



ROCKY MOUNT
OFFICE OF THE CITY COUNCIL
THE CENTER OF IT ALL

A	=	APPROVAL	C	=	REFERRED TO COMMITTEE
AD	=	APPROVAL DENIED	T	=	TABLED
NA	=	NO ACTION	RA	=	REMOVED FROM AGENDA
D	=	DEFERRED	I	=	INTRODUCED
R	=	REFERRED	RW	=	REQUEST WITHDRAWN
			O	=	OTHER

ACTION AGENDA FOR A REGULAR SCHEDULED MEETING OF THE CITY COUNCIL OF THE CITY OF ROCKY MOUNT HELD MONDAY, MARCH 28, 2022, AT 4:00 P.M. IN THE GEORGE W. DUDLEY CITY COUNCIL CHAMBER OF THE FREDERICK E. TURNAGE MUNICIPAL BUILDING

1. Meeting Called to Order by the Mayor
2. Prayer
3. Roll Call by the City Clerk
4. Consideration of:
 - A. Minutes of a Regular Scheduled Committee of the Whole Meeting Held March 14, 2022:
 - 1) Classification and Compensation Study – Peter Varney: *Received information; no formal action;*
 - 2) April Retreat – Peter Varney: *City Council Retreat Scheduled for April 19-20, 2022 @ the Rocky Mount Event Center;*
 - 3) American Rescue Plan Update – Ken Hunter: *Received information; no formal action;* and
 - 4) Crime Report – Robert Hassell: *Received report; no formal action*

B. Minutes of Regular Scheduled City Council Meeting held March 14, 2022

A~ Recommended Action: Approve Minutes and Recommendations

5. Community Update – Interim City Manager Peter F. Varney
6. Presentations and Recognitions:
 - Presentation of Proclamation Proclaiming the Month of April 2022 as Community Development Month to Cornelia McGee, Interim Director of Community Development;
 - Presentation of Proclamation Proclaiming April 4, 2022, as Delta Day in the City of Rocky Mount to Members of the Rocky Mount Alumnae Chapter of Delta Sigma Theta Sorority, Inc. in Recognition of the Chapter’s 75th Anniversary

7. Petitions to be Received from the Public

Note: Please complete Citizen Sign-In Sheet and provide to Security Officer prior to start of meeting. Please limit presentations to three (3) minutes. Time will be monitored.

- *Adrienne Copland*
- *Dr. Kim E. Koo*
- *Nehemiah Smith*
- *Theresa Stokes*
- *Bronson Williams*
- *Samuel Battle*

8. **CONSENT AGENDA:**

A. Consideration of the Following Tax Releases and/or Refunds:

- Schedule B - Report of taxes over \$100 recommended for release and/or refund by the City Council

B. Consideration of Grant Project Ordinance Appropriating Grant Funds (\$200,000) to the Economic Development Fund as Awarded from the North Carolina Department of Commerce’s One North Carolina Grant Program for Project Fusion 2 (Hubbell Power Systems) **O-2022-19**

C. Temporary Street Closure:

- Consideration of Request from Public Works for Resolution Approving Temporary Street Closure for the Emmanuel Health Education, Inc. “We Are One Prostate Cancer Bike Walk Run Ride” on June 25th from 5 a.m. to 3 p.m.:

Temporary Closure: 100 Block of South Washington Street from Hill Street to Tarboro Street **R-2022-11**

- A~ Recommended Action: 1) Approve Consent Agenda (inclusive of approval of tax releases, project ordinance and temporary street closure);
 2) Adopt Ordinance; and
 3) Adopt Resolution

9. Consideration of FY 2022-2023 Budget Review Work Session Schedule:

Date & Time	Description	Topics Covered	Location
Monday, May 16 th	City Manager Proposed FY 2022-2023 Budget Delivered to Council		
Monday, May 23 rd , 4 p.m.	Presentation of City Manager Proposed FY 2022-2023 Budget	General Presentation	Council Chamber
Wednesday, May 25 th , 4 p.m.	Council Worksession	Revenue Overview General Fund	Committee Room
Wednesday, June 1 st , 4 p.m.	Council Worksession	Enterprise Funds Other Funds	Committee Room

Monday, June 6 th , 4 p.m.	Council Worksession	Additional Discussion and Guidance to City Manager	Committee Room
Wednesday, June 8 th , 4 p.m.	Council Worksession	Additional Discussion (If Necessary)	Committee Room
Monday, June 13 th , 7 p.m.	Budget Public Hearing (during Regular Council Meeting)	Public Hearing	Council Chamber
Wednesday, June 15 th , 4 p.m.	Council Worksession	Additional Discussion (if necessary)	Committee Room
Monday, June 27 th , 4 p.m.	Budget Adoption (during Regular Council Meeting)	Adoption of Budget Ordinance	Council Chamber

A~ Recommended Action: 1) Approve Budget Review Schedule;
2) Schedule Budget Review Sessions, as Recommended

