

CITY COUNCIL AGENDA JULY 27, 2020



ROCKY MOUNT, NC
THE CENTER OF IT ALL

[View Main Agenda](#)



ROCKY MOUNT CITY COUNCIL VISION STATEMENT

Rocky Mount is a City composed of people of diverse backgrounds, heritages, and interests with a shared sense of values, stewardship and community.

It is a City where all citizens have the opportunity to realize their full potential through individual initiative and community support.

Its citizens enjoy and value the benefits of efficient, cost-effective and responsive public services, a strong and diversified economy, and superior cultural and educational resources.

Rocky Mount recognizes and appreciates its history while responding to the challenges and opportunities of regional and global change in a proactive and realistic manner.





W E L C O M E !

We are pleased you are attending a Rocky Mount City Council meeting. You are now participating in the process of representative government. We appreciate your interest and hope you and your fellow citizens will attend often. Democracy cannot endure without an informed electorate.

Rocky Mount has the Council-Manager form of local government. Policy is set by the Mayor and Council, who are elected by the people. The policy is implemented by the City Manager, who is appointed by the Council. The Council decides what is to be done. The City Manager, operating through the entire City staff, does it. This separation of policy-making and policy administration is considered the most economical and efficient form of City government.

COUNCIL MEETINGS

The City Council meets in regular session twice each month in the George W. Dudley City Council Chamber of the Frederick E. Turnage Municipal Building. These meetings are open to the public and are held on the following schedule:

2nd Monday - 7:00 p.m.

4th Monday - 4:00 p.m.

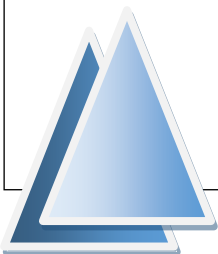
At these meetings, the City's business is conducted and ordinances and resolutions, the laws of Rocky Mount, are enacted. Ordinances take effect upon their adoption when approved by a majority of the Council. All ordinances must be in writing. They are introduced at one meeting and adopted at a subsequent meeting. The Council may, however, by an affirmative vote of five (5) members, adopt an ordinance at the same meeting it is introduced. The Council frequently uses this procedure.

Councilmembers receive the agenda for a Council meeting, together with detailed background material, on the Thursday prior to each regular meeting. This gives them the opportunity to study each item on the agenda prior to the meeting and consult with the City Manager or City staff members. If no additional pertinent facts are presented at the meeting, items are often acted upon without further discussion, particularly in routine matters. This procedure helps Council meetings to move more expeditiously.

INFORMAL WORK SESSIONS OR COMMITTEE MEETINGS

The Council generally conducts a work session or COMMITTEE OF THE WHOLE meeting at 5:00 p.m. prior to the first regular monthly meeting. The COMMITTEE OF THE WHOLE is the entire City Council meeting as a committee to discuss matters requiring more in-depth explanation, study or discussion. The Committee frequently makes recommendations to the City Council, however, no recommendations made by the COMMITTEE OF THE WHOLE are final until accepted by the Council in a regular meeting.

These meetings are open to the public.





HOW A CITIZEN CAN BE HEARD

Citizens may appear before the Council to be heard on any subject related to City government, or any individual matter which may involve City government. A provision is made on each City Council agenda for **PETITIONS TO BE RECEIVED FROM THE PUBLIC**. At this time, citizens are encouraged to bring to the Council's attention matters that are not otherwise specifically listed on the agenda. If the matter you are interested in is specifically listed on the agenda, you are asked to address that issue when it is being considered. If you desire to be heard, you are asked to advise the Mayor in which item you are interested at the time it appears on the agenda. You will be requested to use the speakers stand, give your name and address and identify any group which you represent. Citizens addressing the Council on any matter shall not abuse their privilege and shall confine themselves to the question under debate, and avoid all personal or indecorous language. The City Clerk prepares the minutes of the meetings. After approval by the Council, these become the official record of the proceedings. The entire meeting is tape recorded for accuracy in preparing the minutes.

PUBLIC HEARINGS

Prior to the enactment of some ordinances or resolutions, the law requires that the City Council conduct a public hearing in order that the public may have an opportunity to be heard. The most common of these are zoning ordinance changes, the ordering of public improvements and determination of assessments. Most public hearings are conducted in the general course of a regular meeting and are usually scheduled for the evening meeting of the City Council on the second Monday of each month to afford more citizens an opportunity to attend.

