

CITY COUNCIL AGENDA APRIL 25, 2022



Summer 2022 Movie List:

May 20

Encanto

June 20

Space Jam:

A New Legacy



ROCKY MOUNT, NC
THE CENTER OF IT ALL

July 8

Luca

August 12

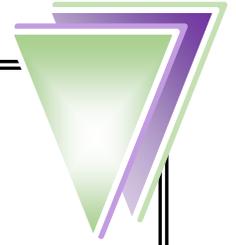
Spider Man:

No Way Home

September 9

Sing 2

[View Main Agenda](#)



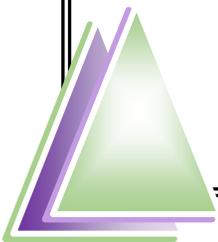
ROCKY MOUNT CITY COUNCIL VISION STATEMENT

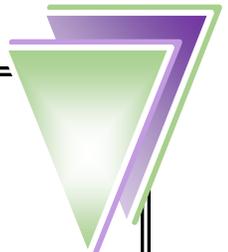
Rocky Mount is a City composed of people of diverse backgrounds, heritages, and interests with a shared sense of values, stewardship and community.

It is a City where all citizens have the opportunity to realize their full potential through individual initiative and community support.

Its citizens enjoy and value the benefits of efficient, cost-effective and responsive public services, a strong and diversified economy, and superior cultural and educational resources.

Rocky Mount recognizes and appreciates its history while responding to the challenges and opportunities of regional and global change in a proactive and realistic manner.





W E L C O M E !

We are pleased you are attending a Rocky Mount City Council meeting. You are now participating in the process of representative government. We appreciate your interest and hope you and your fellow citizens will attend often. Democracy cannot endure without an informed electorate.

Rocky Mount has the Council-Manager form of local government. Policy is set by the Mayor and Council, who are elected by the people. The policy is implemented by the City Manager, who is appointed by the Council. The Council decides what is to be done. The City Manager, operating through the entire City staff, does it. This separation of policy-making and policy administration is considered the most economical and efficient form of City government.

COUNCIL MEETINGS

The City Council meets in regular session twice each month in the George W. Dudley City Council Chamber of the Frederick E. Turnage Municipal Building. These meetings are open to the public and are held on the following schedule:

2nd Monday - 7:00 p.m.

4th Monday - 4:00 p.m.

At these meetings, the City's business is conducted and ordinances and resolutions, the laws of Rocky Mount, are enacted. Ordinances take effect upon their adoption when approved by a majority of the Council. All ordinances must be in writing. They are introduced at one meeting and adopted at a subsequent meeting. The Council may, however, by an affirmative vote of five (5) members, adopt an ordinance at the same meeting it is introduced. The Council frequently uses this procedure.

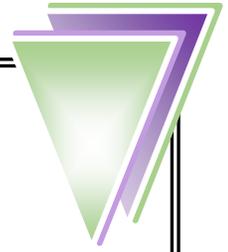
Councilmembers receive the agenda for a Council meeting, together with detailed background material, on the Thursday prior to each regular meeting. This gives them the opportunity to study each item on the agenda prior to the meeting and consult with the City Manager or City staff members. If no additional pertinent facts are presented at the meeting, items are often acted upon without further discussion, particularly in routine matters. This procedure helps Council meetings to move more expeditiously.

INFORMAL WORK SESSIONS OR COMMITTEE MEETINGS

The Council generally conducts a work session or COMMITTEE OF THE WHOLE meeting at 5:00 p.m. prior to the first regular monthly meeting. The COMMITTEE OF THE WHOLE is the entire City Council meeting as a committee to discuss matters requiring more in-depth explanation, study or discussion. The Committee frequently makes recommendations to the City Council, however, no recommendations made by the COMMITTEE OF THE WHOLE are final until accepted by the Council in a regular meeting.

These meetings are open to the public.





