

# CITY COUNCIL AGENDA JULY 11, 2022



## BLAZE ACADEMY

July 25-29

For young women ages 13-18

*FREE ACADEMY*

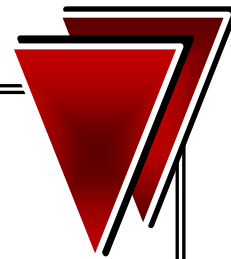
Registration is required

For more information or to register, contact  
Tia Armstrong at 252-972-1556 or via email at  
[taiesha.armstrong@rockymountnc.gov](mailto:taiesha.armstrong@rockymountnc.gov)



ROCKY MOUNT  
FIRE  
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[View Main Agenda](#)



## ROCKY MOUNT CITY COUNCIL VISION STATEMENT

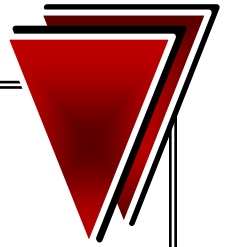
*Rocky Mount is a City composed of people of diverse backgrounds, heritages, and interests with a shared sense of values, stewardship and community.*

*It is a City where all citizens have the opportunity to realize their full potential through individual initiative and community support.*

*Its citizens enjoy and value the benefits of efficient, cost-effective and responsive public services, a strong and diversified economy, and superior cultural and educational resources.*

*Rocky Mount recognizes and appreciates its history while responding to the challenges and opportunities of regional and global change in a proactive and realistic manner.*





# W E L C O M E !

We are pleased you are attending a Rocky Mount City Council meeting. You are now participating in the process of representative government. We appreciate your interest and hope you and your fellow citizens will attend often. Democracy cannot endure without an informed electorate.

Rocky Mount has the Council-Manager form of local government. Policy is set by the Mayor and Council, who are elected by the people. The policy is implemented by the City Manager, who is appointed by the Council. The Council decides what is to be done. The City Manager, operating through the entire City staff, does it. This separation of policy-making and policy administration is considered the most economical and efficient form of City government.

## COUNCIL MEETINGS

The City Council meets in regular session twice each month in the George W. Dudley City Council Chamber of the Frederick E. Turnage Municipal Building. These meetings are open to the public and are held on the following schedule:

**2nd Monday - 7:00 p.m.**

**4th Monday - 4:00 p.m.**

At these meetings, the City's business is conducted and ordinances and resolutions, the laws of Rocky Mount, are enacted. Ordinances take effect upon their adoption when approved by a majority of the Council. All ordinances must be in writing. They are introduced at one meeting and adopted at a subsequent meeting. The Council may, however, by an affirmative vote of five (5) members, adopt an ordinance at the same meeting it is introduced. The Council frequently uses this procedure.

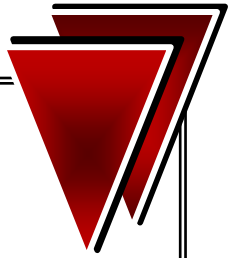
Councilmembers receive the agenda for a Council meeting, together with detailed background material, on the Thursday prior to each regular meeting. This gives them the opportunity to study each item on the agenda prior to the meeting and consult with the City Manager or City staff members. If no additional pertinent facts are presented at the meeting, items are often acted upon without further discussion, particularly in routine matters. This procedure helps Council meetings to move more expeditiously.

## INFORMAL WORK SESSIONS OR COMMITTEE MEETINGS

The Council generally conducts a work session or COMMITTEE OF THE WHOLE meeting at 5:00 p.m. prior to the first regular monthly meeting. The COMMITTEE OF THE WHOLE is the entire City Council meeting as a committee to discuss matters requiring more in-depth explanation, study or discussion. The Committee frequently makes recommendations to the City Council, however, no recommendations made by the COMMITTEE OF THE WHOLE are final until accepted by the Council in a regular meeting.

