CITY COUNCIL AGENDA APRIL 11, 2022

Arbor Day Celebration

April 29, 2022

10 a.m. – 11 a.m.

Martin Luther King, Jr. Park

Featuring:

Mayor and City Council presentations

Award presentations

TREE LINE USA.

Arbor Day Foundation™

TREE CITY USA

ROCKY MOUNT, NC
THE CENTER OF IT ALL

View Main Agenda

ROCKY MOUNT CITY COUNCIL
VISION STATEMENT

Rocky Mount is a City composed of people
of diverse backgrounds, heritages, and interests
with a shared sense of values, stewardship and community.

It is a City where all citizens have the opportunity
to realize their full potential
through individual initiative and community support.

Its citizens enjoy and value the benefits
of efficient, cost-effective and responsive public services,
a strong and diversified economy,
and superior cultural and educational resources.

Rocky Mount recognizes and appreciates its history
while responding to the challenges and opportunities
of regional and global change in a proactive and realistic manner.

W E L C O M E !

We are pleased you are attending a Rocky Mount City Council meeting. You are now participating in the process of representative government. We appreciate your interest and hope you and your fellow citizens will attend often. Democracy cannot endure without an informed electorate.

Rocky Mount has the Council-Manager form of local government. Policy is set by the Mayor and Council, who are elected by the people. The policy is implemented by the City Manager, who is appointed by the Council. The Council decides what is to be done. The City Manager, operating through the entire City staff, does it. This separation of policy-making and policy administration is considered the most economical and efficient form of City government.

COUNCIL MEETINGS

The City Council meets in regular session twice each month in the George W. Dudley City Council Chamber of the Frederick E. Turnage Municipal Building. These meetings are open to the public and are held on the following schedule:

2nd Monday - 7:00 p.m.
4th Monday - 4:00 p.m.

At these meetings, the City's business is conducted and ordinances and resolutions, the laws of Rocky Mount, are enacted. Ordinances take effect upon their adoption when approved by a majority of the Council. All ordinances must be in writing. They are introduced at one meeting and adopted at a subsequent meeting. The Council may, however, by an affirmative vote of five (5) members, adopt an ordinance at the same meeting it is introduced. The Council frequently uses this procedure.

Councilmembers receive the agenda for a Council meeting, together with detailed background material, on the Thursday prior to each regular meeting. This gives them the opportunity to study each item on the agenda prior to the meeting and consult with the City Manager or City staff members. If no additional pertinent facts are presented at the meeting, items are often acted upon without further discussion, particularly in routine matters. This procedure helps Council meetings to move more expeditiously.

INFORMAL WORK SESSIONS OR COMMITTEE MEETINGS

The Council generally conducts a work session or COMMITTEE OF THE WHOLE meeting at 5:00 p.m. prior to the first regular monthly meeting. The COMMITTEE OF THE WHOLE is the entire City Council meeting as a committee to discuss matters requiring more in-depth explanation, study or discussion. The Committee frequently makes recommendations to the City Council, however, no recommendations made by the COMMITTEE OF THE WHOLE are final until accepted by the Council in a regular meeting.

These meetings are open to the public.

How A Citizen Can Be Heard

Citizens may appear before the Council to be heard on any subject related to City government, or any individual matter which may involve City government. A provision is made on each City Council agenda for **PETITIONS TO BE RECEIVED FROM THE PUBLIC.** At this time, citizens are encouraged to bring to the Council's attention matters that are not otherwise specifically listed on the agenda. If the matter you are interested in is specifically listed on the agenda, you are asked to address that issue when it is being considered. If you desire to be heard, you are asked to advise the Mayor in which item you are interested at the time it appears on the agenda. You will be requested to use the speakers stand, give your name and address and identify any group which you represent. Citizens addressing the Council on any matter shall not abuse their privilege and shall confine themselves to the question under debate, and avoid all personal or indecorous language. The City Clerk prepares the minutes of the meetings. After approval by the Council, these become the official record of the proceedings. The entire meeting is tape recorded for accuracy in preparing the minutes.

Public Hearings

Prior to the enactment of some ordinances or resolutions, the law requires that the City Council conduct a public hearing in order that the public may have an opportunity to be heard. The most common of these are zoning ordinance changes, the ordering of public improvements and determination of assessments. Most public hearings are conducted in the general course of a regular meeting and are usually scheduled for the evening meeting of the City Council on the second Monday of each month to afford more citizens an opportunity to attend.

