



**ROCKY MOUNT**  
OFFICE OF THE CITY COUNCIL  
THE CENTER OF IT ALL

<b>A</b>	=	<b>APPROVAL</b>	<b>C</b>	=	<b>REFERRED TO COMMITTEE</b>
<b>AD</b>	=	<b>APPROVAL DENIED</b>	<b>T</b>	=	<b>TABLED</b>
<b>NA</b>	=	<b>NO ACTION</b>	<b>RA</b>	=	<b>REMOVED FROM AGENDA</b>
<b>D</b>	=	<b>DEFERRED</b>	<b>I</b>	=	<b>INTRODUCED</b>
<b>R</b>	=	<b>REFERRED</b>	<b>RW</b>	=	<b>REQUEST WITHDRAWN</b>
			<b>O</b>	=	<b>OTHER</b>

**ACTION AGENDA FOR A REGULAR SCHEDULED MEETING OF THE CITY COUNCIL OF THE CITY OF ROCKY MOUNT BE HELD MONDAY, DECEMBER 14, 2020 AT 7:00 P.M. IN THE GEORGE W. DUDLEY CITY COUNCIL CHAMBER OF THE FREDERICK E. TURNAGE MUNICIPAL BUILDING**

1. Meeting Called to Order by the Mayor
2. Prayer
3. Roll Call by the City Clerk
- 3a. Consideration of Amendment to Agenda to Add:
  - A~
    - Consideration of Request for Water Service Outside the City Limits (24-lots on Old Spring Hope Road near intersection with Eastern; developer is requesting approval of agreement in advance to closing on the property); and
    - Consideration of Offer from Graham Douglas (\$40,000) for the Purchase of 600 Hill Street
4. Approval of the Minutes of a Regular Scheduled City Council Meeting held November 9, 2020
  - A~ Recommended Action: Approve Minutes
5. Consideration of Minutes and Recommendations of a Regular Scheduled Committee of the Whole Meeting Held November 9, 2020 (meeting moved from 5 p.m. to 4 p.m.):
  1. Land Trust Proposed Update – *Dr. Jim H. Johnson/Professor Jeanne Milliken Bonds, Kenan-Flagler Business School* – Information only; no formal action; staff to provide update at first COW in 2021;
  2. Downtown Hotel/Garage Assessment Update – *Attorney Anthony Fox, Park Poe* - Information only; no formal action;
  3. Closed Session – *Attorney-Client Privilege*;
  4. Annual Independent Audit Report – *Kari Dunlap, Martin Starnes* – Report received; no formal action;
  5. Fund Balance – *Amy Staton, Finance Director* – Information only; no formal action

A~ Recommended Action: Approve Minutes and Recommendations

6. Community Update – City Manager Rochelle D. Small-Toney

7. Petitions to be Received from the Public

***Note: Please complete Citizen Sign-In Sheet and provide to Security Officer prior to opening of meeting. Please limit presentations to three (3) minutes. Time will be monitored.***

***The following individuals spoke (more details to be included in minutes):***

- ***Clint Williams***
- ***Brian Goodwin***
- ***Samuel Battle***
- ***Katheryn Zughbi***
- ***Johnny Cunningham***
- ***Nathlyn Ohree***
- ***Bronson Williams***
- ***Nehemiah Smith, Jr.***

8. Consideration of the Minutes and Recommendations from a Planning Board Meeting held on November 10, 2020:

***\*Overview of request(s) and recommendation(s) by the Director of Development Services or his designee***

A~ Recommended Action: Acknowledge Receipt of Planning Board Minutes

**A. Public Hearing** Relative to the Following Land Development Code Amendments Recommended for Approval and Found in Compliance with the Comprehensive Plan by the Planning Board:

1. Amendments to Chapter 1. DEFINITIONS AND CONSTRUCTION, Sec. 102. Terms and uses defined., Purpose: to add a new definition entitled “straddle dance” to prohibit straddle dances; and
2. Amendments to Chapter 5. ZONING USE REGULATIONS, Section 507. Accessory Uses, C. Accessory Dwellings., Purpose: to amend existing requirements for accessory dwelling units to induce the creation of more accessory dwellings

A~ Recommended Action: 1) Receive Public Comment;  
2) Adopt Ordinance Amending the Land Development Code  
(\*subject to reconsideration upon receipt of comments)

*\*Written comments will be accepted up to 24 hours after the public hearing. Please submit written comments to [pamela.casey@rockymountnc.gov](mailto:pamela.casey@rockymountnc.gov)*