HOW A CITIZEN CAN BE HEARD

Citizens may appear before the Council to be heard on any subject related to City government, or any individual matter which may involve City government. A provision is made on each City Council agenda for **PETITIONS TO BE RECEIVED FROM THE PUBLIC**. At this time, citizens are encouraged to bring to the Council's attention matters that are not otherwise specifically listed on the agenda. If the matter you are interested in is specifically listed on the agenda, you are asked to address that issue when it is being considered. If you desire to be heard, you are asked to advise the Mayor in which item you are interested at the time it appears on the agenda. You will be requested to use the speakers stand, give your name and address and identify any group which you represent. Citizens addressing the Council on any matter shall not abuse their privilege and shall confine themselves to the question under debate, and avoid all personal or indecorous language. The City Clerk prepares the minutes of the meetings. After approval by the Council, these become the official record of the proceedings. The entire meeting is tape recorded for accuracy in preparing the minutes.

PUBLIC HEARINGS

Prior to the enactment of some ordinances or resolutions, the law requires that the City Council conduct a public hearing in order that the public may have an opportunity to be heard. The most common of these are zoning ordinance changes, the ordering of public improvements and determination of assessments. Most public hearings are conducted in the general course of a regular meeting and are usually scheduled for the evening meeting of the City Council on the second Monday of each month to afford more citizens an opportunity to attend.

MAYOR

C. SAUNDERS ROBERSON, JR.

CITY COUNCIL

T. J. WALKER, JR., MAYOR PRO TEM (*Ward 4*)

ANDRÉ D. KNIGHT (*Ward 1*)

REUBEN C. BLACKWELL, IV (*Ward 2*)

RICHARD E. JOYNER (*Ward 3*)

LIGE DAUGHTRIDGE (*Ward 5*)

W. B. BULLOCK (*Ward 6*)

CHRISTINE CARROLL MILLER (*Ward 7*)

CITY STAFF

PETER F. VARNEY, *Interim City Manager*

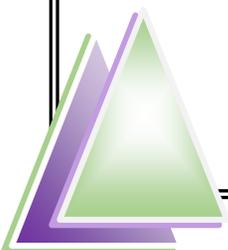
PAMELA O. CASEY, *City Clerk*

VACANT, *Assistant City Manager*

ELTON DANIELS, *Assistant City Manager*

KIRK BROWN, *Director of Communications, Marketing and Public Relations*

RICHARD J. ROSE, *City Attorney*





ROCKY MOUNT
OFFICE OF THE CITY COUNCIL
THE CENTER OF IT ALL

PUBLIC PETITIONS

The Public Petitions portion of the City Council meeting is an opportunity for public comment and the City Council appreciates your attendance and thanks you for expressing your views and opinions. The City Council values all citizen input.

This is an opportunity to raise a question or present a request to the Council; however, in most cases Councilmembers will not respond to public comments but may refer a matter to the City Manager or staff for follow up.

Time will be monitored in order to give everyone an opportunity to speak and speakers will have three minutes.

Please be aware that sign-in sheets must be presented to the Security Officer prior to the opening of the City Council meeting.

If an organized group is present to speak on a common issue, please designate one person to present the group's comments.

If your comments are in regard to an item that is the subject of a public hearing, please wait until that item is introduced to speak. Time will also be monitored.

If your comments are in regard to an evidentiary hearing additional time may be granted.

The City Council requests that you **PLEASE ADHERE TO THE FOLLOWING GUIDELINES:**

- **Complete a sign-in sheet;**
- **Address comments to the Council as a whole and not to individual Councilmembers or City staff;**
- **Speak from the podium in a civil, non-argumentative and respectful manner;**
- **Personal attacks which have the potential to disrupt the meeting will not be tolerated and you will be asked to sit down or be removed from the meeting;**
- **Keep comments to three minutes**

Thank you!



ROCKY MOUNT
OFFICE OF THE CITY COUNCIL
THE CENTER OF IT ALL



AGENDA FOR A REGULAR SCHEDULED MEETING OF THE CITY COUNCIL OF THE CITY OF ROCKY MOUNT TO BE HELD MONDAY, APRIL 25, 2022 AT 4:00 P.M. IN THE GEORGE W. DUDLEY CITY COUNCIL CHAMBER OF THE FREDERICK E. TURNAGE MUNICIPAL BUILDING.

