



ROCKY MOUNT
OFFICE OF THE CITY COUNCIL
THE CENTER OF IT ALL

A	=	APPROVAL	C	=	REFERRED TO COMMITTEE
AD	=	APPROVAL DENIED	T	=	TABLED
NA	=	NO ACTION	RA	=	REMOVED FROM AGENDA
D	=	DEFERRED	I	=	INTRODUCED
R	=	REFERRED	RW	=	REQUEST WITHDRAWN
			O	=	OTHER

ACTION AGENDA FOR A REGULAR SCHEDULED MEETING OF THE CITY COUNCIL OF THE CITY OF ROCKY MOUNT HELD MONDAY, FEBRUARY 14, 2022, AT 7:00 P.M. IN THE GEORGE W. DUDLEY CITY COUNCIL CHAMBER OF THE FREDERICK E. TURNAGE MUNICIPAL BUILDING

1. Meeting Called to Order by the Mayor
2. Prayer
3. Roll Call by the Deputy City Clerk
- A~ 3a. Consideration of Approval/Amendments to Agenda (*added to agenda in open meeting*):
 - *Additions:*
 - ~ Closed Session –
 - Property Acquisition;
 - Attorney-client; and
 - Personnel
 - ~ Scheduling Special Called Committee of the Whole Meeting for February 28, 2022 @ 2:00 p.m.
 - ~ Moving item #22 up on agenda for consideration after item #8
4. Consideration of Minutes of Regular Scheduled City Council Meetings held January 10 and January 24, 2022
- A~ Recommended Action: Approve Minutes
5. Community Update – Interim City Manager Peter F. Varney
6. Presentations and Recognitions:
 - Presentation of Proclamation Proclaiming the Month of February 2022 as Black History Month in the City of Rocky Mount to Archie Jones, Director of Human Relations
7. Petitions to be Received from the Public

Note: Please complete Citizen Sign-In Sheet and provide to Security Officer prior to opening of meeting. Please limit presentations to three (3) minutes. Time will be monitored.

The following individuals spoke (more details to be included in minutes):

- *Tom Harris*
- *Crystal Wimes-Anderson*
- *Brenda Cooper*
- *Linwood Williams*
- *Bronson Williams*
- *Samuel Battle*
- *John Purcell*
- *Troy Davis*
- *Ron Green*

8. Consideration of the Minutes and Recommendations from a Planning Board Meeting held on January 11, 2022:

**Overview of request(s) and recommendation(s) by the Director of Development Services or his designee*

A~ Recommended Action: Acknowledge Receipt of Planning Board Minutes

A. Public Hearing Relative to the Following Rezoning Request Recommended for Approval and Found in Compliance with the Comprehensive Plan by the Planning Board:

- Request by Frank W. Brown to rezone 20.01 acres of Eastfield Subdivision (Eastfield Drive and Commodore Drive) from R-8CD to revised R-8CD

A~ Recommended Action: 1) Receive Public Comment; and
2) Adopt Ordinance (amends the Land Development Code and Map)

8B. Appointments:

- a) Animal Care and Control Advisory Board – three (3) appointments: Wards 1, 2 and 3;
- b) Board of Adjustment - two (2) appointments: Ward 4; and Alternate Member;
- c) Business Development Authority – two (2) appointments (Mayoral appointments);
- d) Central City Revitalization Panel - four (4) appointments: one (1) Commercial Builder/Developer; one (1) Member-at-Large; and two (2) Ex-Officios;
- e) Community Appeals Board - one (1) appointment: Ward 4
- f) Historic Preservation Commission – one (1) appointment;
- g) Housing Authority – one (1) appointment;
- h) Human Relations Commission – three (3) appointments: two (2) Mayoral appointment; one (1) City Council appointment – Ward 6;
- i) Martin Luther King, Jr. Commission – two (2) appointments;
- j) Redevelopment Commission – three (3) appointments;
- k) Tree Advisory Board – three (3) appointments - Wards 1, 2 and 4;
- l) Utility Service Review Board – two (2) appointments: Wards 1 and 4;
- m) Workforce Housing Advisory Commission – three (3) appointments: Ward 5; one (1) Faith-based Community member; and one (1) Business Community member; and
- n) Braswell Memorial Library – three (3) appointments – *Bob League; and Deborah Lightfoot - contingent upon receipt of personal history form*

- o) NCEMPA Board of Commissioners – *Councilmember Lige Daughtridge (Commissioner)*; and
- p) Upper Coastal Plain Council of Governments – *Councilmember Richard Joyner (primary)*;
Councilmember T.J. Walker (alternate)