MAYOR

C. SAUNDERS ROBERSON, JR.

CITY COUNCIL

ANDRÉ D. KNIGHT, MAYOR PRO TEM
(Ward 1)

REUBEN C. BLACKWELL, IV (Ward 2)

RICHARD E. JOYNER (Ward 3)

T. J. WALKER, JR. (Ward 4)

LIGE DAUGHTRIDGE (Ward 5)

W. B. BULLOCK (Ward 6)

CHRISTINE CARROLL MILLER (Ward 7)

CITY STAFF

ROCHELLE D. SMALL-TONEY, *City Manager*

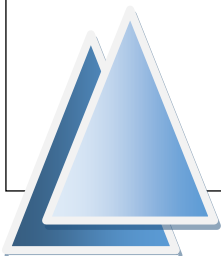
PAMELA O. CASEY, *City Clerk*

ELTON DANIELS, *Assistant City Manager*

NATASHA HAMPTON, *Assistant City Manager*

DOROTHY BROWN SMITH, *Communications & Marketing Consultant*

RICHARD J. ROSE, *City Attorney*





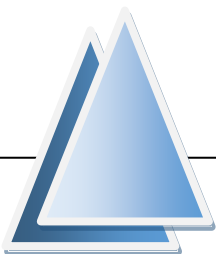
ROCKY MOUNT
OFFICE OF THE CITY COUNCIL
THE CENTER OF IT ALL



AGENDA FOR A REGULAR SCHEDULED MEETING OF THE CITY COUNCIL OF THE CITY OF ROCKY MOUNT TO BE HELD MONDAY, JULY 27, 2020 AT 4:00 P.M. IN THE GEORGE W. DUDLEY CITY COUNCIL CHAMBER OF THE FREDERICK E. TURNAGE MUNICIPAL BUILDING.

1. Meeting Called to Order by the Mayor
2. Prayer
3. Roll Call by the City Clerk
4. Approval of the Minutes of a Regular Scheduled Meeting of the City Council Held July 13, 2020
[View](#)
Recommended Action: Approve Minutes
5. Consideration of Minutes of a Regular Rescheduled Committee of the Whole Meeting Held July 13, 2020: [View](#)
 - 1) Downtown Outlook Report (continuation of presentation) – Kevin Harris – *information only; no formal action;*
 - 2) Utility Assistance COVID-19 – CDBG-CV Funding – Latasha Hall – *information only; no formal action;*
 - 3) Edgecombe County Coronavirus Relief Fund Allocation to the City of Rocky Mount – Cynthia Jones – *recommended approval to complete/submit funding application;*
 - 4) DEHC Unallocated Funds for Edgecombe and Nash Counties – Cynthia Jones – *recommended staff prepare Memorandum of Agreements with jurisdictions;*
 - 5) Additional Holiday – June 19th – Juneteenth – Rochelle Small-Toney – *approval recommended; will be placed on regular agenda for consideration;*
 - 6) Rural Grant Process - Brad Hufford – *information only; no formal action*
 - 7) Closed Session:
 - Attorney/Client Privilege
 - Economic Development
 - 8) Boards/Commissions/Committees Pamela Casey – *item not reached; no action*

Recommended Action: Approve Minutes and Recommendations





6. Community Update – City Manager Rochelle D. Small-Toney

7. Petitions to be Received from the Public

Note: Please complete Citizen Sign-In Sheet and provide to Security Officer prior to speaking. Please limit presentations to three (3) minutes. Time will be monitored.

8. Consideration of Annexation Ordinance Relative to Annexation No. 316 – 3786 Weatherford Street (Ward 2, if approved; public hearing and explanation of feasibility study on July 13 agenda; written comments accepted up to 24 hours following public hearing pursuant to NCGS 166A-19.24 – ***NO PUBLIC COMMENTS RECEIVED*** [View](#)

Recommended Action: Adopt Ordinance

9. Consideration of Application for One (1) New Taxi Right License for Allan C. Walters [View](#)

Recommended Action: Approve Issuance of New Taxi Right License as Recommended and Authorize the City Clerk to Execute the Same on Behalf of the City

