



**ROCKY MOUNT**  
OFFICE OF THE CITY COUNCIL  
THE CENTER OF IT ALL

<b>A</b>	=	<b>APPROVAL</b>	<b>C</b>	=	<b>REFERRED TO COMMITTEE</b>
<b>AD</b>	=	<b>APPROVAL DENIED</b>	<b>T</b>	=	<b>TABLED</b>
<b>NA</b>	=	<b>NO ACTION</b>	<b>RA</b>	=	<b>REMOVED FROM AGENDA</b>
<b>D</b>	=	<b>DEFERRED</b>	<b>I</b>	=	<b>INTRODUCED</b>
<b>R</b>	=	<b>REFERRED</b>	<b>RW</b>	=	<b>REQUEST WITHDRAWN</b>
			<b>O</b>	=	<b>OTHER</b>

**AGENDA FOR A REGULAR SCHEDULED MEETING OF THE CITY COUNCIL OF THE CITY OF ROCKY MOUNT HELD MONDAY, JUNE 28, 2021 AT 4:00 P.M. IN THE GEORGE W. DUDLEY CITY COUNCIL CHAMBER OF THE FREDERICK E. TURNAGE MUNICIPAL BUILDING**

1. Meeting Called to Order by the Mayor
2. Prayer
3. Roll Call by the City Clerk
4. Consideration of Minutes of Special Called Committee of the Whole Budget Sessions Held May 26, June 2 and June 7, 2021.

**A~** Recommended Action: Approve Minutes

5. Community Update and ~~Introduction of Interim Finance Director~~ - City Manager Rochelle D. Small-Toney
6. Presentations and Recognitions:
  - Recognition of the following Graduating Seniors of the Rocky Mount Area Youth Council:
    - **Jayla King** - Nash-Rocky Mount Early College;
    - **Mauranda Morgan** - Nash-Rocky Mount Early College;
    - **Ta’Niya Thorne** - Rocky Mount Senior High School; and
    - **Tareasure Owens** - Nash-Rocky Mount Early College
  - Presentation of Proclamation Proclaiming the Month of July 2021 as Parks and Recreation Month in the City of Rocky Mount to Parks and Recreation Director Joel Dunn and Staff Members
- 6a. Introduction of Interim Finance Director by City Manager, Rochelle D. Small-Toney

7. Petitions to be Received from the Public

***Note: Please complete Citizen Sign-In Sheet and provide to Security Officer prior to speaking. Please limit presentations to three (3) minutes. Time will be monitored.***

***The following individuals spoke (more details to be included in minutes):***

- ***Dr. Kim Koo***
- ***Malachy Noone***
- ***Mae Parker***
- ***Curmilus Dancy***
- ***Sydney Meeks***
- ***Eden Curtiss***
- ***Samuel Battle***
- ***Bronson Williams***
- ***Cooper Blackwell***
- ***Rita Barrett***

8. **CONSENT AGENDA:**

A. Consideration of Tax Releases and/or Refunds:

- Schedule A – taxes under \$100 approved for release and/or refund by the City Manager; and
- Schedule B – taxes over \$100 recommended for release and/or refund by the City Council

B. Consideration of the Following FY 2021-2022 Ordinances:

- ***Project Ordinances:***

1) Tar River Transit (\$2,799,068 – requires matching appropriations of \$5,395):

- a) Transit System Planning Project - \$53,950;
- b) Rural Transit Operating Project - \$2,438,618;
- c) Rural Transit Capital Project - \$66,500;
- d) Rural Transit System Feeder Project - \$240,000;

2) Community Development:

- a) Community Development Block Grant (CDBG) Entitlement Grant Project (\$514,419);  
and
- b) HOME Investment Partnership Grant Project (\$457,772 - requires matching appropriation of \$50,000);

3) CDBG, HOME and NSP Grant Program Income (\$30,548);

4) American Recovery Plan Act (\$11,521,180); and

5) Battle Park Renovation (\$1,252,380)

- ***Project Ordinance Amendment:***

- 6) 2020 Bulletproof Vest Grant - appropriates additional grant funds received from the U.S. Department of Justice (\$1,320 – requires 50% local match of \$660)

C. Consideration of Application for One (1) Taxi Right License for Gerald Burney

A~

Recommended Action: Approve Consent Agenda (inclusive of approval of tax releases, adoption of Ordinances and approval of taxi license)

