

# CITY COUNCIL AGENDA MAY 23, 2022

The Summer Youth Program will present

## The Wizard of Oz

By L. Frank Baum

Music and Lyrics by Harold Arlen and E. Y. Harburg

Background Music by Herbert Stothart • Directed by Brooke Edwards

**Auditions for students ages 8 - graduating seniors  
May 24, 25, and 26 from 6:30 to 8:30 p.m.  
Theatre at the Imperial Centre**

For more info, call 252-972-1266



ROCKY MOUNT  
IMPERIAL CENTRE  
THE CENTER OF IT ALL

[View Main Agenda](#)



## ROCKY MOUNT CITY COUNCIL VISION STATEMENT

*Rocky Mount is a City composed of people of diverse backgrounds, heritages, and interests with a shared sense of values, stewardship and community.*

*It is a City where all citizens have the opportunity to realize their full potential through individual initiative and community support.*

*Its citizens enjoy and value the benefits of efficient, cost-effective and responsive public services, a strong and diversified economy, and superior cultural and educational resources.*

*Rocky Mount recognizes and appreciates its history while responding to the challenges and opportunities of regional and global change in a proactive and realistic manner.*





# W E L C O M E !

We are pleased you are attending a Rocky Mount City Council meeting. You are now participating in the process of representative government. We appreciate your interest and hope you and your fellow citizens will attend often. Democracy cannot endure without an informed electorate.

Rocky Mount has the Council-Manager form of local government. Policy is set by the Mayor and Council, who are elected by the people. The policy is implemented by the City Manager, who is appointed by the Council. The Council decides what is to be done. The City Manager, operating through the entire City staff, does it. This separation of policy-making and policy administration is considered the most economical and efficient form of City government.

## COUNCIL MEETINGS

The City Council meets in regular session twice each month in the George W. Dudley City Council Chamber of the Frederick E. Turnage Municipal Building. These meetings are open to the public and are held on the following schedule:

**2nd Monday - 7:00 p.m.**

**4th Monday - 4:00 p.m.**


At these meetings, the City's business is conducted and ordinances and resolutions, the laws of Rocky Mount, are enacted. Ordinances take effect upon their adoption when approved by a majority of the Council. All ordinances must be in writing. They are introduced at one meeting and adopted at a subsequent meeting. The Council may, however, by an affirmative vote of five (5) members, adopt an ordinance at the same meeting it is introduced. The Council frequently uses this procedure.

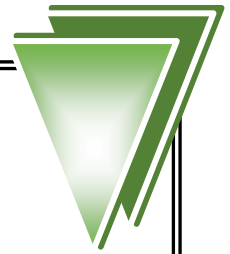
Councilmembers receive the agenda for a Council meeting, together with detailed background material, on the Thursday prior to each regular meeting. This gives them the opportunity to study each item on the agenda prior to the meeting and consult with the City Manager or City staff members. If no additional pertinent facts are presented at the meeting, items are often acted upon without further discussion, particularly in routine matters. This procedure helps Council meetings to move more expeditiously.

## INFORMAL WORK SESSIONS OR COMMITTEE MEETINGS

The Council generally conducts a work session or COMMITTEE OF THE WHOLE meeting at 5:00 p.m. prior to the first regular monthly meeting. The COMMITTEE OF THE WHOLE is the entire City Council meeting as a committee to discuss matters requiring more in-depth explanation, study or discussion. The Committee frequently makes recommendations to the City Council, however, no recommendations made by the COMMITTEE OF THE WHOLE are final until accepted by the Council in a regular meeting.

*These meetings are open to the public.*





## HOW A CITIZEN CAN BE HEARD

Citizens may appear before the Council to be heard on any subject related to City government, or any individual matter which may involve City government. A provision is made on each City Council agenda for **PETITIONS TO BE RECEIVED FROM THE PUBLIC**. At this time, citizens are encouraged to bring to the Council's attention matters that are not otherwise specifically listed on the agenda. If the matter you are interested in is specifically listed on the agenda, you are asked to address that issue when it is being considered. If you desire to be heard, you are asked to advise the Mayor in which item you are interested at the time it appears on the agenda. You will be requested to use the speakers stand, give your name and address and identify any group which you represent. Citizens addressing the Council on any matter shall not abuse their privilege and shall confine themselves to the question under debate, and avoid all personal or indecorous language. The City Clerk prepares the minutes of the meetings. After approval by the Council, these become the official record of the proceedings. The entire meeting is tape recorded for accuracy in preparing the minutes.

### PUBLIC HEARINGS

Prior to the enactment of some ordinances or resolutions, the law requires that the City Council conduct a public hearing in order that the public may have an opportunity to be heard. The most common of these are zoning ordinance changes, the ordering of public improvements and determination of assessments. Most public hearings are conducted in the general course of a regular meeting and are usually scheduled for the evening meeting of the City Council on the second Monday of each month to afford more citizens an opportunity to attend.