*These meetings are open to the public.*





## HOW A CITIZEN CAN BE HEARD

Citizens may appear before the Council to be heard on any subject related to City government, or any individual matter which may involve City government. A provision is made on each City Council agenda for **PETITIONS TO BE RECEIVED FROM THE PUBLIC**. At this time, citizens are encouraged to bring to the Council's attention matters that are not otherwise specifically listed on the agenda. If the matter you are interested in is specifically listed on the agenda, you are asked to address that issue when it is being considered. If you desire to be heard, you are asked to advise the Mayor in which item you are interested at the time it appears on the agenda. You will be requested to use the speakers stand, give your name and address and identify any group which you represent. Citizens addressing the Council on any matter shall not abuse their privilege and shall confine themselves to the question under debate, and avoid all personal or indecorous language. The City Clerk prepares the minutes of the meetings. After approval by the Council, these become the official record of the proceedings. The entire meeting is tape recorded for accuracy in preparing the minutes.

## PUBLIC HEARINGS

Prior to the enactment of some ordinances or resolutions, the law requires that the City Council conduct a public hearing in order that the public may have an opportunity to be heard. The most common of these are zoning ordinance changes, the ordering of public improvements and determination of assessments. Most public hearings are conducted in the general course of a regular meeting and are usually scheduled for the evening meeting of the City Council on the second Monday of each month to afford more citizens an opportunity to attend.

### MAYOR

C. SAUNDERS ROBERSON, JR.

### CITY COUNCIL

T. J. WALKER, JR., MAYOR PRO TEM (*Ward 4*)

ANDRÉ D. KNIGHT (*Ward 1*)

REUBEN C. BLACKWELL, IV (*Ward 2*)

RICHARD E. JOYNER (*Ward 3*)

LIGE DAUGHTRIDGE (*Ward 5*)

W. B. BULLOCK (*Ward 6*)

CHRISTINE CARROLL MILLER (*Ward 7*)

### CITY STAFF

PETER F. VARNEY, *Interim City Manager*

PAMELA O. CASEY, *City Clerk*

VACANT, *Assistant City Manager*

ELTON DANIELS, *Assistant City Manager*

KIRK BROWN, *Director of Communications, Marketing and Public Relations*

RICHARD J. ROSE, *City Attorney*





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## **PUBLIC PETITIONS**

The Public Petitions portion of the City Council meeting is an opportunity for public comment and the City Council appreciates your attendance and thanks you for expressing your views and opinions. The City Council values all citizen input.

This is an opportunity to raise a question or present a request to the Council; however, in most cases Councilmembers will not respond to public comments but may refer a matter to the City Manager or staff for follow up.

Time will be monitored in order to give everyone an opportunity to speak and speakers will have three minutes.

Please be aware that sign-in sheets must be presented to the Security Officer prior to the opening of the City Council meeting.

If an organized group is present to speak on a common issue, please designate one person to present the group's comments.

If your comments are in regard to an item that is the subject of a public hearing, please wait until that item is introduced to speak. Time will also be monitored.

If your comments are in regard to an evidentiary hearing additional time may be granted.

The City Council requests that you **PLEASE ADHERE TO THE FOLLOWING GUIDELINES:**

- **Complete a sign-in sheet;**
- **Address comments to the Council as a whole and not to individual Councilmembers or City staff;**
- **Speak from the podium in a civil, non-argumentative and respectful manner;**
- **Personal attacks which have the potential to disrupt the meeting will not be tolerated and you will be asked to sit down or be removed from the meeting;**
- **Keep comments to three minutes**

Thank you!



**ROCKY MOUNT**  
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**AGENDA FOR A REGULAR SCHEDULED MEETING OF THE CITY COUNCIL OF THE CITY OF ROCKY MOUNT TO BE HELD MONDAY, JULY 11, 2022, AT 7:00 P.M. IN THE GEORGE W. DUDLEY CITY COUNCIL CHAMBER OF THE FREDERICK E. TURNAGE MUNICIPAL BUILDING.**

**NOTICE:** The City Council meeting scheduled for Monday, July 11, 2022, may be held remotely via Zoom with Councilmembers accessing the meeting from individual locations. The City will be using Facebook to livestream the City Council meeting. To join the meeting click here: <https://www.facebook.com/citybeat>

**ORGANIZATIONAL MEETING**

**I. Explanation**

*The North Carolina General Statutes require Cities to hold organizational meetings each Municipal election year after the results of elections are certified. During the organizational meetings, newly elected or re-elected officials are administered the oath of office and other organizational matters are acted upon. Due to redistricting the City's Municipal election was delayed and the Rocky Mount City Council is holding its organizational meeting this evening.*