STATE OF THE CITY ADDRESS

Mayor C. Saunders Roberson, Jr.

Recess

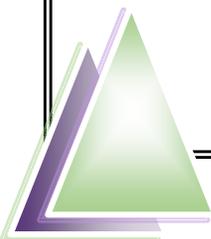


Agenda for Regular Meeting

NOTICE: The City Council meeting scheduled for Monday, April 25, 2022 may be held remotely via Zoom with Councilmembers accessing the meeting from individual locations. The City will be using Facebook to livestream the City Council meeting. To join the meeting click here: <https://www.facebook.com/citybeat>

1. Meeting Called to Order by the Mayor
2. Prayer
3. Roll Call by the City Clerk
4. Consideration of Minutes of a Regular Scheduled City Council Meeting held April 11, 2022 [View](#)
Recommended Action: Approve Minutes
5. Community Update – Interim City Manager Peter F. Varney
6. Presentations and Recognitions: [View](#)
 - Presentation of Proclamation Proclaiming April 30, 2022, as Ebenezer Baptist Church Day in the City of Rocky Mount on the Occasion of Promised Land Park Dedication; and
 - Presentation of Proclamation Proclaiming the Week of May 15-21, 2022, as Public Works Week to Brad Kerr, Director of Public Works
7. Petitions to be Received from the Public

Note: Please complete Citizen Sign-In Sheet and provide to Security Officer prior to start of meeting. Please limit presentations to three (3) minutes. Time will be monitored.





8. Consideration of Tax Releases and/or Refunds: [View](#)

- Schedule A – taxes under \$100 approved for release and/or refund by the Interim City Manager; and
- Schedule B – taxes over \$100 recommended for release and/or refund by the City Council

Recommended Action: 1) Acknowledge Receipt of Report from the Interim City Manager of Schedule A Taxes Approved for Release and/or Refund; and
2) Approve Release and/or Refund of Taxes Listed on Schedule B

9. Consideration of Approval of Newly Adjusted Pay Ranges [Table I – Compensation Grade/Range]

Recommended Action: 1) Approve Table I (effective July 2, 2022); and
2) Adjust Current Pay Ranges to be In Line with Market and to Account for 4.5% COLA approved November 2021 [View](#)

10. Consideration of the following Resolutions Relative to FY 2022 Installment Financing:

- a) Resolution Authorizing the Filing of an Application for Approval of an Installment Financing Contract Relative to Financing for Improvements at the following City Properties: Warehouse, Business Services Center, Battleboro Community Center, Denton Street Pool, and Old Mill Road Pump Station (estimated at approximately \$4,059,000) [View](#) ; and
- b) Resolution Declaring the City's Official Intent to Reimburse Expenditures Made for the Construction of Certain Improvements (*Warehouse, Business Services Center, Battleboro Community Center, Denton Street Pool, and Old Mill Road Pump Station*); required in connection with FY 2022 Installment Financing - \$4,059,000) [View](#)

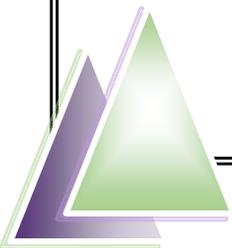
Recommended Action: Adopt Resolutions

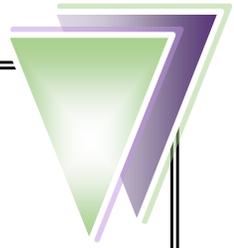
11. Consideration of Municipal Agreement with the North Carolina Department of Transportation (NCDOT) for Design and Construction of Cokey Road and Rex Street Sidewalks and Project Map (estimated project cost = \$450,000; 20% local share = estimated at \$90,000; Powell Bill eligible) [View](#)

