



ROCKY MOUNT  
OFFICE OF THE CITY COUNCIL  
THE CENTER OF IT ALL

<b>A</b>	=	<b>APPROVAL</b>	<b>C</b>	=	<b>REFERRED TO COMMITTEE</b>
<b>AD</b>	=	<b>APPROVAL DENIED</b>	<b>T</b>	=	<b>TABLED</b>
<b>NA</b>	=	<b>NO ACTION</b>	<b>RA</b>	=	<b>REMOVED FROM AGENDA</b>
<b>D</b>	=	<b>DEFERRED</b>	<b>I</b>	=	<b>INTRODUCED</b>
<b>R</b>	=	<b>REFERRED</b>	<b>RW</b>	=	<b>REQUEST WITHDRAWN</b>
			<b>O</b>	=	<b>OTHER</b>

**ACTION AGENDA FOR A REGULAR SCHEDULED MEETING OF THE CITY COUNCIL OF THE CITY OF ROCKY MOUNT HELD MONDAY, JANUARY 11, 2021 AT 7:00 P.M. IN THE GEORGE W. DUDLEY CITY COUNCIL CHAMBER OF THE FREDERICK E. TURNAGE MUNICIPAL BUILDING**

1. Meeting Called to Order by the Mayor
2. Prayer
3. Roll Call by the City Clerk
- A~** 4. Approval of the Minutes of Regular Scheduled City Council Meetings held November 23, 2020 and December 14, 2020  
  
Recommended Action: Approve Minutes
5. Consideration of Minutes and Recommendations of a Regular Scheduled Committee of the Whole Meeting Held December 14, 2020:
  - 1) Election of Mayor Pro Tem – *removed from agenda;*
  - 2) Adoption of Meeting List – *removed from agenda;*
  - 3) Land Development Code Amendment - Accessory Dwellings - *Will Deaton – information only; no formal action;*
  - 4) Residential Traffic Management Policy - *Brad Kerr – information only; no formal action;*
  - 5) Review of Fourth Quarter FY 2020 and First Quarter FY2021 Revenues and Expenditures – *Kenneth Hunter – information only; no formal action;*
  - 6) Crime Statistics for November - *Interim Police Chief C. Williams – information only; no formal action;*
  - 7) 2020 Census Update - *Archie Jones – information only; no formal action; and*
  - 8) Closed Session – *Personnel; Attorney client (added in open session)*
- A~** Recommended Action: Approve Minutes and Recommendations

6. Community Update – City Manager Rochelle D. Small-Toney
7. Petitions to be Received from the Public

***Note: Please complete Citizen Sign-In Sheet and provide to Security Officer prior to opening of meeting. Please limit presentations to three (3) minutes. Time will be monitored.***

***The following individuals spoke (more details to be included in minutes):***

- ***Johnny Cunningham***
- ***Fonté Lyles***
- ***Samuel Battle***
- ***Cooper Blackwell***
- ***Nehemiah Smith, Jr***
- ***Nathlyn Ohree***
- ***Bronson Williams***

8. Consideration of the Minutes and Recommendations from a Planning Board Meeting held on December 8, 2020:

***\*Overview of request(s) and recommendation(s) by the Director of Development Services or his designee***

**A~** Recommended Action: Acknowledge Receipt of Planning Board Minutes

**A. Public Hearing** Relative to the Following Rezoning Request Recommended for Approval and Found in Compliance with the Comprehensive Plan by the Planning Board:

- Request by Creighton Companies, LLC to rezone ±0.68 acres located at 850 and 860 Tiffany Boulevard from O-I to B-2

**A~** Recommended Action: 1) Receive Public Comment;  
2) Adopt Ordinance (amends the Land Development Code and Map)  
(\*subject to reconsideration upon receipt of comments)

***\*Written comments will be accepted up to 24 hours after the public hearing. Please submit written comments to [pamela.casey@rockymountnc.gov](mailto:pamela.casey@rockymountnc.gov)***

**B. Public Hearing** Relative to the Following Land Development Code Amendments Recommended for Approval and Found in Compliance with the Comprehensive Plan by the Planning Board:

1. Amendments to Chapter 13. MINIMUM DESIGN AND IMPROVEMENTS REQUIREMENTS, Section 1310. Assurance of improvements and inspection procedures, Purpose: to clarify responsibilities and guarantees pertaining to the subdivision bonding process to ensure completion of required improvements for major subdivisions in alignment with state statutes; and
2. Amendments changing the name/title as follows throughout the Land Development Code and Code of Ordinances of the City of Rocky Mount:
  - o to replace “Department of Engineering” or “Engineering Department” with “Department of Public Works”; and
  - o to replace “Director of Engineering” with “Director of Public Works”

**A~** Recommended Action: 1) Receive Public Comment;  
2) Adopt Ordinances (2 ordinances to amend both Land Development Code and City Code)  
(\*subject to reconsideration upon receipt of comments)

