary Medical Association)

A~ Recommended Action: Adopt Ordinance

14. Consideration of Reorganization of City’s Current Downtown and Business/Retail Development Activities into an Office of Downtown and Business Development (*located in the Downtown area and reporting directly to the City Manager*); and Resolution Approving Amendments to Position Classification and Pay Plan to Adopt Staffing Plan Changes as Follows:

a. Reassign Office of Downtown and Business Development and Amend Job Classification:

Current Dept./ Division	New Dept./Division	Classification	Pay Grade
Community & Business Development/Downtown Development	City Manager’s Office/Office of Downtown & Business Development	Downtown Development Manager	22
Community & Business Development/ Administration	City Manager’s Office/Office of Downtown & Business Development	Downtown & Business Coordinator	15

b. Create new position and Amend Job Classification and Pay Range:

Dept/Division	Classification	Range	Pay Grade
City Manager's Office/Office of Downtown & Business Development	Administrative Assistant	13	1

A~ Recommended Action: Approve Reorganization and Adopt Resolution

15. Consideration of the following Parks and Recreation Grant Applications and/or Agreements:

- a) Grant Application to the Upper Coastal Plain Area Agency on Aging for FY 2020-2021 Senior Center General Purpose Funding (\$14,020; includes 25% local match = \$3,505; funding to go towards purchase of new equipment and renovations (pool vacuum, meeting room renovation and gym floor refinishing); and
- b) Grant Contract and Request for Payment of Appropriations Relative to Grant with the North Carolina Department of Natural and Cultural Resources in Connection with the North Carolina Science Museums Grant Program (\$37,970.35)

A~ Recommended Action: 1) Approve Grant Application/Contract and Request for Payment, Approve Local Match and Authorize Submission of Application by Staff; and
2) Authorize the Mayor and City Clerk to Execute Required Documentation and Certifications, including Subsequent Grant Agreement

16. Consideration of the following Bids:

- a) Wastewater Treatment Plant 3MW Generation System - award to PowerSecure @ total cost of \$2,398,410; and
- b) Motorola Radios - award to Motorola Solutions @ a total cost of \$145,734.75 (purchase proposed to be made in accordance with NCGS 143-129(e) (6) - bidder approved as sole source provider based on standardization or compatibility)

A~ Recommended Action: 1) Award Bids as Recommended;
2) Authorize the Mayor and City Clerk to Execute Bid Contract for (a) on Behalf of the City; and
3) Authorize the Purchasing Division to Issue Purchase Order and Execute Bid Document for (b) in Accordance with the Council's Award

17. Appointments:

- a) Animal Care and Control Advisory Board – 2 vacancies (Wards 1 and 3)
- b) Board of Adjustment – 2 vacancies (Ward 4 and 1 alternate)
- c) Central City Revitalization Panel – 2 vacancies (ex-officios)
- d) Community Appeals Board – 1 vacancy (Ward 4)

- e) Human Relations Commission – 2 vacancies (Chamber and Human Relations)
- f) Mayor’s Commission on Persons with Disabilities – 2 vacancies – *Gloria Valentine Davis*
- g) Planning Board – 1 vacancy (Ward 4)
- h) Redevelopment Commission – 1 vacancy
- i) Tree Advisory Board – 2 vacancies (Wards 3 and 4)
- j) Utility Service Review Board - 1 vacancy (Ward 4)
- k) Workforce Housing Advisory Commission – 2 vacancies (Faith-based Community Member; Business Community Member)
- l) Braswell Memorial Library Board – 1 vacancy
- m) Carolinas Gateway Partnership (designated by City Manager) – 1 public member or Councilmember; 1 private member
- n) Tar River Transit Governing Board – Councilmember
- o) Upper Coastal Plain Brownfields Coalition Steering Committee – Councilmember

A~ 17a. Consideration of Requirement for the City Manager to Provide a Monthly Finance Report to the Mayor and City Council to include a Revenue Expense Report, Fund Balance Report and Spreadsheet Outlining Fund Transfers with a Brief Explanation of the Transfer (*added to agenda in open meeting*)

A~ 17b. Consideration of Requirement for the City Manager to Provide Monthly Police Department Reports to the Mayor and City Council to Include Compstat Reports and Heat Map Indicating the Location of Crime in the Entire City and by Police District (Police Chief will provide monthly report in COW) (*added to agenda in open meeting*)

18. Closed Session:
- Attorney-Client Privilege