



ROCKY MOUNT
OFFICE OF THE CITY COUNCIL
THE CENTER OF IT ALL

A	=	APPROVAL	C	=	REFERRED TO COMMITTEE
AD	=	APPROVAL DENIED	T	=	TABLED
NA	=	NO ACTION	RA	=	REMOVED FROM AGENDA
D	=	DEFERRED	I	=	INTRODUCED
R	=	REFERRED	RW	=	REQUEST WITHDRAWN
			O	=	OTHER

ACTION AGENDA FOR A REGULAR SCHEDULED MEETING OF THE CITY COUNCIL OF THE CITY OF ROCKY MOUNT HELD MONDAY, APRIL 25, 2022, AT 4:00 P.M. IN THE GEORGE W. DUDLEY CITY COUNCIL CHAMBER OF THE FREDERICK E. TURNAGE MUNICIPAL BUILDING

1. Meeting Called to Order by the Mayor
2. Prayer
3. Roll Call by the City Clerk
4. Consideration of Minutes of a Regular Scheduled City Council Meeting held April 11, 2022

A~ Recommended Action: Approve Minutes

5. Community Update – Interim City Manager Peter F. Varney
6. Presentations and Recognitions:
 - Presentation of Proclamation Proclaiming April 30, 2022, as Ebenezer Baptist Church Day in the City of Rocky Mount on the Occasion of Promised Land Park Dedication; and
 - Presentation of Proclamation Proclaiming the Week of May 15-21, 2022, as Public Works Week to Brad Kerr, Director of Public Works
7. Petitions to be Received from the Public

Note: Please complete Citizen Sign-In Sheet and provide to Security Officer prior to start of meeting. Please limit presentations to three (3) minutes. Time will be monitored.

The following individuals spoke (more details to be included in minutes):

- *Loretta Braswell*
- *Deborah Joyner*
- *Brian Burnett*
- *Sue Perry Cole*
- *Gary Puckett*
- *Kandie Smith*
- *Dr. Kim Koo*

- *Muntaz Shaik*
- *Adrienne Copland*
- *Morrie Minges*
- *Greg Bee*

8. Consideration of Tax Releases and/or Refunds:

- Schedule A – taxes under \$100 approved for release and/or refund by the Interim City Manager; and
- Schedule B – taxes over \$100 recommended for release and/or refund by the City Council

A~ Recommended Action: 1) Acknowledge Receipt of Report from the Interim City Manager of Schedule A Taxes Approved for Release and/or Refund; and
2) Approve Release and/or Refund of Taxes Listed on Schedule B

9. Consideration of Approval of Newly Adjusted Pay Ranges [Table I – Compensation Grade/Range] (pay grades 7 through 30; adjusts minimum range to \$15 per hour based on 2080-hour equivalency; increases annual pay for all full-time active employees to new range minimum or \$1,500, whichever is greater)

A~ Recommended Action: 1) Approve Table I (effective July 2, 2022); and
2) Adjust Current Pay Ranges to be In Line with Market and to Account for 4.5% COLA approved November 2021

10. Consideration of the following Resolutions Relative to FY 2022 Installment Financing:

- a) Resolution Authorizing the Filing of an Application for Approval of an Installment Financing Contract Relative to Financing for Improvements at the following City Properties: Warehouse, Business Services Center, Battleboro Community Center, Denton Street Pool, and Old Mill Road Pump Station (estimated at approximately \$4,059,000); and
- b) Resolution Declaring the City’s Official Intent to Reimburse Expenditures Made for the Construction of Certain Improvements (*Warehouse, Business Services Center, Battleboro Community Center, Denton Street Pool, and Old Mill Road Pump Station*); required in connection with FY 2022 Installment Financing - \$4,059,000)

A~ Recommended Action: Adopt Resolutions

11. Consideration of Municipal Agreement with the North Carolina Department of Transportation (NCDOT) for Design and Construction of Cokey Road and Rex Street Sidewalks and Project Map (estimated project cost = \$450,000; 20% local share = estimated at \$90,000; Powell Bill eligible)