MAYOR

C. Saunders Roberson, Jr.

CITY COUNCIL

T. J. Walker, Jr., Mayor Pro Tem *(Ward 4)*

André D. Knight *(Ward 1)*
Reuben C. Blackwell, IV *(Ward 2)*
Richard E. Joyner *(Ward 3)*
Lige Daughtridge *(Ward 5)*
W. B. Bullock *(Ward 6)*
Christine Carroll Miller *(Ward 7)*

CITY STAFF

Peter F. Varney, *Interim City Manager*
Pamela O. Casey, *City Clerk*
Vacant, *Assistant City Manager*
Elton Daniels, *Assistant City Manager*
Kirk Brown, *Director of Communications, Marketing and Public Relations*
Richard J. Rose, *City Attorney*

ROCKY MOUNT
OFFICE OF THE CITY COUNCIL
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PUBLIC PETITIONS

The Public Petitions portion of the City Council meeting is an opportunity for public comment and the City Council appreciates your attendance and thanks you for expressing your views and opinions. The City Council values all citizen input.

This is an opportunity to raise a question or present a request to the Council; however, in most cases Councilmembers will not respond to public comments but may refer a matter to the City Manager or staff for follow up.

Time will be monitored in order to give everyone an opportunity to speak and speakers will have three minutes.

Please be aware that sign-in sheets must be presented to the Security Officer prior to the opening of the City Council meeting.

If an organized group is present to speak on a common issue, please designate one person to present the group's comments.

If your comments are in regard to an item that is the subject of a public hearing, please wait until that item is introduced to speak. Time will also be monitored.

If your comments are in regard to an evidentiary hearing additional time may be granted.

The City Council requests that you PLEASE ADHERE TO THE FOLLOWING GUIDELINES:

- **Complete a sign-in sheet;**
- **Address comments to the Council as a whole and not to individual Councilmembers or City staff;**
- **Speak from the podium in a civil, non-argumentative and respectful manner;**
- **Personal attacks which have the potential to disrupt the meeting will not be tolerated and you will be asked to sit down or be removed from the meeting;**
- **Keep comments to three minutes**

Thank you!

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AGENDA FOR A REGULAR SCHEDULED MEETING OF THE CITY COUNCIL OF THE CITY OF ROCKY MOUNT TO BE HELD MONDAY, APRIL 11, 2022 AT 7:00 P.M. IN THE GEORGE W. DUDLEY CITY COUNCIL CHAMBER OF THE FREDERICK E. TURNAGE MUNICIPAL BUILDING.

NOTICE: The City Council meeting scheduled for Monday, March 28, 2022, may be held remotely via Zoom with Councilmembers accessing the meeting from individual locations. The City will be using Facebook to livestream the City Council meeting. To join the meeting click here: https://www.facebook.com/citybeat

1. Meeting Called to Order by the Mayor

2. Prayer

3. Roll Call by the Deputy City Clerk

4. Consideration of Minutes of a Regular Scheduled City Council Meeting held March 28, 2022 ***View***

   Recommended Action: Approve Minutes

5. Community Update – Interim City Manager Peter F. Varney

6. Petitions to be Received from the Public

   Note: Please complete Citizen Sign-In Sheet and provide to Security Officer prior to opening of meeting. Please limit presentations to three (3) minutes. Time will be monitored.

7. Presentations and Recognitions: ***View***

   - Presentation of Proclamation Proclaiming the Month of April 2022 as Fair Housing Month to Archie Jones, Human Relations Director

8. Consideration of the Minutes and Recommendations from a Planning Board Meeting held on March 8, 2022 ***View***

   **Note: no PH scheduled relative to recommendation for rezoning request due to no legal description being provided by applicant*

   Recommended Action: Acknowledge Receipt of Planning Board Minutes

9. **CONSENT AGENDA:**

A. Consideration of the following Temporary Street Closures:

- Consideration of Requests from Public Works for Resolutions Approving Temporary Street Closures as follows: ***View***

  1) Request from Laverne Bullock – temporary closure of NW Main Street from W. Thomas Street to Sunset Avenue – Saturday, May 7, 2022 – 3 p.m. to 11:30 p.m. for Karen Jones' Memorial Block Party; and
  2) Request from East End Missionary Baptist Church – temporary closure of the 900 Block of East Highland Avenue – Saturday, April 16, 2022 – 12 noon to 6 p.m. for Easter Blast Event ***View***