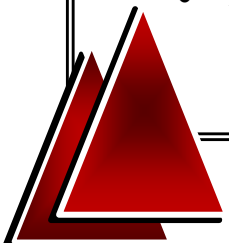
**II. Opening of Meeting**

1. Meeting Called to Order by the Mayor
2. Prayer
3. Roll Call by the Deputy City Clerk
4. Consideration of Minutes of Special Called Committee of the Whole Budget Sessions Held May 25, June 1, and June 6, 2022 [View](#)

Recommended Action: Approve Minutes

**III. Organization**

5. Administration of Oaths to Recently Elected/Re-Elected City Councilmembers by the Honorable Lamont Wiggins, Resident Superior Court Judge, Judicial District 7B:
  - Reuben C. Blackwell, IV – Ward 2
  - Richard Joyner – Ward 3
  - Tom Harris – Ward 6







6. Seating of Newly Sworn Councilmembers

#### **IV. Business Session**

7. Roll Call of New Council by the Deputy City Clerk
8. Consideration of Resolution Expressing Appreciation to W.B. Bullock for Service as a Member of the City Council from October 14, 2002, until July 11, 2022 [View](#)

Recommended Action: 1) Adopt Resolution; and  
2) Present Resolution and Plaque

#### *Recess to Recognize Outgoing/Incoming Councilmembers (15 minutes)*

9. Community Update – Interim City Manager Peter F. Varney
10. Petitions to be Received from the Public

*Note: Please complete Citizen Sign-In Sheet and provide to Security Officer prior to opening of meeting. Please limit presentations to three (3) minutes. Time will be monitored.*

11. Consideration of the Minutes from a Planning Board Meeting held on June 14, 2022, and Recommendations from Planning Board Meetings held on May 10 and June 14, 2022  
[View](#)

Recommended Action: Acknowledge Receipt of Planning Board Minutes


#### **A. Public Hearing: [View](#)**

- 1) Relative to the Following Land Development Code Amendments Recommended for Approval and Found in Compliance with the Comprehensive Plan by the Planning Board on May 10, 2022 (*not furnished with May Planning Board recommendations*):

-Amends Chapter 5. of the Land Development Code Entitled ZONING USE REGULATIONS. to establish standards for conducting neighborhood meetings

- 2) Relative to the Following Land Development Code Amendments Recommended for Approval and Found in Compliance with the Comprehensive Plan by the Planning Board on June 14, 2022: [View](#)



- 
- Amends Chapter 1. of the Land Development Code Entitled DEFINITIONS AND CONSTRUCTION.; and
  - Amends Chapter 8. of the Land Development Code Entitled STORMWATER MANAGEMENT.; Sec. 801. Soil erosion and sedimentation control.; Sec. 802. Tar-Pamlico stormwater nutrient management requirements.; and Sec. 804. Design, construction and maintenance of stormwater management and/or BMP facilities. to meet the current minimum standards for stormwater management as established by the North Carolina Department of Agriculture and Consumer Services

Recommended Action: 1) Receive Public Comment; and  
2) Adopt Ordinance Amending the Land Development Code

12. Consideration of Resolution Requesting the Boards of Election for Nash and Edgecombe Counties Establish and Maintain Early Voting Sites within the City Limits for all Municipal Elections Including Runoff Elections [View](#)

Action: *Drafted Pursuant to Direction by Council; if Approved, Adoption of Resolution is Appropriate*

13. Consideration of Lease Agreement with REB Properties, Inc. for Approximately 87 Acres of City-Owned Land on Gay Road for Hunting Purposes (5-years; term expires April 30, 2028 [runs concurrent with current lease, unless revoked] @ \$850/year; lease advertised pursuant to G.S. 160A-272) [View](#)

Recommended Action: Adopt Resolution Authorizing Lease Agreement (authorizes the Mayor and City Clerk to Execute the Agreement on Behalf of the City)

