



**ROCKY MOUNT**  
OFFICE OF THE CITY COUNCIL  
THE CENTER OF IT ALL

<b>A</b>	=	<b>APPROVAL</b>	<b>C</b>	=	<b>REFERRED TO COMMITTEE</b>
<b>AD</b>	=	<b>APPROVAL DENIED</b>	<b>T</b>	=	<b>TABLED</b>
<b>NA</b>	=	<b>NO ACTION</b>	<b>RA</b>	=	<b>REMOVED FROM AGENDA</b>
<b>D</b>	=	<b>DEFERRED</b>	<b>I</b>	=	<b>INTRODUCED</b>
<b>R</b>	=	<b>REFERRED</b>	<b>RW</b>	=	<b>REQUEST WITHDRAWN</b>
			<b>O</b>	=	<b>OTHER</b>

**ACTION AGENDA FOR A REGULAR SCHEDULED MEETING OF THE CITY COUNCIL OF THE CITY OF ROCKY MOUNT HELD MONDAY, APRIL 12, 2021 AT 7:00 P.M. IN THE GEORGE W. DUDLEY CITY COUNCIL CHAMBER OF THE FREDERICK E. TURNAGE MUNICIPAL BUILDING**

1. Meeting Called to Order by the Mayor
2. Prayer
3. Roll Call by the City Clerk
4. Approval of the Minutes of Regular Scheduled City Council Meeting held April 26, 2021

**A~** Recommended Action: Approve Minutes

5. Community Update – City Manager Rochelle D. Small-Toney
6. Presentations and Recognitions:  
Presentation of Proclamation Recognizing May 9-15, 2021 as Economic Development Week
7. Petitions to be Received from the Public

***Note: Please complete Citizen Sign-In Sheet and provide to Security Officer prior to opening of meeting. Please limit presentations to three (3) minutes. Time will be monitored.***

***The following individuals spoke (more details to be included in minutes):***

- ***Samuel Battle***
- ***Troy Davis***
- ***Michael Deloach***
- ***Bronson Williams***
- ***Reverend Nehemiah Smith***

8. Consideration of the Minutes and Recommendations from a Planning Board Meeting held on April 13, 2021:

*\*Overview of request(s) and recommendation(s) by the Director of Development Services or his designee*

A. **Public Hearing** Relative to the Following Rezoning Request Recommended for Approval and Found in Compliance with the Comprehensive Plan by the Planning Board:

- Request by Melvin Mitchell to rezone +0.57 acres located at 3501 Sunset Avenue and 108 Tyson Avenue from O-I to B-2

A~ Recommended Action: 1) Receive Public Comment; and  
2) Adopt Ordinance Amending the Land Development Code and Map

B. **Public Hearing** Relative to the Following Rezoning Request Recommended for Approval and Found in Compliance with the Comprehensive Plan by the Planning Board:

- Request by Ted Heilbron of Kelly Development Company to rezone +0.13 acres at 1601 W. Thomas Street from B-1 to O-I

A~ Recommended Action: 1) Receive Public Comment; and  
2) Adopt Ordinance Amending the Land Development Code and Map

9. Consideration of FY 2021-2022 Budget Review Work Session Schedule:

- Monday, May 17 - 2021-2022 Proposed Budget Delivered to City Council
- Monday, May 24 - Presentation of 2021-2022 Proposed Budget
- Wednesday, May 26 - Council Work session. 4 p.m. - 2022-2026 Proposed CIP (Council Chamber)
- Wednesday, June 2 - Council Work Session, 4 p.m. – General Fund Enterprise Funds (Council Chamber)
- Monday, June 7 - Council Work Session, 4 p.m. – Other Funds (Council Chamber)
- Wednesday, June 9 - Council Work Session, 4 p.m. – Additional Discussion [if necessary] (Council Chamber)
- Monday, June 14 - Budget Public Hearing during Regular Council Meeting, 7 p.m. (Council Chamber)
- Wednesday, June 16 - Council Work Session (if Necessary), 4 p.m. (Council Chamber)
- Monday, June 28 - Budget Adoption during Regular Council Meeting, 4 p.m. (Council Chamber)

