



ROCKY MOUNT  
OFFICE OF THE CITY COUNCIL  
THE CENTER OF IT ALL

**ACTION AGENDA FOR A REGULAR MEETING OF  
THE CITY COUNCIL OF THE CITY OF ROCKY MOUNT  
HELD MONDAY, JULY 11, 2022, AT 7:00 P.M. IN THE  
GEORGE W. DUDLEY CITY COUNCIL CHAMBER OF THE  
FREDERICK E. TURNAGE MUNICIPAL BUILDING.**

**ORGANIZATIONAL MEETING**

**I. Explanation**

*The North Carolina General Statutes require Cities to hold organizational meetings each Municipal election year after the results of elections are certified. During the organizational meetings, newly elected or re-elected officials are administered the oath of office and other organizational matters are acted upon. Due to redistricting the City's Municipal election was delayed and the Rocky Mount City Council is holding its organizational meeting this evening.*

**II. Opening of Meeting**

1. Meeting Called to Order by Mayor C. Saunders Roberson, Jr.
2. Prayer
3. Roll Call by the Deputy City Clerk
4. Consideration of Minutes of Special Called Committee of the Whole Budget Sessions Held May 25, June 1, and June 6, 2022.

A~ Recommended Action: Approve Minutes

**III. Organization**

5. Administration of Oaths to Recently Elected/Re-Elected City Councilmembers by the Honorable Lamont Wiggins, Resident Superior Court Judge, Judicial District 7B:
  - Reuben C. Blackwell, IV – Ward 2
  - Richard Joyner – Ward 3
  - Tom Harris – Ward 6
6. Seating of Newly Sworn Councilmembers

#### IV. Business Session

7. Roll Call of New Council by the Deputy City Clerk
8. Consideration of Resolution Expressing Appreciation to W.B. Bullock for Service as a Member of the City Council from October 14, 2002, until July 11, 2022

A~ Recommended Action: 1) Adopt Resolution; and  
2) Present Resolution and Plaque

#### *Recess to Recognize Outgoing/Incoming Councilmembers (15 minutes)*

9. Community Update – Interim City Manager Peter F. Varney
10. Petitions to be Received from the Public

*Note: Please complete Citizen Sign-In Sheet and provide to Security Officer prior to opening of meeting. Please limit presentations to three (3) minutes. Time will be monitored.*

*The following individuals spoke (more details to be included in minutes):*

- *Adrienne Copland*
- *Susan Perry Cole*
- *Dr. Kim Koo*
- *Donna Johnson*
- *Muntaz Shaik*
- *Morrie Minges*
- *Mysha Lynch*
- *Troy Davis*
- *Nathlyn Ohree*

11. Consideration of the Minutes from a Planning Board Meeting held on June 14, 2022, and Recommendations from Planning Board Meetings held on May 10 and June 14, 2022

A~ Recommended Action: Acknowledge Receipt of Planning Board Minutes

#### **A. Public Hearing:**

- 1) Relative to the Following Land Development Code Amendments Recommended for Approval and Found in Compliance with the Comprehensive Plan by the Planning Board on May 10, 2022 (*not furnished with May Planning Board recommendations*):

-Amends Chapter 5. of the Land Development Code Entitled ZONING USE REGULATIONS. to establish standards for conducting neighborhood meetings

- 2) Relative to the Following Land Development Code Amendments Recommended for Approval and Found in Compliance with the Comprehensive Plan by the Planning Board on June 14, 2022:

- Amends Chapter 1. of the Land Development Code Entitled DEFINITIONS AND CONSTRUCTION.; and
- Amends Chapter 8. of the Land Development Code Entitled STORMWATER MANAGEMENT.; Sec. 801. Soil erosion and sedimentation control.; Sec. 802. Tar-Pamlico stormwater nutrient management requirements.; and Sec. 804. Design, construction and maintenance of stormwater management and/or BMP facilities. to meet the current minimum standards for stormwater management as established by the North Carolina Department of Agriculture and Consumer Services

A~ Recommended Action: 1) Receive Public Comment; and  
2) Adopt Ordinance Amending the Land Development Code

12. Consideration of Resolution Requesting the Boards of Election for Nash and Edgecombe Counties Establish and Maintain Early Voting Sites within the City Limits for all Municipal Elections Including Runoff Elections

A\*~ Action: *Drafted Pursuant to Direction by Council; if Approved, Adoption of Resolution is Appropriate*

