



**ROCKY MOUNT**  
OFFICE OF THE CITY COUNCIL  
THE CENTER OF IT ALL

**AGENDA FOR A REGULAR SCHEDULED MEETING OF THE CITY COUNCIL OF THE CITY OF ROCKY MOUNT TO BE HELD MONDAY, JANUARY 24, 2022 AT 4:00 P.M. IN THE GEORGE W. DUDLEY CITY COUNCIL CHAMBER OF THE FREDERICK E. TURNAGE MUNICIPAL BUILDING.**

**\*\*\*\*\*Full Agenda with Backup will be Posted Friday Morning\*\*\*\*\***

1. Meeting Called to Order by the Mayor
2. Prayer
3. Roll Call by the City Clerk
4. Consideration of:
  - A. Minutes of a Regular Scheduled Committee of the Whole Meeting Held December 13, 2021:
    - 1) Team Building and Collaboration – Dorothy Brown Smith: *information only; no formal action;*
    - 2) Atlas One Live Demo – Police Chief Robert Hassell: *information only; no formal action;*
    - 3) Customer Portal – Will Deaton: *information only; no formal action;*
    - 4) Purchased Gas Adjustment Discussion – Ken Hunter; *by consensus Council approved recommended implementation options (\$20/therm PGA effective January 1, 2022; utilization of rate stabilization fund with contribution of additional fund balance of \$500,000);*
    - 5) Crime Statistics – Police Chief, Robert Hassell: *report only; no formal action;* and
    - 6) First Quarter FY 2022 Financial Report/Revenues and Expenditures – A.B. Bangura (Finance Consultant): *information only; no formal action*
  - B. Minutes of Regular Scheduled City Council Meeting held December 13, 2021

Recommended Action: Approve Minutes and Recommendations

5. Community Update – City Manager Rochelle D. Small-Toney
6. Petitions to be Received from the Public

***Note: Please complete Citizen Sign-In Sheet and provide to Security Officer prior to start of meeting. Please limit presentations to three (3) minutes. Time will be monitored.***



7. **CONSENT AGENDA:**

A. Consideration of the Following Tax Releases and/or Refunds:

- Schedule B - Report of taxes over \$100 recommended for release and/or refund by the City Council

B. Consideration of the Following Ordinance Amendments:

- Project Ordinance Amendment:
  - Transfers appropriations from Economic Development Fund to new Special Revenue Fund (\$11,521,180 allocated to City from American Rescue Plan Act [ARPA] based on guidance from State); and
- Budget Ordinance Amendment:
  - Appropriates funds to the General Fund (\$19,978) for purchase of new mower for use by Rocky Mount Sports Complex (funded by receipt of sponsorship funds)

Recommended Action: Approve Consent Agenda (inclusive of approval of tax releases and adoption of Ordinances)

8. Consideration of Offer of Donation of Funds (\$2,000) from Key Stone Realty for Explorer Post #774 (for assistance with purchase of equipment, uniforms, activities, and other needs)

Recommended Action: Accept Donation

9. Consideration of Personnel Position Classification and Pay Plan Amendments:

a) Corrects Positions Approved in FY 2022 Annual Operating Budget

<b>DEPT/DIV</b>	<b>CURRENT POSITION</b>	<b>PAY RANGE</b>	<b>NEW POSITION</b>	<b>PAY RANGE</b>
Development Services/Inspections	Permit Technician	10	Permit Technician	11
Development Services/Administration	Plans Reviewer	19	Development Liaison	19
Development Services/Community Code	Community Code Supervisor	20	Community Code Administrator	23
Finance/Property Management	Property/Risk Manager	21	Property/Risk Manager	23

Recommended Action: Adopt Resolution Approving Amendments to Position Classification and Pay Plan





10. Consideration of Contract with The Robert Bobb Group for Professional Services for Oversight of Day-to-Day Financial Operations (\$16,000 per month with total payments not to exceed \$64,000; January 25, 2022, through April 30, 2022, unless sooner terminated)  

Recommended Action: Approve Contract and Authorize the City Manager to Execute Contract on Behalf of the City
11. Consideration of Scope of Services Task Order with Jacobs Engineering for Cost-of-Service Analysis (proposed cost \$111,000; for review, update and completion of water, wastewater, and stormwater utility cost of service study)  

Recommended Action: 1) Approve Task Order and Scope of Services; and  
2) Authorize the Mayor and City Clerk to Execute the Same on Behalf of the City
12. Consideration of ElectriCities Annual Utility Pole Cooperative Bid Agreement and Purchase Contracts for Wooden Utility Poles (13 participants) - award as follows:
  - a) Stella-Jones – CCA and/or Penta - Apex, Greenville Utilities Commission, Kings Mountain, Morganton, Newton, Shelby, Statesville, Tarboro, Washington, High Point and Lexington
  - b) Koppers – CCA-CE poles – Wilson

Recommended Action: Award Bids as Recommended and Authorize the Mayor and City Clerk to Execute the Bid Agreements and Purchase Contracts on Behalf of the Participants
13. Consideration of the following Bid/Rebid:
  - a) 2' & 6' Polyethylene Pipe (Saddlebrook Subdivision) – award to Sunrise Oilfield Supply @ total cost of \$122,860; and
  - b) 23 Transmission Pole Change Out – award to Volt Power, LLC @ total cost of \$295,927.66

Recommended Action: 1) Award Bids as Recommended;  
2) Authorize the Mayor and City Clerk to Execute Bid Contract for (a) on Behalf of the City; and  
3) Authorize the Purchasing Division to Issue Purchase Order and Execute Bid Document for (b) in Accordance with the Council's Award
14. Consideration of Authorization to Apply for North Carolina Governor's Crime Commission Grant (\$50,000; funding to be used for upgrades to evidence storage facility to bring to CALEA standards; no local match required)  

Recommended Action: 1) Authorize Staff to Submit Grant Application;  
2) Authorize the Mayor and City Clerk and/or Appropriate Staff to Execute Required Documentation, Including Application and Subsequent Grant Agreement and Certifications and Assurances on Behalf of the City





15. Appointments:

- a) Animal Care and Control Advisory Board – three (3) appointments: Wards 1, 2 and 3;
- b) Board of Adjustment - two (2) appointments: Ward 4; and Alternate Member;
- c) Business Development Authority – two (2) appointments (Mayoral appointments);
- d) Central City Revitalization Panel - four (4) appointments: one (1) Commercial Builder/Developer; one (1) Member-at-Large; and two (2) Ex-Officios;
- e) Community Appeals Board - one (1) appointment: Ward 4
- f) Historic Preservation Commission – one (1) appointment;
- g) Human Relations Commission – three (3) appointments: two (2) Mayoral appointment; one (1) City Council appointment – Ward 6;
- h) Martin Luther King, Jr. Commission – two (2) appointments;
- i) Redevelopment Commission – three (3) appointments;
- j) Tree Advisory Board – three (3) appointments - Wards 1, 2 and 4;
- k) Utility Service Review Board – two (2) appointments: Wards 1 and 4;
- l) Workforce Housing Advisory Commission – three (3) appointments: Ward 5; one (1) Faith-based Community member; and one (1) Business Community member; and
- m) Braswell Memorial Library – three (3) appointments

16. Closed Session:

- Personnel
- Attorney-Client

