



ROCKY MOUNT
OFFICE OF THE CITY COUNCIL
THE CENTER OF IT ALL

A	=	APPROVAL	C	=	REFERRED TO COMMITTEE
AD	=	APPROVAL DENIED	T	=	TABLED
NA	=	NO ACTION	RA	=	REMOVED FROM AGENDA
D	=	DEFERRED	I	=	INTRODUCED
R	=	REFERRED	RW	=	REQUEST WITHDRAWN
			O	=	OTHER

ACTION AGENDA FOR A REGULAR SCHEDULED MEETING OF THE CITY COUNCIL OF THE CITY OF ROCKY MOUNT HELD MONDAY, MAY 23, 2022, AT 4:00 P.M. IN THE GEORGE W. DUDLEY CITY COUNCIL CHAMBER OF THE FREDERICK E. TURNAGE MUNICIPAL BUILDING

1. Meeting Called to Order by the Mayor
2. Prayer
3. Roll Call by the City Clerk
4. Consideration of the Minutes of Regular Scheduled City Council Meetings held April 25 and May 9, 2022

A~ Recommended Action: Approve Minutes

5. Community Update – Interim City Manager Peter F. Varney

6. Presentations and Recognitions:

- A~
- Ratification, Adoption and Presentation of Resolution Recognizing and Congratulating La Empress Ladies’ Boutique on the Occasion of its 50th Anniversary in the City of Rocky Mount (*celebration held May 22, 2022*); and
 - Presentation of Lion’s Club Police Officer and Firefighter of the Year Plaques and Checks

7. Petitions to be Received from the Public

Note: Please complete Citizen Sign-In Sheet and provide to Security Officer prior to start of meeting. Please limit presentations to three (3) minutes. Time will be monitored.

The following individuals spoke (more details to be included in minutes):

- ***Adrienne Copland***
- ***Micaiss Oshoe Goddard***
- ***Darlene Spencer-Harris***
- ***Deborah Joyner***
- ***Dr. Kim Koo***

8. Presentation of FY 2022-2023 City Manager's Proposed Annual Operating Budget
9. Consideration of Scheduling Organizational Meeting for July 11, 2022, @ 7:00 p.m. and Adoption of Proposed Schedule for Seating of Newly Elected/Re-elected Councilmembers

A~ Recommended Action: 1) Fix Date and Time of Organizational Meeting (pursuant to NCGS 160A-68);
and
2) Adopt Schedule, as recommended

10. Consideration of Temporary Street Closing Request from Joshua Jones, on behalf of the Shekinah Temple, to Close the 200 Block of Henry Street (between Church and S. Franklin Streets) from 11:00 a.m. to 4:00 p.m. on Saturday, June 4, 2022, for an Activity Day

A~ Recommended Action: Approve Temporary Street Closing

11. Consideration of Following Rezoning Request Recommended for Approval and Found in Compliance with the Comprehensive Plan by the Planning Board:
 - Request by Nick Kukulinski, on behalf of BH Bunn, Jr. Trust, to rezone ±34.33 acres at Raper Drive (PIN 384112757458) from A-1 to revised R-6

Action to Date: Public Hearing Held March 14, 2022; Motion to Adopt Ordinance failed for lack of a second

A~ Recommended Action: 1) Allow Public Comment; and
2) Adopt Ordinance

12. Consideration of North Carolina Department of Transportation (NCDOT) FY 2024 Delegation of Authority Form (authorizes Mayor to submit funding applications and enter into all contracts with NCDOT and delegate the Interim Finance Director as primary designee to submit reimbursement requests, budget revisions/amendments and period of performance extensions; and name Interim Accounting Manager and Accounting Technician as "alternates")

A~ Recommended Action: Approve Delegation of Authority and Authorize the Mayor to Execute Same on Behalf of the City

13. Consideration of the Following FY 2021-2022 Ordinance Amendments:

- Project Ordinance Amendment:
 - a) Appropriates \$500,000 from Occupancy Tax Fund for transfer to the General Fund
- Budget Ordinance Amendment:
 - b) Appropriates funds in the Gas Fund (\$3,900,000) for the purpose of wholesale gas purchases in response to a significant increase in commodity prices

A~ Recommended Action: Adopt Ordinances

14. Consideration of Request to Apply for 2022 Patrick Leahy Bulletproof Vest Partnership Grant (BVP) (\$26,250 - will provide funding for replacement of 30 bulletproof vests; 50% local match required - \$13,125)