9. Consideration of the Following FY 2020-2021 Budget Ordinance Amendments:
- A. Police Community Activities – appropriates grant funds from a local business (Keystone Realty; \$1,500) to the General Fund for funding additional community activities;
  - B. FY 2021 Resurfacing Project – appropriates Powell Bill Funding (\$3,000,000) for road resurfacing project; and
  - C. Mutual Aid Reimbursements (Hurricanes Delta and Zeta) – appropriates funds (\$247,862) to the Electric Fund for reimbursement of payroll expenses incurred in providing mutual aid to the cities of St. Martinville, Louisiana and Danville, Virginia
- A~ Recommended Action: Adopt Ordinances
10. Consideration of Arbor Day Foundation 2020 Tree City USA Application for Certification
- A~ Recommended Action: Authorize Mayor to Execute Application
11. Consideration of Modification of Water Tower License Agreements:
- A. USCOC of Greater North Carolina, LLC: for placement of Cellular Telephone Antennae on the Marigold Street Water Tower (provides for removal of 3 panels; 6 RRUs and 1 Raycap and installation of 6 panels; 6 RRUs and 1 Raycap)  
  
*Note: USCOC pays City monthly rate of \$2,318.54 with 3% increase October 1 of each year; licensee responsible for any repairs/damages to paint on interior or exterior of tower during installation*
  - B. T-Mobile (formerly SunCom Wireless Property Company, LLC): for removal of 3 AIR KRCII8023 antennas; 3 KRY 112 114/1 TMAs; replacement of 4 Hybrid lines; and installation of 4 RFS-APXVAALL24 antennas; 4 AIR6449 B41 antennas; 4 Radio 4449; and 4 Radio 4415  
  
*Note: T-Mobile pays City monthly rate of \$2,019.42 with 3% increase November 1 of each year; installation will not exceed allowable limits; licensee responsible for any repairs/damages*
- A~ Recommended Action: Approve Modifications to Agreements and Authorize the Mayor to Execute the Same on Behalf of the City
12. Consideration of Mutual Assistance Agreement with the American Gas Association (AGA), the American Public Gas Association (APGA), the Northeast Gas Association (NGA), the Southern Gas Association (SGA) and the MEA Energy Association (MEA) (streamlines the City’s ability to respond to or request mutual aid)
- A~ Recommended Action: Approve Agreement and Authorize the Mayor to Execute the Same on Behalf of the City

13. Consideration of Appropriation of Funds (\$260,000) for the Purchase of Real Property (Parcel No. 3850-70-4447; Edgecombe County; *staff authorized to enter into contract for acquisition of property on September 14, 2020*).

A~ Recommended Action: Approve Appropriation of Funds for Acquisition and Authorize the Mayor and/or City Clerk to Executed Any Required Documentation on Behalf of the City

14. Consideration of Bid/Re-Bids:

- a. Pre-Event Debris Monitoring – award to Thompson Consulting Services; 3-year contract with option to renew for 2 additional 1-year terms (*fee dependent upon disaster event*);
- b. Wastewater Treatment Plant Electrical Upgrade – award to Triune Electric @ total cost of \$581,086; and
- c. FY 2021 Road Resurfacing Project – award to Barnhill Contracting @ total cost of \$4,139,195.10, plus 10% contingency of \$414,000 (contractor proposes to subcontract 9.4% of work to MWBEs; \$389,507.50)

A~ Recommended Action: 1) Award Bids as Recommended; and  
2) Authorize the Mayor and City Clerk to Execute the Bid Contracts on Behalf of the City

15. Election of Mayor Pro Tem (one-year term expires December 2021)

A~ *Councilmember Joyner*

16. Appointments:

- NA~
- a) Animal Care and Control Advisory Board – 2 vacancies (Wards 1 and 3)
  - b) Board of Adjustment – 2 vacancies (Ward 4 and 1 alternate)
  - c) Central City Revitalization Panel – 2 vacancies (ex-officios)
  - d) Community Appeals Board – 1 vacancy (Ward 4)
  - e) Human Relations Commission – 1 vacancy (Human Relations)
  - f) Mayor’s Commission – 1 vacancy
  - g) Redevelopment Commission – 1 vacancy
  - h) Tree Advisory Board – 2 vacancies (Wards 3 and 4)
  - i) Utility Service Review Board - 1 vacancy (Ward 4)
  - j) Workforce Housing Advisory Commission – 2 vacancies (Faith-based Community Member; Business Community Member)
  - k) Braswell Memorial Library Board – 1 vacancy
  - l) Carolinas Gateway Partnership (designated by City Manager) – 1 public member or Councilmember; 1 private member
  - m) Tar River Transit Governing Board – Councilmember
  - n) Upper Coastal Plain Brownfields Coalition Steering Committee – Councilmember

16a. Consideration of Request for Water Service Outside the City Limits (24-lots on Old Spring Hope Road near intersection with Eastern; developer is requesting approval of agreement in advance to closing on the property)

A~ Recommended Action: 1) Approve Request; and  
2) Authorize the Mayor to Execute the Annexation and Water Service Agreement on behalf of the City

16b. Consideration of Offer from Graham Douglas (\$40,000) for the Purchase of 600 Hill Street

A~ Recommended Action: Adopt Resolution Authorizing an Upset Bid Process for City-Owned Property at 600 Hill Street