- 9. Consideration of Ordinance Approving Amendment to Administrative Policy No. X.2.9 Entitled “Water and Sewer Connection Fees” (provides some cost mitigation for non-profit organizations converting an existing non-single/duplex structure from well and septic when a street cut or bore is required)

A~ Recommended Action: Adopt Ordinance Approving Policy Amendment

- 10. Consideration of the Updated 2021 General and Program Municipal Records Retention and Disposition Schedules Published by the North Carolina Department of Cultural Resources

A~ Recommended Action: Approve Schedules and Authorize the Mayor and City Clerk to Execute Approval Document on Behalf of the City

- 11. Consideration of Recommendation for Approval of Award of Duty Sidearm and Badge to Police Sergeant Monty Spencer for Thirty (30) Years of Dedicated Service (retirement date March 1, 2022)

A~ Recommended Action: Approve Award of Duty Sidearm and Badge

- 12. Consideration of Recommendation from the Chief of Police to Declare Surplus and Retire K-9 Police Dog “Taz” and Award K-9 “Taz” to a Qualified Rescue Group Specializing in Retired Public Service Animals in Accordance with the Provisions of NCGS 20-187.4 (a)(3)

A~ Recommended Action: Authorize the City Manager to Execute the Retirement Letter on Behalf of the City

- 13. Consideration of Authorization to Apply for the AKC Reunite Adopt A K-9 Cop Grant to Assist with Purchase of Police K-9 (grant funds up to \$7,500 may be awarded; local match \$2,500)

A~ Recommended Action: 1) Authorize Staff to Submit Grant Application;
2) Authorize the Mayor, City Clerk and Appropriate City Staff to Execute All Required Documentation, Including Application and Subsequent Grant Agreement on Behalf of the City

- 14. Consideration of Proposal from Martin Starnes & Associates to Perform the City’s Audit for Fiscal Year 2022 (\$63,200 – 9% increase from prior year and \$17,500 – financial statement drafting = total cost of \$80,700)

A~ Recommended Action: 1) Award Contract to Martin Starnes & Associates; and
2) Authorize the Mayor and Director of Finance to Execute the Same on Behalf of the City

15. Consideration of the Following Recommendations from the Traffic Engineer:

Submitted by NCDOT for concurrence by City:

- ADOPT: 45 MPH on Fenner Road (SR 2340) between Jeffreys Road (SR 1541) and Thomas A. Betts Parkway (SR 1613);
- REPEAL: 55 MPH on Fenner Road (SR 1538) from a point 0.09 miles north of Instrument Drive (SR 1539) northward to Wesleyan Boulevard (US 301); and

REPEAL: 45 MPH on Fenner Road (SR 1538) from Jeffreys Road (SR 1541), northward to a point 0.09 miles north of Instrument Drive (SR 1539)

A~ Recommended Action: Adopt Ordinance Amending the Traffic Control Ordinance Map

16. Consideration of Water Assessment Contract with Danny O. Allen and Mary J. Allen for Water Service at 1246 Cox Avenue (\$1,000 water connection fees prepaid; remaining \$3,265 to be assessed)

A~ Recommended Action: Approve Contract and Authorize the Mayor and City Clerk to Execute the Same on Behalf of the City

17. Consideration of Declaring City-Owned Personal Property (300 deteriorated utility poles; zero value) Surplus and Disposal (upon execution of Release and Indemnity Form) in Compliance with NCGS 160A-266(d)

A~ Recommended Action: Adopt Resolution Declaring Property Surplus and Authorize Disposal

18. Consideration of Grant Project Ordinance Appropriating Grant Funds (\$190,000) to the Economic Development Fund as Awarded from the North Carolina Department of Commerce's Building Reuse Grant Program for Project Bulldog (SePro)

A~ Recommended Action: Adopt Ordinance

19. Consideration of Signatory Approval Process (Mayor and City Clerk to execute documentation, as required, upon authorization)

A~ Recommended Action: Approve Process

20. Consideration of Advancing Sick Leave to City Employees Pursuant to Section 16-130(g) of the Code of the City of Rocky Mount (two employees; both expected to return to work soon and will repay hours advanced)

A~ Recommended Action: Approve Advanced Sick Leave

21. Consideration of Bid for the Repair of a City-Owned Generator at Substation 9 – award to Gregory Poole Equipment Company @ total cost of \$148,718.48 (base bid = \$120,139.17 plus optional 5-year extended service coverage = \$28,579.31)

A~ Recommended Action: 1) Award Bid as Recommended; and
2) Authorize the Purchasing Division to Issue Purchase Order and Execute Bid Documents in Accordance with the Council's Award

22. *Moved to item 8B in during open meeting*

23. Closed Session (*added to agenda in open meeting*):

- Property Acquisition;
- Attorney-Client; and
- Personnel