14. Consideration of Memorandum of Understanding with Opportunities Industrialization Center, Inc. (OIC) to Implement the YOUTHCONNECT Program (City to provide reimbursement up to \$50,000 to OIC) [View](#)

Recommended Action: Approve Memorandum of Understanding and Authorize the Interim City Manager to Execute the Same on Behalf of the City

15. Consideration of Temporary Street Closing Request from Berkshire Acres Community Association to Close the 700 Block of Lincoln Drive from 5:00 p.m. to 8:00 p.m. on Saturday, July 23, 2022, in Celebration of Berkshire Acres Community Day [View](#)

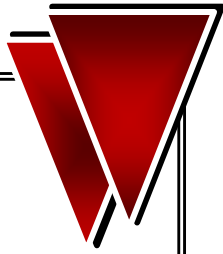
Recommended Action: Approve Temporary Street Closing

16. Consideration of Recommendation for Purchased Gas Adjustment (PGA) for Natural Gas (increases cost from \$0.20/therm to \$0.40/therm from August 1 to October 31, 2022, to cover increased natural gas supply costs) [View](#)

Recommended Action: Approve/Concur with Recommendation of Staff







17. Consideration of Second Amendment to Parking Lot Lease Agreement with Carolina Telephone and Telegraph Company LLC d/b/a Century Link for Twenty-Four (24) Parking Spaces at the Corner of Washington and East Thomas Streets (143 North Washington Street; extends term of lease until July 2025; increases parking spaces from 24 to 48; continues rent @ \$1 per year) [View](#)

Recommended Action: Approve Amendment and Authorize the Mayor and City Clerk to Execute the Agreement on Behalf of the City

18. Consideration of First Amendment to Memorandum of Agreement with Tri-Faith Ministries Regarding Use of Parking Space by Event Center (prohibits parking by patrons of any musical concert at the Event Center) [View](#)

Recommended Action: Approve Amendment and Authorize the Mayor and City Clerk to Execute Same on Behalf of the City

19. Consideration of Resolution Amending the following Administrative Policies: [View](#)

- a) No. II.43 Entitled “Roof Replacement and Repair Grant” (increases grant from \$10K to \$20K); and
  - b) No. II.33 Entitled “Downtown Building Assistance Program” (increases grant from \$20K to \$40K)
- [View](#)

*Note: Both grants require 50% match*

Recommended Action: Adopt Resolution Amending Policies

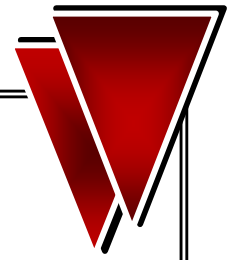
20. Consideration of Use of American Rescue Plan Act (ARPA) Fund Allocation of \$500,000 Per Year for Three (3) Consecutive Fiscal Years (2023-2025) for the Following Housing Programs/Initiatives:

- a) Urgent Repair - \$50,000
- b) Housing Repair - \$50,000
- c) Workforce Housing - \$50,000
- d) Matching Rebate - \$25,000
- e) Community Wealth Building - \$225,000
- f) Down Payment Assistance - \$100,000

*Note: Recommendation involves utilization of \$1,500,000 of \$3,000,000 in ARPA funds previously received and allocated for affordable housing* [View](#)

Recommended action: Approve Funding Allocation as Recommended





21. Notification to Council of Intent and Request for Authorization to Apply for FY 2022 Edward Byrne Memorial Justice Assistance Grant (JAG) for the Purchase of Community Engagement Software (\$43,917; Nash County share - \$17,566.80/City share - \$26,350.20) [View](#)

Recommended Action: 1) Authorize Staff to Apply for Grant; and  
2) Authorize the Mayor and City Clerk to Execute Documentation and Certifications, including Subsequent Grant Agreement on Behalf of the City

22. Consideration of Bid for HVAC Service Contract - award to Allred Mechanical Services @ a cost for year one of \$616,800 (bid of \$416,800 plus estimated \$200,000 additional repairs); and a cost for year two of \$576,000 (bid of \$416,800 plus estimated repairs at contractual rate) [View](#)

Recommended Action: 1) Award Bid Contract as Recommended; and  
2) Authorize the Mayor and City Clerk to Execute the Bid Contract on behalf of the City

