

# CITY COUNCIL AGENDA MAY 10, 2021



ROCKY MOUNT, NC  
THE CENTER OF IT ALL

[View Main Agenda](#)



## ROCKY MOUNT CITY COUNCIL VISION STATEMENT

*Rocky Mount is a City composed of people of diverse backgrounds, heritages, and interests with a shared sense of values, stewardship and community.*

*It is a City where all citizens have the opportunity to realize their full potential through individual initiative and community support.*

*Its citizens enjoy and value the benefits of efficient, cost-effective and responsive public services, a strong and diversified economy, and superior cultural and educational resources.*

*Rocky Mount recognizes and appreciates its history while responding to the challenges and opportunities of regional and global change in a proactive and realistic manner.*





# W E L C O M E !

We are pleased you are attending a Rocky Mount City Council meeting. You are now participating in the process of representative government. We appreciate your interest and hope you and your fellow citizens will attend often. Democracy cannot endure without an informed electorate.

Rocky Mount has the Council-Manager form of local government. Policy is set by the Mayor and Council, who are elected by the people. The policy is implemented by the City Manager, who is appointed by the Council. The Council decides what is to be done. The City Manager, operating through the entire City staff, does it. This separation of policy-making and policy administration is considered the most economical and efficient form of City government.

## COUNCIL MEETINGS

The City Council meets in regular session twice each month in the George W. Dudley City Council Chamber of the Frederick E. Turnage Municipal Building. These meetings are open to the public and are held on the following schedule:

**2nd Monday - 7:00 p.m.**

**4th Monday - 4:00 p.m.**

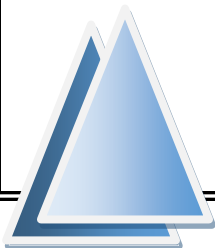
At these meetings, the City's business is conducted and ordinances and resolutions, the laws of Rocky Mount, are enacted. Ordinances take effect upon their adoption when approved by a majority of the Council. All ordinances must be in writing. They are introduced at one meeting and adopted at a subsequent meeting. The Council may, however, by an affirmative vote of five (5) members, adopt an ordinance at the same meeting it is introduced. The Council frequently uses this procedure.

Councilmembers receive the agenda for a Council meeting, together with detailed background material, on the Thursday prior to each regular meeting. This gives them the opportunity to study each item on the agenda prior to the meeting and consult with the City Manager or City staff members. If no additional pertinent facts are presented at the meeting, items are often acted upon without further discussion, particularly in routine matters. This procedure helps Council meetings to move more expeditiously.

## INFORMAL WORK SESSIONS OR COMMITTEE MEETINGS

The Council generally conducts a work session or COMMITTEE OF THE WHOLE meeting at 5:00 p.m. prior to the first regular monthly meeting. The COMMITTEE OF THE WHOLE is the entire City Council meeting as a committee to discuss matters requiring more in-depth explanation, study or discussion. The Committee frequently makes recommendations to the City Council, however, no recommendations made by the COMMITTEE OF THE WHOLE are final until accepted by the Council in a regular meeting.

*These meetings are open to the public.*





## HOW A CITIZEN CAN BE HEARD

Citizens may appear before the Council to be heard on any subject related to City government, or any individual matter which may involve City government. A provision is made on each City Council agenda for **PETITIONS TO BE RECEIVED FROM THE PUBLIC**. At this time, citizens are encouraged to bring to the Council's attention matters that are not otherwise specifically listed on the agenda. If the matter you are interested in is specifically listed on the agenda, you are asked to address that issue when it is being considered. If you desire to be heard, you are asked to advise the Mayor in which item you are interested at the time it appears on the agenda. You will be requested to use the speakers stand, give your name and address and identify any group which you represent. Citizens addressing the Council on any matter shall not abuse their privilege and shall confine themselves to the question under debate, and avoid all personal or indecorous language. The City Clerk prepares the minutes of the meetings. After approval by the Council, these become the official record of the proceedings. The entire meeting is tape recorded for accuracy in preparing the minutes.

### PUBLIC HEARINGS

Prior to the enactment of some ordinances or resolutions, the law requires that the City Council conduct a public hearing in order that the public may have an opportunity to be heard. The most common of these are zoning ordinance changes, the ordering of public improvements and determination of assessments. Most public hearings are conducted in the general course of a regular meeting and are usually scheduled for the evening meeting of the City Council on the second Monday of each month to afford more citizens an opportunity to attend.

