

# CITY COUNCIL AGENDA MAY 11, 2020



**ROCKY MOUNT**  
POLICE  
THE CENTER OF IT ALL

**Police Officers Week - May 10 – 16, 2020**  
**Peace Officers Memorial Day – May 15, 2020**

**[View main Agenda](#)**



## ROCKY MOUNT CITY COUNCIL VISION STATEMENT

*Rocky Mount is a City composed of people of diverse backgrounds, heritages, and interests with a shared sense of values, stewardship and community.*

*It is a City where all citizens have the opportunity to realize their full potential through individual initiative and community support.*

*Its citizens enjoy and value the benefits of efficient, cost-effective and responsive public services, a strong and diversified economy, and superior cultural and educational resources.*

*Rocky Mount recognizes and appreciates its history while responding to the challenges and opportunities of regional and global change in a proactive and realistic manner.*





# W E L C O M E !

We are pleased you are attending a Rocky Mount City Council meeting. You are now participating in the process of representative government. We appreciate your interest and hope you and your fellow citizens will attend often. Democracy cannot endure without an informed electorate.

Rocky Mount has the Council-Manager form of local government. Policy is set by the Mayor and Council, who are elected by the people. The policy is implemented by the City Manager, who is appointed by the Council. The Council decides what is to be done. The City Manager, operating through the entire City staff, does it. This separation of policy-making and policy administration is considered the most economical and efficient form of City government.

## COUNCIL MEETINGS

The City Council meets in regular session twice each month in the George W. Dudley City Council Chamber of the Frederick E. Turnage Municipal Building. These meetings are open to the public and are held on the following schedule:

**2nd Monday - 7:00 p.m.**

**4th Monday - 4:00 p.m.**

At these meetings, the City's business is conducted and ordinances and resolutions, the laws of Rocky Mount, are enacted. Ordinances take effect upon their adoption when approved by a majority of the Council. All ordinances must be in writing. They are introduced at one meeting and adopted at a subsequent meeting. The Council may, however, by an affirmative vote of five (5) members, adopt an ordinance at the same meeting it is introduced. The Council frequently uses this procedure.

Councilmembers receive the agenda for a Council meeting, together with detailed background material, on the Thursday prior to each regular meeting. This gives them the opportunity to study each item on the agenda prior to the meeting and consult with the City Manager or City staff members. If no additional pertinent facts are presented at the meeting, items are often acted upon without further discussion, particularly in routine matters. This procedure helps Council meetings to move more expeditiously.

## INFORMAL WORK SESSIONS OR COMMITTEE MEETINGS

The Council generally conducts a work session or COMMITTEE OF THE WHOLE meeting at 5:00 p.m. prior to the first regular monthly meeting. The COMMITTEE OF THE WHOLE is the entire City Council meeting as a committee to discuss matters requiring more in-depth explanation, study or discussion. The Committee frequently makes recommendations to the City Council, however, no recommendations made by the COMMITTEE OF THE WHOLE are final until accepted by the Council in a regular meeting.

*These meetings are open to the public.*





## HOW A CITIZEN CAN BE HEARD

Citizens may appear before the Council to be heard on any subject related to City government, or any individual matter which may involve City government. A provision is made on each City Council agenda for **PETITIONS TO BE RECEIVED FROM THE PUBLIC**. At this time, citizens are encouraged to bring to the Council's attention matters that are not otherwise specifically listed on the agenda. If the matter you are interested in is specifically listed on the agenda, you are asked to address that issue when it is being considered. If you desire to be heard, you are asked to advise the Mayor in which item you are interested at the time it appears on the agenda. You will be requested to use the speakers stand, give your name and address and identify any group which you represent. Citizens addressing the Council on any matter shall not abuse their privilege and shall confine themselves to the question under debate, and avoid all personal or indecorous language. The City Clerk prepares the minutes of the meetings. After approval by the Council, these become the official record of the proceedings. The entire meeting is tape recorded for accuracy in preparing the minutes.

### PUBLIC HEARINGS

Prior to the enactment of some ordinances or resolutions, the law requires that the City Council conduct a public hearing in order that the public may have an opportunity to be heard. The most common of these are zoning ordinance changes, the ordering of public improvements and determination of assessments. Most public hearings are conducted in the general course of a regular meeting and are usually scheduled for the evening meeting of the City Council on the second Monday of each month to afford more citizens an opportunity to attend.

#### MAYOR

C. SAUNDERS ROBERSON, JR.

#### CITY COUNCIL

ANDRÉ D. KNIGHT, MAYOR PRO TEM  
(Ward 1)

REUBEN C. BLACKWELL, IV (Ward 2)

RICHARD E. JOYNER (Ward 3)

T. J. WALKER, JR. (Ward 4)

LIGE DAUGHTRIDGE (Ward 5)

W. B. BULLOCK (Ward 6)

CHRISTINE CARROLL MILLER (Ward 7)

#### CITY STAFF

ROCHELLE D. SMALL-TONEY, *City Manager*

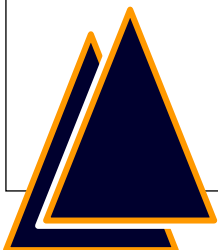
PAMELA O. CASEY, *City Clerk*

ELTON DANIELS, *Assistant City Manager*

NATASHA HAMPTON, *Assistant City Manager*

DOROTHY BROWN SMITH, *Communications & Marketing Consultant*

RICHARD J. ROSE, *City Attorney*





**ROCKY MOUNT**  
OFFICE OF THE CITY COUNCIL  
THE CENTER OF IT ALL



**AGENDA FOR A REGULAR SCHEDULED MEETING OF THE CITY COUNCIL OF THE CITY OF ROCKY MOUNT TO BE HELD MONDAY, MAY 11, 2020 AT 7:00 P.M. IN THE GEORGE W. DUDLEY CITY COUNCIL CHAMBER OF THE FREDERICK E. TURNAGE MUNICIPAL BUILDING.**