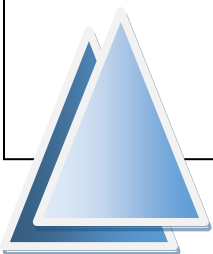
10. Consideration of Personnel Pay and Classification Plan Amendments as Follows: [View](#)

a. Addition of the following positions:

Dept/ Division	Position	Pay Grade	No. Positions
Business & Collections Services	Director of Business & Collections Services	28	1
City Manager’s Office	Policy Analyst	19	1

b. Reclassify the following position:

Dept/ Division	Current Classification	New Classification	Pay Grade
City Manager’s Office	Budget and Evaluation Manager	Assistant to the City Manager for Budget and Evaluation	27





c. Reassign the following position:

Current Dept/Division	New Dept/Division	Classification	Pay Grade
Public Works/ Community Code	Public Works/ Environmental Services	Keep America Beautiful Coordinator	18

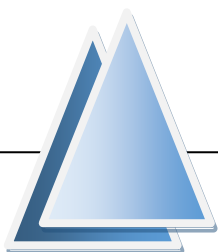
d. Reassign the following groups of positions:

Current Dept/Division/Position	New Dept/Division/Position
Finance/Information Systems	Technology Services/Technology Services
Finance/Business Office	Business & Collections Services/Business & Collections Services
Public Works/Community Code	Development Services/Community Code
Engineering/Administration	Public Works/Engineering Design
Engineering/Traffic	Public Works/Transportation Engineering
Planning & Development/Administration & Planning	Development Services/Development Services Administration
Planning & Development/Inspections	Development Services/Inspections
Community & Economic Development/Administration	Community & Business Development/Administration
Community & Economic Development/Community Development	Community & Business Development/Community Development
Community & Economic Development/Downtown Development	Community & Business Development/Downtown Development
Community & Economic Development/Business Development	Community & Business Development/Business Development

Recommended Action: Adopt Resolution

11. Consideration of Resolution Adopting the 2020 Nash-Edgecombe-Wilson Regional Hazard Mitigation Plan (update required every 5 years) [View](#)

Recommended Action: Adopt Resolution





12. Consideration of the Following Recommendations from the Traffic Engineer: [View](#)

- Adopt:
 - 25 MPH speed limit on Liriope Drive (from Cox Avenue to Shreve Road)

Recommended Action: Adopt Ordinance Amending the Traffic Control Ordinance Map

13. Consideration of North Carolina Housing Finance Agency Urgent Repair Program Funding Agreement (details amount of award of \$100,000, performance time, financial management, program management and general conditions) [View](#)

- Recommended Action:
- 1) Approve Funding Agreement; and
 - 2) Authorize the City Manager and City Clerk to Execute the Agreement and Policy on Behalf of the City

14. Consideration of the FY 2020 Coronavirus Aid, Relief and Economic Security (CARES ACT) Transit Program Grant Agreement (will assist in funding operating expenses related to Tar River Transit's Rural General Public program; grant amount: \$377,450 – no local match required) [View](#)

Recommended Action: Approve Grant Agreement and Authorize the Mayor and City Clerk to Execute Same and All Required Documentation and Certifications

15. Consideration of the following Bids:

- a) FY 2021 Water Purification Chemicals (Hydrofluorosilic Acid) - award to Univar USA - 22,500 pounds @ \$0.63 per pound = \$14,175 – 12-month contract with option to renew for two (2) additional one-year terms; [View](#)
- b) Digital Phones for City Hall - award to ATOS @ a total cost of \$83,124.84 (purchase proposed to be made in accordance with NCGS 143-129(e) (6) - bidder approved as sole source provider based on standardization or compatibility); and [View](#)
- c) Architectural Services for City Hall Interior Renovations on the First and Second Floor (south side; part of the One-Stop-Shop) - award to Oakley Collier Architects - Phase I (\$122,609) and Phase II (\$113,750) – total contract amount = \$236,359 [View](#)

- Recommended Action:
- 1) Award Bids as Recommended;
 - 2) Authorize the Mayor and City Clerk to Execute Bid Contract for (a) and (c) on Behalf of the City and
 - 3) Authorize the Purchasing Division to Issue Purchase Order and Execute Bid Document for (b) in Accordance with the Council's Award

16. Closed Session:

- Attorney-Client Privilege; and
- Personnel

