



ROCKY MOUNT
OFFICE OF THE CITY COUNCIL
THE CENTER OF IT ALL

A	=	APPROVAL	C	=	REFERRED TO COMMITTEE
AD	=	APPROVAL DENIED	T	=	TABLED
NA	=	NO ACTION	RA	=	REMOVED FROM AGENDA
D	=	DEFERRED	I	=	INTRODUCED
R	=	REFERRED	RW	=	REQUEST WITHDRAWN
			O	=	OTHER

ACTION AGENDA FOR A REGULAR SCHEDULED MEETING OF THE CITY COUNCIL OF THE CITY OF ROCKY MOUNT HELD MONDAY, JANUARY 24, 2022, AT 4:00 P.M. IN THE GEORGE W. DUDLEY CITY COUNCIL CHAMBER OF THE FREDERICK E. TURNAGE MUNICIPAL BUILDING

1. Meeting Called to Order by the Mayor
2. Prayer
3. Roll Call by the City Clerk
- A~ 3A. Ratification of Appointment of Peter F. Varney as Interim City Manager (effective January 23, 2022)
Recommended Action: Ratify Appointment
- 3B. Administration of Oath to Interim City Manager Peter F. Varney by the Honorable Lamont Wiggins, Resident Superior Court Judge, Judicial District 7B
- 3C. Consideration of Resolution and Authorization for Depository Accounts and Treasury Management Services to Update Banking Authorizations at PNC Bank (changes authority from Rochelle D. Small-Toney to Peter F. Varney)
A~ Recommended Action: Adopt Resolution and Authorize the Mayor and Interim City Manager to Execute Same on Behalf of the City
4. Consideration of:
 - A. Minutes of a Regular Scheduled Committee of the Whole Meeting Held December 13, 2021:
 - 1) Team Building and Collaboration – Dorothy Brown Smith: *information only; no formal action;*
 - 2) Atlas One Live Demo – Police Chief Robert Hassell: *information only; no formal action;*
 - 3) Customer Portal – Will Deaton: *information only; no formal action;*
 - 4) Purchased Gas Adjustment Discussion – Ken Hunter; *by consensus Council approved recommended implementation options (\$.20/therm PGA effective January 1, 2022; utilization of rate stabilization fund with contribution of additional fund balance of \$500,000);*
 - 5) Crime Statistics – Police Chief, Robert Hassell: *report only; no formal action;* and
 - 6) First Quarter FY 2022 Financial Report/Revenues and Expenditures – A.B. Bangura (Finance Consultant): *information only; no formal action*

B. Minutes of Regular Scheduled City Council Meeting held December 13, 2021

A~ Recommended Action: Approve Minutes and Recommendations

5. Community Update – Interim City Manager Peter F. Varney
6. Petitions to be Received from the Public

Note: Please complete Citizen Sign-In Sheet and provide to Security Officer prior to start of meeting. Please limit presentations to three (3) minutes. Time will be monitored.

The following individuals spoke (more details to be included in minutes):

- *Tom Harris*
- *Samuel Battle*
- *Ashton Haughton*
- *Monica Bland*
- *Jacquay Bland*
- *Mack Battle*
- *Adrienne Copland*
- *Tamara Puddy*
- *Nehemiah Smith*
- *Bronson Williams*
- *Kiyah Darden*
- *Antoinette Cutler*
- *Mary Warren*
- *Troy Davis*
- *Crystal Wimes Anderson*

7. **CONSENT AGENDA:**

A. Consideration of the Following Tax Releases and/or Refunds:

- Schedule B - Report of taxes over \$100 recommended for release and/or refund by the City Council

B. Consideration of the Following Ordinance Amendments:

- *Project Ordinance Amendment:*
 - Transfers appropriations from Economic Development Fund to new Special Revenue Fund (\$11,521,180 allocated to City from American Rescue Plan Act [ARPA] based on guidance from State); and
- *Budget Ordinance Amendment:*
 - Appropriates funds to the General Fund (\$19,978) for purchase of new mower for use by Rocky Mount Sports Complex (funded by receipt of sponsorship funds)

A~ Recommended Action: Approve Consent Agenda (inclusive of approval of tax releases and adoption of Ordinances)

8. Consideration of Offer of Donation of Funds (\$2,000) from Key Stone Realty for Explorer Post #774 (for assistance with purchase of equipment, uniforms, activities, and other needs)