A~ Recommended Action: 1) Authorize Staff to Submit Application on Behalf of the City; and
2) Authorize the Mayor and City Clerk to Execute Any Required Documentation and/or Certifications and Subsequent Grant Agreement on Behalf of the City

15. Consideration of Request to Apply for the North Carolina Attorney General Ecosystem Enhancement Grant (~~\$220,000~~ \$222,221 – will provide funding for acquisition of vacant properties located within floodway/floodplain; total project = ~~\$320,000~~ \$320,066; City share = ~~\$100,000~~ \$97,845)

A~ Recommended Action: 1) Authorize Staff to Submit Application on Behalf of the City; and
2) Authorize the Mayor and City Clerk to Execute Any Required Documentation and/or Certifications and Subsequent Grant Agreement on Behalf of the City

16. Consideration of Pre-application Documents for the FY 2024 Community Transportation Program Grant Applications (will fund a portion of Administrative, Operating and Capital expenses incurred by Tar River Transit)

A~ Recommended Action: 1) Authorize Mayor to Execute Pre-Application Documents; and
2) Authorize Staff to Submit Pre-application on Behalf of the City

17. Consideration of a Proposal from the John Hackney Agency (existing broker) for Property and Casualty Insurance Services for Fiscal Year 2023 (not expected to exceed \$1,700,000 – covers existing and potential additions to property and equipment)

A~ Recommended Action: Accept Proposal and Approve Proposed Insurance Program

18. Consideration of Downtown Residential Production (DRP) Grant Agreement with Dukes Properties & Construction, LLC to Assist with Renovating 118-130 S. Pearl Street (13 residential apartments and a small eatery; total development costs = \$578,000/DRP grant = \$97,500)

Note: Grant cannot exceed 20% of development costs; policy requires Council approval of grant exceeding \$80,000

A~ Recommended Action: Approve Grant Request

19. Consideration of Downtown Development Office Lease Agreement with MF Triangle, LLC for Five-Year Lease for Downtown Office Space at 132 SW Main Street (total \$208,800 = \$41,760 annually)

A~ Recommended Action: Approve Lease Agreement and Authorize the Mayor and Interim Finance Director to Execute Same on Behalf of the City

20. Consideration of Assessment Contract with CTC of LT Enterprise, Inc. Relative to Improvements to 202 SW Main Street (for demolition of remaining remnant wall; City will make \$79,330 available; assessment will become recorded lien against property; owners to reimburse City @ 8% interest; owners agree to no-contest foreclosure if assessment not repaid by May 2027)

A~ Recommended Action: Approve Assessment Contract and Authorize the Mayor and City Clerk to Execute Same on Behalf of the City

21. Consideration of Bid for Police Department Office Furniture - award to Institutional Interiors, Inc. @ total cost of \$134,970.79 (*based on bid awarded through the North Carolina Division of Purchase and Contract Group Purchasing Program [Contract # 420A – Furniture]*)

A~ Recommended Action: 1) Award Bid as Recommended; and
2) Authorize the Purchasing Division to Issue Purchase Order and Execute Bid Document in Accordance with the Council's Award

A~ 22. Appointments:

- a) Animal Care and Control Advisory Board – four (4) appointments: Wards 1, 2, 3, and 7;
- b) Board of Adjustment - two (2) appointments: Ward 4; and Alternate Member;
- c) Business Development Authority – two (2) appointments (Mayoral appointments);
- d) Central City Revitalization Panel - five (5) appointments: one (1) Commercial Builder/Developer; two (2) Members-at-Large; and two (2) Ex-Officios;
- e) Community Appeals Board - one (1) appointment: Ward 4;
- f) Human Relations Commission – one (1) City Council appointment – Ward 6; *Mohmmad Shehadeh – unexpired term expires 06/2023*
- g) Mayor's Commission on Persons with Disabilities – one (1) appointment;
- h) Redevelopment Commission – one (1) appointment;
- i) Tree Advisory Board – four (4) appointments - Wards 1, 2, and 6;
- j) Utility Service Review Board – three (3) appointments: Wards 1, 4, and 5;
- k) Workforce Housing Advisory Commission – three (3) appointments: Ward 5; one (1) Faith-based Community member; and one (1) Business Community member; and
- l) Braswell Memorial Library – one (1) appointment – *Chantelle Mosley – unexpired term expires 12/2025*

23. Closed Session:

- Property Acquisition