### MAYOR

C. SAUNDERS ROBERSON, JR.

### CITY COUNCIL

T. J. WALKER, JR., MAYOR PRO TEM (*Ward 4*)

ANDRÉ D. KNIGHT (*Ward 1*)

REUBEN C. BLACKWELL, IV (*Ward 2*)

RICHARD E. JOYNER (*Ward 3*)

LIGE DAUGHTRIDGE (*Ward 5*)

W. B. BULLOCK (*Ward 6*)

CHRISTINE CARROLL MILLER (*Ward 7*)

### CITY STAFF

PETER F. VARNEY, *Interim City Manager*

PAMELA O. CASEY, *City Clerk*

VACANT, *Assistant City Manager*

ELTON DANIELS, *Assistant City Manager*

KIRK BROWN, *Director of Communications, Marketing and Public Relations*

RICHARD J. ROSE, *City Attorney*





ROCKY MOUNT  
OFFICE OF THE CITY COUNCIL  
THE CENTER OF IT ALL

**AGENDA FOR A REGULAR SCHEDULED MEETING OF THE CITY COUNCIL OF THE CITY OF ROCKY MOUNT TO BE HELD MONDAY, MAY 23, 2022 AT 4:00 P.M. IN THE GEORGE W. DUDLEY CITY COUNCIL CHAMBER OF THE FREDERICK E. TURNAGE MUNICIPAL BUILDING.**

**NOTICE:** The City Council meeting scheduled for Monday, May 23, 2022, may be held remotely via Zoom with Councilmembers accessing the meeting from individual locations. The City will be using Facebook to livestream the City Council meeting. To join the meeting click here: <https://www.facebook.com/citybeat>

1. Meeting Called to Order by the Mayor
2. Prayer
3. Roll Call by the City Clerk
4. Consideration of the Minutes of Regular Scheduled City Council Meetings held April 25 and May 9, [View](#)  
Recommended Action: Approve Minutes
5. Community Update – Interim City Manager Peter F. Varney
6. Presentations and Recognitions: [View](#)
  - Ratification, Adoption and Presentation of Resolution Recognizing and Congratulating La Empress Ladies’ Boutique on the Occasion of its 50<sup>th</sup> Anniversary in the City of Rocky Mount (*celebration held May 22, 2022*); and
  - Presentation of Lion’s Club Police Officer and Firefighter of the Year Plaques and Checks
7. Petitions to be Received from the Public  
*Note: Please complete Citizen Sign-In Sheet and provide to Security Officer prior to start of meeting. Please limit presentations to three (3) minutes. Time will be monitored.*
8. Presentation of FY 2022-2023 City Manager’s Proposed Annual Operating Budget [View](#)
9. Consideration of Scheduling Organizational Meeting for July 11, 2022, @ 7:00 p.m. and Adoption of Proposed Schedule for Seating of Newly Elected/Re-elected Councilmembers [View](#)  
Recommended Action: 1) Fix Date and Time of Organizational Meeting (pursuant to NCGS 160A-68);  
and  
2) Adopt Schedule, as recommended



10. Consideration of Temporary Street Closing Request from Joshua Jones, on behalf of the Shekinah Temple, to Close the 200 Block of Henry Street (between Church and S. Franklin Streets) from 11:00 a.m. to 4:00 p.m. on Saturday, June 4, 2022, for an Activity Day [View](#)

Recommended Action: Approve Temporary Street Closing

11. Consideration of Following Rezoning Request Recommended for Approval and Found in Compliance with the Comprehensive Plan by the Planning Board: [View](#)
- Request by Nick Kukulinski, on behalf of BH Bunn, Jr. Trust, to rezone ±34.33 acres at Raper Drive (PIN 384112757458) from A-1 to revised R-6

*Action to Date: Public Hearing Held March 14, 2022; Motion to Adopt Ordinance failed for lack of a second*

Recommended Action: 1) Allow Public Comment; and  
2) Adopt Ordinance

12. Consideration of North Carolina Department of Transportation (NCDOT) FY 2024 Delegation of Authority Form (authorizes Mayor to submit funding applications and enter into all contracts with NCDOT and delegate the Interim Finance Director as primary designee to submit reimbursement requests, budget revisions/amendments and period of performance extensions; and name Interim Accounting Manager and Accounting Technician as “alternates”) [View](#)

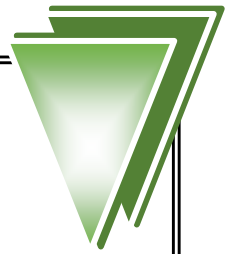
Recommended Action: Approve Delegation of Authority and Authorize the Mayor to Execute Same on Behalf of the City

