

# CITY COUNCIL AGENDA DECEMBER 14, 2020



[View Main Agenda](#)



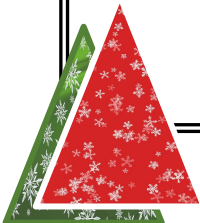
## ROCKY MOUNT CITY COUNCIL VISION STATEMENT

*Rocky Mount is a City composed of people of diverse backgrounds, heritages, and interests with a shared sense of values, stewardship and community.*

*It is a City where all citizens have the opportunity to realize their full potential through individual initiative and community support.*

*Its citizens enjoy and value the benefits of efficient, cost-effective and responsive public services, a strong and diversified economy, and superior cultural and educational resources.*

*Rocky Mount recognizes and appreciates its history while responding to the challenges and opportunities of regional and global change in a proactive and realistic manner.*





# W E L C O M E !

We are pleased you are attending a Rocky Mount City Council meeting. You are now participating in the process of representative government. We appreciate your interest and hope you and your fellow citizens will attend often. Democracy cannot endure without an informed electorate.

Rocky Mount has the Council-Manager form of local government. Policy is set by the Mayor and Council, who are elected by the people. The policy is implemented by the City Manager, who is appointed by the Council. The Council decides what is to be done. The City Manager, operating through the entire City staff, does it. This separation of policy-making and policy administration is considered the most economical and efficient form of City government.

## COUNCIL MEETINGS

The City Council meets in regular session twice each month in the George W. Dudley City Council Chamber of the Frederick E. Turnage Municipal Building. These meetings are open to the public and are held on the following schedule:

**2nd Monday - 7:00 p.m.**

**4th Monday - 4:00 p.m.**

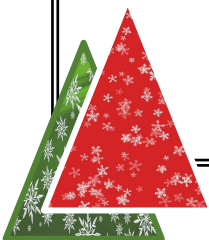
At these meetings, the City's business is conducted and ordinances and resolutions, the laws of Rocky Mount, are enacted. Ordinances take effect upon their adoption when approved by a majority of the Council. All ordinances must be in writing. They are introduced at one meeting and adopted at a subsequent meeting. The Council may, however, by an affirmative vote of five (5) members, adopt an ordinance at the same meeting it is introduced. The Council frequently uses this procedure.

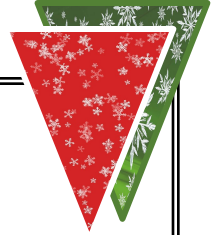
Councilmembers receive the agenda for a Council meeting, together with detailed background material, on the Thursday prior to each regular meeting. This gives them the opportunity to study each item on the agenda prior to the meeting and consult with the City Manager or City staff members. If no additional pertinent facts are presented at the meeting, items are often acted upon without further discussion, particularly in routine matters. This procedure helps Council meetings to move more expeditiously.

## INFORMAL WORK SESSIONS OR COMMITTEE MEETINGS

The Council generally conducts a work session or COMMITTEE OF THE WHOLE meeting at 5:00 p.m. prior to the first regular monthly meeting. The COMMITTEE OF THE WHOLE is the entire City Council meeting as a committee to discuss matters requiring more in-depth explanation, study or discussion. The Committee frequently makes recommendations to the City Council, however, no recommendations made by the COMMITTEE OF THE WHOLE are final until accepted by the Council in a regular meeting.

*These meetings are open to the public.*





## HOW A CITIZEN CAN BE HEARD

Citizens may appear before the Council to be heard on any subject related to City government, or any individual matter which may involve City government. A provision is made on each City Council agenda for **PETITIONS TO BE RECEIVED FROM THE PUBLIC**. At this time, citizens are encouraged to bring to the Council's attention matters that are not otherwise specifically listed on the agenda. If the matter you are interested in is specifically listed on the agenda, you are asked to address that issue when it is being considered. If you desire to be heard, you are asked to advise the Mayor in which item you are interested at the time it appears on the agenda. You will be requested to use the speakers stand, give your name and address and identify any group which you represent. Citizens addressing the Council on any matter shall not abuse their privilege and shall confine themselves to the question under debate, and avoid all personal or indecorous language. The City Clerk prepares the minutes of the meetings. After approval by the Council, these become the official record of the proceedings. The entire meeting is tape recorded for accuracy in preparing the minutes.

### PUBLIC HEARINGS

Prior to the enactment of some ordinances or resolutions, the law requires that the City Council conduct a public hearing in order that the public may have an opportunity to be heard. The most common of these are zoning ordinance changes, the ordering of public improvements and determination of assessments. Most public hearings are conducted in the general course of a regular meeting and are usually scheduled for the evening meeting of the City Council on the second Monday of each month to afford more citizens an opportunity to attend.