1. Meeting Called to Order by the Mayor
2. Prayer
3. Roll Call by the City Clerk
4. Approval of the Minutes of a Regular Scheduled City Council Meeting from April 27, 2020 (recessed to reconvene on May 1, 2020) [View](#)

Recommended Action: Approve Minutes

5. Community Update – City Manager Rochelle D. Small-Toney
6. Presentations and Recognitions:  
Presentation of Proclamation Proclaiming May 10-16, 2020 as Police Officers Week and May 15, 2020 as Peace Officers Memorial Day to Police Chief George Robinson [View](#)
7. Petitions to be Received from the Public  
*Note: Please complete Citizen Sign-In Sheet and provide to Security Officer prior to speaking. Please limit presentations to three (3) minutes. Time will be monitored.*
8. **CONSENT AGENDA:**
  - A. Consideration of Recommendation for Approval of Award of Duty Sidearm to Corporal Darius Hudgins for 30 Years of Dedicated Service (retirement date May 1, 2020) [View](#)
  - B. Consideration of FY 2020 Project Ordinance Amendment Increasing Appropriations in the Occupancy Tax Fund (covers transfer to the General Fund appropriated in FY 2020 Adopted Annual Operating Budget - \$500,000) [View](#)





Recommended Action: Approve Consent Agenda (inclusive of approval of award of duty sidearm and adoption of project ordinance amendment)

9. Consideration of Request to Apply for 2020 Patrick Leahy Bulletproof Vest Partnership Grant, Formerly Known as Bulletproof Vest Grant (\$19,488 - will provide funding for replacement of 32 vests; 50% local match required - \$9,744) [View](#)

Recommended Action: 1) Authorize Staff to Submit Application on Behalf of the City; and  
2) Authorize the Mayor and City Clerk to Execute Any Required Documentation, Certifications and Subsequent Grant Agreement on Behalf of the City

10. Consideration of Request to Apply for Fire Department Assistance for Firefighters Grant - COVID 19 Supplemental (\$63,535; for critical personal protective equipment and supplies; local match required - \$6,353.50) [View](#)

Recommended Action: 1) Authorize Staff to Submit Application on Behalf of the City; and  
2) Authorize the Mayor and City Clerk to Execute Any Required Documentation, Certifications and Subsequent Grant Agreement on Behalf of the City

11. Consideration of FY 2020 Installment Financing Contract with U.S. Bancorp Government Leasing and Finance, Inc. for Equipment (\$1,479,000 - fixed interest rate of 1.58% for 36-month term and \$1,508,000 - fixed interest rate of 1.793% for 59-month term; total cost = \$2,987,000): [View](#)

– **36-month term (\$1,479,000)**

- \$208,000 – Train Station Cooling Tower
- \$ 91,000 – Vermeer Vacuum Unit
- \$266,000 – 50' Fully Hydraulic Derrick
- \$142,000 – Articulating Telescopic Aerial Device
- \$251,000 – Articulating Telescopic Aerial Device with Material Handling
- \$178,000 – Directional Boring System
- \$ 91,000 – Dump Truck
- \$252,000 – Street Sweeper

– **59-month term (\$1,508,000)**

- \$768,000 – City Hall Elevator Replacement
- \$624,000 – Two (2) Screw Pumps at NC 97 Lift Station
- \$116,000 – Two (2) Duplex Screw Pump Control Panels at NC 97 Lift Station





Recommended Action: Adopt Resolution Approving Proposal from U.S. Bancorp Government Leasing and Finance, Inc. to Finance Vehicles and Equipment (\$2,987,000; authorizes execution and delivery of installment financing agreement and such certificates and documents necessary; and authorizes the Mayor, Finance Director and City Manager, or any one of them, to execute necessary documentation on behalf of the City)

12. Consideration of FY 2020 Certifications and Assurances Required by the Federal Transit Administration and the North Carolina Department of Transportation/Public Transportation Division for FY 2020 Transit Grants (ensures the City will comply with all regulations for any federal dollars allocated - \$1,246,327) [View](#)

Recommended Action: Approve Certifications and Assurances and Authorize the Mayor, City Clerk and City Attorney to Execute Required Documentation on Behalf of the City

13. Presentation of City Manager Proposed 2021-2025 Capital Improvement Program (CIP) [View](#)

Recommended Action: Acknowledge Receipt of CIP Report

14. Appointments:

- a) Animal Care and Control Advisory Board – 2 vacancies (Wards 1 and 5)
- b) Board of Adjustment – 2 vacancies (Ward 6 and Alternate)
- c) Central City Revitalization Panel – 2 vacancies (Ex-Officios)
- d) Community Appeals Board – 2 vacancies (Wards 4 and 5)
- e) Historic Preservation Commission – 5 vacancies
- f) Human Relations Commission – 1 vacancy
- g) Mayor’s Commission – 1 vacancy
- h) Tree Advisory Board – 3 vacancies (Wards 2, 3 and 4)
- i) Utility Service Review Board - 3 vacancies (Wards 4, 6 and Ward 7)
- j) Workforce Housing Advisory Commission – 3 vacancies (Ward 7; Faith-based Community; Business Community)
- k) Braswell Memorial Library – 1 vacancy
- l) Tar River Transit Governing Board - Councilmember
- m) Step Board – Councilmember
- n) Upper Coastal Plain Brownfields Coalition Steering Committee – Councilmember