13. Consideration of the Following FY 2021-2022 Ordinance Amendments:

- Project Ordinance Amendment: [View](#)
  - a) Appropriates \$500,000 from Occupancy Tax Fund for transfer to the General Fund
- Budget Ordinance Amendment: [View](#)
  - b) Appropriates funds in the Gas Fund (\$3,900,000) for the purpose of wholesale gas purchases in response to a significant increase in commodity prices

Recommended Action: Adopt Ordinances





14. Consideration of Request to Apply for 2022 Patrick Leahy Bulletproof Vest Partnership Grant (BVP) (\$26,250 - will provide funding for replacement of 30 bulletproof vests; 50% local match required - \$13,125) [View](#)

Recommended Action: 1) Authorize Staff to Submit Application on Behalf of the City; and  
2) Authorize the Mayor and City Clerk to Execute Any Required Documentation and/or Certifications and Subsequent Grant Agreement on Behalf of the City

15. Consideration of Request to Apply for the North Carolina Attorney General Ecosystem Enhancement Grant (\$220,000 – will provide funding for acquisition of vacant properties located within floodway/floodplain; total project = \$320,000; City share = \$100,000) [View](#)

Recommended Action: 1) Authorize Staff to Submit Application on Behalf of the City; and  
2) Authorize the Mayor and City Clerk to Execute Any Required Documentation and/or Certifications and Subsequent Grant Agreement on Behalf of the City

16. Consideration of Pre-application Documents for the FY 2024 Community Transportation Program Grant Applications (will fund a portion of Administrative, Operating and Capital expenses incurred by Tar River Transit) [View](#)

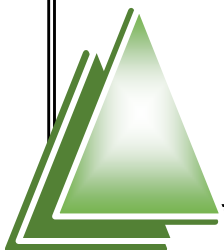
Recommended Action: 1) Authorize Mayor to Execute Pre-Application Documents; and  
2) Authorize Staff to Submit Pre-application on Behalf of the City

17. Consideration of a Proposal from the John Hackney Agency (existing broker) for Property and Casualty Insurance Services for Fiscal Year 2023 (not expected to exceed \$1,700,000 – covers existing and potential additions to property and equipment) [View](#)

Recommended Action: Accept Proposal and Approve Proposed Insurance Program

18. Consideration of Downtown Residential Production (DRP) Grant Agreement with Dukes Properties & Construction, LLC to Assist with Renovating 118-130 S. Pearl Street (13 residential apartments and a small eatery; total development costs = \$578,000/DRP grant = \$97,500) [View](#)

Recommended Action: Approve Grant Request







19. Consideration of Downtown Development Office Lease Agreement with MF Triangle, LLC for Five-Year Lease for Downtown Office Space at 132 SW Main Street (total \$208,800 = \$41,760 annually)  
[View](#)  
Recommended Action: Approve Lease Agreement and Authorize the Mayor and Interim Finance
20. Consideration of Assessment Contract with CTC of LT Enterprise, Inc. Relative to Improvements to 202 SW Main Street (for demolition of remaining remnant wall; City will make \$79,330 available; assessment will become recorded lien against property; owners to reimburse City @ 8% interest; owners agree to no-contest foreclosure if assessment not repaid by May 2027) [View](#)  
  
Recommended Action: Approve Assessment Contract and Authorize the Mayor and City Clerk to
21. Consideration of Bid for Police Department Office Furniture - award to Institutional Interiors, Inc. @ total cost of \$134,970.79 (based on bid awarded through the North Carolina Division of Purchase and Contract Group Purchasing Program [Contract # 420A – Furniture]) [View](#)  
  
Recommended Action: 1) Award Bid as Recommended; and  
2) Authorize the Purchasing Division to Issue Purchase Order and Execute Bid Document in Accordance with the Council’s Award
22. Appointments:
- a) Animal Care and Control Advisory Board – four (4) appointments: Wards 1, 2, 3, and 7;
  - b) Board of Adjustment - two (2) appointments: Ward 4; and Alternate Member;
  - c) Business Development Authority – two (2) appointments (Mayoral appointments);
  - d) Central City Revitalization Panel - five (5) appointments: one (1) Commercial Builder/Developer; two (2) Members-at-Large; and two (2) Ex-Officios;
  - e) Community Appeals Board - one (1) appointment: Ward 4;
  - f) Human Relations Commission – one (1) City Council appointment – Ward 6;
  - g) Mayor’s Commission on Persons with Disabilities – one (1) appointment;
  - h) Redevelopment Commission – one (1) appointment;
  - i) Tree Advisory Board – four (4) appointments - Wards 1, 2, and 6;
  - j) Utility Service Review Board – three (3) appointments: Wards 1, 4, and 5;
  - k) Workforce Housing Advisory Commission – three (3) appointments: Ward 5; one (1) Faith-based Community member; and one (1) Business Community member; and
  - l) Braswell Memorial Library – one (1) appointment
23. Closed Session:
- Property Acquisition