#### MAYOR

C. SAUNDERS ROBERSON, JR.

#### CITY COUNCIL

ANDRÉ D. KNIGHT, MAYOR PRO TEM  
(Ward 1)

REUBEN C. BLACKWELL, IV (Ward 2)

RICHARD E. JOYNER (Ward 3)

T. J. WALKER, JR. (Ward 4)

LIGE DAUGHTRIDGE (Ward 5)

W. B. BULLOCK (Ward 6)

CHRISTINE CARROLL MILLER (Ward 7)

#### CITY STAFF

ROCHELLE D. SMALL-TONEY, *City Manager*

PAMELA O. CASEY, *City Clerk*

NATASHA HAMPTON, *Assistant City Manager*

ELTON DANIELS, *Assistant City Manager*

DOROTHY BROWN SMITH, *Communications & Marketing Consultant*

RICHARD J. ROSE, *City Attorney*







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## **PUBLIC PETITIONS**

The Public Petitions portion of the City Council meeting is an opportunity for public comment and the City Council appreciates your attendance and thanks you for expressing your views and opinions. The City Council values all citizen input.

This is an opportunity to raise a question or present a request to the Council; however, in most cases Councilmembers will not respond to public comments but may refer a matter to the City Manager or staff for follow up.

Time will be monitored in order to give everyone an opportunity to speak and speakers will have three minutes.

Please be aware that sign-in sheets must be presented to the Security Officer prior to the opening of the meeting.

If an organized group is present to speak on a common issue, please designate one person to present the group's comments.

If your comments are in regard to an item that is the subject of a public hearing, please wait until that item is introduced to speak. Time will also be monitored.

If your comments are in regard to an evidentiary hearing additional time may be granted.

The City Council requests that you **PLEASE ADHERE TO THE FOLLOWING GUIDELINES:**

- **Complete a sign-in sheet;**
- **Address comments to the Council as a whole and not to individual Councilmembers or City staff;**
- **Speak from the podium in a civil, non-argumentative and respectful manner;**
- **Personal attacks which have the potential to disrupt the meeting will not be tolerated and you will be asked to sit down or be removed from the meeting;**
- **Keep comments to three minutes**

Thank you!





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**AGENDA FOR A REGULAR SCHEDULED MEETING OF THE CITY COUNCIL OF THE CITY OF ROCKY MOUNT TO BE HELD MONDAY, DECEMBER 14, 2020 AT 7:00 P.M. IN THE GEORGE W. DUDLEY CITY COUNCIL CHAMBER OF THE FREDERICK E. TURNAGE MUNICIPAL BUILDING.**

1. Meeting Called to Order by the Mayor
2. Prayer
3. Roll Call by the City Clerk
4. Approval of the Minutes of a Regular Scheduled City Council Meeting held November 9, 2020 [View](#)  
  
Recommended Action: Approve Minutes
5. Consideration of Minutes and Recommendations of a Regular Scheduled Committee of the Whole Meeting Held November 9, 2020 (meeting moved from 5 p.m. to 4 p.m.): [View](#)
  1. Land Trust Proposed Update – *Dr. Jim H. Johnson/Professor Jeanne Milliken Bonds, Kenan-Flagler Business School* – Information only; no formal action; staff to provide update at first COW in 2021;
  2. Downtown Hotel/Garage Assessment Update – *Attorney Anthony Fox, Park Poe* - Information only; no formal action;
  3. Closed Session – Attorney-Client Privilege;
  4. Annual Independent Audit Report – *Kari Dunlap, Martin Starnes* – Report received; no formal action;
  5. Fund Balance – *Amy Staton, Finance Director* – Information only; no formal action

Recommended Action: Approve Minutes and Recommendations





6. Community Update – City Manager Rochelle D. Small-Toney

7. Petitions to be Received from the Public

***Note: Please complete Citizen Sign-In Sheet and provide to Security Officer prior to opening of meeting. Please limit presentations to three (3) minutes. Time will be monitored.***

8. Consideration of the Minutes and Recommendations from a Planning Board Meeting held on November 10, 2020: [View](#)

***\*Overview of request(s) and recommendation(s) by the Director of Development Services or his designee***

Recommended Action: Acknowledge Receipt of Planning Board Minutes

**A. Public Hearing** Relative to the Following Land Development Code Amendments  
Recommended for Approval and Found in Compliance with the Comprehensive Plan  
by the Planning Board: [View](#)

1. Amendments to Chapter 1. DEFINITIONS AND CONSTRUCTION, Sec. 102. Terms and uses defined., Purpose: to add a new definition entitled “straddle dance” to prohibit straddle dances; and
2. Amendments to Chapter 5. ZONING USE REGULATIONS, Section 507. Accessory Uses, C. Accessory Dwellings., Purpose: to amend existing requirements for accessory dwelling units to induce the creation of more accessory dwellings

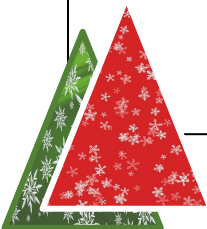
Recommended Action: 1) Receive Public Comment;  
2) Adopt Ordinance Amending the Land Development Code  
(\*subject to reconsideration upon receipt of comments)