\* *with amended language*

13. Consideration of Lease Agreement with REB Properties, Inc. for Approximately 87 Acres of City-Owned Land on Gay Road for Hunting Purposes (5-years; term expires April 30, 2028 [runs concurrent with current lease, unless revoked] @ \$850/year; lease advertised pursuant to G.S. 160A-272)

A~ Recommended Action: Adopt Resolution Authorizing Lease Agreement (authorizes the Mayor and City Clerk to Execute the Agreement on Behalf of the City)

14. Consideration of Memorandum of Understanding with Opportunities Industrialization Center, Inc. (OIC) to Implement the YOUTHCONNECT Program (City to provide reimbursement up to \$50,000 to OIC)

A~ Recommended Action: Approve Memorandum of Understanding and Authorize the Interim City Manager to Execute the Same on Behalf of the City

15. Consideration of Temporary Street Closing Request from Berkshire Acres Community Association to Close the 700 Block of Lincoln Drive from 5:00 p.m. to 8:00 p.m. on Saturday, July 23, 2022, in Celebration of Berkshire Acres Community Day

A~ Recommended Action: Approve Temporary Street Closing

16. Consideration of Recommendation for Purchased Gas Adjustment (PGA) for Natural Gas (increases cost from \$0.20/therm to \$0.40/therm from August 1 to October 31, 2022, to cover increased natural gas supply costs)

A~ Recommended Action: Approve/Concur with Recommendation of Staff

17. Consideration of Second Amendment to Parking Lot Lease Agreement with Carolina Telephone and Telegraph Company LLC d/b/a Century Link for Twenty-Four (24) Parking Spaces at the Corner of Washington and East Thomas Streets (143 North Washington Street; extends term of lease until July 2025; increases parking spaces from 24 to 48; continues rent @ \$1 per year)

A~ Recommended Action: Approve Amendment and Authorize the Mayor and City Clerk to Execute the Agreement on Behalf of the City

18. Consideration of First Amendment to Memorandum of Agreement with Tri-Faith Ministries Regarding Use of Parking Space by Event Center (prohibits parking by patrons of any musical concert at the Event Center)

A~ Recommended Action: Approve Amendment and Authorize the Mayor and City Clerk to Execute Same on Behalf of the City

19. Consideration of Resolution Amending the following Administrative Policies:

- a) No. II.43 Entitled “Roof Replacement and Repair Grant” (increases grant from \$10K to \$20K); and
- b) No. II.33 Entitled “Downtown Building Assistance Program” (increases grant from \$20K to \$40K)

*Note: Both grants require 50% match*

A~ Recommended Action: Adopt Resolution Amending Policies

20. Consideration of Use of American Rescue Plan Act (ARPA) Fund Allocation of \$500,000 Per Year for Three (3) Consecutive Fiscal Years (2023-2025) for the Following Housing Programs/Initiatives:

- a) Urgent Repair - \$50,000
- b) Housing Repair - \$50,000
- c) Workforce Housing - \$50,000
- d) Matching Rebate - \$25,000
- e) Community Wealth Building - \$225,000
- f) Down Payment Assistance - \$100,000

*Note: Recommendation involves utilization of \$1,500,000 of \$3,000,000 in ARPA funds previously received and allocated for affordable housing*

A~ Recommended action: Approve Funding Allocation as Recommended

21. Notification to Council of Intent and Request for Authorization to Apply for FY 2022 Edward Byrne Memorial Justice Assistance Grant (JAG) for the Purchase of Community Engagement Software (\$43,917; Nash County share - \$17,566.80/City share - \$26,350.20)

A~ Recommended Action: 1) Authorize Staff to Apply for Grant; and  
2) Authorize the Mayor and City Clerk to Execute Documentation and Certifications, including Subsequent Grant Agreement on Behalf of the City

22. Consideration of Bid for HVAC Service Contract - award to Allred Mechanical Services @ a cost for year one of \$616,800 (bid of \$416,800 plus estimated \$200,000 additional repairs); and a cost for year two of \$576,000 (bid of \$416,800 plus estimated repairs at contractual rate)

A~ Recommended Action: 1) Award Bid Contract as Recommended; and  
2) Authorize the Mayor and City Clerk to Execute the Bid Contract on behalf of the City

A~ 22a. Consideration of Rescheduling the following City Council Meetings (*rescheduling due to conflict with Electricities Annual Conference*):

- Committee of the Whole Meeting – reschedule from August 8, 2022 to August 15, 2022;
- City Council Meeting – reschedule from August 8, 2022 to August 15, 2022;
- City Council Meeting – reschedule from August 22 until August 29, 2022

\*\*Times and locations remain the same

*(added in open meeting)*