B. Consideration of FY 2021-2022 Budget Ordinance Amendment Appropriating Funds to the General Fund for Expenses Associated with a Museum Grassroots Grant ($35,000) ***View***

C. Consideration of Application for Two (2) Taxi Right License for Denise A. Hunter ***View***

Recommended Action: Approve Consent Agenda (inclusive of approval of tax releases, adoption of Resolutions/Ordinance and approval of taxi license)

10. Consideration of Resolution Extending Closing Date of an Option to Purchase City-Owned Real Estate on Tarboro Street to be Developed for Affordable Workforce Housing by Five Points Crossing Limited Partnership until April 30, 2022 (approves Addendum to Option to Purchase Unimproved Real Estate with Five Points Crossing Limited Partnership (affiliate of Woda Cooper Companies, Inc.) Relative to the Tarboro Street Development (DFI Project) (extends closing date for purchase of land at Five Points to no later than April 30, 2022) ***View***

Recommended Action: Adopt Resolution (extends closing date and authorizes the Mayor to Execute Addendum to Purchase Agreement and Related Documents on Behalf of the City)

11. Consideration of the following Resolutions Relative to FY 2022 Installment Financing:

a. Resolution Authorizing the Filing of an Application for Approval of an Installment Financing Contract Relative to Financing for the Warehouse, Business Services Center, Battleboro Community Center, Denton Street Pool, and the Wastewater Old Mill Road Pump Station (estimated at approximately $4,059,000); and ***View***

b. Resolution Declaring the City's Official Intent to Reimburse Expenditures Made for the Construction of Certain Improvements (*the Warehouse, Business Services Center, Battleboro Community Center, Denton Street Pool, and the Wastewater Old Mill Road Pump Station*; required in connection with FY 2022 Installment Financing - $4,059,000) ***View***

Recommended Action: Adopt Resolutions

12. Consideration of 1) Award of Bid Contract for Phase 2 Design of Downtown Drainage Improvements with W.K. Dickson in the amount of $467,842; and 2) FY 2021-2022 Budget Ordinance Amendment (appropriates funds for project) ***View***

    Recommended Action: 1) Approve Amendment to Owner-Engineer Agreement for Project (adds additional services and payments related to Phase 2) and Authorize the Mayor and City Clerk to Execute Same on Behalf of the City; and
    2) Adopt Ordinance Amendment

13. Consideration of Bid for Software Purchase of Tolemi BuildingBlocks Client Code Enforcement Planning System - award to OpportunitySpace, Inc. (d/b/a "Tolemi") @ a cost of $24,600 for 12-month subscription – agreement automatically renews unless 30 days written notice of intent to cancel is given (includes one-time implementation fee @ $5,400; 1 year BuildingBlocks subscription @ $18,000 and ten (10) one-year user subscriptions @ $1,200); purchase proposed to be made in accordance with Sole Source procurement [NCGS 143-129(e) (6)] ***View***

    Recommended Action: 1) Award Bid Contract as Recommended; and
    2) Authorize the Mayor and City Clerk to Execute the Contract on behalf of the City

14. Appointments:

    a) Animal Care and Control Advisory Board – four (4) appointments: Wards 1, 2, 3, and 7;
    b) Board of Adjustment - two (2) appointments: Ward 4; and Alternate Member;
    c) Business Development Authority – two (2) appointments (Mayoral appointments);
    d) Central City Revitalization Panel - five (5) appointments: one (1) Commercial Builder/Developer; two (2) Members-at-Large; and two (2) Ex-Officios;
    e) Community Appeals Board - one (1) appointment: Ward 4;
    f) Historic Preservation Commission – one (1) appointment;
    g) Human Relations Commission – three (3) appointments: two (2) Mayoral appointment; one (1) City Council appointment – Ward 6;
    h) Mayor's Commission on Persons with Disabilities – one (1) appointment;
    i) Redevelopment Commission – two (2) appointments;
    j) Tree Advisory Board – four (4) appointments - Wards 1, 2, and 6;
    k) Utility Service Review Board – three (3) appointments: Wards 1, 4, and 5;
    l) Workforce Housing Advisory Commission – three (3) appointments: Ward 5; one (1) Faith-based Community member; and one (1) Business Community member; and
    m) Braswell Memorial Library – one (1) appointment