Recommended Action: Approve Agreement and Authorize the Mayor, City Clerk and Finance Director to Execute Same on Behalf of the City

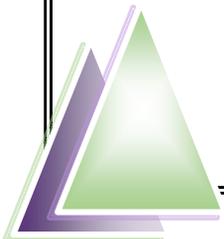
12. Consideration of Memorandum of Understanding (MOU) with Orange County for the Purchase of Two (2) 2009 Peterbilt Front Loaders @ a Cost of \$60,000 Each (MOU sets out terms for the transfer of ownership of the vehicles to the City and includes provision for the City to take possession of vehicles prior to final Board approval of sale; mileage on each vehicle is less than 15,000) [View](#)

Recommended Action: Authorize the Interim City Manager, Finance Director, and City Clerk to Execute the MOU and Any Other Documents Needed to Effect the Transfer on Behalf of the City





13. Consideration of Proposal from Polihire for Services Relative to the Selection of the City Manager (addendum requested for assistance in search for Finance Director)
- Recommended Action: Accept Proposal and Authorize the Mayor and City Clerk to Execute the Contract(s) on Behalf of the City
14. Consideration of Department of Water Resources 10-Year CIP Schedule for Water and Sewer Operations (fulfills requirement of applications to the State for sewer asset study [\$400,000 grant] and sewer improvements [\$5,000,000 principal forgiveness loan] [View](#))
- Recommended Action: Approve 10-Year CIP Scheduled for Water and Sewer Operations
15. Consideration of Resolution to Apply for State Grant for Sewer Asset Study (\$400,000) [View](#)
- Recommended Action: Adopt Resolution (authorizes Interim City Manager and Mayor to execute grant application on behalf of the City)
16. Consideration of Resolution to Apply for State Principal Forgiveness Loan for Sewer Distribution System Improvements (\$5,000,000) [View](#)
- Recommended Action: Adopt Resolution (authorizes Interim City Manager and Mayor to execute grant application on behalf of the City)
17. Consideration of the following Bids:
- a) Office Furniture for 2nd Floor Community and Business Development Office and Human Relations Project – award to Institutional Interiors (proposal #22-1566) @ total cost of \$134,311.76; [View](#) and
 - b) Mobile Computing Devices - award to Law and Order Technology, LLC @ total cost of \$236,201.07 [View](#)
(based on bid awarded through the North Carolina Division of Purchase and Contract Group Purchasing Program [Contract # 204B – Ruggedized Mobile Computing Devices, Accessories, and Peripherals, with Respective Support and Maintenance])
- Recommended Action: 1) Award Bids as Recommended;
2) Authorize the Mayor and City Clerk to Execute Bid Contract for (a) on Behalf of the City; and
3) Authorize the Purchasing Division to Issue Purchase Order and Execute Bid Document for (b) in Accordance with the Council’s Award





18. Appointments:

- a) Animal Care and Control Advisory Board – four (4) appointments: Wards 1, 2, 3, and 7;
- b) Board of Adjustment - two (2) appointments: Ward 4; and Alternate Member;
- c) Business Development Authority – two (2) appointments (Mayoral appointments);
- d) Central City Revitalization Panel - five (5) appointments: one (1) Commercial Builder/Developer; two (2) Members-at-Large; and two (2) Ex-Officios;
- e) Community Appeals Board - one (1) appointment: Ward 4;
- f) Historic Preservation Commission – one (1) appointment;
- g) Human Relations Commission – one (1) City Council appointment – Ward 6;
- h) Mayor’s Commission on Persons with Disabilities – one (1) appointment;
- i) Redevelopment Commission – two (2) appointments;
- j) Tree Advisory Board – four (4) appointments - Wards 1, 2, and 6;
- k) Utility Service Review Board – three (3) appointments: Wards 1, 4, and 5;
- l) Workforce Housing Advisory Commission – three (3) appointments: Ward 5; one (1) Faith-based Community member; and one (1) Business Community member; and
- m) Braswell Memorial Library – one (1) appointment

19. Closed Session:

- Attorney-Client