A~ Recommended Action: Accept Donation

9. Consideration of Personnel Position Classification and Pay Plan Amendments:

a) Corrects Positions Approved in FY 2022 Annual Operating Budget

DEPT/DIV	CURRENT POSITION	PAY RANGE	NEW POSITION	PAY RANGE
Development Services/Inspections	Permit Technician	10	Permit Technician	11
Development Services/Administration	Plans Reviewer	19	Development Liaison	19
Development Services/Community Code	Community Code Supervisor	20	Community Code Administrator	23
Finance/Property Management	Property/Risk Manager	21	Property/Risk Manager	23

T~ Recommended Action: Adopt Resolution Approving Amendments to Position Classification and Pay Plan

10. Consideration of Contract with The Robert Bobb Group for Professional Services for Oversight of Day-to-Day Financial Operations (\$16,000 per month with total payments not to exceed \$64,000; January 25, 2022, through April 30, 2022, unless sooner terminated)

RA~ Recommended Action: Approve Contract and Authorize the City Manager to Execute Contract on Behalf of the City

11. Consideration of Scope of Services Task Order with Jacobs Engineering for Cost-of-Service Analysis (proposed cost \$111,000; for review, update and completion of water, wastewater, and stormwater utility cost of service study)

A~ Recommended Action: 1) Approve Task Order and Scope of Services; and
2) Authorize the Mayor and City Clerk to Execute the Same on Behalf of the City

12. Consideration of ElectriCities Annual Utility Pole Cooperative Bid Agreement and Purchase Contracts for Wooden Utility Poles (13 participants) - award as follows:

- a) Stella-Jones – CCA and/or Penta - Apex, Greenville Utilities Commission, Kings Mountain, Morganton, Newton, Shelby, Statesville, Tarboro, Washington, High Point and Lexington
b) Koppers – CCA-CE poles – Wilson

A~ Recommended Action: Award Bids as Recommended and Authorize the Mayor and City Clerk to Execute the Bid Agreements and Purchase Contracts on Behalf of the Participants

13. Consideration of the following Bid/Rebid:

- a) 2' & 6' Polyethylene Pipe (Saddlebrook Subdivision) – award to Sunrise Oilfield Supply @ total cost of \$122,860; and
- b) 23 Transmission Pole Change Out – award to Volt Power, LLC @ total cost of \$295,927.66

A~ Recommended Action: 1) Award Bids as Recommended;
2) Authorize the Mayor and City Clerk to Execute Bid Contract for (a) on Behalf of the City; and
3) Authorize the Purchasing Division to Issue Purchase Order and Execute Bid Document for (b) in Accordance with the Council's Award

14. Consideration of Authorization to Apply for North Carolina Governor's Crime Commission Grant (\$50,000; funding to be used for upgrades to evidence storage facility to bring to CALEA standards; no local match required)

A~ Recommended Action: 1) Authorize Staff to Submit Grant Application;
2) Authorize the Mayor and City Clerk and/or Appropriate Staff to Execute Required Documentation, Including Application and Subsequent Grant Agreement and Certifications and Assurances on Behalf of the City

NA~ 15. Appointments:

- a) Animal Care and Control Advisory Board – three (3) appointments: Wards 1, 2 and 3;
- b) Board of Adjustment - two (2) appointments: Ward 4; and Alternate Member;
- c) Business Development Authority – two (2) appointments (Mayoral appointments);
- d) Central City Revitalization Panel - four (4) appointments: one (1) Commercial Builder/Developer; one (1) Member-at-Large; and two (2) Ex-Officios;
- e) Community Appeals Board - one (1) appointment: Ward 4
- f) Historic Preservation Commission – one (1) appointment;
- g) Human Relations Commission – three (3) appointments: two (2) Mayoral appointment; one (1) City Council appointment – Ward 6;
- h) Martin Luther King, Jr. Commission – two (2) appointments;
- i) Redevelopment Commission – three (3) appointments;
- j) Tree Advisory Board – three (3) appointments - Wards 1, 2 and 4;
- k) Utility Service Review Board – two (2) appointments: Wards 1 and 4;
- l) Workforce Housing Advisory Commission – three (3) appointments: Ward 5; one (1) Faith-based Community member; and one (1) Business Community member; and
- m) Braswell Memorial Library – three (3) appointments

A~ 15a. Consideration of Separation and Independent Contractor Agreement with Former City Manager Rochelle D. Small-Toney - *added in open session*

A~ 15b. Consideration of Allocation Funds to United Community Ministries (Community Shelter – McDonald Street) Relative to COVID-19 (\$13,750; funding to be used for quarantine for residents testing positive; funding from CDBG-CARES Act funding previously allocated for utility assistance; agreement to be provided) - *added in open session*

16. Closed Session:

- Personnel
- Attorney-Client
- Property Acquisition – *added in open session*