9. **Public Hearing** Relative to the Proposed Amended Citizens Participation Plan for the City of Rocky Mount and the Down East HOME Consortium (required by U.S. Department of Housing and Urban Development (HUD); public review and comment period June 13 - June 28, 2021)

*\*Overview by the Interim Director of Community and Business Development or his designee*

A~ Recommended Action: 1) Receive Public Comment; and  
2) Adopt Plan

10. Consideration of FY 2021-2022 Budget Ordinance and Amendments to Fees and Charges:

a. FY 2021-2022 Budget Ordinance – *establishes appropriations for FY 2021-2022; and sets ad valorem tax rate at \$0.685 per \$100 of taxable assessed value; same tax rate as current fiscal year*

b. Amendments to Fees and Charges:

1. Police Department:

- Policy No. X.6.1 Entitled “Animal Control Fees” – *adds \$5 fee for rabies vaccination of adopted animals*

2. Department of Public Works:

- Policy No. X.8.3 Entitled “Rollout Container Disposal and Exemption Fee” – *increases rollout container disposal fee by \$3/month to expand services to include year-round leaf collection and litter disposal crews*
- Policy No. X.8.5 Entitled “Solid Waste Transfer Station Tipping Fee” – *increases fees to accommodate 3.6% increase in solid waste disposal contract fee*

c. Department of Human Resources:

1. Amendments to Position Classification and Pay Plan (FY 2022 budget includes funding for 13 new positions)

A~ Recommended Action: 1) Adopt FY 2021-2022 Budget Ordinance;  
2) Adopt Resolution Amending Fees and Charges Listed Above; and  
3) Adopt Resolution Approving Amendments to Position and Classification Plan

11. Consideration of Recommendations for FY 2021-2022 CDBG Public Service Awards (\$146,565):

- a) Buck Leonard Association for Sports & Human Enrichment - \$21,000;
- b) Ripple Effects - \$30,140;
- c) Rocky Mount Edgecombe Community Development Corporation - \$30,000;
- d) The Mercer Foundation, Inc. - \$28,425;
- e) United Community Ministries (Bassett Center) - \$7,000;
- f) United Community Ministries (Community Shelter) - \$30,000

- A~ Recommended Action: 1) Approve Funding Requests and Authorize the City Manager and/or Mayor and City Clerk to Execute Required Documentation on Behalf of the City;
- 2) Approve Award Funding from HOME-ARP Source to Fulfill Requests from Ripple Effects, The Mercer Foundation, Inc. and United Community Ministries, Contingent upon HUD Approval of Consortium's Amended HOME Budget; and
- 3) Approve Award to Ripple Effect of Additional \$5,000 (rent for Mrs. Harper pending rehab/reconstruction of home; funding source HOME-ARP funding)

12. Consideration of Resolution and Authorization for Depository Accounts and Treasury Management Services to Update Banking Authorizations at PNC Bank (changes authority from Amy Staton to Rochelle D. Small-Toney effective July 1, 2021)

- A~ Recommended Action: Adopt Resolution and Authorize the Mayor and City Manager to Execute Same on Behalf of the City

13. Consideration of Resolution Directing the Rocky Mount Redevelopment Commission to Pursue Redevelopment in the Beal Street Redevelopment Area (directs that redevelopment be pursued with guidance and assistance from City staff; that activities be conducted within appropriated funds; and that minutes of the Redevelopment Commission be submitted to City Council)

- A~ Recommended Action: Adopt Resolution

14. Consideration of Resolution Exercising the Power of Eminent Domain to Acquire Certain Interests in the following Real Properties (authorizes acquisition by condemnation):

- a) 116 Atlantic Avenue
- b) 112 Atlantic Avenue
- c) 161 Albemarle Avenue
- d) 171 Albemarle Avenue
- e) 210 Rose Street (aka 206-216 Rose Street and 108 Atlantic Avenue)
- f) 120 Atlantic Avenue
- g) Parcel ID No. 3850-70-4447-00 identified as 124 Atlantic Avenue, 126 Atlantic Avenue and 211 E. Thomas Street

- A~ Recommended Action: Adopt Resolution.