#### MAYOR

C. SAUNDERS ROBERSON, JR.

#### CITY COUNCIL

RICHARD E. JOYNER, MAYOR PRO TEM  
(Ward 3)

ANDRÉ D. KNIGHT (Ward 1)

REUBEN C. BLACKWELL, IV (Ward 2)

T. J. WALKER, JR. (Ward 4)

LIGE DAUGHTRIDGE (Ward 5)

W. B. BULLOCK (Ward 6)

CHRISTINE CARROLL MILLER (Ward 7)

#### CITY STAFF

ROCHELLE D. SMALL-TONEY, *City Manager*

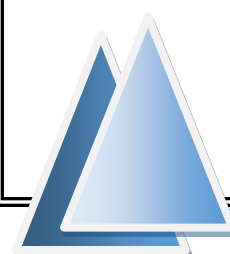
PAMELA O. CASEY, *City Clerk*

NATASHA HAMPTON, *Assistant City Manager*

ELTON DANIELS, *Assistant City Manager*

DOROTHY BROWN SMITH, *Communications & Marketing Consultant*

RICHARD J. ROSE, *City Attorney*





ROCKY MOUNT  
OFFICE OF THE CITY COUNCIL  
THE CENTER OF IT ALL

## **PUBLIC PETITIONS**

The Public Petitions portion of the City Council meeting is an opportunity for public comment and the City Council appreciates your attendance and thanks you for expressing your views and opinions. The City Council values all citizen input.

This is an opportunity to raise a question or present a request to the Council; however, in most cases Councilmembers will not respond to public comments but may refer a matter to the City Manager or staff for follow up.

Time will be monitored in order to give everyone an opportunity to speak and speakers will have three minutes.

Please be aware that sign-in sheets must be presented to the Security Officer prior to the opening of the meeting.

If an organized group is present to speak on a common issue, please designate one person to present the group's comments.

If your comments are in regard to an item that is the subject of a public hearing, please wait until that item is introduced to speak. Time will also be monitored.

If your comments are in regard to an evidentiary hearing additional time may be granted.

The City Council requests that you **PLEASE ADHERE TO THE FOLLOWING GUIDELINES:**

- **Complete a sign-in sheet;**
- **Address comments to the Council as a whole and not to individual Councilmembers or City staff;**
- **Speak from the podium in a civil, non-argumentative and respectful manner;**
- **Personal attacks which have the potential to disrupt the meeting will not be tolerated and you will be asked to sit down or be removed from the meeting;**
- **Keep comments to three minutes**

Thank you!

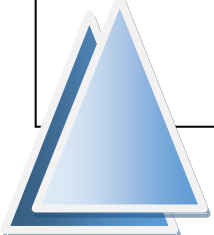


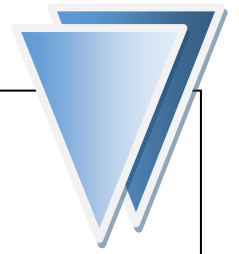
ROCKY MOUNT  
OFFICE OF THE CITY COUNCIL  
THE CENTER OF IT ALL



**AGENDA FOR A REGULAR SCHEDULED MEETING OF THE CITY COUNCIL OF THE CITY OF ROCKY MOUNT TO BE HELD MONDAY, MAY 10, 2021 AT 7:00 P.M. IN THE GEORGE W. DUDLEY CITY COUNCIL CHAMBER OF THE FREDERICK E. TURNAGE MUNICIPAL BUILDING.**

1. Meeting Called to Order by the Mayor
2. Prayer
3. Roll Call by the City Clerk
4. Approval of the Minutes of Regular Scheduled City Council Meeting held April 26, 2021 [View](#)  
Recommended Action: Approve Minutes
5. Community Update – City Manager Rochelle D. Small-Toney
6. Presentations and Recognitions: [View](#)
  - Presentation of Proclamation Recognizing May 9-15, 2021 as Economic Development Week
7. Petitions to be Received from the Public  
*Note: Please complete Citizen Sign-In Sheet and provide to Security Officer prior to opening of meeting. Please limit presentations to three (3) minutes. Time will be monitored.*
8. Consideration of the Minutes and Recommendations from a Planning Board Meeting held on April 13, 2021: [View](#)  
*\*Overview of request(s) and recommendation(s) by the Director of Development Services or his designee*
  - A. **Public Hearing** Relative to the Following Rezoning Request Recommended for Approval and Found in Compliance with the Comprehensive Plan by the Planning Board:
    - Request by Melvin Mitchell to rezone +0.57 acres located at 3501 Sunset Avenue and 108 Tyson Avenue from O-I to B-2  
[View](#)Recommended Action: 1) Receive Public Comment; and  
2) Adopt Ordinance Amending the Land Development Code and Map





**B. Public Hearing** Relative to the Following Rezoning Request Recommended for Approval and Found in Compliance with the Comprehensive Plan by the Planning Board:

- Request by Ted Heilbron of Kelly Development Company to rezone +0.13 acres at 1601 W. Thomas Street from B-1 to O-I

[View](#)

Recommended Action: 1) Receive Public Comment; and  
2) Adopt Ordinance Amending the Land Development Code and Map