*\*Written comments will be accepted up to 24 hours after the public hearing. Please submit written comments to [pamela.casey@rockymountnc.gov](mailto:pamela.casey@rockymountnc.gov)*

9. Consideration of Revised Interlocal Agreement with Edgecombe County for Management of Funds from the Coronavirus Relief Fund Established by the Coronavirus Aid, Relief and Economic Security (CARES) Act (City will receive an additional \$135,000 for a total of \$260,000 from Edgecombe County’s distribution from the State of North Carolina; to be used for reimbursement of qualifying expenses associated COVID-19)

**A~** Recommended Action: Approve Agreement and Authorize the Mayor to Execute Same on Behalf of the City

10. Consideration of Tax Releases and/or Refunds:
  - Schedule A – taxes under \$100 approved for release and/or refund by the City Manager; and
  - Schedule B – taxes over \$100 recommended for release and/or refund by the City Council

**A~** Recommended Action: 1) Acknowledge Receipt of Report from the City Manager of Schedule A Taxes Approved for Release and/or Refund; and  
2) Approve Release and/or Refund of Taxes Listed on Schedule B

11. Consideration of Resolution Declaring the City's Official Intent to Reimburse Expenditures made for the Replacement of Equipment (Transformer Replacement – Old Mill Road Point of Delivery Station; Wastewater Treatment Plant Generation System; Tar River Reservoir Raw Water Aeration System; and Wastewater Treatment Plant Switch Gear & Motor Control Center; required in connection with FY 2021 Installment Financing - \$5,382,000)

**A~** Recommended Action: Adopt Resolution

12. Consideration of Grant Project Ordinance Appropriating Funds for Economic Development Activity Associated with "Project Tire" (\$500,000 - funds awarded by the North Carolina Department of Commerce's Building Reuse Grant Project)

**A~** Recommended Action: Adopt Ordinance

13. Consideration of Certification by the City Clerk of the Sufficiency of Petitions Submitted for the following Annexations and Schedule Public Hearings:
  - a. Petition for Annexation No. 318 – 1523 West Mount Drive (contiguous); and
  - b. Petition for Annexation No. 319 – 1533 West Mount Drive (non-contiguous)

**A~** Recommended Action: 1) Adopt Resolutions of Certification of Sufficiency of Petition for Annexations (sufficient);  
2) Adopt Resolutions Scheduling Public Hearings for February 8, 2021; and Instructs Department of Development Services to Prepare Feasibility Study

14. Consideration of Water Purchase Contract with the Town of Nashville (four [4] successive ten [10] year terms)

**A~** Recommended Action: Approve Contract and Authorize the Mayor and City Clerk to Execute the Same on Behalf of the City

15. Consideration of Water Assessment Contract with Brandon Clarke and Etaf Hatu for Water Service at 1832 Willow Glynn Road (\$265 water meter and capacity fees prepaid; \$4,000 water main and tap fee to be assessed)

**A~** Recommended Action: Approve Contract and Authorize the Mayor and City Clerk to Execute the Same on Behalf of the City

16. Consideration of Monument Transfer Agreement with the Robert Henry Ricks Camp 75 of the NC Sons of Confederate Veterans and the Bethel Heroes 636 North Carolina Division United Daughters of the Confederacy.

**A~** Recommended Action: Approve Agreement and Authorize the Mayor to Execute the Same on Behalf of the City

17. Consideration of 2021 City Council and Committee of the Whole (COW) Meeting Schedules

**A~** Recommended Action: Approve Schedules

**NA~** 18. Appointments:

- a) Animal Care and Control Advisory Board – 2 vacancies (Wards 1, 3 and 5)
- b) Board of Adjustment – 2 vacancies (Ward 4 and 1 alternate)
- c) Central City Revitalization Panel – 2 vacancies (ex-officios)
- d) Community Appeals Board – 1 vacancy (Ward 4)
- e) Human Relations Commission – 1 vacancy (Human Relations)
- f) Mayor’s Commission – 1 vacancy
- g) Redevelopment Commission – 1 vacancy
- h) Tree Advisory Board – 2 vacancies (Wards 3 and 4)
- i) Utility Service Review Board - 1 vacancy (Ward 4)
- j) Workforce Housing Advisory Commission – 3 vacancies (Ward 5; Faith-based Community Member; Business Community Member)
- k) Carolinas Gateway Partnership (designated by City Manager) – 1 public member or Councilmember; 1 private member
- l) Tar River Transit Governing Board – Councilmember
- m) Upper Coastal Plain Brownfields Coalition Steering Committee – Councilmember

19. Discussion Relative to Internet Service (added to agenda in open meeting)

20. Closed Session (added to agenda in open meeting):

- Attorney-Client Privilege