10. Consideration of the Following Housing Incentive Grant Program Agreements:

- a) Ripple Effects Group - \$25,000 for roof replacement/repairs for duplex unit at 443 Arrington Avenue; single-family unit at 1210 Cypress Street; and community building at 900 Forest Hill Avenue; **C-2022-12**
- b) Peacemakers of Rocky Mount, Inc. - \$25,000 for ownership program to assist ten (10) residents with debt relief and down payment assistance up to \$2,500 per resident; **C-2022-13** and
- c) Bland Premier Properties, LLC - \$40,000 for rehabilitation of two (2) duplex units at 507/509 Eastern Avenue and 716/718 Pennsylvania Avenue **C-2022-14**

A~ Recommended Action: Approve Grant Agreements and Authorize the Mayor and City Clerk to Execute Same Behalf of the City

11. Consideration of Sale of City-Owned Property at 206 and 210 North Pine Street and 114 S. Tillery Street and Approval of Entering into Home Purchase Agreement with Kevin Jones (high bid = \$24,000; no upset bids received; requires receipt of certificate of occupancy within 18 months; deed to contain restrictive covenants requiring houses to be occupied by individual(s) whose income is not more than 80% of the area median income for at least ten (10) years; requires note/deed of trust; and quarterly reports detailing progress of renovation work) **R-2022-12**

A~ Recommended Action: Adopt Resolution Accepting Offer to Purchase Surplus Property (pursuant to terms of Home Purchase Agreement previously approved) and Authorize Mayor and City Clerk to execute Deeds and Such Other Documentation to Convey Property)

12. Consideration of Second Amendment to Community Housing Development Organization (CHDO) Agreement between the Down East Home Consortium (City) and the South Eastern North Carolina Community Development Corporation (SENCCDC) for the Construction of Eight (8) Single Family Homes (1900 Block of Vance Street) for Low-Income Residents in Rocky Mount (partnership provided for in the Three-Year Consolidated Plan) – (amendment increases CHDO funding in the amount of \$12,000 to support water tap fees [\$1,500 per unit]; completion date October 31, 2022; Certificate of Occupancy shall be issued by November 30, 2022 and units fully leased by December 31, 2022)

A~ Recommended Action: Approve Amendment and Authorize the Mayor and City Clerk to Execute Same on behalf of the City

13. Consideration of the following Bids:

- a) Vehicles (*purchases proposed to be made in accordance with Statewide Vehicle Contract and State of North Carolina Term Contract [NCGS 143-129(e) (9)]*):
- Fire Department:
 - 1) One (1) 2022 Ford F-450 Crew Cab - award to Piedmont Truck Center @ a total cost of \$53,361.00; and
 - 2) One (1) 2021 Ford Expedition XLT - award to Performance Ford @ a total cost of \$44,679.18 **BD-2022-11**
 - Tar River Transit:
 - 1) Two (2) 2021 25-Foot Light Transit Vehicles (LTV) with Lift Coach and Equipment Metal Body - award to Interstate Transportation Sales & Service @ a total cost of \$141,846.62; and
 - 2) Three (3) Ford Raised Roof Lift Vans - award to Ilderton Conversion @ a total cost of \$194,043 **BD-2022-12**
- b) Battle Park Greenway Renovations - award to Weaver's Asphalt Maintenance Co., Inc. @ total cost of \$209,150 **BD-2022-13**

A~ Recommended Action: 1) Award Bids as Recommended; and
2) Authorize the Purchasing Division to Issue Purchase Orders and Execute Bid Documents in Accordance with the Council's Award

- NA~ 14. Appointments:

- a) Animal Care and Control Advisory Board – four (4) appointments: Wards 1, 2, 3, and 7;
- b) Board of Adjustment - two (2) appointments: Ward 4; and Alternate Member;
- c) Business Development Authority – two (2) appointments (Mayoral appointments);
- d) Central City Revitalization Panel - five (4) appointments: one (1) Commercial Builder/Developer; two (2) Members-at-Large; and two (2) Ex-Officios;
- e) Community Appeals Board - one (1) appointment: Ward 4;
- f) Historic Preservation Commission – one (1) appointment;
- g) Human Relations Commission – three (3) appointments: two (2) Mayoral appointment; one (1) City Council appointment – Ward 6;
- h) Mayor's Commission on Persons with Disabilities – one (1) appointment;
- i) Redevelopment Commission – two (2) appointments;
- j) Tree Advisory Board – four (4) appointments - Wards 1, 2, and 6;

- k) Utility Service Review Board – three (3) appointments: Wards 1, 4, and 5;
- l) Workforce Housing Advisory Commission – three (3) appointments: Ward 5; one (1) Faith-based Community member; and one (1) Business Community member; and
- m) Braswell Memorial Library – one (1) appointment

A*~ 15. Consideration of Letter of Intent to Apply for North Carolina Attorney General’s Environmental Enhancement Grant to be Used to Acquire Dilapidated Property on N. Church Street Located in the Floodplain (\$500,000) *Based on Criteria Established by the City Council.

Recommended Action: 1) Approve Letter of Intent;
2) Authorize Staff to Submit Grant Application; and Authorize the Mayor, City Clerk, City Attorney, or other Appropriate Staff to Execute Any Required Documentation, Certifications and Subsequent Grant Agreement on Behalf of the City

15a. Discussion relative to City Manager Search (*added to agenda in open session*)

15b. Closed Session – (*added to agenda in open session*)

- Attorney-Client Privilege: Economic Development/Property Acquisition