9. Consideration of FY 2021-2022 Budget Review Work Session Schedule: [View](#)

- Monday, May 17 - 2021-2022 Proposed Budget Delivered to City Council
- Monday, May 24 - Presentation of 2021-2022 Proposed Budget
- Wednesday, May 26 - Council Work session. 4 p.m. - 2022-2026 Proposed CIP (Council Chamber)
- Wednesday, June 2 - Council Work Session, 4 p.m. – General Fund Enterprise Funds (Council Chamber)
- Thursday, June 7 - Council Work Session, 4 p.m. – Other Funds (Council Chamber)
- Thursday, June 9 - Council Work Session, 4 p.m. – Additional Discussion [if necessary] (Council Chamber)
- Monday, June 14 - Budget Public Hearing during Regular Council Meeting, 7 p.m. (Council Chamber)
- Wednesday, June 16 - Council Work Session (if Necessary), 4 p.m. (Council Chamber)
- Monday, June 28 - Budget Adoption during Regular Council Meeting, 4 p.m. (Council Chamber)

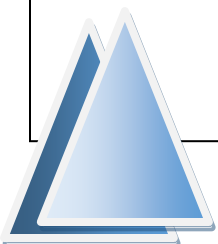
Recommended Action: Schedule Work Sessions for Budget Review

10. Consideration of Temporary Street Closing Request from Emmanuel Health Education, Inc. to Close S. Washington Street from Tarboro Street to Hill Street from 5:00 a.m. to 2:00 p.m. on Saturday, June 26, 2021 for the “We Are One” Prostate Cancer Walk, Run, Ride [View](#)

Recommended Action: Approve Temporary Street Closure

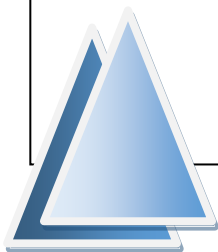
11. Consideration 2021-2023 Three-Year Consolidated Plan, 2021-2022 Annual Action Plan for the Down East HOME Consortium and the Analysis of Impediments to Fair Housing Choice (required for eligibility for HOME Partnership Investment funds and CDBG Entitlement allocation) [View](#)

Recommended Action: Approve Plans and Authorize the Mayor and City Clerk to Execute Any Required Documentation or Certifications





12. Consideration of Request by Mousa Shehadeh to Rename Battle Street to Shehadeh Drive (Street Name Review Committee recommends approval) [View](#)  
Recommended Action: Adopt Resolution Approving Renaming of Battle Street to Shehadeh Drive
13. Consideration of Declaring Certain Personal Property Surplus and Authorizing Disposal by Electronic Auction via GovDeals, Inc. [View](#)  
Recommended Action: Adopt Resolution Declaring Property Surplus and Authorizing Disposal by
14. Consideration of Offer from Kevin Jones to Purchase 811 and 815-821 Hammond Street Pursuant to a Home Purchase Agreement (\$100 each) [View](#)  
Recommended Action: Adopt Resolution Authorizing an Upset Bid Process (authorizes City Clerk
15. Consideration of 1) Award of Bid Contract for Phase 1 Design of Downtown Culvert with W.K. Dickson in the amount of \$331,440; and 2) FY 2020-2021 Budget Ordinance Amendment (appropriates funds for project) [View](#)  
Recommended Action: 1) Approve Bid Contract for Project and Authorize the Mayor and City Clerk to Execute Same on Behalf of the City; and  
2) Adopt Ordinance Amendment
16. Consideration of Stop Loss Contract for Health Insurance for FY 2021-2022 with Aetna Life Insurance Company (\$294,493.88) [View](#)  
Recommended Action: Approve Extension of Master Service Agreement for One-Year and Authorize the Mayor and City Clerk to Execute Same on Behalf of the City
17. Consideration of the following Bids/Rebids:  
[View](#) a) Rebid - Downtown Rocky Mount Office Space – award lease to A Fresh New Start, LLC for (3) three years @ \$47,500 annually; total (3) three-year cost = \$142,499.88;  
[View](#) b) Bid - POD Transformer Replacement (Phase II Design) – award to Booth and Associates in the amount of \$414,000 (agrees to subcontract 10% to woman-owned professional services firm);  
[View](#) c) Rebid - Regional Public Transportation Services Management Contract – award to First Transit for (5) five-year term @ total cost of \$882,479.64  
Recommended Action: 1) Award Bids as Recommended;  
2) Authorize the Mayor and City Clerk to Execute Bid Contracts on Behalf of the City and







18. Appointments:

- a) Animal Care and Control Advisory Board - 2 vacancies (Wards 1, 3 and 5)
- b) Board of Adjustment - 2 vacancies (Ward 4 and 1 alternate)
- c) Central City Revitalization Panel - 2 vacancies (ex-officios)
- d) Community Appeals Board – 1 vacancy (Ward 4)
- e) Housing Authority - 1 vacancy (Public Housing member)
- f) Human Relations Commission - 1 vacancy (Human Relations)
- g) Mayor’s Commission - 1 vacancy
- h) Redevelopment Commission - 1 vacancy
- i) Tree Advisory Board - 2 vacancies (Wards 3 and 4)
- j) Utility Service Review Board - 1 vacancy (Ward 4)
- k) Workforce Housing Advisory Commission - 3 vacancies (Ward 5; Faith-based Community Member; Business Community Member)