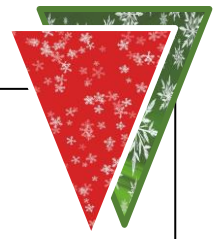
*\*Written comments will be accepted up to 24 hours after the public hearing. Please submit written comments to [pamela.casey@rockymountnc.gov](mailto:pamela.casey@rockymountnc.gov)*

9. Consideration of the Following FY 2020-2021 Budget Ordinance Amendments:

- A. Police Community Activities – appropriates grant funds from a local business (Keystone Realty; \$1,500) to the General Fund for funding additional community activities; [View](#)
- B. FY 2021 Resurfacing Project – appropriates Powell Bill Funding (\$3,000,000) for road resurfacing project; [View](#) and
- C. Mutual Aid Reimbursements (Hurricanes Delta and Zeta) – appropriates funds (\$247,862) to the Electric Fund for reimbursement of payroll expenses incurred in providing mutual aid to the cities of St. Martinville, Louisiana and Danville, Virginia [View](#)

Recommended Action: Adopt Ordinances





10. Consideration of Arbor Day Foundation 2020 Tree City USA Application for Certification [View](#)

Recommended Action: Authorize Mayor to Execute Application

11. Consideration of Modification of Water Tower License Agreements:

- A. USCOC of Greater North Carolina, LLC: for placement of Cellular Telephone Antennae on the Marigold Street Water Tower (provides for removal of 3 panels; 6 RRUs and 1 Raycap and installation of 6 panels; 6 RRUs and 1 Raycap) [View](#)

*Note: USCOC pays City monthly rate of \$2,318.54 with 3% increase October 1 of each year; licensee responsible for any repairs/damages to paint on interior or exterior of tower during installation*

- B. T-Mobile (formerly SunCom Wireless Property Company, LLC): for removal of 3 AIR KRCII8023 antennas; 3 KRY 112 114/1 TMAs; replacement of 4 Hybrid lines; and installation of 4 RFS-APXVAALL24 antennas; 4 AIR6449 B41 antennas; 4 Radio 4449; and 4 Radio 4415 [View](#)

*Note: T-Mobile pays City monthly rate of \$2,019.42 with 3% increase November 1 of each year; installation will not exceed allowable limits; licensee responsible for any repairs/damages*

Recommended Action: Approve Modifications to Agreements and Authorize the Mayor to Execute the Same on Behalf of the City

12. Consideration of Mutual Assistance Agreement with the American Gas Association (AGA), the American Public Gas Association (APGA), the Northeast Gas Association (NGA), the Southern Gas Association (SGA) and the MEA Energy Association (MEA) (streamlines the City's ability to respond to or request mutual aid) [View](#)

Recommended Action: Approve Agreement and Authorize the Mayor to Execute the Same on Behalf of the City

13. Consideration of Appropriation of Funds (\$260,000) for the Purchase of Real Property (Parcel No. 3850-70-4447; Edgecombe County; *staff authorized to enter into contract for acquisition of property on September 14, 2020*). [View](#)

Recommended Action: Approve Appropriation of Funds for Acquisition and Authorize the Mayor and/or City Clerk to Executed Any Required Documentation on Behalf of the City.







14. Consideration of Bid/Re-Bids:

- a. Pre-Event Debris Monitoring – award to Thompson Consulting Services; 3-year contract with option to renew for 2 additional 1-year terms (*fee dependent upon disaster event*); [View](#)
- b. Wastewater Treatment Plant Electrical Upgrade – award to Triune Electric @ total cost of \$581,086; [View](#) and
- c. FY 2021 Road Resurfacing Project – award to Barnhill Contracting @ total cost of \$4,139,195.10, plus 10% contingency of \$414,000 (contractor proposes to subcontract 9.4% of work to MWBEs; \$389,507.50) [View](#)

Recommended Action: 1) Award Bids as Recommended; and  
2) Authorize the Mayor and City Clerk to Execute the Bid Contracts on Behalf of the City

15. Election of Mayor Pro Tem (one-year term expires December 2021)

16. Appointments:

- a) Animal Care and Control Advisory Board – 2 vacancies (Wards 1 and 3)
- b) Board of Adjustment – 2 vacancies (Ward 4 and 1 alternate)
- c) Central City Revitalization Panel – 2 vacancies (ex-officios)
- d) Community Appeals Board – 1 vacancy (Ward 4)
- e) Human Relations Commission – 1 vacancy (Human Relations)
- f) Mayor’s Commission – 1 vacancy
- g) Redevelopment Commission – 1 vacancy
- h) Tree Advisory Board – 2 vacancies (Wards 3 and 4)
- i) Utility Service Review Board - 1 vacancy (Ward 4)
- j) Workforce Housing Advisory Commission – 2 vacancies (Faith-based Community Member; Business Community Member)
- k) Braswell Memorial Library Board – 1 vacancy
- l) Carolinas Gateway Partnership (designated by City Manager) – 1 public member or Councilmember; 1 private member
- m) Tar River Transit Governing Board – Councilmember
- n) Upper Coastal Plain Brownfields Coalition Steering Committee – Councilmember