A~ Recommended Action: Schedule Work Sessions for Budget Review

10. Consideration of Temporary Street Closing Request from Emmanuel Health Education, Inc. to Close S. Washington Street from Tarboro Street to Hill Street from 5:00 a.m. to 2:00 p.m. on Saturday, June 26, 2021 for the “We Are One” Prostate Cancer Walk, Run, Ride

**A~** Recommended Action: Approve Temporary Street Closure

11. Consideration 2021-2023 Three-Year Consolidated Plan, 2021-2022 Annual Action Plan for the Down East HOME Consortium and the Analysis of Impediments to Fair Housing Choice (required for eligibility for HOME Partnership Investment funds and CDBG Entitlement allocation)

**A~** Recommended Action: Approve Plans and Authorize the Mayor and City Clerk to Execute Any Required Documentation or Certifications

12. Consideration of Request by Mousa Shehadeh to Rename Battle Street to Shehadeh Drive (Street Name Review Committee recommends approval)

**A~** Recommended Action: Adopt Resolution Approving Renaming of Battle Street to Shehadeh Drive

13. Consideration of Declaring Certain Personal Property Surplus and Authorizing Disposal by Electronic Auction via GovDeals, Inc.

**A~** Recommended Action: Adopt Resolution Declaring Property Surplus and Authorizing Disposal by Electronic Auction

14. Consideration of Offer from Kevin Jones to Purchase 811 and 815-821 Hammond Street Pursuant to a Home Purchase Agreement (\$100 each)

**T~** Recommended Action: Adopt Resolution Authorizing an Upset Bid Process (authorizes City Clerk to Advertise Offer for Upset Bids Pursuant to G.S. 160A-269; and, if no qualifying upset bid received, authorizes appropriate City Officials to execute Purchase Agreement)

15. Consideration of 1) Award of Bid Contract for Phase 1 Design of Downtown Culvert with W.K. Dickson in the amount of \$331,440; and 2) FY 2020-2021 Budget Ordinance Amendment (appropriates funds for project)

**A~** Recommended Action: 1) Approve Bid Contract for Project and Authorize the Mayor and City Clerk to Execute Same on Behalf of the City; and  
2) Adopt Ordinance Amendment

16. Consideration of Stop Loss Contract for Health Insurance for FY 2021-2022 with Aetna Life Insurance Company (\$294,493.88)  
**A~** Recommended Action: Approve Extension of Master Service Agreement for One-Year and Authorize the Mayor and City Clerk to Execute Same on Behalf of the City
17. Consideration of the following Rebid:
  - a) Rebid - Downtown Rocky Mount Office Space – award lease to A Fresh New Start, LLC for (3) three years @ \$47,500 annually; total (3) three-year cost = \$142,499.88**A~** Recommended Action: 1) Award Bid as Recommended;  
2) Authorize the Mayor and City Clerk to Execute Bid Contract on Behalf of the City
17. Consideration of the following Bids/Rebids:
  - b) Bid - POD Transformer Replacement (Phase II Design) – award to Booth and Associates in the amount of \$414,000 (agrees to subcontract 10% to woman-owned professional services firm); and
  - c) Rebid - Regional Public Transportation Services Management Contract – award to First Transit for (5) five-year term @ total cost of \$882,479.64**A~** Recommended Action: 1) Award Bids as Recommended;  
2) Authorize the Mayor and City Clerk to Execute Bid Contracts on Behalf of the City
18. Appointments:
  - a) Animal Care and Control Advisory Board - 2 vacancies (Wards 1, 3 and 5)
  - b) Board of Adjustment - 2 vacancies (Ward 4 and 1 alternate)
  - c) Central City Revitalization Panel - 2 vacancies (ex-officios)
  - d) Community Appeals Board – 1 vacancy (Ward 4)
  - e) Housing Authority - 1 vacancy (Public Housing member)
  - f) Human Relations Commission - 1 vacancy (Human Relations)
  - g) Mayor’s Commission - 1 vacancy
  - h) Redevelopment Commission - 1 vacancy
  - i) Tree Advisory Board - 2 vacancies (Wards 3 and 4)
  - j) Utility Service Review Board - 1 vacancy (Ward 4)
  - k) Workforce Housing Advisory Commission - 3 vacancies (Ward 5; Faith-based Community Member; Business Community Member)
- 18a. Report of Employee Claim Resolution (Hampton) (*added to agenda in open meeting*)