A~ Recommended Action: Approve Agreement and Authorize the Mayor, City Clerk and Finance Director to Execute Same on Behalf of the City

12. Consideration of Memorandum of Understanding (MOU) with Orange County for the Purchase of Two (2) 2009 Peterbilt Front Loaders @ a Cost of \$60,000 Each (MOU sets out terms for the transfer of ownership of the vehicles to the City and includes provision for the City to take possession of vehicles prior to final Board approval of sale; mileage on each vehicle is less than 15,000)

- A~ Recommended Action: Authorize the Interim City Manager, Finance Director, and City Clerk to Execute the MOU and Any Other Documents Needed to Effect the Transfer on Behalf of the City
13. Consideration of Proposal from Polihire for Services Relative to the Selection of the City Manager (addendum requested for assistance in search for Finance Director)
- A~ Recommended Action: Accept Proposal and Authorize the Mayor and City Clerk to Execute the Contract(s) on Behalf of the City
14. Consideration of Department of Water Resources 10-Year CIP Schedule for Water and Sewer Operations (fulfills requirement of applications to the State for sewer asset study [\$400,000 grant] and sewer improvements [\$5,000,000 principal forgiveness loan])
- A~ Recommended Action: Approve 10-Year CIP Scheduled for Water and Sewer Operations
15. Consideration of Resolution to Apply for State Grant for Sewer Asset Study (\$400,000)
- A~ Recommended Action: Adopt Resolution (authorizes Interim City Manager and Mayor to execute grant application on behalf of the City)
16. Consideration of Resolution to Apply for State Principal Forgiveness Loan for Sewer Distribution System Improvements (\$5,000,000)
- A~ Recommended Action: Adopt Resolution (authorizes Interim City Manager and Mayor to execute grant application on behalf of the City)
17. Consideration of the following Bids:
- a) Office Furniture for 2nd Floor Community and Business Development Office and Human Relations Project – award to Institutional Interiors (proposal #22-1566) @ total cost of \$134,311.76; and
 - b) Mobile Computing Devices - award to Law and Order Technology, LLC @ total cost of \$236,201.07
(based on bid awarded through the North Carolina Division of Purchase and Contract Group Purchasing Program [Contract # 204B – Ruggedized Mobile Computing Devices, Accessories, and Peripherals, with Respective Support and Maintenance])
- A~ Recommended Action: 1) Award Bids as Recommended;
2) Authorize the Mayor and City Clerk to Execute Bid Contract for (a) on Behalf of the City; and
3) Authorize the Purchasing Division to Issue Purchase Order and Execute Bid Document for (b) in Accordance with the Council’s Award
- A* ~ 18. Appointments:
- a) Animal Care and Control Advisory Board – four (4) appointments: Wards 1, 2, 3, and 7;
 - b) Board of Adjustment - two (2) appointments: Ward 4; and Alternate Member;
 - c) Business Development Authority – two (2) appointments (Mayoral appointments);

- d) Central City Revitalization Panel - five (5) appointments: one (1) Commercial Builder/Developer; two (2) Members-at-Large; and two (2) Ex-Officios;
- e) Community Appeals Board - one (1) appointment: Ward 4;
- f) Historic Preservation Commission – one (1) appointment – **Adrienne Copland – unexpired term to expire June 2025;*
- g) Human Relations Commission – one (1) City Council appointment – Ward 6;
- h) Mayor’s Commission on Persons with Disabilities – one (1) appointment;
- i) Redevelopment Commission – two (2) appointments;
- j) Tree Advisory Board – four (4) appointments - Wards 1, 2, and 6;
- k) Utility Service Review Board – three (3) appointments: Wards 1, 4, and 5;
- l) Workforce Housing Advisory Commission – three (3) appointments: Ward 5; one (1) Faith-based Community member; and one (1) Business Community member; and
- m) Braswell Memorial Library – one (1) appointment

19. Closed Session:

Attorney-Client