15. Consideration of:
- 1) Resolution Amending/Adopting the following Administrative Policies (policies detail eligibility requirements for program participants, selection process and overall program process)
    - a) Policy No. II.29 (a) Entitled “Assistance Policy: Urgent Repair Program”;
    - b) Policy No. II.29 (b) Entitled “Procurement & Disbursement Policy: Urgent Repair Program”; and
  - 2) Approval of Urgent Repair Program Post-Approval Documentation

A~ Recommended Action: 1) Adopt Resolution; and  
2) Approve Urgent Repair Program Post-Approval Documentation and Authorize the City Manager and City Clerk to Execute Required Documentation on Behalf of the City

16. Consideration of the following Bids:
- a) Park Maintenance and Landscaping Service for Holly Street Park, City Lake Park, Tar River Reservoir Boat Ramp and Saponi Creek Boat Ramp - award (3) three-year contract to Precision Cut Landscaping & Lawn Care, LLC @ total cost of \$102,852; [MWBE-owned business];
  - b) Grounds Maintenance and Landscaping Service for properties set out below - award (3) three-year contract to Precision Cut Landscaping & Lawn Care, LLC @ total cost of \$496,784.88; [MWBE-owned business]:

- Douglas Block	- Main Street
- City Hall	- Judicial Center
- Senior Center	- Train Station
- Imperial Centre	- Bus Station
- Business Services Center	- Station Square
- Rocky Mount Event Center	
  - c) Grounds Maintenance Service for Battleboro and Northeastern Cemeteries - award (3) three-year contract to Precision Cut Landscaping & Lawn Care, LLC @ total cost of \$131,589; [MWBE-owned business]

RA~ Recommended Action: 1) Award Bids as Recommended; and  
2) Authorize the Mayor and City Clerk to Execute Bid Contracts on Behalf of the City

17. Annual Appointments:

- a) Animal Care and Control Advisory Board - five (5) appointments: Mayor, Wards 1, 2, 3 and 5;
- b) Board of Adjustment - three (3) appointments: Wards 3 and 4; and Alternate Member; - **Carl Revis, Ward 3, term expires 6/30/2024**
- c) Business Development Authority – two (2) appointment;
- d) Central City Revitalization Panel - six (6) appointments: one (1) Central City Property Owner – **Garland Jones; term expires 6/30/2024**; one (1) Commercial Builder/Developer; two (2) Members-at-Large – **Jean Kitchin – term expires 6/30/2024**; and two (2) Ex-Officios;
- e) Community Appeals Board - three (3) appointments: **Ward 3 – Darlene Spencer-Harris; term expires 6/30/2024**, Wards 4 and 6;
- f) Historic Preservation Commission - three (3) appointments;
- g) Housing Authority - three (3) appointments: two (2) members and one (1) public housing member;
- h) Human Relations Commission – one (1) Mayoral appointment; four (4) City Council appointments – **Nehemiah Smith - Ward 1 – term expires 6/30/2025**; **William A. Sharpe – Ward 5 – term expires 6/30/2025**
- i) Martin Luther King, Jr. Commission – four (4) appointments;
- j) Mayor’s Commission on Persons with Disabilities – six (6) appointments;
- k) Planning Board – two (2) appointments: **Ward 1 – Clara H. Knight – term expires 6/30/2024**; **and Ward 3 – Johnnie Mayo, Jr. – term expires 6/30/2024**;
- l) Redevelopment Commission – three (3) appointments;
- m) Step Board – one (1) appointment (Councilmember);
- n) Transportation Advisory Committee – three (3) appointments (Councilmembers);
- o) Tree Advisory Board – three (3) appointments - Wards 2, 3 and 4; **Celeste Berry – Ward 3 – term expires 6/30/2025**
- p) Utility Service Review Board – four (4) appointments: Wards 1, 3, 4 and 5; **Ward 5 – Chantelle Mosley – term expires 6/30/2025**; and
- q) Workforce Housing Advisory Commission – six (6) appointments: **Ward 3 Aston Haughton – term expires 6/30/2024**; Wards 4 and 5; one (1) Faith-based Community member; one (1) Housing Developer member; and one (1) Business Community member

- 17a. Consideration of FY 2020-2021 Budget Amendment Appropriating Funds in the Self-Insurance Internal Service Fund (necessary to cover increase in projected health insurance claims - \$600,000 – *added to agenda in open meeting*)

Recommended Action: Adopt Budget Ordinance

18. Closed Session (*added in open meeting*):

- Attorney-Client; and
- Personnel